



# COLLEGE of CENTRAL FLORIDA

## POLICY MANUAL

<b>Title:</b> ABSENCE OF AN INSTRUCTOR FROM CLASS	<b>Number:</b> 4.08	<b>Page:</b> 1 of 1
<b>See Procedures:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Legal Authority:</b> Florida Statutes 1001.02, 1001.64, 1012.855	<b>Board Adoption/Revision Approval Dates:</b> 9/3/80, 10/19/88, 2/14/96, 10/22/02	

If an instructor must miss a class because of illness or other reason, s/he shall notify his or her Division Dean as far in advance as possible so that adequate provision can be made for the class.

Rules concerning leave must be adhered to as applicable.

The President or the President’s designee shall establish the procedures for instructor absence.