

COLLEGE of CENTRAL FLORIDA

ADMINISTRATIVE PROCEDURE

Title: Student Activities Budget Development		
Page 1 of 2	Implementing Procedure For Policy # 7.06	
Date Approved/Revised:	Division: Enrollment Management and Student Affairs	
7/23/04, 5/12/11		

The following are procedures for student participation in the development of the budget for expenditures funded from the student activity and services fee.

1) Budget Development:

Expenditures from student activity and service fees shall be according to a budget prepared jointly by students and College staff according to the Office of Student Life Student Activities Budgeting Procedure and approved by the President.

2) Committee: Student Life Committee

Responsibilities: This committee recommends and/or develops and implements policies, procedures and regulations pertaining to all student activities. Included among the committee's responsibilities are:

- College co-curricular activities
- Recommending the annual student activities budget
- Updating the Student Handbook
- Making recommendations on rules and regulations pertaining to students
- Exploring new opportunities for student involvement
- Providing recommendations on any matters to improve student life

Reporting Relationship: The committee is advisory to the Vice President for Enrollment Management and Student Affairs; major recommendations will be considered by the College Council and/or the President.

Membership:

- Vice President for Enrollment Management and Student Affairs, Chair
- Vice President for Regional Campuses or designee
- Director, Student Life
- Enrollment Services Coordinator, Levy Campus
- Financial Aid Department (1)
- Visual and Performing Arts (1)
- Athletics (1)
- Business Office (1)
- Faculty (3) 2 for two years and 1 for one year
- Students (6) (which includes a student athlete, a student from the Citrus Campus and a student from the Levy Campus)

The committee and the committee chair are appointed by the President.

College of Central Florida offers equal access and opportunity in employment, admissions and educational activities. The college will not discriminate on the basis of race, color, ethnicity, religion, sex, age, marital status, national origin, genetic information, veteran status or disability status and any other factors prohibited under applicable federal, state, and local civil rights laws and regulations in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this policy statement, the college will not tolerate such conduct. The Title IX Coordinator has been designated to handle inquiries regarding nondiscrimination policies and can be contacted at the Ocala Campus, 3001 S.W. College Road, at 352-291-4410 or Compliance@cf.edu.

3) Student Activities Budget Development Cycle

Refer to Management Calendar for current development cycle.

Vice President of Enrollment	
Management and Student Affairs	Date:
Vice President, Administration &	
Finance	Date:
Approved by President	Date: