



# COLLEGE of CENTRAL FLORIDA

## POLICY MANUAL

<b>Title:</b> CAMPUS ENVIRONMENT	<b>Number:</b> 3.20	<b>Page:</b> 1 of 2
<b>See Procedures:</b> [ X ] Yes [ ] No		
<b>Legal Authority:</b> <b>Florida Statutes:</b> 112.0455, 1000.06, 1001.02, 1001.64, 386.204, 633.202, 790.051, 790.10, 790.115, 790.251(7)	<b>Board Adoption/Revision Approval Dates:</b> 4/15/98, 10/22/02, 10/26/04, 6/26/07, 5/26/09, 12/4/13, 2/26/14, 1/24/18	

The campus environment will be conducive to learning. Thus, the President is authorized to establish rules which foster the learning environment, protect life and property, and promote the safety and security of campus buildings, property, and occupants.

Specific prohibitions on campus include:

- (1) Firearms or other dangerous weapons with the exceptions of:
  - a) Law enforcement officials legally authorized to carry such weapons.
  - b) Authorized classroom demonstrations of an unloaded weapon.
  - c) Firearms that are securely encased or otherwise not readily accessible for immediate use that are stored in vehicles owned by people age 18 or older.
- (2) Any illegal drugs.
- (3) Animals may not be brought on any college grounds or facilities. Exceptions to this policy would include service animals for persons with disabilities; animals to be used for previously approved instructional or special programs; and when college facilities are repurposed by a county's emergency operations center to be designated as a "pet friendly" shelter.
- (4) Agents, salespersons, and solicitors, unless specifically authorized by the President or the President's designee or for those companies approved by the District Board of Trustees to offer an employee benefit through payroll deductions.
- (5) Food and beverages in classrooms and other college spaces, unless an area is specifically designated for food and beverages.

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- (6) Gambling, except the sale of raffle tickets by college-sponsored organizations provided such sale is a donation and/or has been cleared with the local Office of the State Attorney.
- (7) The use of tobacco of any kind on and in all college owned, operated, leased, and/or controlled properties, facilities, and vehicles.
- (8) Open burning or open flame including open flame devices of any kind on and in all college owned, operated, leased, and/or controlled properties and facilities, unless authorized by the President or President's designee and in accordance with the Florida Fire Prevention Code and college procedure.
- (9) All minors that are not students shall not be allowed access to campus areas with the exceptions of:
  - a) Accompanied by adult guardian.
  - b) Sheltering for safety as dictated by emergency situations.
  - c) In attendance of college approved events, social functions, common areas, and not learning and teaching areas unless specifically granted approval by college administration.
  - d) Attending child care facilities.
- (10) Alcohol, unless authorized by the President, for approved CF Foundation or college functions.

#### Authority to Establish a Key Control System

The President or the President's designee shall establish procedures outlining a key control system in order to establish effective control over and access to buildings, properties, and facilities. For the purpose of this policy "keys" are defined to include physical keys, proximity cards, access codes, biometric readers, and mobile device applications. Any individual violating this procedure may be charged a fee to cover the costs of rekeying and reissuing keys; may be disciplined up to and include termination from employment, and/or may be prosecuted or held civilly liable under federal or state law.