

The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, March 27, 2024 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held on the Ocala Campus.

CALL TO ORDER

Members Present: Joyce Brancato, Chair Bobby Durrance, Vice-Chair
 William Edgar Rusty Branson
 Charlie Stone James Henningsen, Board Secretary

PRESENT

Members Absent: Fred Roberts, Jr.

ABSENT

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

Dr. Henningsen recognized Lois Brauckmuller, Director of Marketing for her marketing skills, branding and representation of the college. She exemplifies the core values of empowerment, engagement, and excellence. We wish her well with retirement.

RECOGNITION

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item.

PUBLIC COMMENT

MINUTES

The Chair asked for any corrections or updates to the minutes of the February 28, 2024 District Board of Trustees meeting. Hearing none, upon a motion by Trustee Stone, seconded by Trustee Branson and unanimously carried, the Board approved the February 28, 2024 meeting minutes as presented and authorized the Chair and President to sign on behalf of the Board.

Minutes of February 28, 2024

CONSENT AGENDA

Recommend Board Approval of the following:

Personnel Report

Full -Time Positions: That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:

Operating Fund 1:

- Cousino, Jeffrey M. – PC/AV Technician – Information Technology – March 1, 2024
- Hughes, Elizabeth J. – TEMP – Faculty – Associate Degree Nursing – Health Sciences – March 18, 2024
- Jones, Ronald F. – Assessment Specialist – Career Assessment Center – March 1, 2024
- Powell, Lynanne K. – TEMP – Accreditation & Grants Specialist – Resource and Development – March 1, 2024
- Slagle, Marshall A. – Research and Data Analyst – Institutional Effectiveness – March 1, 2024
- Wilkerson Summers, Regina G. – First Year Success Specialist – Student Success – February 16, 2024

Grants and Contracts – Fund 2: None this reporting period.
 Auxiliaries – Fund 3: None this reporting period.

Reclassification – Veterans Affairs – Effective April 1, 2024:
 Zimmer, Eric P. – from Veterans Affairs Specialist to Veterans Affairs Coordinator

Adjunct Instructors: That the following persons be appointed to teach credit courses on a term-by-term basis as needed: None this reporting period.

Instructors, Hourly – Non-Credit: That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as-needed basis:
 Karunakara, Raj Gopal Leeds, Madisyn A.

Temporary Part -Time Career Service: OPS

Gill, Jenna P. Kirby, Elizabeth N. Lopez-Benitez, Avid Y.

Temporary Part -Time Hourly: That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$15.00:

Compere, Marie E Morris, III, John H. Robles-Torres, Alondra M.
 Gelin, Cora JL Pilcher, Savannah G. Stackpoole, Sinjalee A.
 Hickman, Aerial A.

Notification of engagement in outside employment or extra college activities:
 None this reporting period.

Retirements: That the following individual(s) be approved for retirement: None this reporting period.

Resignations:
 Jones, Ronald F. – Assessment Specialist – Career Assessment Center – March 4, 2024

Terminations: None this reporting period.

Separation due to Internal Transfer – No Break in Service: None this reporting period.

Separation from the College due to end of temporary appointment: None this reporting period.

Separation from the College due to end of grant funding: None this reporting period.

Separation from the College due to Leave of Absence: None this reporting period.

Separation from the College due to Elimination of Position: None this reporting period.

Completion of 90-Day Observation Period: The following employee(s) successfully completed the required 90-day observation period:
 Mallory, Billye M. – Manager – Marketing & Public Relations

The Board was asked to approve the disposal of property in accordance with applicable state law, State Board of Education and Board Policy in the amount of \$139,231.42.

Property Donations /Dispositions

The Board was asked to ratify approval of one (1) Health Care Affiliation & Internship Agreements and gives authorization to the President to sign the agreements on behalf of the College of Central Florida.

Health Care Affiliation & Internship Agreements

The Board was asked to ratify approval of one (1) Agreement for Services of International Independent Contractors and gives authorization to the President sign the agreements on behalf of the College of Central Florida.

International Independent Contractors

The Board was asked to approved curriculum changes as recommended from the Curriculum Committee from the February Curriculum meeting, which the President has recommended for approval.

Curriculum Changes

The Chair presented the Consent Agenda for approval. Upon a motion by Trustee Durrance, seconded by Trustee Edgar and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President’s office.

Approval of Consent Agenda

Josh Strigle, Dean of E-Learning updated the Board regarding E-Learning including headcount, success rates, state and national trends and how E-Learning is constantly updating with the influence of AI. A brief discussion of GPA for online student vs. in-person, and how the college is developing assessments not susceptible to AI.

PRESENTATION E-Learning

Mr. Prince, Vice President of Administration and Finance reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the period ending in February for the comparative fiscal years 22/23 to 23/24. The report included information about general college operations (Fund 1) revenue, student fees and expenses. The Chair acknowledged receipt of the reports on behalf of the Board.

ACKNOWLEDGE RECEIPT

Financial Information- Monthly Financial Summary Report

Mr. Prince, Vice President of Administration and Finance reviewed the Operation Audit Report No. 2019-133 findings and what was done to demonstrate compliance and how procedures were updated. Trustee Branson commented that these are not negative but a good exercise to keep improving and moving forward. A mention was made there were no findings on the financial audit again.

FOR INFORMATION ONLY

State Audit Update

Dr. Lawter, Vice President of Regional Campuses and Chair of the Patriot PRIDE Service Excellence Leadership Team updated the Board on the current year's survey results. Professionalism 97% (highest ever) Responsive 92%, Informative 94% Dependable 90%, and Engaged 91% with an average of 93%! The rate-us-now survey is complete by students, and the college continues to acknowledge other departments with over 221 WOWs in 2023. Recently, the Plant Operations team was recognized with a walk in WOW. A brief discussion of the survey also noted that there are comments on the surveys that are discussed at President's staff and comments are used for improvement of services or where students find gaps in services.

Patriot PRIDE Update

Dr. Henningsen presented the Legislative update including that the budget is not yet signed and there is no increase to operational dollars. Final funding of Health Sciences building is approved and the 28 colleges will participate in the State's insurance plan. Full details will be available when Governor DeSantis signs the budget.

Legislative Update

There were no Trustee comments at this time.

BOARD CHAIR/TRUSTEE COMMENTS

Dr. Henningsen presented the President's report including the \$4.9 million Workforce Development Capitalization Incentive Grant, \$5 million from the CCHB and full match from the LINE funding grant for Nursing, events at all campuses, 100% pass rate of the CF Law Enforcement Academy cohort, PTK induction ceremony, and the upcoming theatre production of *The Hunchback of Notre Dame*. Next month after the board meeting, please join the president and the CF Foundation with a toast to the Partnership of the CCHB.

PRESIDENT'S REPORT

Next Board Meeting. Our next meeting will be held **Wednesday, April 24, 2024 at 3 p.m.** at the Citrus Campus.

Next Board Meeting

There being no further business to come before the Board, Chair Brancato adjourned the meeting at 4:14pm.

ADJOURNMENT


Joyce Brancato, Chair


James D. Henningsen, Secretary