



COLLEGE of
CENTRAL
FLORIDA

—an equal opportunity college—

COLLEGE OF CENTRAL FLORIDA CAREER SERVICES STUDENT JOBS LIST

Experience matters! And part-time employment is a great way to build your resume, gain skills toward your long-term career goals AND earn some extra money while in school!

Listed here are FULL-TIME, PART-TIME or ENTRY-LEVEL jobs, that may offer flexible hours to accommodate students' schedules. If you'd like more information on one of the positions listed below, please contact Bonnie Hays at haysb@cf.edu. For assistance with resume development, practice interviews, and more job postings, please visit the Talent Center at TalentCenter.org. For more job opportunities set up your Handshake profile at joinhandshake.com

Featured opportunities this week:

[Position: Account Specialist – McLane Company – Ocala, FL](#)

[Position: Senior Accountant – McLane Company – Ocala, FL](#)

[Positions: Accounting and Office Management – CPA Office – Ocala, FL](#)

[Position: Office Support/Legal Assistant – Richard Perry P.A.](#)

[Position: Equine Vet Tech – Full Time – Ocala, FL](#)

[Position: Multi-Unit Team Leader – H&R Block](#)

[Position: Administrative Assistant – C & A Survey Inc.](#)

[Position: Paralegal – Fifth Circuit Public Guardian – Ocala, FL](#)

[Positions: Marion County Job Opportunities](#)

[Position – Activity Leader – Marion County Public Schools](#)

Position: Account Specialist – McLane Company – Ocala, FL

Description

Receives incoming invoices, verifies their accuracy, codes invoices for payment. Inputs the invoices into the company's computer system.

Essential Job Functions

Accounts for expenses, checks and cash receipts.

Monitors accounts payable bills and receivable receipts.

Codes and submits to appropriate department for further processing.

Gathers facts and asks appropriate questions when evaluating transactions.

Research, prepare, and track manual and system generated customer credits.

Answer internal and external calls and emails regarding credits.

Other duties may be assigned.

Required Skills and Qualifications

HS Diploma or GED

Data Entry Skills

Math Skills

1 or more years' experience in A/P, A/R, Bookkeeping and/or Accounting department

Rate of Pay

Maximum \$22.84 per hour

How to Apply

Visit McLane website Requisition ID: 2205105

<https://www.mclaneco.com>

Position: Senior Accountant – McLane Company – Ocala, FL

Description

The Senior Accountant I is jointly responsible for financial and accounting activities within a McLane grocery division. They have frontline supervisory and leadership responsibilities for the division's non-exempt accounting teammates. They maintain compliance with Generally Accepted Accounting Principles (GAAP), Sarbanes-Oxley (SOX), McLane accounting policies, best practices and other internal controls.

Preferred Qualifications

Certified Public Accountant (CPA), current or in progress; Oracle E-Business Suite experience. Prepare financial statements, including advanced balance sheet reconciliations.

Set up, maintain, and inventory fixed assets.

Assist in preparing the annual budget

Forecast, prepare, file and pay product excise taxes and other taxes according to schedule.

Facilitate audits and information requests.

This position has additional responsibilities; special projects may be assigned.

Minimum Requirements

Bachelor's degree in Accounting.

3+ years of accounting experience.

Strong Microsoft Office skills.

Be able to organize, forecast, and meet financial deadlines.

Rate of Pay

Maximum \$25.35 per hour

How to Apply

Visit McLane website Requisition ID: 2205412

<https://www.mclaneco.com>

Positions: Accounting and Office Management – CPA Office – Ocala, FL

Description

Small tax practice in southeast Ocala is looking for candidates for an Accounting/Office Management position. Responsibilities include bookkeeping, filings, telephones, client invoicing, scheduling meetings, and other administrative tasks.

Required Skills

- QuickBooks proficiency
- Skilled in Microsoft Office Word and Excel
- Organized with attention to detail
- Good communication skills, written and verbal
- Trustworthy, diligent, self-starter

Rate of Pay

Rate of pay: approximately \$12-\$14/hour to start (depending on experience) with pay increases as practice grows.

Hours

Approximately 30 hours per week to start, may increase during tax season.

How to Apply

Interested candidates, please send resume to Bonnie Hays at haysb@cf.edu

Position: Office Support/Legal Assistant – Richard Perry P.A.

Description

Responsible for answering phones, setting appointments, data entry, meeting with clients for intake, preparing documents, light housekeeping chores.

Required Skills

Microsoft office knowledge and understanding, good communication skills, must have transportation, willing to learn bankruptcy and commercial litigation, be self-motivated, take instruction well.

Rate of Pay

\$15 per hr. – 30-40 hours weekly

How to Apply

Please email resume to karen@rapocala.com or call office to set up an appointment.

Serious Applicants Only, please!

Position: Sideline Assistant – Ocala Polo – Ocala, FL

Description

Manage ticket booth, check in reserved tailgates, sell general admission tickets, assist in halftime festivities and awards ceremony and breakdown field side after the match.

Ideal candidate(s) would be sociable, reliable and willing to be physically active.

Duties

Assist in field setup - tents, signage

Rate of Pay

\$75/shift – 10 am till 3 pm Sundays

How to Apply

Contact Lauren Proctor-Brown for more information.

lauren@teamresolutepolo.com

414-861-7292

Position: Physical Therapist/Occupational Therapist – Strive Rehab – Ocala, FL

Description

Inpatient Rehabilitation Facility - Staff Occupational Therapists and Occupational Therapist Assistants.

We are looking for experienced PT's and OTs for our new Inpatient Rehabilitation Facility that opened on September 1, 2022.

This new 36-bed IRF occupies an entire floor of the West Marion Community Hospital in Ocala.

This is a world-class facility and we are looking for extraordinary therapists to help us make this the premiere IRF in central Florida.

Required Skills

Florida License

Rate of Pay

Salary: \$35.00 - \$50.00 per hour

How to Apply

<https://striverehab.com/careers/>

Sign On Bonus!

Position: E. Sam Jones Distributor, Inc. – Customer Service Representative Inverness, FL

Description

An entry level customer service position that we hope to grow into a true Sales position in the future. The position is in our Inverness, FL branch, 114 N. Pine Ave, Inverness, FL 34450. The job is available as of January 1, 2023.

Required Skills

Basic computer knowledge including Microsoft Office, a willingness to learn and be trained, ability to communicate with customers on the phone, time management.

Rate of Pay

\$15/hr.

How to Apply

Interested applicants can email Lorie Lanier, HR and Payroll Administrator at llanier@esamjones.com.

More Information



[customer_service_representative_job_description.docx](#) 15.73 KB • DOCX

Position: Clinic Radiologic Technologist – Palmer College of Chiropractic – Port Orange, FL

Description

The Clinic Radiologic Technologist (RT) is responsible for assuring quality radiographic examinations, patient safety and education of the chiropractic student in radiographic positioning.

Duties and Responsibilities

- Perform radiographic examinations.
- Provide mentoring of students regarding radiographic procedures and management of patients in the radiology department.
- Evaluate student performance of x-ray positioning and patient interaction during radiographic exams, giving constructive feedback.
- Discuss quality of imaging and ways to improve imaging with students during radiographic exams.
- Comply with federal, state and local safety and health regulations.
- Provide reports to the Director of Clinic Radiology to include equipment processes and procedures.
- Maintain compliance with college policies, procedures and expectations.
- Perform other duties as assigned.

Required Skills

- Ability to perform assigned duties with time pressures and frequent interruptions.
- Ability to communicate effectively and personably.
- Ability to utilize necessary radiographic and department equipment.
- Ability to use computer for electronic health records, scheduling, and various other duties.
- Ability to resolve routine problems.
- Ability to work effectively with others in an academic environment.
- Ability to work various hours as job requires.

Education

- Associate degree with ARRT certification.
- At least one year of work-related experience.
- Must be licensed by state agency appropriate to the campus where employed.

How to Apply

Visit:

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=49530&clientkey=8BAFC5797941BD3723C4CD01E59B0139>

Position: Donor Recruitment Representative – LifeSouth Community Blood Center – The Villages, FL

Description

LifeSouth Community Blood Centers is currently seeking an enthusiastic and energetic individual to join our team as a Donor Recruiter in The Villages, FL. This position is responsible for planning and scheduling blood drives including publicity, donor recognition and education.

Responsibilities

- Manage assigned blood drive accounts
- Work to establish new accounts as directed by management
- Achieve monthly, quarterly and annual collection goals
- Schedule blood drives and determine accurate projections for each drive
- Recruit on-site as necessary by actively encouraging donations from potential donors in order to meet daily projections
- Prepare and deliver promotional materials while coordinating with Corporate Marketing & Recruitment staff as needed
- Develop rapport with blood drive chairperson of assigned donor group
- Effectively coordinate blood drives and handle concerns as needed

Required Skills

- High school diploma or GED
- Must be able to work a varied schedule including nights, weekends and holidays
- Valid driver's license. Must also meet and maintain LifeSouth driver's eligibility requirements
- Must have consistent and reliable transportation
- Exceptional communication skills
- Strong interpersonal and team building skills
- Positive and outgoing attitude
- Innovative problem-solving ability
- Ability to follow moderately complex oral and written instructions
- Proficient in a variety of computer software applications

Rate of Pay

\$18.50-20.35 per hour

How to Apply

<https://lifesouth.csod.com/ux/ats/careersite/5/home?c=lifesouth>, search Donor Recruitment Representative

Positions: Flower Technician – Green Thumb – Ocala, FL

Description

As a Flower Technician, you will perform a variety of plant maintenance activities to ensure the healthy growth of the highest quality flower for our patients and consumers to enjoy.

Responsibilities

- Safety & Compliance
- Production
- Job Knowledge
- Teamwork

Qualifications

- Minimum of a high school diploma or GED; associates degree or certifications preferred
- Effective time-management skills and ability to multi-task
- Ability to work well with others while also completing individually assigned tasks
- Ability to stand, sit, kneel, and lift equipment or plants up to 50 lbs. for extended periods
- Ability to work in a fast-paced, changing and challenging environment
- Must be able to comply with Good Manufacturing Practices (GMP) requirements
- Must be able to work in an environment that is 85+ degrees and 70% humidity for extended periods
- Must be able to work at heights

How to Apply

<https://boards.greenhouse.io/greenthumbindustries/jobs/4480085>

Please view the above site for job details

Position: Nursery Technician – Green Thumb – Ocala, FL

Description

The Nursery Technician is responsible for the overall maintenance of the vegetation cycle of all sustainable plants within the facility.

Responsibilities

- Safety & Compliance
- Production
- Job Knowledge
- Teamwork

Qualifications

- Minimum of a high school diploma or GED; associates degree or certifications preferred
- Effective time-management skills and ability to multi-task
- Ability to work well with others while also completing individually assigned tasks
- Ability to stand, sit, kneel, and lift equipment or plants up to 50 lbs. for extended periods
- Ability to work in a fast-paced, changing and challenging environment
- Must be able to comply with Good Manufacturing Practices (GMP) requirements
- Must be able to work in an environment that is 85+ degrees and 70% humidity for extended periods
- Must be able to work at heights

How to Apply

<https://boards.greenhouse.io/greenthumbindustries/jobs/4480091>

Visit the above website for more details

Position: Order Fulfillment Technician – Green Thumb – Ocala, FL

Description

As an Order Fulfillment Technician with Green Thumb, you are responsible for the final stage of the product's life-cycle in our manufacturing facility. This position's main function is pulling sales orders and preparing them for delivery, verifying accuracy of product type and quantity. Additionally, the Order Fulfillment Technician is quality checking to ensure compliant labeling as they prepare orders. This role is also responsible for tracking product electronically on the state traceability system to ensure compliance with state laws and program regulations.

Responsibilities

- Working with off-site sales partners to receive orders
- Pulling sales orders and preparing them for delivery; labeling in accordance with DoA rules and regulations
- Creating and managing excel spreadsheets
- Tracking product through state traceability program
- Cleaning up all work areas and equipment at the end of every day
- Assisting other departments as needed
- Other duties as assigned
- Use independent judgment in regards to product processing, keeping quality and goals in mind
- Help create a positive environment by having a positive attitude and by being self-motivated
- Research, evaluate and adapt to new methods, in order to meet or exceed goals, and or modify their technique/procedures based on all applicable laws
- Invest time in learning new products and be able to communicate with direct supervisors as necessary

Qualifications

- High School Education or GED graduate; some college or college graduate preferred
- 1-2 years experience in warehousing and inventory required
- 1-2 years experience processing medical cannabis or other botanicals preferred
- Must consistently demonstrate attention to detail
- Must demonstrate ability to thrive in a fast-paced environment
- Ability to use initiative and independent judgment appropriately, keeping in mind management expectations
- Ability to perform a monotonous task with great efficiency over 8 hour work periods without losing quality

How to Apply

<https://boards.greenhouse.io/greenthumbindustries/jobs/4480048>

For more detailed information please visit the website above

Position: Warehouse and Logistics Supervisor – Green Thumb – Ocala, FL

Description

GTI is seeking an experienced Warehouse and Logistics Supervisor to lead our Warehouse, Finished Goods, Fulfillment, and Logistics team in our Ocala, Florida facility. As Warehouse, & Logistics Supervisor you'll coordinate with on the ground leadership to direct all the daily processes and long-term targets of our incoming materials & finished goods inventory, as well as product distribution facility at our Ocala facility.

Responsibilities

- Execution of the operational strategy and tactical plan for the handling of raw packaging, grow materials, and finished goods. Facilitate end-to-end process to minimize traceability gaps.
- Manager all warehouse and finished goods inventory controls picking/packing, dry storage working closely with departmental leaders ensuring wholesale objectives are accomplished on time and budget.
- Monitor and communicate inventory accuracy between wholesale departments including, supply chain, wholesale sales team.
- Partner with facility Assistant General Manager and other members of leadership team on budgeting; Analysis of facility data, including efficiency metrics, labor variance analysis, defect rates, cost drivers, volume, and capacity planning, etc. to make recommendations on optimal quality and efficiency improvements and capital expenditures
- Develop and produce reporting to clearly illustrate the trends of the business.
- Manage and maintain a company culture consistent with the culture established at GTI corporate of accountability, transparency, and enjoyment

Qualifications

- Bachelor's Degree is a plus, or 7 + years of management experience in manufacturing environment required.
- Direct management experience of 30+ individuals in a warehouse, inventory management, and direct distribution system suggested.
- Consumer Packaged Good and high-volume Fleet delivery experience preferred.
- In-depth knowledge & understanding of Lean, Six Sigma, certifications a plus
- Superior communication and interpersonal skills (verbal, non-verbal, written), with the ability to build relationships at all levels, both internally and externally.
- Possesses a high level of critical thinking
- Operates with a high level of professionalism and integrity, including dealing with confidential information in a highly regulated industry.
- Must understand and comply with the rules, regulations, policies, and procedures of GTI
- Must have a solid understanding of the Medical Marijuana laws, rules and regulations set forth by the state; a pursuit to further their understanding and knowledge of the industry and the laws

How to Apply

<https://boards.greenhouse.io/greenthumbindustries/jobs/4472871>

For detailed information visit the website listed above

Position: Warehouse Technician – Green Thumb – Ocala, FL

Description

Our Warehouse Specialist is responsible for all delivery intake within the facility, shipping supplies in a timely manner, maintaining strict organization within the warehouse, helping to ensure proper inventory, and communicating effectively with the team.

Responsibilities

- Receive, inspect, unload, store, and deliver internally all materials\products
- Keep accurate records of receipts and shipments, contact shipper(s) directly if any discrepancies are found or if the shipment was damaged in any way.
- Pull supplies from inventory and prepare them for production
- Fill orders for supplies and equipment as approved
- Maintain weekly inventory reconciliation
- Maintain the warehouse receiving\shipping areas in a neat and orderly fashion
- Perform cycle counting responsibilities
- Receive and check inbound goods for accuracy and place in proper location
- Data Entry of inventory, inbound\outbound orders
- Preparing items for shipments and making arrangements inclusive of contacting vendors, preparing pack list, bill of lading
- Verify packing list against PO's to ensure receipt and provide to finance for approval of payment
- Prepare, pack, label, and shrink band product for shipment

Qualifications

- Education: High School Diploma or G.E.D
- 1-2 years of previous warehouse experience preferred.
- Good communication, organization, time management, and mathematical skills
- Dependable and reliable
- Inventory, equipment maintenance, data entry, and computer skills required
- Pallet stacker, pallet jack, and/or forklift experience preferred (no certification necessary)
- Attention to detail
- Effective communication skills
- Strong work ethic
- Willingness to learn and improve each operation
- Ability to perform repetitive tasks for long periods of time (e.g. preparing products for packaging, packaging products, and regular inventory)
- Availability to work occasional weekends and holidays

How to Apply

<https://boards.greenhouse.io/greenthumbindustries/jobs/4480071>

For more detailed information visit the website listed above.

Position: Choir Director – Part Time – Ocala Church

Description

A local (SW Ocala) Church currently seeks candidates for a paid part-time position as a Choir Director.

Responsibilities

Responsibilities to include leading an adult choir with approximately 20 members, scheduling, organizing, and leading weekly choir practice, working with other musicians to create quality music programs and presentations for church members at Sunday services and other special events as needed.

Skills

Candidates should be skilled in vocal performance and coaching.

Rate of Pay

Payment depends on skills and experience.

How to Apply

Interested candidates, please send resume to Arthur Wuertz at JoyOcalaFL@gmail.com or contact Bonnie Hays at haysb@cf.edu for more information.

Position: Part Time Photographer – Clear Channel Outdoor – Ocala, FL

Description

We are currently in search for a part time photographer to take photographs of our billboards throughout North Central Florida. This should be a 24 to 28 hour per week position.

Skills

The ability to organize, a good driving record, and Florida driver's license are the major requirements of the position. We would supply the vehicle, Photography equipment and training needed. While the job would need to be performed during daylight hours the days and hours are somewhat flexible. There would be a fair amount of driving involved from one location to another to take the photos. This could be a great position for someone looking for a part time position that is not physically demanding.

How to Apply

Applicants can apply at: <https://web.clearchanneloutdoor.com/careers>

Positions: Registered Behavior Technician – Practical Behavior Solutions – Dunnellon, FL

Description

Provide direct support to children with special needs ages 2-14 years. Help the children grow academically, behaviorally, and socially in a highly supported environment. Work with skilled Florida certified teachers, behavior analysts, and other experienced support staff to provide a child-centered learning environment for all children. Great opportunity for aspiring teachers!

Required Skills

High School Diploma

Ability to pass all drug and background screenings

Ability to complete the required training and certification requirements (we will support)

Rate of Pay

\$18.00-\$21.00 per hour

How to Apply

Email questions and interest to

Practicalbehaviorsolutions79@gmail.com

Position: Equine Vet Tech – Full Time – Ocala, FL

A local veterinarian clinic is seeking candidates for a Vet Tech role at an equine hospital in Northwest Ocala. Clinic provides advanced diagnostic imaging, equine surgery and sales.

Description

Practice focuses primarily on Thoroughbreds and is now expanding towards horses that show at the World Equestrian Center. Services are mostly in a hospital setting doing elective procedures and imaging, with some work on farms.

Tasks will include preparing equine patients for surgery, assisting with equine anesthesia, assist in running an MRI and bone scan machines, assist in lameness examinations, and communicating with clients.

Some training will be provided.

Requirements

Highly motivated, self-starting individual

Extensive horse handling experience required (5 years minimum preferred)

Ability to communicate effectively with clients in person, by phone, and in writing

Vet Tech license is beneficial but not required

Hours

Full time (40 hours per week)

Rate of Pay

Approximately \$18/hour. Negotiable, depends on skills and experience

To Apply

Please send resume and cover letter to Amy Ryan, LVT at aryanLVT85@gmail.com to request an interview.

Intended hiring date is December 15, 2022.

Position: Multiple Administrative Support Roles – The Villages

The Villages currently offers several part-time and full-time Administrative Support roles and encourage CF students to apply!

They offer a competitive rate of pay and most positions are in the Spanish Springs area, closest to Ocala.

Below are a few samples, please visit [The Villages Careers](#) page, or see their postings in [Handshake](#), for more information:

- Administrative Assistant (part-time and full-time)
- Office Assistant (part-time and full-time, 8 positions available)
- Receptionist
- Marketing Intern

Position: Budget Administrative Coordinator – Marion County Fire Rescue

Description

Helps the Admin Financial Services Manager track the Marion County Fire Rescue budget.

Required Skills

- Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents.
- Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community.
- Ability to write speeches and articles for publication that conform to prescribed style and format
- Ability to effectively present information to top management, public groups, and/or boards.
- Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry.
- Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions in written, oral, diagram, or schedule form.
- Ability to interpret complex and detailed technical data.
- Ability to potentially participate in development of policy, programs, plans, or procedures.
- Ability to study manual work processes to determine most effective methods for essential tasks.
- Knowledge of the theory, principles, and practices of public administration.

Rate of Pay

\$19.51/hour

How to Apply

<https://selfservice.marionfl.org/ess/EmploymentOpportunities/JobDetail.aspx?req=20220508&sreq=1&form=REG1&desc=BUDGET%20ADMINISTRATIVE%20COORDINATOR%20-%20MARION%20COUNTY%20FIRE%20RESCUE>

Position: Accountant I – Alachua County Clerk of the Circuit Court – Gainesville, FL

Description

Professional position with the Alachua County Clerk of the Circuit Court doing general accounting work, reconciliations, investments, receivables, payables, grants, etc. Position requires independent detailed work in addition to compliance with laws, regulations, policies, and procedures.

Full-time position includes insurance benefits, paid time off, 10 paid holidays, eligibility for Public Loan Forgiveness, and enrollment in FRS Retirement Plan. Career development and opportunity for advancement available. Diverse, positive work culture prioritizing work/life balance.

Required Skills

Graduation from an accredited four-year university or college with a major in Accounting. Governmental or public sector experience a plus, but not required.

Rate of Pay

Starting at \$49,420.80

How to Apply

Applications available at www.alachuaclerk.org or at 201 E. University Avenue, Gainesville, FL 32601, room 110. Please submit completed application with resume: online through Adobe Reader; Email to hr@alachuaclerk.org; hand deliver to 201 E. University Avenue, Room 110, Gainesville, FL 32601; or Fax to 352-338-3201.

Positions: Riding Counselors and Summer Groom– Green Cove – Western North Carolina

Description

Summer job opportunities that are available for the summer of 2023. We are an all-girls summer camp located in the mountains of Western North Carolina. We emphasize outdoor adventure and building confidence in outdoor skills. Our riding program includes 37 school horses, 4 rings, several fields set up for classes and trails. We do several camping trips on our property as well as local state parks. We have two different positions available and currently several openings for each position.

1.) The first position is for **Riding Counselors**. Responsibilities will include (but aren't limited to!) instructing small group lessons, help plan and supervise special barn events, participate and lead (if qualified) riding overnights, and perform the duties required of a cabin counselor. We are looking for skilled riders/instructors who enjoy working with girls ages 6-17. Applicants that are 21 or older may qualify to be a trip leader (DTL) for off property trips. If this is something you are interested in let camp know during the application process. You will need to take a Wilderness First Responder (WFR) class before camp starts. Camp can help you get this certification if both parties agree you would be a fit for a trip leader role.

Requirements

Applicants need to have strong fundamentals in hunt seat riding; must be at least 18 years of age and ideally completed at one year of college. Need to be comfortable teaching hunt seat riding in a group lesson. The level of lessons you will teach will be assigned based on your skill level and experience. We have lessons ranging from beginner to advanced. Being able to teach advanced lessons is a plus, but not required. Must be willing to participate in overnight camping trips. **Employment Dates** are from May 23rd until August 11th. We do have 3 different camp sessions so there is some wiggle room for end dates. Preference will be given to those that can work the entire summer dates.

Accommodations/Benefits

Will live in a cabin with 4-6 girls with all meals provided.
Riding or schooling opportunities available dependent on riding skill level.

Rate of Pay

Salary is based off age and experience.

2.) The second position is for a **Summer Groom**. Under the supervision of the Barn Manager, the 4 members of the barn staff oversee the feeding, grooming, tacking, and general day to day care of 10 horses each. Work with the riding instructors to create a fun, non-competitive atmosphere in which girls learn a wide variety of stable and horsemanship skills. You will have daily interaction with children helping them get to their lessons. Must be at least 18 years of age.

Requirements

Need to be able to comfortably work with a herd of horses and be able to safely control an aisle of horses with children in and around the barn. Daily interaction with children helping them get to their lessons. May occasionally be asked to assist on overnight trips. **Employment Dates** are from May 23rd until August 11th. Must be able to commit to the entire summer.

Accommodations/Benefits

Dorm style living arrangements that are above the barn.
Free room and board with 3 meals a day.
Some occasional opportunities to ride depending on riding abilities.

Rate of Pay

Salary is based off age and experience

For more information

Please email questions to rachael.gcriding@gmail.com
To learn more about our camp and riding program please visit our website www.greencove.com.
Our camp video is great way to learn more about camp life.
Camp Video: <https://vimeo.com/474737487>

Position: Inside Technical Sales – Fidelity Manufacturing – Ocala, FL

Description

Fidelity Manufacturing is seeking a full time, **Inside Technical Sales** person. This is a tremendous opportunity for someone who enjoys building customer relations, serving as a point of contact for customer needs, and being involved with the manufacturing process from beginning to end. Training is provided.

Essential Functions

- Receives requests for price quotations, purchase orders, change orders, adjustments, and cancellations directly from customers.
- Achieves and maintains rapport with customers and works to give them the best possible service.
- Build and send quotes to customers based on interpretation of technical specifications.
- Works with Engineering and Production as needed to ensure an accurate and profitable quote.
- Demonstrates knowledge of Fidelity Manufacturing products and the standby generator industry.
- Uses all established systems and quoting spreadsheet to build customer quotes to meet customer requirements and project specifications.
- Quotes must be completed in a reasonable time frame.
- Follows up on quotes to make sure the customer is satisfied with our quote and answer any question.
- Interact with organizational team members and other departments in a professional manner.

Required Skills

- Analytical thinker with strong problem-solving skills.
- Meticulous attention to detail with the superb organizational skills and the ability to oversee multiple projects and tasks.
- Ability to work under pressure and meet tight deadlines.
- Ability to work independently and as part of a team.
- Excellent communication skills.
- Sales estimating experience helpful.
- Experience reading technical specifications for quota preparations helpful.
- Must pass a drug and alcohol test and a background check.

Rate of Pay

Approximately \$20/hour + commission, depends on skills and experience

How to Apply

Please send resume to Bonnie Hays at haysb@cf.edu, or download application from FidelityMfg.com and hand deliver to company.

Position: Technical Analyst I – HCA Florida Bayonet Point Hospital

This position is the key technical resource responding to end user desktop incidents and requests reported to the service desk.

Description

The Technical Analyst implements and supports facility and division desktop equipment, and is the key technical resource responding to end user desktop incidents and requests reported to the Service Desk. Problems beyond the scope of your ability or responsibility are communicated in a timely manner to senior-level support personnel. You will support to other division and facility IT personnel is provided, as warranted, and participation in 24x7 on-call support is required based on division IT staff rotation.

Required Skills

- Bachelor's degree in information systems or a healthcare-related field is preferred
- One year of IT experience is required
- A+ and Microsoft Product certifications are preferred
- Valid state driver's license is required

How to Apply

<https://careers.hcahealthcare.com/jobs/10892684-tech-analyst>

Position: Warehouse Assistant – Sunshine Stone Products – Ocala, FL

Description

Part time making samples and packaging orders.

Required Skills

None

Rate of Pay

\$15 per hour

How to Apply

Call for appointment. Dave Scofield (352) 694-4309

Position: Operations/Arborist Sales Coordinator – Cordwin Tree Service, Inc. – Reddick, FL

Description

This position presents a great career opportunity for someone with business administration training. It requires someone who wants to work alongside management and operations, meeting with clients, diagnosing and providing on-site estimates, and working up proposals to determine appropriate time, cost of crew, and equipment requirements. An Operations/Arborist Sales Coordinator will perform daily scheduling tasks and provide and review reports with management to ensure accurate pricing and attention to detail. This individual should exhibit high self-motivation and dependability, along with a willingness to learn and grow with the industry. Cordwin Tree Service, Inc., a family-owned company, is willing to provide necessary training and offers multiple opportunities for advancement.

Required Skills

An Operations/Arborists Sales Coordinator requires someone who is a self-starter with strong time-management skills to meet deadlines and the leadership qualities to meet company sales objectives. They should be a results-driven team player maintaining a positive attitude at all times. As a critical thinker, they will use logic and reasoning to identify alternative solutions to complex problems. Negotiating and selling skills are a strong plus, along with coordinating with management and crews to become familiar with standard practices within the industry. They will work with Accounts Receivable to ensure timely customer payment. Proficient Microsoft Office, Internet, and database systems experience and excellent verbal and written skills are required. The Operations/Arborist Sales Coordinator must maintain a valid driver's license.

Rate of Pay

TBD

How to Apply

Please phone 352 591 3232 between 10 am and 3 pm Monday thru Thursday. Please leave a call-back message if no one is available for your call, stating your full name, phone number where you can be reached, and the position you are applying for.

For more information visit: <https://www.cordwin.com/>

Position: Musicians – St. Matthews ELCA Church – Ocala, FL

Description

Looking for a group or individual string s or brass to preform for special services at church.
This is not a weekly job.

Required Skills

Professional

Rate of Pay

Open for negotiation

How to Apply

Call or email Joan Foren at (352) 454-0489 or joan.foren@gmail.com

Position: Assistant Controller – Raney's – Ocala, FL

Description

We're looking for our next Chromozonian - Our Accounting department is growing and looking to add additional team members for our growing family of companies. Raney's Inc. is a fast-growing E-commerce company in the automotive aftermarket chrome & accessories industry looking for an Assistant Controller to join our Accounting department who is personally motivated and eager to grow with the company! You'll be working in a fun and lively environment with other employees who exude teamwork and family spirit!

Required Skills

- Windows and Mac operating systems
 - Familiarity with Microsoft Office, as well as various accounting software experience.
 - Strong understanding of financial statements.
 - BS/BA in accounting, finance, or relevant field is REQUIRED (Individuals close to graduating / New Graduates will be considered)
 - Public accounting experience is not required, but is highly valued
 - Working knowledge in Microsoft Office - Excel specifically
 - Solid knowledge of GAAP (Generally Accepted Accounting Principles) and regulations
 - Proven experience as an Assistant Controller or other similar position
- Vendor relations experience
- Experience with reconciling invoices
 - Reconciling bank statements
 - Borrowing base experience and understanding
 - Knowledge of debit/ credit accounts and how they post.
 - Posting accounts to general ledger, posting transactions.
 - Data-entry experience

Rate of Pay

Based on experience \$45K

How to Apply

please send Resume to workhappy@raney's.com

Additional Information

This is a full-time position, Monday to Friday, 8:00AM-5:00PM

Position: Animatronic Technician – Feld Entertainment, Inc – Palmetto, FL

Description

The Animatronic Technician works backstage assisting in building, maintaining, and running large scale animatronic props as determined by supervisors in conjunction with the guidelines of best practices during performances. Assists in directing local crews, loading and unloading, and assembling and disassembling of all related show equipment. Conducts regular maintenance in an effort to preserve the high integrity and professionalism of the company and its equipment. This position will be working in conjunction with other Animatronic Team members with varieties of specialties to create a well-rounded and successful production.

Required Skills

Associate or bachelor's degree in an electrical, mechanical, or automation field; Comparable work experience also accepted.

At least two (2) years of experience with Servos, animatronics, or pneumatic/electrical systems in a live entertainment setting is preferred.

At least one (1) year of MIG/TIG welding experience, welding certification preferred.

Rate of Pay

\$1,000.00 / week to \$1,500.00 / week

How to Apply

Apply online at www.feldentertainment.com or <https://jobs.lever.co/feldinc/755a3ce3-da1b-43c7-b190-4e4d0a251bb6>

Position: Custom Cabinet Draftsman – Expert American Home Service

Description

The perfect candidate is a professional who enjoys working in a small team environment and looking to excel with and develop a growing business. This company is growing fast and we need a dependable, hardworking, punctual team player.

Responsibilities

- Review architectural drawings, specifications, and scope of work
- Production planning and analyzing of jobs through cabinet software to run through manufacturing
- Produce shop and install ready drawings for production and field personnel
- Work closely with clients (architects, contractors, and designers), both on the phone and in person, to ensure project details are complete and accurate
- Ensure customers vision works within our manufacturing process and is properly communicated to the shop when necessary
- Coordinate with shop manager to prioritize and streamline shop production

Required Skills

- Must have superior computer programming skills
- Must have excellent reading comprehension skills
- Good active listening skills
- Must have good problem-solving skills
- Must have excellent time management skills
- Must have good organizational and planning skills
- Must have excellent written and verbal communication skills
- Must be highly detail oriented
- Must be able to work effectively with little or no supervision
- Must have the ability to read blueprints
- Knowledge of safety measures pertinent to each job assignment

Rate of Pay

Rate of pay is \$22 -\$25/ hr with the opportunity to grow.

To Apply

Resumes to Bret.martin@expertamericanhomeservice.com

Position: Office Assistant – Southway Building & Roofing – Ocala, FL

Description

We're seeking a competent office assistant to help with the organization and running of the daily administrative operations of the company.

The ideal candidate will be a hard-working professional able to undertake a variety of office support tasks and work diligently under pressure. Responsible for scheduling meetings, helping to manage the business calendar, confirming appointments, and placing and returning phone calls. The office assistant reads email, writes correspondence, creates meeting agendas, performs clerical and administrative work. Hours are 15-20Hrs Weekly.

Required Skills

- Proven experience as an assistant and office manager
- Working knowledge of computers and printers
- Thorough understanding of office management procedures
- Excellent organizational and time management skills, must be able to multitask
- Analytical abilities and aptitude in problem-solving
- Excellent written and verbal communication skills

Responsibilities

- Organize office and assist associates in ways that optimize procedures
- Sort and distribute communications in a timely manner
- Create and update records ensuring accuracy and validity of information
- Schedule and plan meetings and appointments
- Monitor level of supplies and handle shortages
- Resolve office-related malfunctions and respond to requests or issues
- Maintain trusting relationships with suppliers, customers and colleagues
- Perform receptionist duties when needed
- Invoice customers

Rate of Pay

\$19.50 per hour

How to Apply

Send Resume To : ThomasHynes@contractor.net

Position: Production Assembler – Monterey Boats – Williston, FL

Description

Monterey & Blackfin Boats is currently looking to add production Assemblers to our team. We are looking for someone:

- with a good work ethic
- who works well with others
- who can take instruction and has good reasoning skills
- who doesn't have a problem working around fiberglass
- who has experience using hand tools: drill, screw gun, grinder, saw, etc.

This is a full-time position Monday - Friday from 6am - 2:45pm. Must be willing to work overtime as needed to complete daily production requirements. When overtime is required the shift often begins at 5am. Overtime is also common on Saturday. Production experience a definite plus.

Required Skills

Hand tools, manufacturing, construction or related

Rate of Pay

\$15.50 - \$18.00 per hour

How to Apply

Candidates can apply in any of these three ways:

Apply at www.indeed.com

Send resume to kristen.romani@monterey-blackfin.com

Apply at www.montereyboats.com

For more information

<https://www.montereyboats.com/>

Position: Substitute Teachers – Awesome Substitute Teachers – Davie, FL

Description

Several openings for elementary and one opening for a middle school teaching position at a private Christian school in Fort Lauderdale, FL. We are hoping to hire dependable teachers and teacher assistants who desire to teach and grow with the school. Teachers are expected to but are not limited to, teach basic concepts and skills to children in elementary and or middle school. Duties include developing lesson plans, teaching, answering student questions, conducting assessments, assigning meaningful assignments and homework, and managing classroom design and curriculum plus more.

Required Skills

Bachelors Degree Preferred

Associates Degree Acceptable

Experience

Rate of Pay

\$14 per hour

How to Apply

Email

awesomesubteachers@lovechildpartners.com

Position: Preschool Teacher – Fantastikids – Ocala, FL

Description

An ideal candidate will have a passion for early childhood education and a positive demeanor. In this role you will be responsible for the care, supervision, and management of a classroom in accord with the goals and curriculum plan of the school. Associates or bachelor's degree in Early Childhood Education is a plus. CDA is highly preferred.

Duties and Responsibilities

- Draft and execute lesson plans in accordance with school curriculum
- Communicate efficiently with parents and families both with Brightwheel and in person
- Cultivate positive relationships with students, families, and coworkers
- Adhere to center's policies, procedures as well as legal regulations
- Ensure a safe and stimulating learning environment for students
- Work cohesively with assisting teacher to provide meals, crafts, and other activities
- Assist in the training of new faculty members

Required Skills

- Undergo a Level 2 background check
- DCF 45 Hours or ability to obtain
- CPR or ability to obtain
- A professional and positive demeanor
- Excellent communication and organizational skills

Rate of Pay

\$10-\$15 per hour

How to Apply

Call Briana Jackson at 352-598-5699 or my email: staffing@fantastikids.com

Positions: Many Positions - Mission BBQ – Ocala, FL

Description

We're looking for America's Teammates, ready to bring us your best. Full and Part-time positions; day and evening hours available. Honoring veterans and hiring them.

Positions Available

- Cashier
- Busser
- Dining Room Leaders
- Great Service Expos
- Great Food Expos
- Assistant Kitchen Manager
- Prep Cooks
- Line Cooks

How to Apply

Apply in person at 2505 SW College Road or online at [Mission-bbq.com](https://mission-bbq.com)

Position: Physical Therapy Assistant – FYZICAL – Wildwood, FL

Description

Accelerate your career within a fast-paced, innovative environment when you join the FYZICAL team in The Villages, as our Physical Therapist Assistant (PTA)!

Here, you will have access to the latest in cutting-edge technology as you work side-by-side with expert PTs, giving you a unique front-row seat to learning opportunities at the world's fastest-growing healthcare franchise. In this Physical Therapist Assistant (PTA) position, make a lasting impact as you take an active role in helping appreciative patients progress and reach their recovery goals with the backing of an outstanding, supportive staff.

Required Skills

Graduate of a Physical Therapist Assistant program (accredited)

Rate of Pay

\$24 per Hour

How to Apply

Email resume to Dr. Carlo Sapijaszko Practice Manager at carlo.sapijaszko@fyzical.com

Position: Certified Surgical Technologist – Sarasota Memorial Health Care Venice Hospital – North Venice

Description

The Certified Surgical Technologist (CST) functions in a scrub role for operative and other invasive procedures including establishing and maintaining a sterile field, specimen handling, counts, medications/solutions, implants and instrument processing and may assist with circulating duties, as well as, participate in activities related to standards and quality improvement for the specialty and the department.

Required Skills

- Require active national Certified Surgical Technologist (CST) certification.
 - Require proficiency in one-on-one demonstration of sterile technique.
 - Require proficiency in selected specialty and competent in two (2) or more specialties.
- BLS/CPR

Rate of Pay

\$20 to \$30 an hour

How to Apply

Send resumes to Jessica-Neish@smh.com or apply here: www.smh.com/careers.

Position: Inside Sales Coordinator – Skyline, Ocala FL

Description

A position suited for those who desire a challenging role in the sales and distribution of Manufactured Homes. You will learn about the business from the ground up and join an organization with a bright future. Your training program will include 12 months of personalized training and coaching by managers and peers, many of whom started in the same position. You will receive product training and soft skills training in sales, communications, and customer service through one-on-one, small group, and on-the-job training. We will introduce you to our sales and operations processes, technology, and strong company culture focused on customer satisfaction, personal mastery, and individual/team contributions.

Duties and Responsibilities

- Assist with providing sales coverage of our existing client base
- Working closely with the Zone Managers to create customer quotes/orders and/or update orders as needed.
- Review all incoming sales contracts for accuracy and completeness
- Communicate with the sales director and individual sales agents to obtain corrections and missing items
- To review and process all requests for change orders
- Communicate with sales, office, and field personnel to insure accurate execution of approved changes

Required Skills and Qualifications

High School Diploma, equivalent or 2+ Years of relevant experience

- Effective verbal and written communication skills
- Self-starter able to work independently and with an administrative team
- Organized with a strong attention to detail
- Results oriented, attention to detail, and good time management skills
- Potential to fill leadership roles in the future
- Strong desire to build a sales career
- Proficient in Microsoft Office Suite

Rate of Pay

\$40K/per yr.

How to Apply

Please send resume to Bonnie Hays, haysb@cf.edu

Position: Inside Sales Consultant – Beacon Building Products – Ocala, FL

Description

As an Inside Sales Consultant, you will develop and maintain face-to-face relationships with customers by promoting products, providing day-to-assistance and generating sales for a building materials industry leader. From customers to contractors, you play an important role in recommending roofing materials and tools for projects of all sizes.

Job Description

- Receive and process requests directly from customers (via telephone, fax and mail) for price quotations, product availability, orders, material returns, billing corrections, product information, order changes, and cancellations
- Plan and implement telemarketing and prospecting objectives
- Quickly and smoothly resolve customer complaints and problems
- Engage in specialty purchasing (when applicable)
- Coordinate delivery and/or pick up of customer orders with operations teams
- Provide support to Outside Sales force (also serve as a backup)
- Generate price quotations in a timely manner
- Responsible for adhering to policies of the customer financial services
- Maintain accurate and up to date "open order" files in computer system
- Maintain adequate supply of product samples and literature
- Adhere to pricing guidelines established by Branch Manager
- Review all orders to forecast additional customer needs
- Interact with sister branches when necessary on inventory issues and deliveries
- Work with Replenishers to achieve the best product line
- Handle cash reconciliation of register tape and Trend reporting documents
- Maintain adequate stock of Tool Rack items with accurate pricing
- Maintain adequate product stock at branch location

Required Skills

- Previous front-line customer service experience
- Previous customer service experience (building products industry preferred)
- Must be able to communicate and follow-up with co-workers, customers and vendors
- Must be able to learn and retain vast amounts of product information

Rate of Pay

\$18-\$20/hour

To Apply

<https://jobs.becn.com/job/Ocala-Inside-Sales-FL-34470/875010800/>

Position: Sales Associate – Biznct – Ocala, FL

Description

We are a Videography/Photography, Digital Marketing and Website Development company looking for a full-time sales associate.

Unlimited earnings protentional with prospecting new clients for Biznct.

You will be a part of a high performance sales team seeking to improve the small businesses around Ocala.

Rate of Pay

Commission-based

How to Apply

Visit: <https://www.facebook.com/Biznct/>

Position: Team Leader – H&R Block

Description

Joining us as a **Team Leader**, you'll provide leadership to a customer-centric team of associates and accelerate their seasonal tax business by managing a single H&R Block tax office.

You'll serve as the front-line manager to provide leadership and development of tax office associates, delivering an outstanding client experience, and achieving all office related growth objectives. We'll help you advance your knowledge and skills you'll need to excel with us as you serve as a knowledgeable resource on tax topics and products for associates. As needed, you'll also prepare accurate tax returns for clients.

Duties Include

- Partner with the District General Manager to create and implement office-level growth plans, which includes developing local partnerships and managing office community involvement
- Assist the District General Manager in recruiting and interviewing candidates for tax office associate positions
- Serve as point of contact for onsite escalated client service concerns
- Ensure clients are scheduled properly and conflicts are resolved
- Lead daily activities to ensure that all tax office associates work is completed according to deadlines, with attention to quality standards, priorities and overall goals
- Build an engaging team environment by training and coaching associates to execute on Standard Operating Procedures (SOP) and recognizing outstanding associate contributions
- Lead daily team meetings and communicate essential information to tax office associates
- Create associate work schedules and ensure accurate timekeeping and overtime management
- Prepare tax returns, as required

Required Skills

- Prior experience working in a customer service, shift leader, or similar role
- Experience supervising or managing people
- Successful completion of the H&R Block Tax Knowledge Assessment or Income Tax Course
- Annual completion of 18-hours of continuing education and ability to meet all other IRS and applicable state requirements
- Customer-centric mindset with strong communication skills
- Computer proficient with the ability to use MS Office
- Demonstrated ability to work independently with minimal supervision
- Passionate, determined, resilient under stress and a will to win attitude
- Able to work a flexible work schedule of 40 hours per week and flexibility in work assignments based on business needs
- High school diploma / equivalent or higher

To Apply send resume

carol.todd@tax.hrblock.com

or call 352-854-3320

Position: Multi-Unit Team Leader – H&R Block

Description

Joining us as a **Multi-Unit Team Leader**, you'll provide leadership over three H&R Block tax offices. Using your people management experience and passion for helping people, you'll provide leadership to the customer-centric teams in the offices you manage to accelerate their seasonal tax business.

You'll serve as the front-line manager responsible for leadership and development of associates, delivering an outstanding client experience, and achieving all office related growth objectives for three tax offices. Prior tax preparation experience is not required.

Duties

- Manage office staffing, operations, and logistics for three offices with support from two Associate Team Leaders
- Partner with the District General Manager (DGM) to create and implement office-level growth plans and client growth targets, which includes developing local partnerships and managing office community involvement
- Assist the DGM in recruiting and interviewing candidates for tax office associate positions
- Build an engaging team environment, across all offices, by training and coaching associates while holding them accountable to execute on Standard Operating Procedures (SOP) and recognizing outstanding associate contributions
- Conduct timely performance reviews and partner with Associate Relations Center to resolve associate issues and address performance concerns
- Lead daily team meetings and communicate essential information to tax office associates
- Create associate work schedules across all offices and ensure accurate timekeeping, as well as labor management, for staff in all offices
- Travel between the three offices as required
- May prepare tax returns, as needed

Required Skills

- People management experience, with the demonstrated ability to grow and develop associates
- Demonstrated aptitude for growth plan execution and ability to lead towards growth culture
- Strong decision-making and judgment skills and the ability to function well in a fast-paced environment with minimal supervision
- Strong interpersonal and communication skills, and a customer-centric mindset that seeks to understand and exceed client needs
- Computer proficient with the ability to use MS Office
- Bachelor's degree in a related field, or high school diploma with the equivalent combination of experience
- Successful completion of the H&R Block Tax Knowledge Assessment or Income Tax Course (if preparing tax returns)

How to Apply [send resume](#)

carol.todd@tax.hrblock.com

or call 352-854-3320

Position: Engineering Technician – Johnson & Johnson – Jacksonville FL

Description

Johnson & Johnson Vision Care, Inc. (JJVC) specializes in disposable contact lenses, which are marketed under the ACUVUE® Brand name. Ever since ACUVUE® transformed vision correction in 1988 with the world's first soft disposable contact lenses, we've passionately pursued new technologies and the highest quality standards. We're proud that ACUVUE® lenses are worn by more people than any other brand.

Thriving on a diverse company culture, celebrating the uniqueness of our employees and committed to inclusion.

Duties & Responsibilities

- Provide technical and process support for the production line. Work in several cells (machine reliability, standardization, safety, etc.)
- Will work towards acquiring green badge certification
- Demonstrate behaviors consistent with J&J Standards of Leadership and has a positive impact on shift
- Train and develop others in process improvements and line management, while reducing process variability and addressing equipment reliability issues.
- Utilize Process Excellence tools
- Maintain current knowledge and adhere to provisions of FDA, OSHA, GMP, MPs, ISO 9001, ISO 14001, equipment specifications and process specifications
- Prepare and maintains accurate documentation for adherence to GMP, FDA, and ISO regulations
- Monitor equipment and process status for new products and new installations
- Create, review, and update electro/mechanical drawings, operating manuals and procedures, maintenance and calibration procedures, and training manuals as required by the scope of projects that are assigned
- Investigate alternative methods and procedures to reduce variability and improve equipment reliability
- Assist the design of experiments, under operational and developmental conditions, to increase yields and improve machine reliability, repeatability and standardization
- Practice vigilance for shop safety, environmental safety, product quality, ergonomics and hazardous energy control
- Provide technical training and certification for Process Technicians on the operation and troubleshooting of the production machinery and process
- Monitor and adjusts the process to improve the throughput
- Responsible for operating, maintaining, troubleshooting, and repairing the equipment while adhering to all quality and safety procedures
- Responsible for performing PMs. Perform routine cleaning and clearing of equipment jams and performs non-routine maintenance, including clearing of jams

Required Skills

- A minimum of a High school diploma is required; Associates degree or equivalent highly preferred
- A minimum of two (2) years of relevant technical/vocational industry experience required
- At least two (2) years of college, trade, or military training in a technical discipline OR equivalent industrial experience emphasizing electro-mechanical, PLC, and pneumatics highly preferred
- Working knowledge and troubleshooting skills in the following areas preferred: Process Improvement, PLC systems, electro/mechanical devices, robotic/servo systems, safety devices, equipment installation, debug and qualification, control circuitry development, electro-mechanical troubleshooting/repair, equipment prototyping, production start-up, equipment process development and mechanical devices, controller, mechanical parts design, tooling experience, electrical & mechanical prints.
- Competent communication skills, both written and verbal required
- Good organizational skills and the ability to handle multiple tasks required

- Physical demands of the position include stooping, walking, pulling, light lifting (up to 25 lbs.), grasping, hearing, visual acuity, kneeling, reaching, pushing, talking, standing, fingering and crawling
- Ability to work rotating 12-hour shifts, 6pm to 6am or 6am to 6pm, including weekends, on a regular basis required

To Apply

Job # 2105985261W

<https://www.careers.inj.com/>

Position: Administrative Assistant – C & A Survey Inc.

Description

Land Surveying Company is seeking a detail-oriented administrative assistant for an entry level position to join our team in our office in Ocala, FL.

Responsibilities

- Conducting property research
- Contacting property owners and/or their title, lender, & real estate counterparts.
- Facilitating communications between corporate office, clients and potential clients.
- Maintaining company databases
- Coordinating team and client schedules

Required Skills

- Written and verbal communication skills.
- Knowledge of Google and Microsoft products, including in internet browsing, research and troubleshooting.
- Attention to detail, ability to work as part of a team.
- Due to the nature of the job, Spanish language proficiency is a plus.
- Valid Driver's license for required travel.
- Detail-oriented, organized and is in numeric reasoning.
- Also, works well in small groups, but is also a self-starter.
- Adaptable/Flexible -- Enjoys doing work that requires frequent shifts in direction
- Achievement-oriented -- Enjoys taking on challenges, even if they might fail
- Stress tolerance -- Thrives in an occasional high-pressure environment

Experience and Education

- Data entry: 1 year (Preferred)
- Administrative: 1 year (Preferred)
- Customer service: 2 years (Preferred)
- Some recent college preferred

Work Schedule

Full-time/ Full Time Office hours to be determined at time of interview or hire.

Rate of Pay

\$11-\$14 per hour. DOE

How to Apply

andy@candasurvey.com.

<https://c-a-survey-inc.business.site/>

Position: Part Time Teller - Campus USA Credit Union – Ocala, FL

Description

Do you have at least 2 years of college left?

Do you have previous experience handling cash?

We want you!

To assist members with their financial transactions, involving paying and receiving cash and other negotiable instruments.

Receives and processes member financial transactions, including deposits, withdrawals and loan payments; sells money orders and travelers checks to members; transfers amounts from member accounts as directed.

Post transactions to member accounts and maintain member records.

Welcomes members and provides routine information concerning services and directs members to appropriate department for specific information and service.

Balances cash drawer and daily transactions.

Performs a variety of miscellaneous tasks including typing, filing, computer input and answering the telephone.

Cross-sells credit union services.

Required Skills

Experience: One month to twelve months of similar or related experience.

Education: A high school education or GED.

Interpersonal Skills: Work normally involves contacts with persons beyond immediate associates generally regarding routine matters for purposes of giving or obtaining information which may require some discussion. Outside contacts take the form of service to the public (members or vendors) requiring ordinary courtesy in providing assistance and information.

Other Skills: Ten key calculator and computer keyboard by touch. Must be good with detail to deal with numbers and names.

Hours

Monday - Thursday 11:45am - 5:15pm, Friday 12:45pm - 6:15pm and some Saturdays from 8:45am - 12:15pm

Rate of Pay

\$15.83 per hour

How to Apply

Please email resume and cover letter telling us a little about yourself and why you would be interested in this position to edelvalle@campuscu.com



[teller_flyer.pdf](#) 94.13 KB • PDF

Position: Electrical Helper – HDS Electric – Dunnellon, FL

Description

The Electrical Helper is responsible for supporting Electricians in the maintenance, operation, and repair of electrical systems. They will perform skilled labor duties related to installation and maintenance tasks to ensure the effective operation of various electrical equipment. Please note that this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job.

Duties & Responsibilities

- Basic knowledge of NEC
- Learn to wire new construction residential homes, small commercial projects, and remodel/existing rewires;
- Reading and interpreting architect blueprints, circuit diagrams, and other technical documents for projects
- Learn to pull circuits, install outlets, troubleshoot circuits, install breakers, install fixtures
- Perform trenching and excavating duties
- Measuring voltage, amperage, and resistance using analog and digital meters
- Erect electrical system components and barricades, and rig scaffolds, hoists, and shoring
- Must be able knowledgeable of proper usage of all hand tools, large pipe bending tools, hydraulic or mechanical benders, as well as other equipment typically used for electrical work
- Work in spaces that may be confining such as attics and crawl spaces
- Follow established safety regulations at all times
- Knowledge of basic mathematical operations and calculations (e.g., addition, subtraction, multiplication, division)
- Organize work relative to job duties; keep materials in order; keep work area clean
- Able to efficiently carry out given tasks in a timely manner

Must be willing to work indoors and out, may have to bend over often, lift heavy objects, stoop, stand, or kneel for long periods of time. Must have good manual dexterity and eye-to-hand coordination. Must also have a sense of balance to work in tight spaces (including attics or crawl spaces) and on ladders. The individual will be trained on any items that an individual is not knowledgeable about.

Required Skills

High school diploma or equivalent (preferred)

Driver's license (required); must be insurable

Individual must pass background check and drug screening at time of job offer

Rate of Pay

\$14-\$16 per Hour

How to Apply

Submit job application to hdselectricllc@gmail.com; resumes accepted with application



[hds_employment_application.pdf](#) 90.94 KB • PDF

Position: Paralegal/Legal Assistant – Deutschman & Zakaria - Inverness

Description

The Firm is seeking a highly energetic and organized paralegal / legal assistant. Outstanding analytical and detail-oriented case management skills are required. Responsibilities and essential job functions include court case development, detailed computer and data entry skills, proficient writing capabilities, and working effectively with the entire team at Deutschman & Zakaria. We are proud to offer this opportunity to qualified candidates, and are moreover excited to expand our legal team and provide a strong, supportive work environment that will engender positive professional and personal growth. Wages will be commensurate with experience.

Required Skills

Outstanding analytical and detail-oriented case management skills are required.

Rate of Pay

\$28K - \$35K/per year

How to Apply

Please email resumes to: ADMIN@dnzlaw.com

Position – Paralegal Trainee – The Florida Legal Advocacy Group, P.A. – Ocala, FL

Description

Administrative Position in a law office with training to become paralegal. One full time and one part time position available.

Required Skills

Computer Skills and ability to learn and get along.

Rate of Pay

At least \$15 per hour, depending on experience and capabilities.

How to Apply

Send resume to email swp@thefloridalegaladvocacygroup.com

Position: Paralegal – Fifth Circuit Public Guardian – Ocala, FL

Description

The agency is looking for a full-time paralegal with experience in drafting and filing court-approved documents.

Required Skills

- Type correspondence, all necessary preliminary notices prior to legal proceedings on each accepted referral, type rough drafts, orders, legal pleadings, various reports, statements, and forms.
- Compose letters and memos of a routine, non-technical nature at Executive Director's or Attorney's request and photocopy all outgoing correspondence, information sheets, forms, reports, legal pleadings, documents, requested material, etc.
- A.S Degree in Legal Assisting or 2 years of paralegal experience in similar legal work to what is done in this agency.
- Additional responsibilities will be assigned by the Attorney or Executive Director and will be carried out under his/her supervision.

Rate of Pay

\$20-\$23 Per/Hr.

How to Apply

Email a resume to Snanan@publicguardianprogram.com

Position: State Correctional Officer – Lake Correctional Institution

Description

Following and enforcing all prison rules and regulations.

- Conducting patrols and inspections of inmates' cells.
- Supervising mealtimes, bathroom times, work, and recreational activities.
- Screening visitors and escorting them through the facility.
- Assisting with rehabilitation and counseling efforts.
- Deescalating confrontations when they occur.
- Filing reports on inmate conduct.
- Searching inmates and facilities for contraband.
- Reviewing incoming and outgoing mail to and from inmates.

Required Skills

18 yrs. of age

U.S. Citizen

No Felonies

Possess a valid driver's license

Hold a High School Diploma or Equivalent GED

Rate of Pay

\$38,750.14 per/yr.

How to Apply

Contact Recruiter, Sgt. A Hampton

or WWW.FLDOCJOBS.COM

Positions: Jungle Boys – Numerous Positions

**GROWING
WITH THE BEST!**

**SEEKING PRODUCTION
TEAM MEMBERS**

Trim, Packaging, Hash Lab, Delivery

** Paid Time Off * Full-Time * Health Benefits **

RESUME DROP-OFF at
The Power Plant Business Incubator
407 SE Osceola Ave, Ocala 34474

12/14 & 12/28, 3PM – 6PM

Jungle Boys
FLORIDA

The Villages Health[®] Hiring Event

Friday, December 16, 10:30am – 1:30pm

Lake Deaton Care Center
779 Kristine Way, The Villages, FL 32163

\$500
Sign-On Bonus

Medical Assistants
and LPNs

The Villages Health is a patient-centered, primary care driven, multi-specialty medical group with over 600 team members. We are top-rated for both quality of care and patient loyalty and we are looking for exceptional professionals to join our dream team.

Join us in our mission to keep people healthy and heal people quickly.

Now hiring for multiple locations!

- › Medical Assistant
- › Licensed Practical Nurse
- › New Patient Advisor
- › Practice Support - Administrative



PLEASE BRING YOUR RESUME

To view all openings and apply visit www.TheVillagesHealth.com/Careers
RSVPs are encouraged through Eventbrite at <https://bit.ly/3MIetgV>

Position: Hiring Event – The Village Health

Positions: Green Thumb

Now Hiring



**We're growing
every day**

Ocala, Florida

Cultivation (Flower) Technician

Delivery Driver

Order Fulfillment Technician

Production Technician

Warehouse Technician

Apply today! gtigrows.com/join



RSVP: JACKIE@WEB.NET

Marion County Sheriff's Office



The poster features a large, faint background seal of the Marion County Sheriff's Office. The seal is circular with a five-pointed star in the center. The words "OFFICE OF THE SHERIFF" and "MARION COUNTY" are visible around the star. The poster has a green header and footer with orange and white text. A QR code is located in the top right corner. The main text is in a mix of bold, sans-serif and script fonts. The prerequisites and benefits are listed in two columns. The bottom section has a green background with white and orange text.

Apply Now

Marion County Sheriff's Office
Ocala, Florida



Join our team
We are Hiring

PREREQUISITES FOR EMPLOYMENT

- MUST BE 19 YEARS OF AGE**
(DEPUTY CERTIFIED POSITIONS)
- HIGH SCHOOL DIPLOMA OR GED**
- BE A U.S. CITIZEN**
- CLEAN CRIMINAL & DRUG USE HISTORY**
- MUST BE 18 YEARS OF AGE**
(DEPUTY NON-CERTIFIED & CIVILIAN POSITIONS)
- POSSESS VALID FLORIDA DRIVER'S LICENSE WITH ACCEPTABLE DRIVING RECORD**
- MILITARY- HONORABLE DISCHARGE**

EMPLOYEE BENEFITS

- FLORIDA RETIREMENT SYSTEM**
- TUITION REIMBURSEMENT**
- WELLNESS PROGRAM**
- GENEROUS LEAVE TIME**
- HEALTH, DENTAL, LIFE & VISION**
- ONSITE FITNESS CENTER**
- IN-SERVICE TRAINING PROGRAM**
- INCENTIVE PAY FOR SPECIALTY UNITS**
- EDUCATIONAL ACHIEVEMENT PAY**
- FLEXIBLE COMPENSATION BENEFITS PLAN**
- UNIFORM & EQUIPMENT PROVIDED**
- FLORIDA DEPUTY SHERIFF'S ASSOCIATION MEMBERSHIP**

Multiple Positions open!

www.marionso.com/careers

The Marion County Sheriff's Office gives preference and priority in employment to certain service members, veterans, their spouses, and their families, including eligibility for waivers of certain postsecondary educational requirements. Servicemembers and veterans are encouraged to apply. An equal employment opportunity & drug free workplace employer.

(Seasonal) Sign on Bonus
...and more

\$\$\$ Bonuses for a limited time

Positions: Maintenance Mechanic – Signature Brands

Description

Conducts machine setup. Troubleshooting, repairs and preventive maintenance serve.

Essential Duties

- Provides emergency/unscheduled repairs of production equipment during production and performs scheduled maintenance repairs of production equipment during machine service.
- Prepares and sets up machinery for scheduled production runs.
- Performs mechanic skills including, but not limited to mechanical, electrical, pneumatic and hydraulic troubleshooting and repair of packaging and production machines.
- Reads and interprets equipment manuals and work orders to perform required maintenance and service.
- Complies with OSHA safety and Health rules.
- Other duties as assigned.

Qualifications and Requirements

- High School Diploma or GED.
- 2-3 years of industrial maintenance experience.
- Certification preferred.
- PLC knowledge and troubleshooting experience.
- Ability to work well under pressure and meet deadlines.
- Must be able to lift 50 lbs.
- Willingness to work a flexible schedule. Overtime when necessary.
- Able to climb ladders/stairs.
- Able to be on your feet for long periods (8 hrs).
- Able to work in non-climate controlled environment.
- Able to work in awkward positions/tight areas
- Proficiency of the English language is required

Rate of Pay

\$28-\$35/hr. + sign on bonus

How to Apply

<https://www.signaturebrands.com/employment/>

Position: Apprenticeship Opportunity, Guardian Angels Medical Service Dogs – Williston

Description

A national non-profit organization that rescues, raises, trains and donates highly skilled medical service dogs to our combat wounded veterans, first responders and some civilians. We are currently looking for highly motivated people that would like to become service dog trainers by working through our full-time apprenticeship program.

This position is five days/40 hours a week. You will be expected to watch the health care of all dogs which includes monitoring weight charts, helping to administer vaccinations and preventatives, working closely in every life stage with a Dog Care Specialist then working closely with Trainers in every life stage and finally learning and testing on the Borden Method of Pioneering Service Dog Training - Course 1 & 2 of the training curriculum we provide.

Skills Required

- Must be 18 years old and eligible to work in US
- High School Graduate or GED
- Can commit 2 ½ years to this program
- Must be fluent in the English language (including reading and writing)
- Hard Working, not afraid to get dirty and can work in any outdoor conditions (rain, hot temperatures, cold)
- Can follow instructions and is meticulous about their work execution and completion on a timely basis
- Is friendly, gets along well with co-workers and always professional with outside visitors and volunteers.
- Must be punctual
- Must have a flexible schedule and be available for weekends, holidays, sudden schedule changes, over nights, etc.
- Must love dogs
- Must have reliable transportation
- Must be able to lift at least 50 pounds
- Knowledgeable in feeding, cleaning and all aspects of dog care

Benefits/Rate of Pay

We offer salary based on apprentice scale/experience. After 90 days, we also offer medical benefits and 401K, etc. Because of our rapid growth, we also offer an opportunity to continue growing your career path with us.

Apply

Visit <http://www.medicalservicedogs.org/applications>. Proceed to the Apprentice Trainer Program and fill our online application. For questions please contact Kelsey Klee at kklee@medicalservicedogs.com

Positions: Marion County Job Opportunities

Marion County is hiring...

Healthcare benefits
Florida Retirement System
Optional dental, vision and savings plan



Join our TEAM!

Tuition Reimbursement
Free employee wellness center
Make a difference in your community

Marion County Board of County Commissioners Current Career Opportunities - November 21, 2022

Parks, Trades and Equipment Operator Careers

Title	Starting Pay	Title	Starting Pay
Building Maintenance Supervisor	\$56,929-\$72,581	Paramedic	\$17.68-\$17.68
Code Enforcement Officer	\$15.00-\$19.13	Parks Irrigation Technician	\$19.58-\$24.91
Facility Trades Tech-Carpentry	\$15.00-\$23.60	Parks Services Worker-Seasonal	\$12.00-\$12.00
Facility Trades Tech-HVAC	\$15.00-\$23.60	Pretreatment Coordinator	\$19.51-\$24.88
Facility Trades Tech-Electrician	\$15.00-\$23.60	Right of Way Manager	\$65,187-\$83,116
Firefighter/EMT	\$15.00-\$15.00	Solid Waste Operator	\$20.58-\$16.18
Firefighter/EMT Trainee (Non-certified)	\$15.00-\$15.00	Solid Waste Technician	\$18.63-\$23.69
Firefighter/Paramedic	\$17.21-\$17.21	Traffic Maintenance Technician	\$16.08-\$20.44
Heavy Equipment Operator	\$19.58-\$28.69	Utilities Field Technician	\$15.54-\$21.42
Light Equipment Operator	\$15.00-\$17.25	Utilities Lift Station Technician	\$15.54-\$21.42
Litter Crew Leader - On-Call	\$16.91-\$16.91	Utilities Maintenance Manager	\$65,187-\$83,116
OCE Medium Equipment Operator	\$16.08-\$26.04	Utilities Plant Operator	\$16.08-\$24.80

Administrative and Library Careers

Title	Starting Pay	Title	Starting Pay
Budget Administrative Coordinator	\$40,580-\$51,740	Public Services Librarian II	\$49,732-\$55,369
Community Svcs Compliance Monitor	\$19.51-\$24.88	Public Services Librarian III	\$53,206-\$67,839
Emergency Telecommunicator	\$18.24-\$23.26	Staff Assistant III	\$17.05-\$17.05
Inspector Plans Examiner	\$22.34-\$34.64	Survey Technician	\$15.00-\$19.05
Permitting Licensing Technician	\$15.93-\$20.31	Utilities Project Manager	\$25.58-\$32.62

Executive, Professional and IT Careers

Title	Starting Pay	Title	Starting Pay
Business Analyst/Technologist	\$53,206-\$67,839	HR Risk & Benefits Director	\$91,416-\$116,552
GIS Technician Analyst	\$25.58-\$32.62	Human Resources Assistant Director	\$74,630-\$95,149
Growth Services Deputy Director	\$85,446-\$132,433	TPO Principal Transportation Planner	\$74,630-\$95,149

Apply Online: [MarionFL.org/Careers](https://marionfl.org/careers)

Veteran's Preference • Equal Employment Opportunity • Age 18+ and H.S. Diploma/GED required for most positions • Assessment Testing • Background Check • Driver License Check • Drug Screen

Position: Barn Attendant / Stall Cleaner – Equine Hospital – Ocala

Description

EQUINE HOSPITAL is hiring an experienced barn attendant to clean stalls, hold and jog horses. This is a full-time position. Hours for position are: Part-time 7:00am to 12:00pm and Full-time 7:00am to 3:30 Monday - Friday. Drug and Background screening required.

Requirements

Thoroughbred experience is required.

Able to lift up to 50lbs.

Able to stand for long periods of time.

Rate of Pay

Ranges from \$12 to \$13 per hour.

To Apply

Please send your resume to cyndiray@ocalaequinehospital.com or fax it to 352-368-1609.

Please reply with your equine experience as well.

Position: Teacher, Lead 2-3 year old, Triumphanttots Inc

Description

We are looking for someone who will be excited to work with 2-year-old children. This person should be highly motivated, have good time management skills, and ready to work hard. This can be a very rewarding career choice and we are looking for someone to stay. If you know you want to be a teacher here is the place to make home.

Required Skills

Time management

Self-Motivation

Experience with Children if possible

Rate of Pay

\$10 - \$11/hour

How to Apply

Send resume to triumphanttotsinc@live.com

For more information

www.triumphanttots.com

Position: Account Representative -Kimball Midwest

Kimball Midwest is a national distributor of maintenance, repair, and operation (MRO) products, with over 1000+ Sales Representatives across the country. From our first Million-dollar sales year in 1983, to nearly \$300 Million in sales this past year.

Description

The Account Representative program is designed for individuals who are new to outside sales.

The program begins with a structured two-year training and developmental period. During this time, you will work full-time as an entry-level Outside Sales Representative, with a base + bonus + commission compensation plan.

Your development will include:

- Classroom-Based Learning
- Online Product Training
- Hands-on Practice, shoulder-to-shoulder with Divisional Trainers and experienced Sales Representatives

During this time, you will learn valuable skills such as:

- Prospecting and Cold-Calling Local Businesses
- Hands—on Product Demonstrations
- Transactional Selling vs Systems Selling
- The Sales Cycle
- Relationship Building
- Developing and Maintaining a Book of Business

The end-goal of the program is to prepare you to transition into an Outside Sales role with Kimball Midwest.

Rate of Pay

42K + uncapped commission for the first year

Required Skills

At least 18 years old and a valid driver's license

How to Apply

Kimballmidwest.com/careers - then pick the location that best fits you.

**Position: Preschool & Infant Teacher – Bright Beginnings Preschool –
Full-time – Crystal River, FL**

Description

Honest, fun-loving, dependable individual who has a desire to help young children grow and learn.

This individual must be a team player & have flexibility.

Rate of Pay

Starting at \$10 to \$14 per hour

To Apply

Please contact Tracey Jenkins at 352-795-1240 or tracey.jenkins@bbpcrumc.com

Position: Multiple Opportunities – R+L Global Logistics – Ocala

R+L Global Logistics strives to be the leading provider of service through each step in the supply chain. Their professional logistics staff goes above and beyond to provide safe, timely and value-added services. Their experienced team develops the most complete shipping, logistics, and supply chain technology solutions. The company helps business compete in the global marketplace and improve overall efficiency.

The company currently offers several opportunities for College of Central Florida students and graduates including:

- Supply Chain & Warehouse Project Coordinator
- Sr. Accounts Payable Clerk
- Warehouse Supervisor
- Payroll Account
- And more!

For more information, visit the R+L Global site at [RL Global](#) or contact Bonnie Hays at haysb@cf.edu

Position: Customer Service – Student Position – Marion County Clerk of the Court

Marion County Clerk of the Court is seeking candidates for a part-time Customer Service role at their location in downtown Ocala.

Student will perform entry level filing, scanning and data entry within the assigned department.

Responsibilities and Requirements

Interact professional with customers via telephone, email or in person to provide support and information

Apply rules and procedures pertaining to the Clerk's functions and responsibilities in the assigned department

Requires knowledge and command of business English, spelling, arithmetic, computer skills, and office practices and procedures.

Ability to interact professionally and maintain effective working relationships with supervisors, coworkers, government officials and the public.

Must be a current student (high school, vocational school or accredited college)

Typing test is required (35 words per minute). Candidates will go to the courthouse for test.

Hours:

20 hours per week, flexible schedule.

Rate of pay:

\$10 per hour

To apply:

Visit the [Marion County Clerk](#) website, click on the "We Are Hiring" tab and follow instructions to complete application

Position: Cattle Ranch Worker – Full Time or Part Time - Ocala

A well-established cattle ranch in Ocala seeks candidates for a Cattle Ranch Worker opportunity. Position offers great hands-on experience and training to support long-term career growth.

Description

Ranch life requires someone who loves and respects cows, calves, and bulls. Also, someone who is willing to learn to drive a tractor, put up fences, bale hay, get dirty, and fix water troughs. Additionally, you would like the beautiful outdoors, getting to be around nature, having every day be a new and different adventure, and being part of a very small, caring, and protective ranch family. If you want to learn about cattle, crops, crop rotation, sustainability, large Ag equipment, and how the weather affect Ag cycles, and you like to work, then this may be the perfect job for you.

Hours

Part-time: Work with your schedule as much as possible, but would prefer you are in afternoon and evening classes. Weekend work during feeding and calving times: fall and winter.

Full-time: This is for the person who can take evening, online, and weekend classes.

Weekend work during feeding and calving times: fall and winter. (If you have class, will work with you.)

Normal hours are:

Monday-Friday 7:30-6:00, lunch normally from 12-1

Rate of pay

\$10-\$12 depending on experience with opportunity to grow

Benefits

Full time position offers possibility of free housing, as part of the work compensation package, where you only have to pay your own electricity, but the account is in the company name; College tuition payment; Medical and dental benefits and retirement plans.

To Apply

Interested candidates, please send resume to Bonnie Hays at haysb@cf.edu

Position: Various Opportunities with The Villages Grown

The Villages Grown was born out of a desire to provide residents and the surrounding community with hyper-fresh, nutrient-dense food to support healthy, active lifestyles. The Villages Grown is a hyper-local community food system, anchored by a 45-acre innovative growing complex, and facilitated by their markets and partner establishments.

Visit [The Villages Grown](#) website for more information about their mission, vision, products and services

Description

Current opportunities at The Villages Grown include:

- Warehouse & Distribution Associate
- Production Associate – Agriculture
- Retail Sales Manager
- Retail Sales Associate

To Apply

For more information, and to apply visit [Careers at the Villages Grown](#)

Positions: Xray Technician/Medical Assistant – Winmed Health – Windermere, FL

Description

Full time position as an Xray Technician/Medical Assistant.

Duties

- Rooming patient
- Patient vitals intake
- Vaccine Administration
- EKG
- Uploading patient information.
- Explaining procedure to the patients, Operate and maintain x-ray machines; prepare patients for x-ray procedures; assist physicians with x-ray image evaluation.
- Data entry/Scanning

Rate of Pay

Salary: \$16.00 - \$18.00 per hour

How to Apply

Email resume to Nicole Colon ncolon@winmedhealth.com

Position: Numerous Opportunities with Cone Distributing

Located in Ocala and Tallahassee, Cone Distributing offers a fabulous work culture and competitive rate of pay.

They currently offer several opportunities including:

- 2nd Shift Order Selector – Responsible for pulling product to insure all trucks are loaded in a timely manner
- Merchandiser – Responsible for proper sales and delivery of all products sold by Team Cone and assist in correct marketing of those products at the retail level

For information and to apply, visit [Job Opportunities \(paycomonline.net\)](http://paycomonline.net)

Position: Summer Camp Staff – Florida Elks Youth Camp

The poster features a collage of images showing campers and staff. At the top, the Florida Elks Youth Camp logo is displayed. The main title 'FLORIDA SUMMER JOB!' is in large, bold, white letters. Below it, a text block states: 'We are now hiring Staff Members and Camp Counselors who want to change the lives of 9-13 year-old campers.' This is followed by the dates 'June 4th to July 29th' in a red box. A list of benefits is provided, including pay, meals, lodging, cabin facilities, and scholarships. A red box at the bottom contains the text 'VISIT FEYC.ORG TO APPLY'. The footer of the poster, on a red background, provides contact information for Elliott Gilbert.

Florida Elks Youth Camp

FLORIDA SUMMER JOB!

We are now hiring Staff Members and Camp Counselors who want to change the lives of 9-13 year-old campers.

June 4th to July 29th

- Pay starts at \$300 p/week for Counselors
- Meals and lodging are provided at NO cost
- Each cabin has a/c, hot water & bathroom
- College scholarships are available

VISIT FEYC.ORG TO APPLY

Please submit questions to Elliott Gilbert | elliott@feyc.org / (352) 552-0786

Positions: Early Childhood VPK Teacher – Blessed Trinity – Ocala, FL



Job Opening:

Early Childhood VPK Teacher

Consider joining a group of dedicated teachers and staff and grow professionally and spiritually while developing the young minds of today's future.

Please email Scott Bolton, Director sbolton@btaia.org

The Early Childhood VPK Teacher is a qualified professional in education who meets the requirements to teach in a Catholic school in the Diocese of Orlando. The teacher, being creative and resourceful, utilizes instructional materials which are suitable, and provides a variety of meaningful, engaging learning experiences which are academically sound.

Academic/Supervisory Duties:

- Teachers are academically qualified and prepared for each day's lessons.
- Teachers are accountable to the principal, the parents, and the students in the following ways for example but not limited to:
 - Lesson planning and class preparedness.
 - Evaluation of student performance.
 - Parent conferences.
 - End of year records; daily attendance.

Requirements:

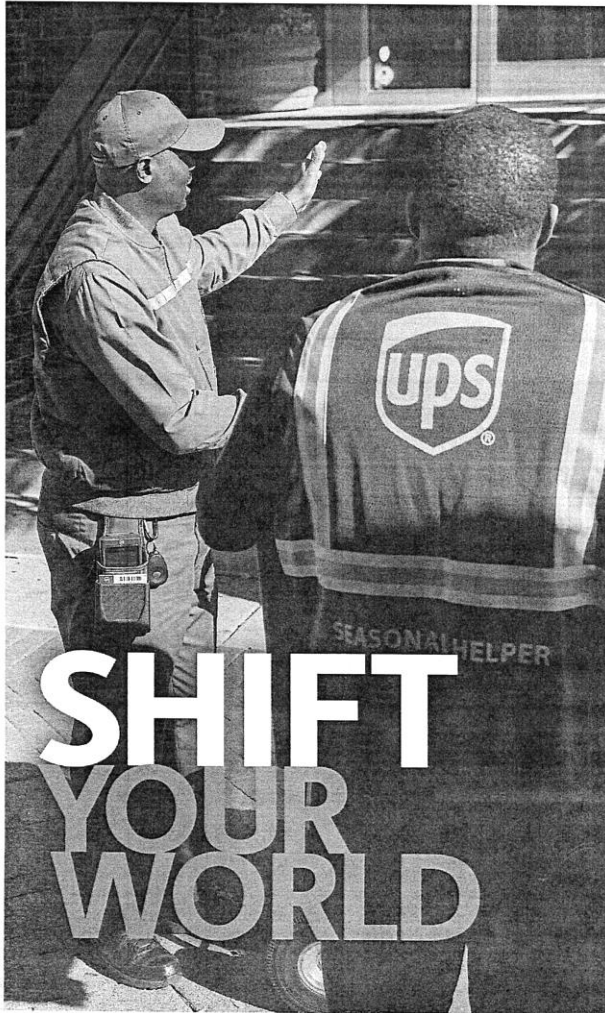
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. These requirements are representative of the knowledge, skill, and/or ability required to perform ones duties. Reasonable accommodations may be made to enable individuals with disabilities to be successful.

Education and Experience:

- Associate's or Bachelor's degree in Early Childhood Education or similar field required; VPK candidates must hold a VPK Certification.
- Complete Department of Children and Families 45 Hour Training.

Blessed Trinity Angels in Arms Early Learning Center
33 SW 16th Place
Ocala, FL 34471
352-622-6167

Position: Driver Helper – UPS – Ocala, FL



NOW HIRING Driver Helper

Make the most of your holiday season and **find out what you can become at UPS**. You'll enjoy being on the move, teaming up with another UPSer to help deliver packages in your community.



UPS Customer Center
300 SW 28th Ave
Ocala, FL 34471

- Weekly pay at \$15.50/hr
- Enjoy an active job
- Make your holiday season count

Job Offer at the end of your application!

Text **JOBS** to **33588***
or visit jobs-ups.com

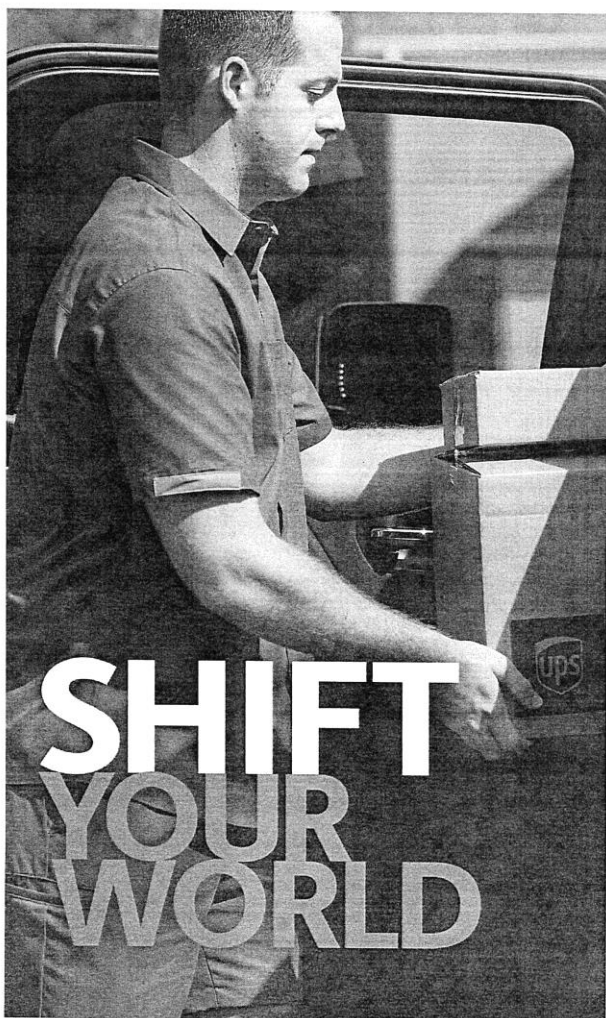
*By participating you consent to receive text messages sent by an automated telephone dialing system. Consent to these terms is not condition of purchase. Message and data rates may apply.

UPS is an equal opportunity employer. UPS does not discriminate on the basis of race/color/religion/sex/ national origin/veteran/ disability/age/ sexual orientation / gender identity or any other characteristic protected by law.



Make the shift.
Make a difference.

Position: Personal Vehicle Driver – UPS – Ocala, FL



NOW HIRING

Personal Vehicle Driver

Find out what you can become by driving for UPS and delivering packages in your car. With shifts and deliveries in your area, you'll have a job that fits what you need right now. With the growth potential at UPS, that might be just the beginning.

UPS Customer Center
300 SW 28th Ave
Ocala, FL 34471

- Weekly pay at \$21.00/hr
- Drive your own car
- Reimbursement of \$0.62/mile
- Daily phone stipend of \$5.00
- Strong growth potential



Text **JOBS** to **33588***
or visit jobs-ups.com

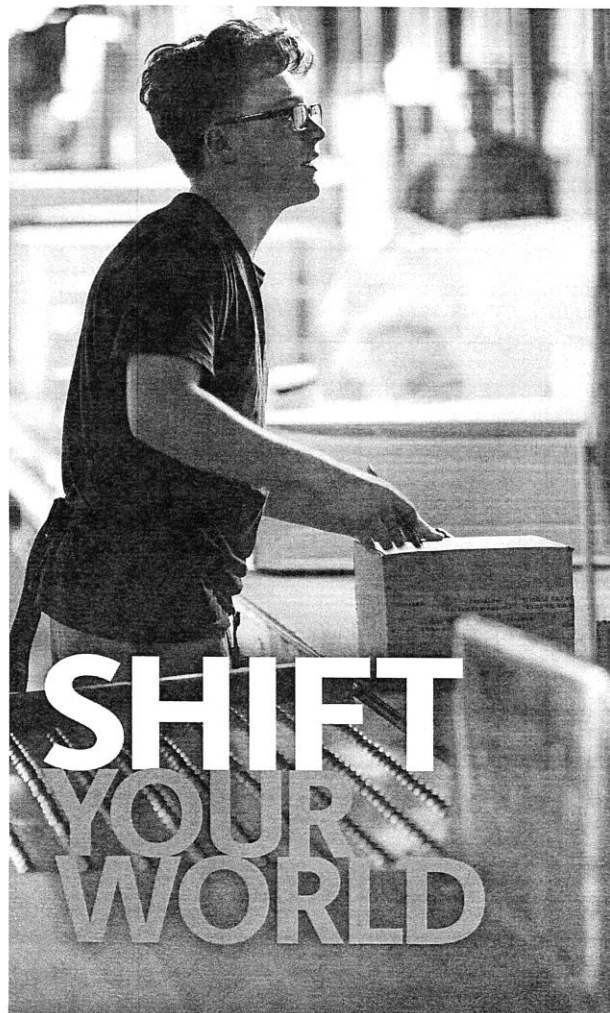
*By participating you consent to receive text messages sent by an automated telephone dialing system. Consent to these terms is not condition of purchase. Message and data rates may apply.

UPS is an equal opportunity employer. UPS does not discriminate on the basis of race/color/religion/sex/ national origin/veteran/ disability/age/ sexual orientation / gender identity or any other characteristic protected by law.



Make the shift.
Make a difference.

Position: Warehouse Worker – UPS – Ocala, FL



NOW HIRING Warehouse Worker

Start a fast-paced job you can count on at UPS when you join an industry-leading team, you'll see that a great job is only the beginning. Find out what you'll become at UPS. **Find out what you'll become at UPS.**

UPS Customer Center
300 SW 28th Ave
Ocala, FL 34471



- Weekly pay at \$15.50/hr
- Enjoy an active job
- Strong growth potential
- Job Offer at the end of your application!

STRONG DEMAND NEEDED. URGENTLY HIRING

Text **JOBS** to **33588***
or visit jobs-ups.com

*By participating you consent to receive text messages sent by an automated telephone dialing system. Consent to these terms is not condition of purchase. Message and data rates may apply.

UPS is an equal opportunity employer. UPS does not discriminate on the basis of race/color/religion/sex/ national origin/veteran/ disability/age/ sexual orientation / gender identity or any other characteristic protected by law.



**Make the shift.
Make a difference.**

Position: Graphic Designer – Good Signs Fast -



Graphic Designers

Position includes basic office skills such as answering phones, emailing, working with clients and interacting with our fabrication departments.

Knowledge of graphic software is a plus, but we will train you on Corel Draw, Flexi, Quickbooks, etc.

Contact us at:
352-503-0042
sales@GoodSignsFast.com



Position: Bus Driver – City of Ocala, FL



We are open Mon - Fri
8 AM to 5 PM

SunTran, Here Comes The Sun!



**HIRING
BUS
DRIVERS!**

**STARTING
WAGE**
\$14/HR NON-CDL
\$16/HR CDL

BENEFITS

Medical Insurance
Dental
Vision
Life Insurance
AFLAC Insurance
Sick Time
Vacation Time
Holiday Pay
Retirement Plan
Paid CDL Training

FULL-TIME & PART-TIME

APPLY NOW!

(352) 401-6999

1805 NE 30TH AVE, BLDG. 900
OCALA, FL 34470

Made With
PhotoADKing

Position: Many Positions – Mission BBQ – Ocala, FL

MISSION BBQ IS HIRING

JOIN OUR TEAM!

A GREAT PLACE TO WORK

- ☐ No late nights
- ☐ Early closing 5 days per year
- ☐ Closed 7 holidays per year
- ☐ No inventory
- ☐ Opportunity for advancement

MISSION BBQ is looking for Great People: Teammates who serve Our Customers, Community and Country. Humble servants who honor, support and thank Our Uniformed American Heroes. Selfless individuals, proud to give back and make a positive difference.

Does this describe you? Are you...

- | | |
|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Honest | <input type="checkbox"/> Friendly |
| <input type="checkbox"/> Hard-working | <input type="checkbox"/> Caring |
| <input type="checkbox"/> Reliable | <input type="checkbox"/> Kind |
| <input type="checkbox"/> Positive | <input type="checkbox"/> Team Player |

HONORING VETERANS. AND HIRING THEM.

America counted on you. So will MISSION BBQ. You're everything we admire and would be a great addition to Our Team. Come be part of something meaningful and significant.

MISSION BBQ is honored to include veterans among our ranks. Your training, integrity and superior standards make you a leader—and among our leading candidates. Every branch of the service is represented behind our counters, in our kitchens and at all levels of restaurant management.

Apply in person at any MISSION BBQ, or online now at mission-bbq.com/veterans.

HOURLY TEAMMATES

We're looking for America's Teammates, ready to bring us your best. Full and Part-Time positions; day and evening hours available.

Dining Room Teammates

Like us, you believe Great Service is genuine and from the heart. You take delight in serving customers with honest, friendly enthusiasm.

Positions available:

- ☐ Cashier
- ☐ Busser
- ☐ Dining Room Leaders
- ☐ Great Service Expos

Kitchen Teammates

You believe Great Food is a labor of love. You're passionate about made-from-scratch freshness, high quality ingredients and exacting standards.

Positions available:

- ☐ Great Food Expos
- ☐ Assistant Kitchen Manager
- ☐ Prep Cooks
- ☐ Line Cooks

APPLY IN PERSON OR ONLINE AT MISSION-BBQ.COM

Mission BBQ
2505 SW College Rd, Unit 200
Ocala, FL 34471
352.552.8663



Position: Virtual Math Tutor – Littera Education



**WE ARE
HIRING!** Littera

VIRTUAL MATH TUTOR

Littera Education is looking for passionate remote math tutors!

- 100% remote
- Flexible schedule
- Elementary & Middle School Math
 - (Ratios, Geometry, Probability, Functions)
- Virtual whiteboard classroom
- \$18 per hour
- USA based students

<https://apply.workable.com/littera-education/>

Position – Activity Leader – Marion County Public Schools



Marion Afterschool Activity Leader

Our Marion Afterschool Program (MAP) Activity Leaders are responsible for the care and well-being of children in MAP. These team members help to provide quality before and afterschool care and help to ensure every student succeeds!

Minimum Qualifications

- High School Diploma or Equivalency.
- Child care experience preferred.
- Complete New Hire Training within the first 10 days of employment.
- See job description for full details.

Additional Information

- Starting Salary: \$15.00/hour
- Schedule: Part-Time; Split Shift
- Various Sites



MarionSchools.net
~ An Equal Opportunity School District ~

Scan Here!



Position: Auto Detailing – Tidal Wave



The poster features a blue and white wave logo with the text "TIDAL WAVE" in large, bold, white letters and "AUTO SPA" in smaller, bold, white letters below it. Below the logo, the text "JOIN OUR TEAM" is written in large, bold, white letters. Underneath this, there is a row of four small photographs showing employees in blue uniforms working on cars. Below the photographs, the text "SCAN THIS" is written in large, bold, white letters, with a large blue arrow pointing to a QR code. Below the QR code, there is a button that says "APPLY NOW" with a smartphone icon. At the bottom right, the text "FOR MORE INFORMATION" is written in bold, white letters, followed by the URL "https://www.tidalwaveautospa.com/employment/".

TIDAL WAVE
AUTO SPA

JOIN OUR TEAM

SCAN THIS

FOR MORE INFORMATION
<https://www.tidalwaveautospa.com/employment/>

APPLY NOW

Position: Part-time – Plato's Closet

WE'RE HIRING!

Plato's Closet Ocala is now hiring part time! We need friendly, motivated people on our team. If you love following the hottest trends and enjoy helping people put together looks that fit their personal style, then Plato's Closet is the place for you! We have flexible hours, competitive pay and awesome employee discounts.



APPLY TODAY!



Part Time Opening for all shifts! Retail experience preferred.
Applications available online at PlatosCloset.com/location/ocala-fl/jobs
or come by the store and pick up an application today!

FEEL SAFE. SHOP HAPPY.



Now Hiring Managers And Drivers!!!!

If you're motivated, hard-working, and have the entrepreneurial spirit.
Forget about the rest join the best!

Our employees enjoy:

Flexible schedules, weekly paychecks, a fun working environment, half price food,
comprehensive training, and growth potential.
MUST BE ABLE TO CLOSE AND WORK WEEKENDS

APPLY AT WWW.PJCAREER.COM

Positions: Fastenal Careers – [Fastenal Career Opportunities Video](#)

FASTENAL® PeopleFIRST

Since 1967, we've seen remarkable growth and change, and we've never lost sight of this 'People First' principle. It starts with four commitments to every person who joins the Blue Team.



Training

Learn as part of a local team and through professional training. Explore different directions and become great in a role that's right for you.



Ownership

Contribute ideas and solve problems by being empowered to make decisions that build great relationships.



Innovation

Go to market with world-class systems and the latest supply chain technology that creates impactful customer solutions.



Opportunity

Thrive in our decentralized culture, develop as a leader, and make your mark with our elite growth company.

**JOIN THE
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