

Board of Trustees Meeting	May 25, 2022
<p>The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, May 25, 2022 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held on the Ocala Campus.</p> <p>Members Present: William Edgar, Chair Rusty Branson, Vice-Chair Joyce Brancato James Henningsen, Board Secretary Bobbie Durrance</p> <p>The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.</p> <p>The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item</p> <p>Dr. Henningsen introduced Sara Fennessy, Director of Government Relations and Special Assistant to the President.</p> <p>The minutes of the April 27, 2022 District Board of Trustees</p> <p><u>Recommend Board approval of the following:</u></p> <p><u>Full -Time Positions:</u> That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:</p> <p><u>Operating Fund 1:</u></p> <p>Gibson, Alivia A. – Manager – CF Printing and Postal Services –June 1, 2022 Marcou, Travis D. – First Year Success Specialist – Title III – Student Success – May 02, 2022 Reyes, Sharon L. – Executive Administrative Assistant – CF Foundation – June 16, 2022</p> <p><u>Amendments to April 2022 Personnel Report:</u></p> <p>Lammogia, Jose' A. – Faculty – Respiratory Care Program – Health Sciences – June 01, 2022 – Job Acceptance Rescinded Gilliland, Carlee A. – Faculty – Associate Degree Nursing – Health Sciences – July 01, 2022 – Job Acceptance Rescinded</p> <p><u>Grants and Contracts – Fund 2:</u></p> <p>None this reporting period.</p> <p><u>Auxiliaries – Fund 3:</u></p> <p>None this reporting period.</p> <p><u>Reorganizations:</u></p> <p>None this reporting period.</p> <p><u>Adjunct Instructors:</u> That the following persons be appointed to teach credit courses on a term-by-term basis as needed:</p> <p>Jenkins, Kate L. Keefer, Nancy N.</p> <p><u>Instructors, Hourly – Non-Credit:</u> That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as-needed basis:</p>	<p>CALL TO ORDER</p> <p>PRESENT</p> <p>PUBLIC COMMENT</p> <p>RECOGNITION</p> <p>CONSENT AGENDA</p> <p>Minutes</p> <p>Personnel Report</p>

Gold, Jeffrey A.

Temporary Part -Time Career Service: OPS

Elkins, Kerry M.
Gomez, Justin I.

Ferguson, Leah M.
Fitzsimmons, Keith C.

Sanetz, Erin M.
Thomas, Kayleigh N.

Temporary Part -Time Hourly: That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$10.00

Ellis, Sara M.

Sanchez Pina, Juanita

Notification of engagement in outside employment or extra college activities:

Penegor, Clare

Retirements: That the following individual(s) be approved for retirement:

None this reporting period.

Resignations:

James, Katelyn B. – Dual Enrollment Coordinator – Enrollment Management – April 30, 2022
Moore, Andrew L. – Manager – Fine Arts Center – Visual & Performing Arts – May 15, 2022
Sanetz, Erin M. – Coordinator – Human Resources – May 10, 2022

Terminations:

None this reporting period.

Separation due to Internal Transfer – No Break in Service:

Gibson, Alivia A. – Staff Assistant III – Health Sciences – May 31, 2022
Reyes, Sharon L. – Staff Assistant III – Child Care – June 15, 2022

Separation from the College due to end of temporary appointment:

None this reporting period.

Separation from the College due to end of grant funding:

None this reporting period.

Separation from the College due to Leave of Absence:

None this reporting period.

Separation from the College due to Elimination of Position:

Marino, Robert M. – Faculty – Communications – August 15, 2022

Completion of 90-Day Observation Period: The following employee(s) successfully completed the required 90-day observation period:

Barnes, Jennifer L. – Financial Aid Scholarship Technician – Financial Aid
Davis, Glamel R. – Financial Aid Specialist I – Financial Aid
Viator, Kathy – Staff Assistant IV – Student Services

2022-2023 Appointment Roster – Administrative Personnel:

Anderson, Barbara J.	Gonsalves, Dawn L.	Menadier, Judy D.
Ash, Steven B.	Hart, Chenita S.	Paugh, Mark L.
Austin, George Alton	Hunt, Katherine A.	Prince Jr, Charles A.
Begley, Mary Ann	Imes, Jean M.	Ramsammy, Jillian D.
Benlolo, Henri	Klepfer, Jennifer S.	Reyes, Saul
Brauckmuller, Lois E.	Knife, Christopher R.	Robinson, Raphael R.
Cortes, Stephanie M.	Lawter Jr, Vernon L.	Smith, Lisa M.
Danuff, Allan G.	McGinnes, Rodney S.	Steuber, Jason M.
Faust, Teresa R.	McGlashan, Holland M.	Viviano-Broderick, Tamara F.
Fryns, Jennifer L.	McIntosh, Charles	Wolf, Robert J.

Instructional:**Advancement in Rank – Effective with New 2022-2023 Academic Contract:**

Cote, Zackery S. – Faculty – Communications – Instructor to Assistant Professor
 Osborne, Amy E. – Faculty – Business & Technology – Instructor to Assistant Professor
 Brown, Kirby A. – Faculty – Mathematics – Associate Professor to Professor
 Clutter, Tyrus R. – Faculty – Visual & Performing Arts – Associate Professor to Professor
 Kim, Kyoung-Tae – Faculty – Physical Sciences – Associate Professor to Professor
 Smith, Richard Scott – Faculty – Mathematics – Associate Professor to Professor
 Zacke, Jerelyn S. – Faculty – Health Sciences – Dental Hygiene – Associate Professor to Professor

Recommended for Continuing Contract - Faculty – Instructors:

Faculty	Division	Department
Amesbury, Elaine	Instructional	Biological Sciences
Bledsoe, John M.	Instructional	Health Sciences - EMS
Davis, Mark T.	Instructional	Business & Technology
Longtin, Jason P.	Instructional	Visual & Performing Arts
Robinson, Renae K.	Instructional	Teacher Education
Sorrentino Vidal, Lisandra DLC	Instructional	Health Sciences
Watts, Chelsea A.	Instructional	Humanities & Social Sciences
Young, Graham D.	Instructional	Visual & Performing Arts
Zarillo, Lorraine B.	Instructional	Health Sciences

Recommended for Annual Contract for 2022-2023 Academic Year

1 st year	2 nd year	3 rd year
Cornille, Tracey R.	Ash, Jong H.	Joranlien, Lisa A.
Harris, Dana M.	Carrigan, Matthew A.	Marrero, Angelia L.
Norberto-Whipple, Michelle E.	Davidson, Marie L.	Perry, Elyse M.
	Davis, Nona_Lee	Schuck, Melissa A.
	Eckenroth, Laura M.	
	Lewis-Vogel, Kimberly	
	Luffman, Jennifer W.	
	Matoba, Robert D.	
	McCarroll, Nicole J.	
	McKown, Jessica R.	
	Puiia, Kim M.	

4 th year	5 th year	6 th year extension
Douglas, Tavis L.	Broaderick, Travis Scott	Schneiderman, Jon L.
Lucas, Lauren A.	McCadden, Dennine	
Maurer, Sonya K.	Mills, (Hammond) Kelli	
McRae, Karen B.	Pasquale, Denise H.	
Rolland, Roberta A.	Quigley, Melissa R.	
	Sciotto, Frances-Ann	
	Tolbert, Melissa R.	
	Toro-Clarke, Jose A.	
	Wagner, Kathryn T.	

Recommended for Non-Renewal of Annual Contract:

Marino, Robert M.

FOR INFORMATION ONLY

These faculty members are on continuing contract and will be returning next academic year 2022-2023 beginning in fall.

Faculty-Instructors:

Abbruzzi, Steven J.	Jenkins, Andrew C.	Robbins, Kathleen M.
Abshier, Nancy W.	Kielty, Lori S.	Roberts, Thanease G.
Adams, Wendy M.	Kim, Kyoung-Tae	Rosen, Lee H.
Ajlani, Husam I.	Kirk, Richard F.	Sampson, Eric A.
Alling, Melissa F.	Kisvarsanyi, Erika G.	Sands, Mae S.
Anene, Nnamdi J.	Knierim, Christine A.	Satterfield, Sarah W.
Ash, John D.	Lanzilla, David J.	Schenk, Steve C.
Bernhardt, Jana J.	Lu, Min	Scheppers, Jean M.
Bosley, Andrew L.	Maltais, Lynn M.	Sims, Amira H.
Bradshaw, Susan	Manley, James M.	Smith, Caroline W.
Brown, Kirby A.	Manley, Leann H.	Smith, Richard Scott
Bufka, Lori A	Martin, Angela T	Stancil, Karen I.
Capps, Kenneth B.	Martin, Julio L.	Taylor, Mark A.
Class, James	Martineau, Tammy J.	Thompson, Andrew A.
Clutter, Tyrus R.	Mathew, Abraham	Thompson, Jay A.
Cooper, Ron L.	Mayne, Dewith	Vang, Judith C.
Cooper, Sandra J.	Mazur, Jennifer A.	Warner, Eric D.
Cote, Zackery S.	McCammon, Julee W.	Weeks, Pamela M.
Dees, James B.	McDonough, Catherine A.	Wilkerson, Uvonda S.
Delgado-Oakwood, Virginia	Meier, James E.	Wilson, Karla B.
Dosh, Shannon D.	Moody, Cynthia M.	Wirt, Michele B.
Duncan, Jennifer L.	Nicely, Pete D.	Witkowich, Lori A.
Freeman, Bertha L.	Osborne, Amy E.	Wright, Russell W.
Haisten, Judy M.	Penegor, Clare M.	Yates, Evan I.
Hardgrove, Connie S.		
	Pidherney, Marsha S.	Zacke, Jerelyn S.

Hooker, Patricia W.

Librarians:

Minnerly, Elizabeth

The Board was asked to approve the disposal of property in accordance with applicable state law, State Board of Education and Board Policy in the amount of \$28,187.45.

At the April Curriculum meeting, the Curriculum Committee recommended course and program modifications, which the President has recommended for approval.

The Board was asked to approve the Health Care Affiliation & Internship agreement and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the International Independent Contractor Agreements and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Marion County School Board Articulation Agreement for Internships and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Citrus County School Board- Mid Florida Career Pathway Consortium and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Ambleside School of Ocala Articulations Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Creekside Christian School Articulations Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the First Assembly Christian School Articulations Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Inverness Christian Academy Articulations Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Levy County School Board Articulations Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Liberty Christian Pre-Academy Articulations Agreement

**Property Donation
/Disposition**

Curriculum Changes

**Health Care Affiliation &
Internship Agreement**

**International Independent
Contractor Agreements**

**Marion County School
Board Articulation
Agreement for Internships**

**Citrus County School
Board – Mid Florida
Career Pathway
Consortium**

**Ambleside School of Ocala
Articulations Agreement
for College and Career
Acceleration**

**Creekside Christian School
Articulations Agreement
for College and Career
Acceleration**

**First Assembly Christian
School Articulations
Agreement for College and
Career Acceleration**

**Inverness Christian
Academy Articulations
Agreement for College and
Career Acceleration**

**Levy County School Board
Articulations Agreement
for College and Career
Acceleration**

Liberty Christian Prep

Board of Trustees Meeting	May 25, 2022
for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.	Academy Articulations Agreement for College and Career Acceleration
The Board was asked to approve the Ocala Christian Academy Articulation Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.	Ocala Christian Academy Articulations Agreement for College and Career Acceleration
The Board was asked to approve the Palm Grove School Articulation Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.	Palm Grove Academy Articulation Agreement for College and Career Acceleration
The Board was asked to approve the Riverside Christian School Articulations Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.	Riverside Christian School Articulations Agreement for College and Career Acceleration
The Board was asked to approve the Seven Rivers Christian School Articulations Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.	Seven Rivers Christian School Articulations Agreement for College and Career Acceleration
The Board was asked to approve the Souls Harbor Christian Academy Articulations Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.	Souls Harbor Christian Academy Articulations Agreement for College and Career Acceleration
The Board was asked to approve the Village View Christian School Articulations Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.	Village View Christian School Articulations Agreement for College and Career Acceleration
The Board was asked to approve the West Coast Christian School Articulations Agreement for College and Career Acceleration and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.	West Coast Christian School Articulations Agreement for College and Career Acceleration
The Chair presented the Consent Agenda for approval. Upon a motion by Trustee Brancato, seconded by Trustee Durrance and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President's office.	Approval of Consent Agenda
	OTHER BUSINESS
The Board was asked to approve the LifeStream Behavioral Center Student Internship Placement Agreement providing for students enrolled in the Business and Technology Program to obtain internship experience. Upon a motion by Trustee Branson, seconded by Trustee Brancato and unanimously carried, the Board approved the LifeStream Behavioral Center Internship Placement Agreement and gives authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.	LifeStream Behavioral Center Student Internship Placement Agreement
The Board was asked to approve the 2021-2022 Annual State Requirements for Educational Facilities (SREF) Fire Safety, Sanitation and Casualty Inspections Report. Upon a motion by Trustee Branson, seconded by Trustee Durrance and unanimously carried, the Board approved the Annual State Requirements for Education Facilities (SREF) Report – Fire Safety, Sanitation and Casualty Inspections 2021-2022 and give authorization to the Board Chair to sign the inspection on behalf of the College of Central Florida.	Annual State Requirements for Education Facilities (SREF) Report – Fire Safety, Sanitation and Casualty Inspections 2021-2022

Board of Trustees Meeting	May 25, 2022
<p>The Board was asked to approve Caron Reid and Audrey Bell to the Appleton Museum of Art Advisory Council for three-year term. A motion by Trustee Brancato, seconded by Durrance and unanimously carried the Board approved the Appointments to the Appleton Museum of Art Advisory Council.</p> <p>Dr. Henningsen presented the following Board policy for a first reading and gave a brief summary:</p> <ul style="list-style-type: none"> a. Student Fees 2022-2023- The student fees and mandatory fees include tuition, out-of-state, and other fees charges as part of registration for courses and other services provided by the college. There are no changes to the student tuition or standard fees. Individual course fees are only changing if the cost of materials has increased or decreased. <p>After discussion, the Chair accepted the policy for reading and authorized advertisement of the policy.</p> <p>Chuck Prince, Vice President of Administration and Finance, presented the Appleton Cultural Center, Inc. Annual Financial Audit. At the June 26, 2007 Board meeting, the Board approved the recommendation to make the Appleton Cultural Center, Inc. a Direct Support Organization (DSO) of the College. The Appleton Cultural Center, Inc. is required to have an annual financial audit performed. The Financial Statements and Independent Auditors' Report for the period ending December 31, 2021, was provided for the Board's review, as well as the IRS Form 990 and the Direct-Support Organizations (DSO) Audit Review Check List. The auditors issued a clean audit opinion and there were no findings or deficiencies in internal controls over financial reporting nor any non-compliance issues. The auditors had no comments in their Management Letter to the Board. The Chair acknowledged receipt and accepted the reports on behalf of the Board.</p> <p>Mr. Prince, Vice president of Administration and Finance reviewed the highlights and variance analysis of the Month Financial Summary Report of revenues and expenses for the comparative periods ending April 30 for the fiscal years 2020-2021 and 2021-2022. The report included information about general college operations. The Chair acknowledged receipt.</p> <p>Mr. Prince, Vice President of Administration and Finance, provided an update on the Higher Education Emergency Relief Funds (HEERF) including balances and projections for end of year.</p> <p>Chuck Prince, Vice President of Administration and Finance, presented a summary of the results of the 2022-2023 Technology Plan developed by the College's Technology Resources Committee, a representative group of faculty, staff and administrators. The plan focuses on specific initiatives and recommendations that support the goals of the college. The Technology Plan is a guidebook which assists the college in planning and decision making.</p> <p>Dr. Henningsen presented an Operational Update to the Board including current status of summer and fall enrollments and the aggressive recruitment efforts by the College.</p> <p>Dr. Vernon Lawter, Vice President, Regional Campuses, presented an Operational Update to the Board to include current national, state and local information on COVID-19 as well as the status on all campuses and current plans for a normal fall session.</p>	<p>Appointments to the Appleton Museum of Art Advisory Council</p> <p>First Reading</p> <p>Student Fees</p> <p>ACKNOWLEDGE RECEIPT</p> <p>Appleton Cultural Center, Inc. Annual Financial Audit</p> <p>Financial Information-Monthly Financial Summary Report</p> <p>FOR INFORMATION ONLY</p> <p>Higher Education Emergency Relief Funds (HEERF)</p> <p>2022-2023 Technology Plan</p> <p>Operational Update</p>

Board of Trustees Meeting	May 25, 2022
<p>A proposed list of meetings dates for 2022-2023 was provided that follows the normal schedule of the fourth Wednesday (unless otherwise specified) of the month and no meeting in July and the October meeting to be in early November due to ACCT Conference Conflict. The President will bring the dates back to the June Board meeting or action.</p> <p>Attorney Batsel shared with the Board regarding amending the college policies in response to the Equity Review report deficiencies. Mr. Batsel stated by adding the equity statement without following the usual notice and advertising requirements is acceptable as the result of the change is not substantive in nature to the policy. The college will start with Human Resources Policies by June 1st and then gradually work on the remainder of policies until they all include the equity statement.</p> <p>Dr. Henningsen presented the President's Report including graduation, nursing pinning, Law Enforcement Academy graduation, DirectConnect to UCF, employee recognitions, Owens negotiations and other activities on all campuses. Special mention of the baseball and softball teams as both teams have won the state tournaments and will now compete for the national title. Dr. Henningsen also mentioned the events at the Appleton showcasing Beauty and The Beast and summer event camps.</p> <p><u>Next Board Meeting.</u> Our next meeting will be held Wednesday, June 22, 2022 at 3 p.m. at the Ocala Campus.</p> <p>There being no further business to come before the board, Trustee Brancato made a motion to adjourn and seconded by Trustee Branson, Chair Bill Edgar declared the meeting adjourned at 3:38pm.</p>	<p>Board Calendar for 2022-2023</p> <p>BOARD CHAIR/TRUSTEE COMMENTS</p> <p>PRESIDENT'S REPORT</p> <p>Next Board Meeting</p> <p>ADJOURNMENT</p>
<div data-bbox="251 1173 492 1207" data-label="Text"> <hr/> <p>William Edgar, Chair</p> </div> <div data-bbox="812 1173 1166 1207" data-label="Text"> <hr/> <p>James D. Henningsen, Secretary</p> </div>	