



## **CORRECTIONS ACADEMY #291 ANNOUNCEMENT**

### **Full-time, Beginning Sept. 7, 2021**

**TIMES:** Class training will be 0830 – 1730 hrs. weekdays and 1300 – 2200 on Saturdays.  
Consult with the academy coordinator for more details.

**FEES:** **Approximately** \$1,927 in tuition and course lab fees. State employees may be eligible for a tuition waiver of up to six credit hours per semester excluding lab fees.

**LOCATION:** Criminal Justice Institute, College of Central Florida, Ocala Campus  
Go online to [www.CF.edu/lawenforcement](http://www.CF.edu/lawenforcement). In the blue sidebar, click the Academy Application Packet and print the entire application. Please read all information in the application packet very carefully. **All** questions must be answered. If a question does not pertain to you then put N/A in the space.

1. You must apply as a student with CF online and provide CF with sealed high school transcripts. The program code is **7245** – Corrections Officer.
2. Once you receive a student ID No. verifying admission to the college, you must complete the Residency Affidavit that is found on your portal ([mycf.cf.edu](http://mycf.cf.edu)) under Admission Status tab.
3. The packet and college application must be completed (residency, transcripts, etc.) in its entirety **before** you call for a packet review. This includes all attachments:
  - Copy of high school diploma or equivalent
  - Current passport photograph
  - Copy of CJBAT test scores (must be less than four years old)
  - Copy of birth certificate
  - Copy of FDLE Physician's form (CJSTC 75- must be done within six months of the start of the academy)
  - Copy of Social Security card
  - Copy of valid driver's license
  - Copy of DD214 (if applicable).
4. There are several forms in the application that must be notarized **before** your interview.
5. Once you have completed the packet and CF application, call the Criminal Justice Academy at 352-873-5838 to schedule your packet review with Coordinator Al Ramirez
6. **D u r i n g** your packet review, you will receive information concerning your background investigation.

#### Important Dates to Remember

- You may schedule a packet review for the academy beginning Friday, Aug. 6, 2021.
- **Class orientation will be Monday, Aug. 23, 2021, from 1-4 p.m.**
- Class will begin **Sept. 7, 2021, at 8:30 a.m.**
- Please wear casual business attire or agency uniform to the packet review and orientation. No jeans, shorts, or tank tops.