

## Service Learning Plan and Approval Form

Students must complete separate forms for each location and type of service. I will be completing (circle one):

Community Engagement/Volunteer Hours      Service Learning Hours      Paid Work Experience Hours

<b>Student Name:</b>	
<b>CF ID:</b>	
<b>Date:</b>	
<b>Student Phone #:</b>	
<b>Student Email:</b>	

<p>If you are doing COMMUNITY ENGAGEMENT hours, the following service hours will not count:</p> <ol style="list-style-type: none"> <li>1. Court mandated community service.</li> <li>2. Family related activities or service to family members.</li> <li>3. An activity where there is no coordinator to evaluate and confirm student performance.</li> <li>4. Donations or fundraisers.</li> <li>5. Service for the sole benefit of a religious house of worship and/or its congregation.</li> </ol> <p>I verify that my service hours do not fall into any of the above categories. Student Initial: _____</p>	<p>If you are doing PAID WORK hours:</p> <ol style="list-style-type: none"> <li>1. Work hours where a family member is verifying the completed hours may not count.</li> <li>2. Work hours must be verifiable by a W-2 statement or paystub.</li> <li>3. The type of paid work must fit within the criteria specified to qualify for the Service Leadership Program.</li> </ol> <p>I verify that my work hours qualify for the Service Leadership Program.</p> <p>Student Initial: _____</p>
--	--

	Community Engagement Hrs.	Paid Hrs.	Service Learning Hours	Combination
leather portfolio earned	50	50	50	50

Briefly describe your community service or paid work experience:	
<b>Name of Organization/Business:</b>	
<b>Supervisor Name:</b>	
<b>Supervisor Signature:</b>	

For SERVICE LEARNING hours, indicate the course title, course number, professor name, semester, year:

Student Signature: \_\_\_\_\_

Service Learning Coordinator Signature: \_\_\_\_\_

Circle One:    APPROVED                      NOT APPROVED