

COLLEGE OF CENTRAL FLORIDA

JOB DESCRIPTION

JOB TITLE: WEIGHT ROOM SUPERVISOR (P/T)
(Part-time – Not to exceed 25 hours per week. Flexible Schedule.)

PAY GRADE: C-1

OVERTIME STATUS: NONEXEMPT

MAJOR RESPONSIBILITY:

Responsible for the supervision, safety, operation of equipment and participants training in the college weight room.

At the College of Central Florida, our vision is to be “Your first choice for quality higher education.” We aim to accomplish this by providing a caring and exceptional learning environment that fosters the success of our students and community. Candidates considering becoming part of the CF family must be able to embrace and model this philosophy in their day-to-day responsibilities and demonstrate our standards: professional, responsive, informative, dependable and engaged.

PREREQUISITES FOR POSITION (Qualification Standards):

1. Education or Training: Associate’s degree or higher in related field of health, physical education, coaching, or personal training required.
2. Years of experience in field: One year of experience in the field of athletics required.
3. Special skills or abilities related to position: Knowledge of fitness and conditioning.

ESSENTIAL JOB FUNCTIONS:

1. Supervise the safety of patrons utilizing the room.
2. Supervise the proper use of all equipment.
3. Daily check of the equipment condition and safety.
4. Perform routine maintenance.
5. Assist patrons in conditioning and training principles.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job-related marginal duties as required)

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Acceptable eyesight (with or without correction).
- Acceptable hearing (with or without hearing aid).
- Ability to clearly communicate both orally and in writing on a telephone and on a computer for extended periods of time.
- Routinely requires sitting at a desk and viewing a display screen for extended periods of time.
- Ability to access, input, and retrieve information from a computer or other electronic device.
- Routinely requires moderate (up to 40 pounds) lifting and carrying.
- Routinely requires walking, standing, sitting, kneeling, stooping, reaching up, twisting and bending.

ENVIRONMENTAL CONDITIONS

- Works in an office environment.
- Works in a gymnasium environment.

(Reasonable accommodations will be made for otherwise qualified individuals with a disability.)

PRIMARY LOCATION OF JOB: Ocala Campus

SUPERVISOR OF POSITION: Director of Athletics and Wellness Education