College of Central Florida
Career Services
Internship Opportunities

Experience matters! And internships offer a great way to build your resume, gain experience toward your long-term career goals and network with business professionals.

Listed here are specific internship opportunities currently available, along with a sample of partner organizations that frequently support student interns.

There are many other opportunities and companies that support CF student interns - if you'd like more information about any of these opportunities, please contact Bonnie Hays at haysb@cf.edu.

Other resources for finding internship placements include:

- Handshake (create your profile at www.joinhandshake.com)
- Talent Center (talentcenter.org)
- Friends and Family
- College professors
- LinkedIn
- Zip Recruiter
- Indeed
- Organization websites (like Disney, FedEx, Lockheed Martin, Chewy and others)
- Contact the Human Resources office at an organization of interest

For assistance with resume development, practice interviews, and finding job opportunities, please visit the Talent Center at Talent Center.org

Click on the links below to view internships available in each program area:

Accounting

Agribusiness

Business

Non-Profit Organizations

Criminal Justice

Equine Studies

Digital Media

Healthcare

Information Technology

Accounting

Several CPA firms over internships for A.S. and B.A.S. Accounting students during most semesters.

Students should be organized and detail oriented, customer service focused, with good technology skills, especially Excel and QuickBooks (preferred).

Sample Ocala firms include:

- Getsee & DeMeola
- H2 Advisors
- Collier, Jernigan, Zublick, and Eastman
- Blue Heron CPA
- Duggan, Joiner & Co.
- Crippen & Company
- James Moore & Co.
- Purvis, Gray & Co.

For more information, please contact Bonnie Hays at haysb@cf.edu

Internship: Staff Accountant Intern – Coastal Accounting & Tax Advisors, CPA, PA

Description

The Accounting Intern will participate in many accounting functions with many different businesses in several different industries. General supervision will be with a senior staff accountant, an EA, or a CPA. Some of the functions include payroll, general bookkeeping, adjusting journal entries, Sales Tax, QuickBooks, and tax reporting.

We are a growing Accounting & Tax Firm in Central Florida with CPA's and EA's. Looking to run your own practice? We are looking to train and help potential partners open and run their own office. At Coastal Accounting & Tax Advisors, we provide on the job training to assist accountants own their own accounting office. Coastal Accounting & Tax Advisors has the foundation and programs in place to allow a CPA or EA to focus on their clients and to not worry about the back-office operations.

Coastal Accounting & Tax Advisors assist employees on getting their license, either CPA or EA, and provides a flexible work schedule to allow them to study and take the exams. Coastal provides ways to cover the cost of the study materials and the exam costs. We understand the importance of professional growth and the work life balance.

Required Skills

Enrolled in BAS Accounting program

General knowledge of Microsoft Office and Excel

Must be a team player with ability to work effectively in a professional office setting

Commitment to excellent customer service with good interpersonal skills

Attention to details and organizational skills

Good understanding of credits and debits

Completion of Financial and Managerial Accounting coursework preferred

Rate of Pay

$12/hr.

How to Apply

Please send resume to Bonnie Hays at haysb@cf.edu

Internship – Blue Heron Bookkeeping - Accounting

Description

At Blue Heron Bookkeeping, we want to make sure you are maximizing your value. We provide bookkeeping services, website services, and planning services so that you as a business can focus on your product. We know the struggles businesses face and hope you find us to be the reputable resource that helped your business scale or sustain into the future.

Duties and Responsibilities

Pursuing or completion of Bachelor's Degree in Accounting

Reliable transportation for weekly meeting

Reliable internet connection

Rate of Pay

$15-$20 per hour

To Apply

Please call (352) 356-5254

For more job details visit

https://blueheronbk.com/careers/

Internship – Northwestern Mutual – Financial Advising

Ranked as a Top 100 Internship for 24 straight years, Northwestern Mutual provides successful candidates with valuable, hands-on experience that will prepare them for life after college including:

- Participating in training, development and coaching to learn about a comprehensive approach to financial planning
- Developing your own client base with the help of experienced financial professionals
- Creating personal planning analyses to help clients understand how to achieve their goals
- Learning how to plan and implement a successful, long-term personal financial plan

Northwestern Mutual offers students Training and Support, Mentoring and Business Coaching, Real-World Business Experience, and an opportunity to work with Experienced Financial Representatives.

Internship requires application, assessments and completion of 2-15 license (with company support).

For more information, please contact Bonnie Hays at haysb@cf.edu

Internship - Administrative Support and Accounting – Neighborhood Storage

Neighborhood Storage is currently offering an Administrative and Accounting internship at its office located in Northeast Ocala.

Description

Responsibilities will include filing, data entry, basic accounting, customer service, and other administrative support roles.

This internship offers a great opportunity to gain experience, build your resume, and network with local business professionals.

To Apply

Interested candidates, please send resume to Bonnie Hays at haysb@cf.edu

Position: Teller Internship – Campus USA Credit Union – College of Central FL Students Only

Description

Campus USA Credit Union is seeking to fill 2 part time teller positions at our Ocala Branch. These positions are for College of Central FL students only!

The hours can be flexible between the hours of 8:45am and 6:15pm and 1-2 Saturdays per month from 8:45 am to 12:15 pm. The teller role is to assist members with their financial transactions, involving paying and receiving cash and other negotiable instruments.

• Receives and processes member financial transactions, including deposits, withdrawals and loan payments; transfers amounts from member accounts as directed.

• Posts transactions to member accounts and maintain member records.

• Welcomes members and provides routine information concerning services and directs members to appropriate department for specific information and service.

• Performs a variety of miscellaneous tasks including typing, filing, computer input and answering the telephone. • Cross-sells credit union services.

This internship is for our Ocala locations.

Required Skills

Cash handling, customer service

Rate of Pay

$15 per hour

10 – 15 hours per week

How to Apply

Please send an email to edelvalle@campuscu.com with a cover letter stating why you would be interested in this position.

Campus USA Credit Union – Part Time Teller

Agribusiness

Agribusiness is a broad field and there are a wide variety of internship options, depending on students' goals and interests. Frequent sponsor organizations include Marion County Extension Office/IFAS (Institute of Food and Agricultural Sciences)

- Great American Insurance
- Local farms and nurseries
- Landscape and design companies
- United States Department of Agriculture (https://www.usda.gov/youth/career)

Other local employers also provide internships for Agribusiness students including nonprofit organizations, city and county governments, and private industry.

For more information, please contact Bonnie Hays at haysb@cf.edu

Internship – Alachua Conservation Trust Natural Resource Intern

The mission of Alachua Conservation Trust (ACT) is to protect the natural, historic, scenic and recreational resources in and around North Central Florida. ACT protects land through purchase, donation, and conservation easements in 16 counties.

Each semester (Spring, Summer, and Fall), ACT hosts a Natural Resource Management Internship program (https://www.alachuaconservationtrust.org/natural-resource-internship). ACT's Natural Resource Management Internship program is focused on providing a safe learning environment for natural resource skills and experiences.

Overall Learning Goals for the intern program include:

1) To gain experience in land management activities, including invasive species management, preserve management, trail work, thinning, and prescribed fire,

2) To develop skills in using equipment used in land management activities,

3) To develop professional skills relevant to any professional setting, including time management, communication, and goal-setting,

4) To build a network of natural resource professionals,

5) To narrow down what you want in a career, and

6) To learn to identify plants, wildlife, and ecosystems in North Central Florida.

We accomplish these learning goals through participating in projects alongside ACT's land management team. While there will be formal training for some skills, most training is hands-on in the field. Interns will also set and follow through with individual goals through a Professional Development Plan with guidance from the intern program coordinator.

This internship meets 2 days/week for the duration of the semester (Monday/Wednesday or Tuesday/Thursday). Work days start at 8:30am and end at 3:30pm at Prairie Creek Lodge (7204 County Road 234, Gainesville), and interns are expected to attend both days each week throughout the duration of the internship.

To apply: Spring semester applications are due Friday, April 5th. The Summer Semester will start May 20th and end the 2nd week in August. Applications can be submitted here:

https://www.alachuaconservationtrust.org/natural-resource-internship Questions can be directed to Amy Compare (amy@alachuaconservationtrust.org).

Rate of pay: $500 upon completion of the semester

Internship or Volunteer Opportunities for Agribusiness Students - IFAS (Institute of Food and Agricultural Sciences) – Marion County Extension

The IFAS extension office in Marion County delivers research-based education programs that result in healthy people, healthy environments, and healthy economies.

Educational programs cover agricultural topics like landscaping, horticulture, livestock, and more.

IFAS in Marion County offers volunteer and internship opportunities for students to gain experience in the agricultural industry. Projects are diverse – from assisting with Master Gardeners programming to budget development and administration.

For more information, please contact Bonnie Hays at haysb@cf.edu

Internship: Equine and Agribusiness – Great American Insurance

Description

Great American Insurance is a leader in the insurance industry. The Agribusiness Division provides coverage for full-time operating farms, ranches, equine and agricultural operations on a nationwide basis through independent agents who specialize in the rural market.

Tasks and Skills

- This opportunity provides college students the opportunity to learn about the insurance industry and experience Great American's corporate culture.
- Duties will include administrative assignments and participation in special projects as assigned.
- Candidates must be enrolled in an Equine Studies or Agribusiness major with an overall GPA of 3.0 or higher.

Rate of Pay

This is a paid opportunity, located in Ocala. TBD

How to Apply

Interested candidates, please forward resume to Bonnie Hays at haysb@cf.edu.

Business

Business students seek a wide variety of career opportunities. Professions like Entrepreneurship, Management, Marketing, Human Resources, Nonprofit Management, Education and more – are potential career tracks for Business students.

Frequent internship sponsors in the college's service district include:

- City of Ocala
- Marion County Board of County Commissioners
- Citrus County Board of County Commissioners
- Marion County Public Schools
- Custom Window Systems
- R+L Global Logistics
- Ocala Metro Chamber and Economic Partnership
- Beau Broker – Commercial Realtor
- Homerun Realty
- Kids Central
- Marion Cultural Alliance

For more information, please contact Bonnie Hays at haysb@cf.edu

Internship: Marketing, Sales, Healthcare – BEMER Group USA

Join the dynamic team at the World Equestrian Center in Ocala under the mentorship of Ian Robb, an accomplished Independent BEMER Distributor and Team Manager. Embark on an enriching journey to explore the field of medical device sales and marketing with BEMER Group USA.

Position Overview:
We are excited to offer a unique internship opportunity focused on the sales and marketing of an innovative FDA Class II medical device that caters to both human and equine health. This position is perfect for students eager to venture into the entrepreneurial world of sales, marketing, and business development while potentially earning sales commissions alongside their studies.

Responsibilities:

- Learn and apply effective marketing and sales strategies for BEMER devices.
- Collaborate with and learn from a diverse team of over 150 Independent BEMER Distributors, including professional athletes, collegiate teams, and human and equine healthcare professionals.
- Engage in hands-on entrepreneurial activities and develop valuable business development skills.
- Optionally, participate in earning additional income through commission-based sales as part of a side hustle.

The BEMER Technology:
Interns will be involved in promoting BEMER, a cutting-edge medical device that is transforming healthcare practices with its ability to enhance blood flow and stimulate healthy muscles through a low-intensity pulsed electromagnetic field.

Candidate Profile:

- A keen interest in medical sales and a zest for entrepreneurship.
- Eagerness to learn and apply new marketing strategies in the healthcare sector.
- An ambitious spirit, ready to take on challenges in a fast-paced environment.

Why Join Us?

- Receive direct mentorship from an industry expert, Ian Robb.
- Gain invaluable experience at a premier location, the World Equestrian Center.
- Be part of an innovative company leading the way in medical technology.
- Explore potential financial rewards through a commission-based role.

Ready to take the leap into a promising career path? Apply for this incredible internship opportunity with BEMER Group USA—where your ambition meets our innovative approach to healthcare.

Jumpstart your career by applying now, and redefine the future of healthcare!

We look forward to guiding you on your exciting career path with Ian Robb and the rest of our team!

For more information, and to apply, please visit:
https://www.impactyourwellbeing.com/internship

Internship – Beau Broker Real Estate Group – Ocala

Beau Broker is a Commercial Broker with a demonstrated history of working in the commercial real estate industry. He is skilled in Real Estate Private Equity, Commercial Leasing, Business Development, Investor Development, and Commercial Real Estate Analysis.

Students should be customer focused with good interpersonal skills. Strong technical abilities, including Microsoft Office proficiency required.

The company offers internship opportunities for students in a variety of fields including:

- Real Estate - Business Administration
- Marketing
- Digital Media
- Information Technology
- Office Administration

This is a great opportunity to gain real world work experience, interact with community professionals, and learn about the real estate industry. Beau Broker Real Estate Group is located in Ocala.

For more information, please contact Bonnie Hays at haysb@cf.edu

Internship – Event Planner Assistant – The Grateful Table

Event Planner in Ocala seeks student interns to assist with coordinating events and learn about the event planning process.

The Grateful Table helps clients bring their vision to life. Our job it to make it happen! Taking the event stress away and creating a beautiful day!

Visit company website for more information about services and projects:

The Grateful Table

Projects include:

- Attending different events such as bridal/baby showers, weddings, birthdays, anniversaries
- Assist at these events or prior to these events with prep, set up, overseeing during event to make sure things are running smoothly
- Creating different elements including drawing or making crafty items
- Researching vendors and pricing for clients
- Event planning is fun and fast paced during the event and requires attention to detail, good organizations skills, ability to follow directions, and reliability.

This is a great opportunity to gain hands-on experience in event planning. For more information, contact Bonnie Hays at haysb@cf.edu

Job and Internship Opportunity – Business Management - Waffle House

Job Shadowing Program:

Come and enjoy a few hours working with a member of our upper management team in and outside the restaurant

Internship Program:

Come join us and learn how to manage your own business as well as operate a Waffle House. Be involved in several different positions under the yellow sign. Typically looking for Juniors or Senior able to work 10 - 20 hours a week. Please note internship is paid

Full-Time Opportunities:

- General Manager Average Salary – $50,000 - $65,000
- District Manager (2 to 3 stores) – $70,000 - $98,000
- Division Manager (6 to 9 stores) – $95,000 - $120,000
- Guaranteed you will make no less than $47,000 your first year as a Manager

-Fully-paid 9-12-week training program

-Performance-based compensation once placed in your own store.

Promotions based on performance, not tenure. All promotions are from within

Medical/dental/life insurance benefits and vision after 30 days.

Vacation – 30 days paid vacation per year. Continuing personal and professional development at every level.

There are three main reasons that a career with Waffle House outpaces most other major companies:

#1 - STABILITY

Waffle House is the largest full-service restaurant chain in the United States, with over 2000 locations that did over 1$ Billion in sales last year. In the 62 years we have been in operation Waffle House has never laid off a person due to lack of business. Not once.

#2 - WEALTHBUILDING

Every employee at Waffle House has the opportunity to purchase up to 10% of their salary in Waffle House stock every year starting after their 1st year. This is a privately held stock and not traded on the NYSE or NASDAQ. It is dynamic and stable, meaning that in the 62 years that it has been available to employees it has NEVER gone down in value. Not once. Additionally, at every management level you are awarded stock options. When you become a unit manager you are given $16,000 in stock options that vest in 10 years. When you become a district manager you get $60,000 more, and when you become a division manager you get $80,000 more. Additionally, after three years you are given 5% of your salary in stock options EVERY year. The long and short of it is that a manager who become a division and stayed with the company for 25 years and fully invested in the stock program, assuming a 7-10% rate of return, would be a Millionaire. That's not a bad deal.

#3 - RAPID ADVANCEMENT

The average district manager was a unit manager for less than 24 months. The average division manager was a district less than 4 years. And, that is over the last 20 years. But, recently that has accelerated due to a) A major growth initiative - we are adding a new store around every 6 days; b) recently we bought back close to 400 franchise units and this has dramatically increased the pace we are promoting qualified people.

For more information and to apply visit www.whcareers.com

Position: Internship - Entrepreneurship – Community Development – Public Relations

Description

IMPACT, an initiative lead by the Ocala Metro Chamber and Economic Partnership, focuses on outreach to underserved business areas within Marion County to provide training and resources on how to start and grow a business.

IMPACT currently seeks a student intern to support and facilitate a variety of projects.

Skills

- Ability to conduct online research
- Good administrative support skills
- Proficiency in Microsoft Office Suite
- Public speaking and effective interpersonal communication abilities
- Knowledge of various social media sites

This is a great opportunity to network with local community leaders and gain experience in entrepreneurship, community development, nonprofit management, and public relations.

For more information, please contact Bonnie Hays at haysb@cf.edu

Non-Profit Internships

Internship: Housing Finance Authority of Marion County

The Housing Finance Authority of Marion County is looking for a capable intern to assist us to update our computer software and documents.

Who Is the Housing Finance Authority?

The Housing Finance Authority of Marion County was established in 1980 under Florida State Statue to facilitate and expedite the increasing need for affordable/workforce housing. For many years the HFA was dormant, in 2019 efforts by the County to offer resources to provide staff to be the driving force creating workforce housing through the HFA to Marion County.

What is the community need for affordable housing?

Based on a 2022 study created by Florida Housing the HFA shows the need for workforce housing at that time of the completion of the study 6,000 unit was estimated to be develop for affordable housing, now an estimated of 18,000 affordable housing units needed to fulfill the aggressive job demand with an estimated 200 persons a week looking to live in Marion County and with increase rents. One additional fact between 2020 and 2023 the County Median income has increased 7.8 percent, presently Marion County median income is $71,7000.

The request:

An intern with strong software skills, are as follows.

- HFA has four (4) staff members, needing all computer systems connected via Microsoft 365 or equivalent.
- A strong Excel background to help modify an existing financial project forecast report.
- To ensure the HFA has proper virus protection.
- Review and update HFA existing webpage
- Assist in the creation of a secondary webpage for a new initiative.
- Review existing HFA documents, update documents to be fillable online.
- Review existing PowerPoint presentation, update as needed.
- Work with staff to update tenant data on a software package program.

Interested candidates, please contact Bonnie Hays at haysb@cf.edu

Internship: St. Vincent de Paul CARES – Central Florida

Description

St. Vincent de Paul CARES is a non-profit organization operating in 19 counties in Florida. We are committed to supporting communities in their efforts to develop an effective homeless crisis response system that ensures homelessness is prevented when possible, or if it can't be prevented, it is rare, brief, and one time. While many of our programs are located in Pinellas County including emergency and transitional housing, food services, and a thrift store, making recycled goods available for free or at low cost for persons in need, we offer permanent housing in Pasco County and rapid rehousing throughout the geographic area served.

Visit: https://www.svdpsp.org/careers/

For more information email:
edi@svdp.care

Position – Administrative Support – Marion Cultural Alliance

Marion Cultural Alliance is a nonprofit organization whose mission is to champion, convene, and create opportunities for artists and art organizations. Visit https://mcaocala.org/ for more information about MCA's initiatives and activities.

The organization currently seeks student interns and volunteers to provide administrative support.

Description

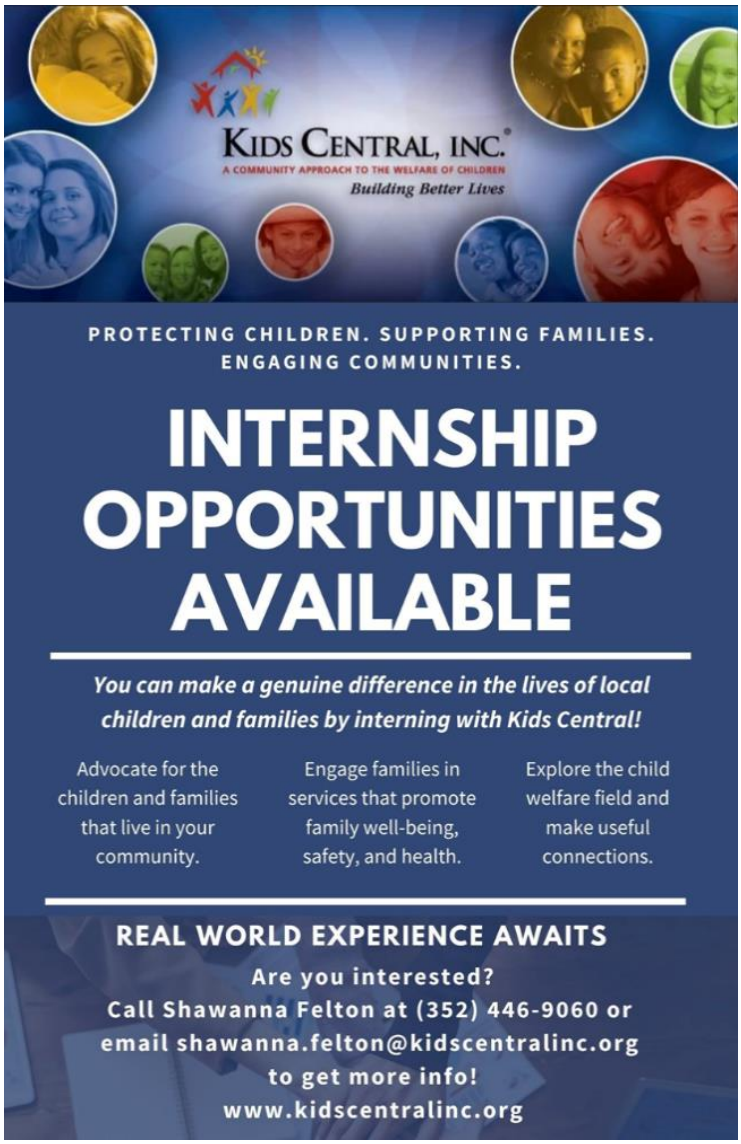
Responsibilities will include filing, data entry, basic accounting, customer service, and other administrative support roles.

This internship offers a great opportunity to gain experience, build your resume, and network with local business professionals.

To Apply

Interested candidates, please send resume to Bonnie Hays at haysb@cf.edu

Internship – Kids Central - Child Welfare – Foster Program



Criminal Justice

CF has partnerships with various organizations that allow students to explore various kinds of careers in the Criminal Justice. Some notable organizations that CF partners with are listed below

- FBI
- Fifth Judicial Circuit (https://www.circuit5.org/community-outreach/student-internextern-program/)
- Department of Juvenile Justice, Juvenile Probations
- Clerk of the Court
- Marion County Sheriff's Office
- Ocala Police Department
- Department of Children and Families
- Probation Office Middle District of Florida

For more information, please contact Bonnie Hays at haysb@cf.edu

Naval Criminal Investigative Service – Internships – Available Year Round

NCIS is seeking individuals who possess strong academic credentials, outstanding character, and a high degree of motivation. College internships with NCIS offer students a unique perspective into the agency, our mission, and what it takes to serve in an elite civilian federal law enforcement organization with global locations.

NCIS Honors Internship Program

The NCIS Honors Internship program is a dedicated hands-on experience designed to provide educationally related work assignments for students. This minimum 12-week experience immerses interns in unique experiences such as law enforcement, national security, intelligence, and cyber while working alongside experienced NCIS personnel. All academic backgrounds are invited to apply. NCIS strives to place students in internships that match academic background, studies, and interests.

NCIS currently offers three separate internship programs annually at NCIS Headquarters or field offices. The closest field office to Ocala is located in Jacksonville, FL.

Spring Internship *(January – May/June)*
Application deadline: August 1
Summer Internship *(May/June – August)*
Application deadline: November 30
Fall Internship *(August – December)*
Application deadline: April 30 (Deadline extended to June 16)

Eligibility requirements include enrollment in an undergraduate or graduate school, minimum 3.0 GPA or higher, U.S. Citizenship, and meets NCIS drug policy, including no marijuana use in the last 3 years.

For more information and to apply, please visit the NCIS website:

https://www.ncis.navy.mil/Careers/Internships/

UNITED STATE PROBATION OFFICE
MIDDLE DISTRICT OF FLORIDA

College Internship Program

Program Description:

The intern will be exposed to the supervision of offenders convicted in Federal Court and the preparation of presentence investigations. This program will provide a unique opportunity for the student to participate in a work environment which will provide exposure to the administration of the U.S. District Court, various federal and state law enforcement agencies, the U.S. Attorney's Office, Federal Public Defender's Office, private law firms, correctional facilities, and numerous community service agencies.

U.S. Probation for the Middle District of Florida has nine locations (Jacksonville, Ocala, Cocoa, Orlando, Tampa North, Tampa Downtown, Tampa South, Sarasota, and Ft. Myers) and can accommodate one intern at a time at each location. Start/End dates and hours per week are based on your academic institution's requirements.

Who should apply?

Junior, Senior, or Master level Criminal Justice, Criminology, Sociology majors and other areas of study where the student is interested in the field of criminal justice and has completed courses in corrections. This internship must be completed prior to graduation. The GPA requirement is 3.0.

How to apply:

Inquire with the point of contact listed below to receive an application. Then submit via email to Internship@flmp.uscourts.gov:

- Letter of interest
- Completed application
- Résumé
- Letter affirming qualification for internship and recommendation from the appropriate faculty representative of your college or university
- School paper on any subject (in order to assess communication skills)
- Copy of undergraduate (and graduate, if applicable) transcripts

Point of contact at U.S. Probation:

Julie Capsambelis, Training & Development Specialist
Internship@flmp.uscourts.gov
813-269-3212

Internship – Department of Children and Families

Department of Children and Families offers internships in the following program areas:

- Child Protective Investigations
- Adult Protective Investigations
- Child Care Regulation
- Economic Self Sufficiency
- Children's Legal Services
- Community Development

Internships are unpaid and provide opportunity to develop professional skills, learn about the agency and gain exposure to career opportunities in the department.

Candidates must be a current college student enrolled in an internship course and must complete 10-15 hours per week during the internship.

To apply:

Candidates must submit a resume, a letter of recommendation from your school's internship office, and a one-page, single spaced personal statement as to why you wish to intern with the department.

Interview is required, along with drug screening and criminal background check.

For more information, contact Bonnie Hays at haysb@cf.edu, or the DCF Recruitment Supervisor (Melissa Quinonez, Melissa.Quinonez@myflfamilies.com

Equine Studies

The Equine industry offers a variety of career options – from event management and marketing, to hands-on horse care and farm management, to insurance, sales, and other services. Listed below are samples of organizations that sponsor Equine student interns. Other good resources include your instructors and the Equine Studies Facebook page.

- Peterson and Smith Equine Hospital
- Florida Thoroughbred Breeders and Owners Association
- Florida Horse Talk Radio
- Florida Horse Park
- Horse Farms Forever
- Nonprofit organizations
- Local farms

For more information, please contact Bonnie Hays at haysb@cf.edu

Internship – Peterson and Smith Equine Hospital – Ocala

Peterson and Smith Equine Hospital started the undergrad intern training program in 2004. The program is open to all students enrolled in or who have graduated from an agricultural, animal, or equine science program. This is an intense hands-on learning experience that builds on the education and clinical skills that are provided to the student by your school. All program participants must have equine handling skills to ensure a safe experience in our program. The student can choice an intern opportunity in one of the following areas: hospital (which includes exposure to a vast variety of medical cases, sports medicine/rehabilitation, and surgery), ambulatory and reproduction. Visit https://www.petersonsmith.com/ for more information and to apply.

Undergraduate Internship Program

Apply now for the 2025 Program

PetersonSmith Equine Hospital + Complete Care offers a unique internship opportunity for students enrolled in or recently graduated from an agricultural, animal science, biology, biochemistry, or equine science undergrad program or from a technical college. *Equine handling experience is necessary for this program.*

This is an intense hands-on learning experience designed to assist with fulfilling the practical experience requirements necessary for the student's area of study in addition to providing the student with realistic and relevant exposure to equine veterinary medicine.

Internship Opportunities are available at the hospital with surgery rotation, ambulatory or at the advanced fertility center.

Spring Program Dates*	Summer Program Dates
Hospital and Advance Fertility: Jan – May	Hospital and Advance Fertility: May – July or later
Ambulatory: Jan - June	Ambulatory: Mid-May – July or later

**PSEH selects a larger number of participants for the Spring program.*

How to Apply

Visit Petersonsmith.com and complete the application under the Opportunities tab for the Undergrad Internship Program. Applications are considered as they are received. The final application submission deadline is October 31st with all selections being finalized by November 22nd.

Paid Internship: Farm Management – Breeding and Racing - Kentucky

LANE'S END
INTERNSHIP PROGRAM

LANE'S END FARM INTERNSHIP OPPORTUNITY

Lane's End Farm offers a paid internship for undergraduate college students seeking to advance their horsemanship skills and knowledge of the Thoroughbred industry. Whether students are interested in hands-on horse care experience toward a specific area such as breeding farm management or applying to Veterinary school, **Lane's End Farm offers the opportunity to gain fundamental experience and receive a practical insight to multiple aspects of the industry.** A positive attitude and STRONG work ethic are required and in turn we will provide a professional working and learning environment.

- Work alongside farm staff during the yearling prep season to gain a comprehensive understanding of all aspects of yearling management.
- Shadow prominent veterinarians, farriers and other specialized horse care professionals.
- Attend regular seminars given by specialists within the Lane's End Farm organization: these will cover stallion selection, pedigrees and bloodstock, marketing, and the business side of running a successful breeding and racing operation.
- Visit other prominent Thoroughbred farms, veterinary clinics, sale companies and racetracks.
- Local and international connections with a view to helping to further your career in the Thoroughbred industry.

Successful applicants will receive paid accommodation and a weekly salary.

YEARLING DIVISION INTERNSHIP

- Yearling conformation and pedigrees regarding sales placement.
- Work the Keeneland September Yearling sale.
- Radiographic and scope abnormalities; what is acceptable for end users, what is acceptable for sales yearlings.
- Stallion traits, reading pedigrees etc.
- Sales prep for yearlings; how to show a yearling, behind the scenes prepartation for the sales ring etc.
- Sales deadlines and administrative insight.

IMPORTANT INFORMATION

- June-October, pending semester term
- Applications due **April 1, 2024**
- Applicants will be notified of acceptance status April 26, 2024

REQUIREMENTS TO APPLY:

- Must be 18 years old, comfortable handling horses and keen to learn!
- The internship requires a 5 ½ day work week, with allowances for seminars and college course requirements.
- **Submit resume with a cover letter to internship@lanesend.com**

Internship: Equine and Agribusiness – Great American Insurance

Description

Great American Insurance, Agribusiness Division, is looking for an intern for the fall 2022 semester.

Great American Insurance is a leader in the insurance industry. The Agribusiness Division provides coverage for full-time operating farms, ranches, equine and agricultural operations on a nationwide basis through independent agents who specialize in the rural market.

Tasks and Skills

- This opportunity provides college students the opportunity to learn about the insurance industry and experience Great American's corporate culture.
- Duties will include administrative assignments and participation in special projects as assigned.
- Candidates must be enrolled in an Equine Studies or Agribusiness major with an overall GPA of 3.0 or higher.

Rate of Pay

This is a paid opportunity, located in Ocala. TBD

How to Apply

Interested candidates, please forward resume to Bonnie Hays at haysb@cf.edu.

Peterson Smith Equine Hospital + Complete Care

Peterson Smith offers a unique internship opportunity for undergraduate students or recent graduates with an interest in equine or agricultural studies. Prior experience in equine handling is required for this program. Established in 2004, our program aims to provide a comprehensive and practical learning experience that meets the practical experience requirements necessary for students' area of study. The program offers students a realistic and relevant exposure to the field of equine veterinary medicine.

Internship Opportunities are available at the hospital with surgery rotation, ambulatory and the advanced fertility center.

Visit https://www.petersonsmith.com/internships/ for more information and to apply.

Digital Media

Digital Media internships allow students to gain experience in skills like graphic design, web design, social media marketing, video production, and more. Sample internship sponsors include:

- College of Central Florida Marketing and Public Relations department
- brandIT Ocala
- Wiley Productions
- City and County government (Marketing and Public Relations)
- Small business owners and realtors

For more information, please contact Bonnie Hays at haysb@cf.edu

Position: Internship to Job Opportunity – Digital Marketing - First Impressions Printing

First Impressions Printing, an Ocala-based company, is seeking candidates for a Digital Marketing internship. Position could potentially become a full-time opportunity for the right person.

Position will include creating and implementing email campaigns and utilizing social media to reach new markets in order to expand customer base and generate increased revenue.

Ideal candidate should have knowledge, skills and experience in:

- creating lead magnets
- creating and implementing email marketing campaigns
- publishing digital marketing online
- conducting market research
- using Google Analytics, SEO and other digital tools to monitor and improve results
- web design
- other design skills helpful but not required

Internship hours are flexible. Onsite location in SE Ocala.

Interested candidates, please send resume to Josh@fipprinting.com or contact Bonnie Hays at haysb@cf.edu for more information.

Position: Internship – Graphic Design – Web Development – Social Media and Marketing Assistant

branditOCALA is a digital and branding agency creating impactful design and branding solutions. We build partnerships with our clients and deliver outstanding products and services.
~Our methodology is to REbrand your business to create value, market share and real ROI.
~Our strategy it to REfresh your brand and set you apart from your competitors.
~Our goal is to provide REsults and drive customers, sales and easier growth.

Our founder, Sally M. Lewis has over two decades of experience working in fashion and leading brands in New York and Los Angeles, and another decade of launching and rebranding companies within e-commerce, start-ups, small business and real estate.

brandIT currently seeks candidates for a Digital Media internship with opportunities including:

- Graphic Designer- basic design skills to assist with print and digital creative efforts.
- Web Design - Will have the opportunity to work on websites, social media efforts and other print and digital marketing.
- Clients will include small, local businesses within the equine, fashion, beauty, and law industries.

Required skills include:

Adobe programs, Canva, Word Press, Wix, Squarespace, Office- excel, word, PowerPoint
Comfortable using google docs and calendar
Ability to Organize Image folders, edit images and possibly take images for social media using phone, etc.
Flexible, attention to detail to finish projects within deadlines and in a timely manner.
Able to work remotely, via google meet and also in person as needed.

For more information, please contact Bonnie Hays at haysb@cf.edu

Internships – Audio and Video Production – Marketing and Branding – Ocala

Located in Ocala, Wiley Productions offers full audio and video production for both live and studio applications. This superior media production provides content for small businesses in need of branding support, or larger businesses trying to think outside the box to maintain their edge.

In addition, Wiley Productions offers creative solutions for businesses including brand design, logo design, business consulting, event coordination, event management, and more. The company's mission statement is "Inspiring hope in a thriving community through connectivity, quality, and innovation."

For more information about the company's services, please visit www.WileyProductions.com

Wiley Productions currently offers student internships in a variety of fields including:

- Video Production
- Graphic Design
- Web Design
- Music Production
- Business Consulting
- Digital Marketing
- Administrative Support

This is a great opportunity to work in a creative environment and learn about audio and video production, marketing and branding, running a small business, community engagement, and more. Build your resume and make valuable community connections to support your career goals!

For more information about internships with Wiley Productions, please contact Bonnie Hays at haysb@cf.edu

Internship - Podcast and Video Production – Nonprofit Organization – Ocala

Kut Different is a nonprofit organization dedicated to school & community-based male mentorship/student support & youth development. KD creates a school-to-career pipeline with exposure to positive role models.

For more information about Kut Different, visit their website at: https://kutdifferent.org

The organization currently seeks two student-candidates to assist with their weekly podcast production. Students should have some academic knowledge or experience with audio and video production and relevant software. Training will be provided.

This is a great opportunity to learn from the organization's Creative Director, build your resume and portfolio, and provide community support.

Schedule: Every Tuesday, 1-5 p.m.

Location: NE Ocala

Rate of pay: This is an unpaid opportunity (internship or volunteer hours); however, funding support may be available.

Interested candidates, please send resume to Jamie Gilmore at Jamie.Gilmore@kutdifferent.org or contact Bonnie Hays at haysb@cf.edu for more information.

Paid Internship – Digital Marketing – Ocala/Dunnellon

A local (Ocala/Dunnellon) company is currently seeking candidates for a paid internship in Digital Marketing. Potential for permanent position and advancement in other areas of the company, if desired.

The Company has three divisions each with storefronts. The divisions create custom designs for band uniforms, medical scrubs, t-shirts, and more. They offer services locally, throughout the state of Florida, and have created products for national and international customers as well.

Primary tasks will include:

- Working with company owner to identify customer base and develop an effective marketing strategy
- Implement marketing plan, including social media posts and other digital strategies
- Photography, video production, and/or graphic design is a plus

Candidates should be creative and energetic, with academic knowledge or experience in digital design, marketing, and related skills.

Knowledge of common social media platforms (Instagram, YouTube, Snapchat, etc.) desired. Positive attitude, willingness to learn, and reliability are required to work in an open creative environment.

Rate of pay: $16+/hour, depending on skills and experience

Hours: Part-time, 20 hours per week, flexible for student's class schedule.

This is an ONSITE opportunity (minimal remote work), located on the Ocala side of Dunnellon, FL.

Interested candidates, please send resume to Bonnie Hays at haysb@cf.edu

Healthcare

There are a variety of nonclinical career options in healthcare. Students can research online and meet with career counselors to better understand career options and have an idea of an area of interest before completing their internship. Potential internship sponsors in this field include:

- The Villages Health
- The Vines Behavioral Health
- Hospice of Marion County
- Advent Health
- HCA Florida Hospital, Ocala, West Marion, and Citrus
- Bravera Health/Seven Rivers Hospital
- Viceroy Home Health
- Life Stream Behavioral Center
- Hospice of Marion County
- Ocala Family Medical Center
- College of Central Florida Nursing and Dental Programs

For more information, please contact Bonnie Hays at haysb@cf.edu

Internship – Healthcare Management – CF's Dental Program

College of Central Florida offers two dental programs – Dental Assisting and Dental Hygiene – both housed at the Hampton Center campus located on Martin Luther King Blvd in Ocala.

The Hampton Center is also the home of the Marion County Dental Clinic, which provides diagnostic, restorative, preventive and educational services charged on a sliding scale based on income.

CF's Dental program managers and faculty are seeking student interns to assist with a variety of projects including office administration, customer service, project coordination, and more. This opportunity may be paid for students who qualify for work-study funds.

For more information, please contact Bonnie Hays at haysb@cf.edu

Internship: Administrative/Management/HR – Viceroy Home Health

With its main office in Ocala, Viceroy Home Health serves Marion and Citrus counties with nonmedical client care. The company currently seeks student interns to assist with administrative tasks including office support, marketing, HR activities, intake processes, documentation, and more.

The organization's staff offers mentoring in operational management, human resources topics (hiring, recruitment, benefits), billing, office management, and more. This is a great opportunity for hands-on learning in Office and Business Management, and offers great resume-building experience.

Candidates should be proficient in Microsoft Office Suite, customer service focused, and reliable with a good work ethic.

Interested students please send your resumes to Bonnie Hays at haysb@cf.edu

Internship Position: Office Administration – Healthcare Provider – Ocala

Description

A local (downtown Ocala) chiropractic office is seeking candidates for a Front Office internship.

Project include:

- Receptionist duties
- Electronic file management
- Scheduling
- Answering phones
-

Required Skills

Candidates should be proficient in Microsoft Office Suite with good communication skills and commitment to customer service.

Internship offers opportunity to gain work-related skills in a healthcare setting including learning scheduling software, patient interaction, billing and insurance, and office management.

For more information:

Contact Bonnie Hays at haysb@cf.edu

Internship Opportunities – Healthcare Management – LifeStream Behavioral Centers

LifeStream Behavioral Centers provide a variety of services for the community including child welfare, psychiatric care, addictions recovery treatment, and more.

With service locations throughout Central Florida, LifeStream Behavioral Centers' corporate office in Leesburg, FL offers internship opportunities in several administrative areas including:

- Human Resources
- Public Relations
- Finance and Accounting
- Case Management
- Information Technology

In the Human Resources area, students gain valuable experience through tasks like: recruiting, onboarding new employees, creating standard operating procedures, and more.

Internships are available in other departments – please inquire!

This is a fabulous resume-building experience and provides opportunity to network with industry professionals.

A small stipend may be offered to help offset travel costs.

For more information about LifeStream's services, visit their website here: LifeStream Behavioral Center

Students interested in an internship opportunity at LifeStream, please contact Bonnie Hays at haysb@cf.edu

Information Technology

Some of CF's partners for internships in Information Technology include:

- City of Ocala
- Marion County Board of County Commissioners
- HCA Florida Citrus Hospital
- SimplyIT
- FixIT Tech
- Verteks Consulting
- Ocala Police Department

For more information, please contact Bonnie Hays at haysb@cf.edu

Internship – Information Technology – SiVance – Gainesville

Located in Gainesville, SiVance is a division of Milliken & Company, a global manufacturing company. SiVance currently seeks candidates for an IT Internship.

The position is 30 to 40 hours a week, between the hours of 8:00a - 5:00p. SiVance is a chemical manufacturing plant, and following safety guidelines is vital and absolute. Safety training and PPE will be provided and required. More than half of the day will likely be spent outside between buildings and process towers. The candidate will gain experience with both industrial and corporate IT infrastructure/operations.

A typical day may include:

Check email and prioritize tasks for the day

- Respond to any urgent requests or issues that have arisen overnight
- Identify and research/present potential improvement projects
- Review any ongoing projects and follow to completion
- Work with supervisor to plan tasks for the day/week

Technical Support

- Assist with help desk requests and resolve technical issues for plant employees
- Assist in troubleshoot and resolving issues with computer systems, printers, and other peripheral devices

Software and Hardware Maintenance

- Assist in installing software updates and patches as needed
- Check hardware inventory and make note of any needed repairs or replacements
- Assist in maintaining an accurate hardware owner/location inventory

Cybersecurity and Networking

- Assist in monitoring the network for any suspicious activity and report any potential threats

Backups

- Assist in the backup process for critical systems

Documentation and Reporting

- Assist in documenting IT procedures and best practices for future reference and training purposes

This is a paid internship (approximately $16/hour)

For more information, please contact Bonnie Hays at haysb@cf.edu

Position: IT Support – Internship – Citrus and Pasco Counties

HCA Hospitals- North Florida region seeks candidates for IT Support Internships for their Citrus County or Trinity locations.

This is a paid internship, with plenty of hands-on opportunities in help desk, IT tech support, trouble shooting, etc.

Requirements:

Candidates should have knowledge and experience with trouble shooting and strong tech skills. CompTIA certifications are helpful.

Background screening is required.

To apply:

Interested candidates, please send resume to Bonnie Hays at haysb@cf.edu