



COLLEGE of CENTRAL FLORIDA

POLICY MANUAL

Title: TEXTBOOK ADOPTION AND AFFORDABILITY	Number: 4.01	Page: 1 of 2
See Procedures: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Legal Authority: Florida Statutes 1001.02, 1001.64, 1004.085 FAC 6A-14.092	Board Adoption/Revision Approval Dates: 9/3/80, 10/19/88, 5/11/94, 10/23/01, 10/22/02, 8/25/09, 10/31/18	

The College considers textbook adoption and affordability an important responsibility. Textbooks for credit courses shall be adopted at the discipline level with the participation of faculty who teach those courses.

Textbooks should be evaluated carefully before adoption and once adopted, should be used for a minimum of two academic years. Textbook adoptions may be changed sooner than two years only if sufficient evidence is presented for making a change. Exceptions must be approved by the Chief Academic Officer.

The President or the President’s designee will develop procedures to implement this policy.