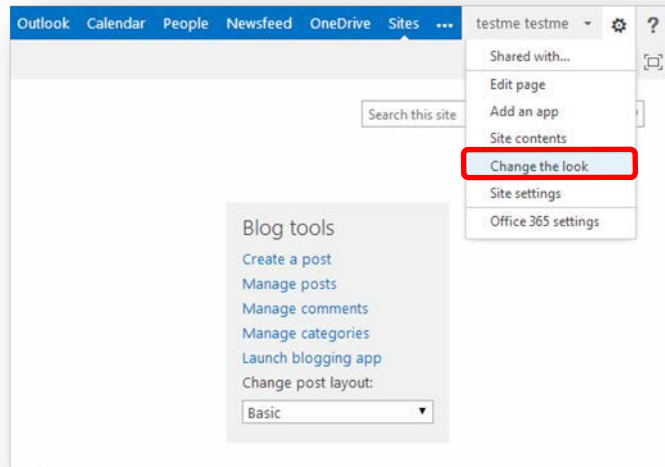


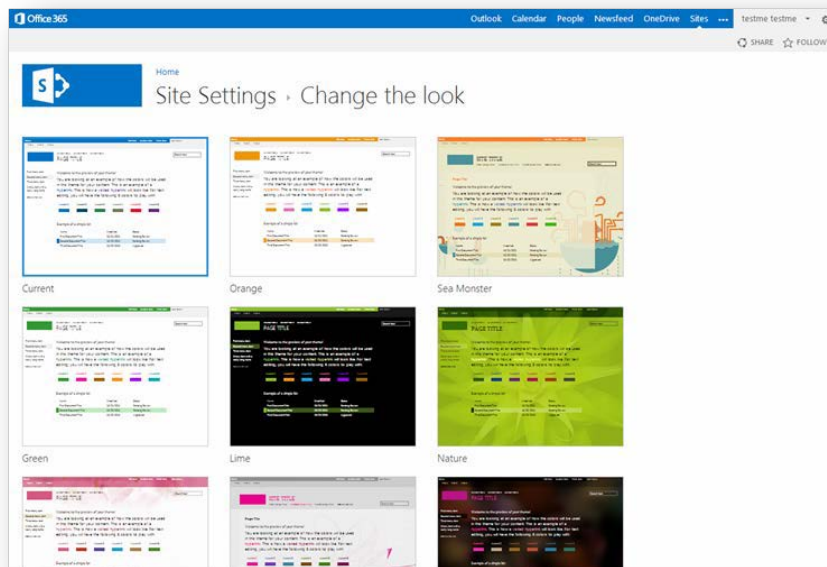
Changing the Look of a SharePoint Site

In SharePoint, you can easily customize the look for each of your sites. You will be taken through a simple wizard that allows you to setup and preview a look before you change anything.

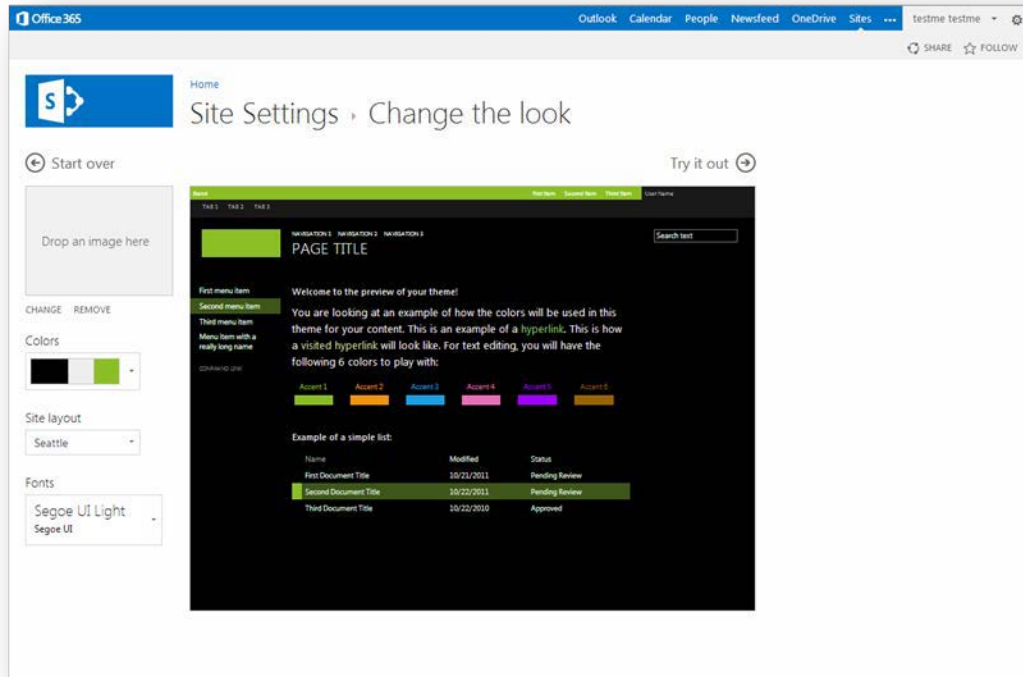
First go to the site you wish to change. Click the **Settings** button in the top right corner and click **Change the look**. If the option is not present, then that particular page cannot be altered.



Select a general template to use. You will customize it on the next page.



In the sidebar, you can customize the color, site layout, and font. When ready, click **Try it out**.



If you are satisfied with the layout, click **Yes, keep it**. To make changes, click **No, not quite there**.

