

The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. On Wednesday, October 2, 2024 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held at the Hampton Center.

CALL TO ORDER

Members Present: Bobby Durrance, Chair Joyce Brancato
 Rusty Branson Fred Roberts, Jr.
 James Henningsen, Board Secretary

PRESENT

Members Absent: Charlie Stone, Bill Edgar

ABSENT

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

Dr. Raphel Robinson, Director, Admissions and Student Recruitment introduced the Student Ambassadors to the Board. These students are one of the top groups of the college who complete a year training program, dedicate time and have academic excellence to become future community leaders. The ambassador students for the 2024-2025 school year who were able to attend are Manual Davila, Fabian DeJesus and Tatiano Soto.

RECOGNITION

Marjorie McGee, Director of Student Life introduced the Student Activity Board including Aarti Patel, Kailyn Liranzo, Alexander Kanlong, Xavier Cortes, Hanita Tikaprasad, Jessica Martinez, Emma Fennewald, Claudia Macias, and Ryleigh Hickman.

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item.

PUBLIC COMMENT

The Chair asked for any corrections or updates to the minutes of the August 28, 2024 District Board of Trustees meeting. Hearing none, upon a motion by Trustee Brancato second by Trustee Branson, and unanimously carried, the Board approved the August 28, 2024 meeting minutes as presented and authorized the Chair and President to sign on behalf of the Board.

MINUTES**CONSENT AGENDA****CONSENT AGENDA**

Recommend Board approval of the following:

Personnel Report

Full -Time Positions: That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:

Operating Fund 1:

Meahl, Linda M. – Staff Assistant III – Health Sciences – September 03, 2024

Grants and Contracts – Fund 2: None this reporting period.

Auxiliaries – Fund 3: None this reporting period.

Reorganizations: None this reporting period.

Adjunct Instructors: That the following persons be appointed to teach credit courses on a term- by-term basis as needed:

Brown, Jason C. Elkins, Kerry M. Mead, Floyd A.

Chambers, Courtney R. Evans, Corey Scott Skelley, Morgan E.
 Dorland, Jacob M. Fried, Dennis A. Sharp, Marilyn S.

Instructors, Hourly – Non-Credit: That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as- needed basis:

Anderson, Barbara J. McDonald, Shelby R. Rollerson, Drumeka S.
 Belger, Chad D. Moody, Timothy L. Turner, Jr., Gerald A.
 Kendrick, Jeremiah O'Brien, Zane M. Whiteley, Cody
 Laxton, Daniel M. Prashad, Rakesh Wiese, Michael L.
 Kocik, Richard A.

Temporary Part-Time Professional:

Johnson, Tamara C. Perez, Nina I.

Temporary Part -Time Career Service: OPS

Desilets, Ryan M. Kargul, Jo Ann M. Schultz, Christine S.
 Hightower, Lydia E. Rodriguez Polanco, Liudmila

Temporary Part -Time Hourly: That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$15.00:

Boring, Emily Medina Rios, Marolyn J. Wallace, Dillon S.
 Durst, Sarah E. Pacheco, Tiani L. Zafrani, Joshua
 Lozada, Tatjanna J.

Notification of engagement in outside employment or extra college activities:

Moore-Ambrosia, Jennifer M. Sepulveda, Thelma L.
 Vann, William J. Venezio, Allen J. Witkovich, Lori A.

Retirements: That the following individual(s) be approved for retirement: None this reporting period.

Resignations:

Johnson, Tamara C. – Staff Assistant II – Educational Opportunity Center – September 15, 2024

Terminations: None this reporting period.

Separation due to Internal Transfer – No Break in Service: None this reporting period.

Separation from the College due to end of Temporary Appointment: None this reporting period.

Separation from the College due to end of Grant Funding: None this reporting period.

Separation from the College due to Leave of Absence: None this reporting period.

Separation from the College due to Elimination of Position: None this reporting period.

Completion of 90-Day Observation Period: The following employee(s) successfully completed the required 90-day observation period:

Clark, Tyrone – Grounds and Inmate Supervisor – Facilities
 Melo, Jonathan – Purchasing Agent & Risk Management - Purchasing
 Wells, Rory S. – Director – Instructional Services – Citrus

The Board was asked to approve the disposal of property in accordance with applicable state law, State Board of Education and Board Policy in the amount of \$40,933.30.

**Property
 Donations/Dispositions**

The Board was asked to approve the recommended changes from the Curriculum Committee as reviewed and approved by the President.

Curriculum Changes

The Board was asked to ratify approval of 2 (two) Health Care Affiliation & Internship Agreements and give authorization to the Board Chair, President to sign the agreements on behalf of the College of Central Florida.

**Health Care Affiliation
 & Internship
 Agreements**

The Chair presented the Consent Agenda for approval. Upon a motion by Trustee Brancato, second by Trustee Roberts, and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President's office.

**Approval of Consent
 Agenda**

OTHER BUSINESS

Dr. Paugh, Vice President of Academic Affairs asked the Board to approve the 5 (five) Specialized Associate of Arts degree pathways as presented and give permission for the college to apply for State Board of Education approval. After a brief discussion, a motion by Trustee Roberts, second by Trustee Branson and unanimously carried, the Board approved the Specialized A.A. Degree Pathway for Direct Connect to UCF.

**Specialized A.A. Degree
 Pathways for Direct
 Connect to UCF**

Dr. Paugh, Vice President of Academic Affairs presented the Florida College Systems Annual Textbook Affordability report to the Board for approval. After a brief discussion, upon a motion by Trustee Brancato, second by Trustee Roberts and unanimously carried, the Board approved the Florida College System Annual Textbook Affordability Report.

**Textbook Affordability
 Report 2023-2024**

Dr. Fryns, Vice President of Workforce Development and Innovation presented the College of Central Florida – Marion County Cybersecurity Memorandum of Understanding to the Board for approval. The MOU is partnership with Marion County as part of the National Science Foundation grant to have paid student internships available for students. Upon a motion by Trustee Branson, Second by Trustee Roberts and unanimously carried, the Board approved the College of Central Florida – Marion County Cybersecurity Memorandum of Understanding.

**College of Central
 Florida – Marion
 County Cybersecurity
 Memorandum of
 Understanding**

Dr. Fryns, Vice President of Workforce Development and Innovation presented City of Ocala Memorandum of Understanding to the Board. This MOU would make CF the preferred higher education partner for the City of Ocala employees for use with the city's tuition waiver program. Upon a motion by Trustee Brancato, second by Trustee Branson and unanimously carried, the Board approved the City of Ocala Memorandum of Understanding.

**City of Ocala
 Memorandum of
 Understanding**

Dr. Henningsen, presented the Naming of Building 17 – Ocala Campus to the board for approval. The Marion County Hospital District Board (MCHD) agreed to relinquishing the naming rights of the Allied Health Science Center and with the support of a \$3 million donation from Advent Health, the proposed name of the building would be the Advent Health Center for Nursing. Trustee Branson abstained from voting as he is on the MCHD board. Upon a motion by Trustee Roberts, second by Trustee Brancato, and unanimously carried, the Board approved the Naming of Building 17 – Ocala Campus.

**Naming of Building 17
– Ocala Campus**

Mr. Prince, Vice President of Administration and Finance presented a proposal to all change orders not in excess of 10% of threshold be approved and brought to the Board for ratification allowing construction projects to continue with no delays. After a lengthy discussion, the Board agreed to withdraw the Construction Change Order Resolution until more detailed information can be presented on a case-by-case basis. Motion to withdrawal Construction Change Order Resolution by Trustee Branson, second by Trustee Roberts and unanimously carried the Construction Changer Order Resolution has been withdrawn.

**Construction Change
Order Resolution**

Mr. Prince, Vice President of Administration and Finance presented Allied Health Science Remodel Project Change Orders for approval. Upon a motion by Trustee Brancato, second by Trustee Roberts, and unanimously carried, the Board approved Allied Health Science Remodel Project Change Orders.

**Allied Health Science
Remodel Project
Change Orders**

Mr. Prince, Vice President of Administration and Finance presented the Spending Plan for Fund Balance and described the contents and purpose of the report. Upon a motion by Trustee Branson, second by Trustee Roberts and unanimously carried, the Board approved the Spending Plan for Fund Balance.

**Spending Plan for Fund
Balance**

**ACKNOWLEDGE
RECEIPT**

Mr. Prince, Vice President of Administration and Finance, reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the periods of August 2024 for the comparative fiscal years 2023-2024 and 2024-2025. The report also included additional financial information about all operating funds at the college. The Chair acknowledged receipt of the reports on behalf of the Board.

**Financial Information-
Monthly Financial
Summary Report**

Mr. Prince, Vice President of Administration and Finance, presented the College's unaudited Annual Financial Report (AFR) for the period ending June 30, 2024. An executive summary was provided for the Board's review. Copies have been submitted to the Division of Florida Colleges as required by State Board of Education Rule. After discussion, the Chair acknowledged receipt of the report on behalf of the Board.

**Annual Financial
Report**

**FOR INFORMATION
ONLY**

Dr. Rod McGinnes, Associate Dean for Health Sciences gave an update on the Hampton Center including the 314% increase in enrollment due to the Dental Hygiene classes as well as the increase in the Dental Assisting program. There were 90 applications for 16 dental Hygiene spots. The Center is still seeking a full-time Dentist but is working on a partnership with UF for dentist in training and dental instructors.

**Hampton Center
Updates**

Trustee Branson commented on how the students were thanking the Board and as a Trustee he is thankful for the students who have chosen CF. Dr. Henningsen stated that the students are thankful that the Board is so committed to the excellence of the college and the students are thankful for the opportunities available in thanks to the Board.

**BOARD
CHAIR/TRUSTEE
COMMENTS**

Chair Durrance commented that the College’s new 5-year strategic plan is beginning and the college has requested a Board liaison. Trustee Edgar has previously volunteered to serve in that role and the board fully supported his nomination

The College also requested a Board liaison for the SASCOG 10-year re-affirmation. Trustee Brancato has agreed to serve and is fully supported by the board.

Dr. Henningsen presented the President’s Report to the board beginning with a thanks to the Facilities, IT and Public Safety who worked tirelessly to prepare the college for Hurricane Helene. Dr. Henningsen also updated the Board about regional campus updates, CF Foundation and many other topics all relating to the good news across all campuses and the Appleton.

PRESIDENT’S REPORT

Next Board Meeting. Our next meeting will be held **Wednesday, October 30, 2024 at 3 p.m.** at the Ocala Campus.

Next Board Meeting

There being no further business to come before the Board, Chair Durrance adjourned the meeting at 4:22 pm.

ADJOURNMENT



Robert Durrance, Chair



James D. Henningsen, Secretary