

COLLEGE OF CENTRAL FLORIDA

1

AGENDA ITEM NUMBER

FOR BOARD MEETING SCHEDULED: December 7, 2022

SUBJECT: Minutes of the October 5, 2022 Meeting

INITIATOR: Dr. James D. Henningsen,
President

DATE: November 30, 2022

OBJECTIVE AND PERTINENT FACTS:

The college requests approval of the October 5, 2022 minutes of the meeting of the District Board of Trustees.

RECOMMENDATION/ACTION REQUESTED:

That the Board approve the minutes of the meeting of the District Board of Trustees held October 5, 2022.

The Chair called the regular meeting of the Board of Trustees to order at 4:00 p.m. on Wednesday, October 5, 2022 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held at the Hampton Center.

CALL TO ORDER

Members Present: Rusty Branson, Chair Joyce Brancato, Vice-Chair
 Bobbie Durrance Fred Roberts, Jr.
 Dr. Michael Torres Charlie Stone
 James Henningsen, Board Secretary

PRESENT

Members Absent: William Edgar

ABSENT

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

Dr. Henningsen introduced the new Trustees and thanked them for their commitment to the college and the community.

RECOGNITION

Dr. Henningsen presented the Newton A. Perry Aquatic Center Plaque that will adorn the entrance of building 5 and expressed appreciation to the Perry Family and many donors who supported the Newton a Perry Aquatic Center serving the College and community from 1978 through 2022.

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item.

PUBLIC COMMENT

CONSENT AGENDA

The minutes of the August 24, 2022 District Board of Trustees

Minutes

Recommend Board Approval of the following:
 Operating Fund 1:

Personnel Actions

- Bustamante, Iris B. – Human Resources Coordinator – Human Resources – September 16, 2022
- Rohrbacher, Anna Caitlin – Dual Enrollment Coordinator – Enrollment Service – September 01, 2022
- Thibault, Jessyca A. – Enrollment Specialist – Admissions & Records – September 01, 2022
- Wilson, Karla B. – Faculty – Humanities & Social Sciences – August 16, 2022
- Wood, Shelby L. – Admissions Technician – Admissions & Records – August 16, 2022

Grants and Contracts – Fund 2: None this reporting period.

Auxiliaries – Fund 3: None this reporting period.

Reorganizations: None this reporting period.

Adjunct Instructors: That the following persons be appointed to teach credit courses on a term-by-term basis as needed:

- Brown, Jr, Ian A. Knox, William B. Mansfield, Alexandria M.
- Hammerle, Michael A. Loos, Brandon L. Sanders, Barbara J.
- Hollis, Denea T. Mazur, Joshua L. Singleton, IV, James Edward

Instructors, Hourly – Non-Credit: That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as-needed basis:

- Baker, Mark J, Mead, Floyd A., Potts, Shianne C., James, Justin A. Mears, Jacob W. Vang,
- Judith C., Johnson, Gregory L., Meredith, Kimber-Lee, Santos, Alex X., Kikendall, Brett A.,

Polizzi, Joseph F.

Temporary Part -Time Career Service: OPS

Alvarado, Richard	Halcomb, Shirley A.	Reed, Lillian
Clark, Tyrone	Lunelli, Anna	Roberts, Samantha M.
Clemens, James Laurence	McArthur, Deirdre M.	Ryon, Diana J.
Clifton, Megann L.	McFarlane, Debra R.	Sanz, Carola
Gallagher, Katherine B.	Monroe, Wayne L.	Stevens, Terence E.
Garst, Megan E.	Najafabadi, Ebrahim S.	Traywick, Peyton A.
Grimaldi, Karen A.	Ramirez, Monica C.	

Temporary Part -Time Hourly: That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$15.00:

Akerman, Jacqueline A.	Goldsmith, Ja'Nae M.	Phifer, Morgan M.
Collins, Glenda F.	Hickok, Zachary T.	Richardson, Keltavia
Crook, Connie L.	Hussein, Abdallah R. H.	Sant, Alexis R.
Dohner, Danielle N.	Johnston, Marjorie M.	Trias Labellarte, Andres E.
Dozier, Dominique N.	Leonty Felix, Ianya	Watkins, River E.
Freeman, Luke A.	Nichols, Iyonna A.	

Notification of engagement in outside employment or extra college activities:

Moore-Ambrosia, Jennifer M.
Toro-Clarke, Jose A.

Retirements: That the following individual(s) be approved for retirement: None this reporting period.

Resignations:

Cardona, Maribel – Graphic Design & Web Coordinator – Appleton Museum of Art – August 25, 2022
Conway, Terrence L. – E-Learning & Learning Support Specialist – E-Learning – August 31, 2022
Lagares, Blanca I. – Accountant I – Financial Operations – August 23, 2022

Terminations: None this reporting period.

Separation due to Internal Transfer – No Break in Service:

Rohrbacher, Anna Caitlin – Educational Advisor – PERKINS – Student Success – August 31, 2022
Wilson, Karla B. – Project Manager – Title III Grant – August 15, 2022

Separation from the College due to end of Temporary Appointment: None this reporting period.

Separation from the College due to end of Grant Funding: None this reporting period.

Separation from the College due to Leave of Absence: None this reporting period.

Separation from the College due to Elimination of Position: None this reporting period.

Completion of 90-Day Observation Period: The following employee(s) successfully completed the required 90-day observation period:

Bruno Rivera, Siul – Trades Technician – Facilities
Gibson, Alivia – Manager – Printing & Postal Services

The Board was asked to approve the disposal of property in accordance with applicable state law, State Board of Education and Board Policy in the amount of \$76,486.39.

**Property Donations
/Dispositions**

The Board was asked to approve the Health Care Affiliation and Internship Agreements and give authorization to the Board Chair to sign the agreements on behalf of the College of Central Florida.

**Health Care Affiliation &
Internship Agreements**

The Board was asked to approve the Behavior Health Management Services, Inc. Agreements and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**Behavior Health
Management Services, Inc.**

The Board was asked to approve the First Place Academy Articulation Agreement for College and Career Acceleration 2022-2023 renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**First Place Academy
Articulation Agreement for
College and Career
Acceleration 2022-2023-
Renewal**

The Board was asked to approve the Redeemer Christian School Articulation Agreement for College and Career Acceleration 2022-2023 renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**Redeemer Christian School
Articulation Agreement for
College and Career
Acceleration 2022-2023-
Renewal**

The Chair presented the Consent Agenda for approval. Upon a motion by Trustee Brancato, seconded by Trustee Stone and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President's office.

**Approval of Consent
Agenda**

Rod McGinnes, Associate Dean for Health Sciences gave a presentation on the Hampton Center. Currently there are 10 students in the Dental Assisting program for the fall of 2022 and 7 students in the process of AS degrees. The building renovations are underway for the new dental hygiene program. Classes anticipated to begin in the fall of 2023 pending accreditation. Unique features of the program include a dental clinic for restorative patients, state of the art dental equipment including Voice-Works dental probe, 3-D scanner, paperless records keeping, hand held dental x-ray equipment, and future planning for a Cerec Machine to make dental crowns in-house. Community partnerships include Youth Build Construction training program, tax preparation with the United Way, Ocala Youth Energy Academy, Orthodontics Continuing Education, serves at a voting precinct and the Center continues to host the Friday Talks sponsored by the CEP. The Marion County Health Department Dental clinic provided over 18,795 services to 1,596 patients.

PRESENTATION

The Board was asked to approve the Florida College System Annual Textbook Affordability Report. After a brief discussion, a motion by Trustee Torres, seconded by Trustee Durrance and unanimously carried, the Board approved the Florida College System Annual Textbook Affordability Report.

OTHER BUSINESS

**Florida College System
Annual Textbook
Affordability Report**

The Board was asked for approval to begin the process to review available options and to seek accreditation from an agency other than SACSCOC. After a discussion, a motion by Trustee Roberts, seconded by Trustee Stone and unanimously carried, the Board approved the process to review and seek accreditation by another agency.

**Change of Accrediting
Agency**

The Board was asked to approve the new ground lease agreement with the City of Ocala and authorize the Board Chair to sign the agreement on behalf of the college. Upon a motion by Trustee Roberts, seconded by Trustee Torres, and unanimously carried, the Board approved the new ground lease agreement with the City of Ocala for a five-year term through September 30,

**City of Ocala New Ground
Lease at Airport**

2027.

The Board was asked to approve the Spending Plan for Fund Balance. Upon a motion by Trustee Brancato, seconded by Trustee Stone and unanimously carried, the Board approved the Spending Plan for Fund Balance.

Spending Plan for Fund Balance

ACKNOWLEDGE RECEIPT

Chuck Prince, Vice President of Administration and Finance, reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the periods ending August 2022 for the comparative fiscal years 2021-2022 and 2022-2023. The Chair acknowledged receipt of the reports on behalf of the Board.

Financial Information- Monthly Financial Summary Report

Mr. Prince, Vice President of Administration and Finance, presented the College's unaudited Annual Financial Report (AFR) for the period ending June 30, 2022. An executive summary was provided for the Board's review. Copies have been submitted to the Division of Florida Colleges as required by State Board of Education Rule. After discussion, the Chair acknowledged receipt of the report on behalf of the Board.

Annual Financial Report

Chuck Prince, Vice President of Administration and Finance, provided an update on Higher Education Emergency Relief Funds (HEERF). The Chair acknowledged receipt of the report on behalf of the Board.

FOR INFORMATION ONLY

Higher Education Emergency Relief Funds (HEERF)

Chuck Prince, Vice President of Administration and Finance, provided an outline of the Auditor General Report No. 2023-007, Operation Audit to the Board. After a discussion of the report, the Chair acknowledged receipt of the report on behalf of the Board.

Auditor General Report No. 2023-007, Operational Audit

Chuck Prince, Vice President of Administration and Finance provided an overview of RFQ 19-1 Energy Performance Contract - Amendment No. 3. The Chair acknowledged receipt of the report on behalf of the Board.

RFQ 19-1 Energy Performance Contract – Amendment No. 3

Dr. Jillian Ramsammy, Vice President Institutional Effectiveness and College Relations introduced Jason Steuber, Director of the Appleton Museum of Art to present the Appleton Museum of Art Strategic Plan for 2023-2028. The Chair acknowledged receipt of the report on behalf of the Board.

Appleton Museum of Art Strategic Plan 2023-2028

There were no Trustee comments at this time.

BOARD CHAIR/TRUSTEE COMMENTS

Dr. Henningsen presented the President's Report to the board which included information for a Pathways Grant to expand apprenticeship programs, new funding model for the Florida College System and new position as chair of the Marion County United Way. The President also shared highlights from Regional Campuses, Academic Affairs, Enrollment Management and Student Affairs focused on the success and accolades for the students at the college as recognized on a local and state level with positive effects on the community.

PRESIDENT'S REPORT

Next Board Meeting. Our next meeting will be held **Wednesday, November 2, 2022 at 3 p.m.** at the Vintage Farm.

Next Board Meeting

There being no further business to come before the Board, Chair Branson adjourned the meeting at 5:38 pm.

ADJOURNMENT