

The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, August 24, 2022 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held on the Ocala Campus.

**CALL TO ORDER**

Members Present: Rusty Branson, Chair      Joyce Brancato, Vice-Chair  
                                  William Edgar                      Bobbie Durrance  
                                  James Henningsen, Board Secretary

**PRESENT**

Members Absent: None

**ABSENT**

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item

**PUBLIC COMMENT**

Dr. Allan Danuff, Associate Vice President, Arts and Sciences introduced the STEM Club and their advisors: Dr. Toro-Clark, Dr. Pete Nicely, Frankelly Guzman, Andrew Slaughter and Justin Bowen. Dr. Jose Toro-Clarke had CF STEM students compete in the 2022 Community College Innovation Challenge sponsored by the AACC. The team was one of 12 finalists nationwide that were invited to Washington, D.C. to compete nationally for their project on a wireless EKG device accurate enough for clinical use.

**RECOGNITION**

Dr. Jennifer Fryns, Associate Vice President, Career and Professional Programs introduced Professor Bledsoe and Miranda Kilsby. Dr. Bledsoe read from two emails received regarding paramedic student Miranda Kilsby about her heroism assisting at a scene of an accident helping rescue passengers in a car that was on fire. Trustee Brancato commented on behalf of the board that her willingness to help strangers shows a heart of compassion and a soul of commitment and the Board is proud of her dedication and commitment. Trustee Edgar stated that Miranda is a model of what a CF graduate is and her character is an inspiration for other EMS students to follow. Chair Branson agreed and stated how proud to see her wearing the colors of CF and a great representation of our community.

Dr. Henningsen recognized all the Trustees for their continued commitment and support to the college as he recognized outgoing Chair Edgar for his guidance and leadership this past year.

**CONSENT AGENDA**

The minutes of the July 6, 2022 District Board of Trustees

**Minutes**

Recommend Board Approval of the following:

**Personnel Actions**

**Recommend Board approval of the following:**

**Full -Time Positions:** That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:

**Operating Fund 1:**

- Abraham, Saley – Faculty – Business & Technology – August 16, 2022 – Remove TEMP Status
- Cady, Jeanine A. – Hampton Center Coordinator – Health Sciences – July 1, 2022
- Clarke, Sherrion – Staff Assistant III – Health Sciences – August 16, 2022
- Cline, Shana D. – TEMP – Faculty – Associate Degree Nursing – Health Sciences – August 16, 2022
- Collins, Krista R. – TEMP – Faculty – Associate Degree Nursing – Health Sciences – August 16, 2022
- Cook, Tanisha D. – Staff Assistant III – Mathematics – August 01, 2022

Dees, Alexandra G. – Faculty – Associate Degree Nursing – Health Sciences – August 16, 2022  
 Dickins, Michael – Conference Centers Operations & Contract Coordinator – August 16, 2022  
 Eckenroth, Laura M.– Lateral Transfer from 220 Day to 168 Day – Faculty – Associate Degree Nursing – Health Sciences – August 16, 2022  
 Kohlweiss, Lois A. – Staff Assistant III – Learning Support Center / E-Learning – July 05, 2022  
 Lucas, Lauren A. – Lateral Transfer from 220 Day to 168 Day – Faculty – Associate Degree Nursing – Health Sciences – August 16, 2022  
 Mayer, Justin R. – Manager – Facility Operations & Construction Projects – August 01, 2022  
 Moore-Ambrosia, Jennifer M. – Faculty – Social Sciences – August 16, 2022  
 Nardelli, Robert – Faculty – Business & Technology – August 16, 2022  
 O’Connor, Tennille – TEMP – Faculty – Associate Degree Nursing – Health Sciences – August 16, 2022  
 Pacheco, Elizabeth – Faculty – Associate Degree Nursing – Health Sciences – August 16, 2022  
 Regel, Kim M. – Staff Assistant III – Communications & Science – August 01, 2022  
 Rios Torres, Yeidilene – Librarian – Learning Resources Center – July 05, 2022  
 Sharp, Destiny E. – Faculty – Associate Degree Nursing – Health Sciences – August 16, 2022  
 Smith, Marty A. – Manager – Athletics / Head Coach Baseball – Athletics – July 1, 2022

**Grants and Contracts – Fund 2:** None this reporting period.

**Auxiliaries – Fund 3:** None this reporting period.

**Auxiliaries – Fund 7:** None this reporting period.

**Reorganizations:** None this reporting period.

**Adjunct Instructors:** That the following persons be appointed to teach credit courses on a term-by-term basis as needed:

Banta, Ashley D.	Fairchild, Megan S.	Fraser, Katie M.
Bauer, Druann	Fallon, John J.	Roos, Alexander C.

**Instructors, Hourly – Non-Credit:** That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as-needed basis:

Gilliland, Carlee A.

**Temporary Part -Time Professional:**

Davis, IV, Cecil D.	Moore, Staci B.	Raym, Jan G.
Finelli, Ronda S.	Palumbos, Victor D.	Zumba-Gonzalez, Vanessa E.
Mahan, Tricia R.		

**Temporary Part -Time Career Service: OPS**

Brown, Laurie S.	Butscher, Alex J.	Ortiz, Christina L.
Brown, Kevin E.	Delfin, Esaias R.	Thibault, Jessyca A.

**Temporary Part -Time Hourly:** That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$15.00:

Jean-Gilles, Mindy I.      Regel, JoAnn A.      Thomas, Gerchelle E.

**Notification of engagement in outside employment or extra college activities:**

Nicely, Pete D.  
Zacke, Jerelyn S.

**Retirements:** That the following individual(s) be approved for retirement:

Barnett, Donna K. – Enrollment Services Technician – Enrollment Services – August 31, 2022  
Faust, Teresa R. – Library Director – Learning Resources Center – July 29, 2022  
Hoesterey, Jane F. – Faculty – Associate Degree Nursing – Health Sciences – August 10, 2022  
Holmes, Michael J. – Trades Specialist – Electrician – Facilities – August 31, 2022  
Keller, Ana N. – Foundation Accountant III – Foundation – July 31, 2022

**Resignations:**

Aarness, Tara A. – Staff Assistant III – Communications – July 11, 2022  
Buhain, Joseph P. – Faculty – Respiratory Care Program – Health Sciences – August 01, 2022  
Dees, James B. – Faculty – Visual & Performing Arts – August 10, 2022  
Grant, Shena R. – Communications Center Specialist – Marketing & Public Relations – August 15, 2022  
Hakes, II, David M. – Student Services Specialist – Enrollment Services – Citrus – June 15, 2022  
Jones, Tammy R. – Staff Assistant IV – Learning Resources Center – July 10, 2022  
Marrero, Angelia L. – Faculty – Associate Degree Nursing – Health Sciences – August 05, 2022  
Sciotto, Frances-Ann – Faculty – Associate Degree Nursing – Health Sciences – August 05, 2022  
Tolbert, Melissa R. – Faculty – Associate Degree Nursing – Health Sciences – July 29, 2002

**Terminations:** None this reporting period.

**Separation due to Internal Transfer – No Break in Service:**

Kohlweiss, Lois A. – Staff Assistant III – Business & Technology – June 30, 2022  
Smith, Marty A. – Head Coach – Baseball – Athletics – June 30, 2022

**Separation from the College due to end of temporary appointment:**

Bruno, Leeroy S. – Academic Support Specialist – June 30, 2022

**Separation from the college - Other:** None this reporting period.

**Separation from the College due to end of grant funding:** None this reporting period.

**Separation from the College due to Leave of Absence:** None this reporting period.

**Separation from the College due to Elimination of Position:** None this reporting period.

**Sabbatical:**

Rosen, Lee H. – Faculty – Humanities & Social Sciences – Reinstatement following Sabbatical – August 16, 2022

**Completion of 90-Day Observation Period:** The following employee(s) successfully completed the required 90-day observation period:

Carter, Erin – Manager – Office of the President / Board Operations  
 Fennessy, Sara J. – Director – Governmental Relations and Special Assistant to the President  
 Marcou, Travis D. – First Year Success Specialist – Student Success  
 Gross, Erina – Financial Aid Specialist II – Enrollment Services – Citrus  
 Matos Camacho, Mayori – First Year Success Specialist – Student Success

The Board was asked to approve the disposal of property in accordance with applicable state law, State Board of Education and Board Policy in the amount of \$101,279.14.

The Board was asked to approve the Health Care Affiliation and Internship Agreements and give authorization to the Board Chair to sign the agreements on behalf of the College of Central Florida.

The Board was asked to approve the Agreement for Services of International Independent Contractor Agreements and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the CareerSource Indefinite Quantity Agreement Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the CareerSource Master Workforce Services Contract Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Hospice of Marion County Student Internship Placement Agreement - Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the School Board of Citrus County – Mid Florida Career Pathway Consortium - Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the St. John Lutheran School Articulation Agreement for College and Career Acceleration 2022-2023- Renewal agreement and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Trinity Catholic High School Articulation Agreement for College and Career Acceleration 2022-2023 Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Chair Branson presented the consent agenda for approval. Upon a motion by Trustee Brancato, seconded by Trustee Edgar and unanimously carried, the consent agenda was approved. Copies of all materials relating to this portion of the agenda are on file in the President's office.

Dr. Henningsen introduced Dr. Tammi Viviano-Broderick for her presentation on the Association of College and University Educators high-quality professional development program that was made available to college faculty and staff.

**Property Donations /Dispositions**

**Health Care Affiliation & Internship Agreements**

**Agreement for Services of International Independent Contractors**

**CareerSource Indefinite Quantity Agreement-Renewal**

**CareerSource Master Workforce Services Contract - Renewal**

**Hospice of Marion County Student Internship Placement Agreement-Renewal**

**School Board of Citrus County- Mid Florida Career Pathway Consortium – Renewal**

**St. John Lutheran School Articulation Agreement for College and Career Acceleration 2022-2023- Renewal**

**Trinity Catholic High School Articulation Agreement for College and Career Acceleration 2022-2023 - Renewal**

**Approval of Consent Agenda**

**PRESENTATION**

Dr. Henningsen, recommended to the Board renaming of Building 12, originally listed as building 53 in error, on the Ocala campus to the Bob Zelinski Athletics Building. Upon a motion of Trustee Edgar and seconded by Trustee Brancato and unanimously carried, the board approved the renaming of building 12.

Charles Prince, Vice President of Administration and Finance, presented an advertising agreement with SunTran bus line. Trust Brancato requested the agreement should include a termination clause. After discussion, a motion by Trustee Edgar, seconded by Trustee Brancato and carried on a 3-1 vote with a nay from Trustee Durrance, the Board approved the agreement with the addition of a termination clause.

The Board was asked to approve the new Crossroads Academy Articulation Agreement for College and Career Acceleration 2022-2023 and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida. Upon a motion by Trustee Brancato, seconded by Trustee Edgar and unanimously carried the Crossroads Academy Articulation Agreement was approved.

The Board was asked to approve the new Dream Academy Articulation Agreement for College and Career Acceleration 2022-2023 and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida. Upon a motion by Trustee Edgar, seconded by Trustee Durrance and unanimously carried the Dream Academy Articulation Agreement was approved.

The Board was asked to approve the CF Road Scholar Ireland Trip for Summer 2023. After discussion and upon a motion by Trustee Edgar, seconded by Trustee Durrance, and carried unanimously, the Board approved the CF Road Scholar Ireland Trip for Summer 2023.

Chuck Prince, Vice President of Administration and Finance, reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the periods ended June 2022 and for July 2022 for the comparative fiscal years 2020-2021 and 2021-2022. The report also included additional financial information about all operating funds at the college. The Chair acknowledged receipt of the reports on behalf of the Board.

Chuck Prince, Vice President of Administration and Finance, provided an update on Higher Education Emergency Relief Funds (HEERF). The Chair acknowledged receipt of the report on behalf of the Board.

Dr. Henningsen reviewed the Citrus County Hospital Board \$10.3 commitment and the progress on obtaining a possible match for the funds from the linking industry to nursing education state fund for the Citrus Campus Nursing Program. The Chair acknowledged the commitment and time and effort of the college in securing this donation.

Dr. Vernon Lawter, Vice President, Regional Campuses, presented an Operational Update to the Board to include current state and local information on COVID-19 and the outbreak of monkeypox and CDC Guidelines and the responsibility of the College at this time.

Sara Fennessy, Director, Government Relations and Special Assistant to the President, updated the board on the legislative priorities for the College including a new facility for Criminal Justice/Public Safety, renovation to the existing nursing building, and continues support for expansion of workforce programs. Information on the upcoming Legislative Thank You Brunch was also shared.

**OTHER BUSINESS****Renaming of Building 12****City of Ocala – Bus Wrap Display Advertising on SunTran Bus Agreement****Crossroads Academy Articulation Agreement for College and Career Acceleration Agreement 2022-2023 - New****Dream Academy Articulation Agreement for College and Career Acceleration Agreement 2022-2023 - New****Proposed CF Roads Scholar Ireland Trip for Summer 2023****ACKNOWLEDGE RECEIPT****Financial Information- Monthly Financial Summary Report****FOR INFORMATION ONLY****Higher Education Emergency Relief Funds (HEERF)****Citrus County Hospital Board Commitment****Operational Update****Legislative Update**

There were no Trustee comments at this time.

**BOARD  
CHAIR/TRUSTEE  
COMMENTS**

Dr. Henningsen presented the President's Report to the Board which included Convocation, updated fall enrollment and highlights from Academic Affairs, Marketing and Public Relations, CF Foundation, and the Appleton Museum of Art.

**PRESIDENT'S REPORT**

**Next Board Meeting.** Our next meeting will be held **Wednesday, September 28, 2022 at 3 p.m.** at the Hampton Center.

**Next Board Meeting**

There being no further business to come before the Board, Chair Branson declared the meeting adjourned at 4:26 pm.

**ADJOURNMENT**

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Rusty Branson, Chair

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James D. Henningsen, Secretary