

Board of Trustees Meeting Minutes**May 28, 2025**

The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, May 28, 2025 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held on the Ocala Campus.

CALL TO ORDER

Members Present: Bobby Durrance, Chair Charlie Stone – Vice Chair
Joyce Brancato Rusty Branson
James Henningsen, Board Secretary

PRESENT

Members Absent: William Edgar, Fred Roberts, Jr.

ABSENT

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item.

PUBLIC COMMENT

Dr. Henningsen recognized student Paige DuBecky, a CF EMT student who tragically lost her life on April 9 in a motorcycle accident. Parents Darrin and Bobbie DuBecky were present to accept her diploma posthumously and shared their appreciation to the faculty, staff and students who showed support to the family.

RECOGNITION

Dr. Reyes, Vice President Enrollment Management and Student Affairs acknowledged Marjorie McGee, Director of Student Life, and James Meier, Associate Professor, Humanities and Social Science and Brain Bowl Coach for their induction into the Florida College System Activities Association Hall of Fame. The number of students lives impacted by these two individuals over the past 20 plus years is innumerable.

The Chair asked for any corrections or updates to the minutes of the April 23, 2025 District Board of Trustees meeting. Hearing none, upon a motion by Trustee Stone, second by Trustee Brancato and unanimously carried, the Board approved the April 23, 2025 meeting minutes as presented and authorized the Chair and President to sign on behalf of the Board.

MINUTES

Recommend Board approval of the following:

CONSENT AGENDA

Full -Time Positions: That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:

Personnel Report**Operating Fund 1:**

Citara, Jr., John W. – Trades Technician (Levy) – Facilities & Plant Operations – April 16, 2025
Cooper, Kimberly A. – Educational Advisor – Student Affairs – Levy – April 16, 2025
Dutt, Diane L. – Instructional Assistant – Biological Sciences – May 01, 2025
Gonzalez-Vazquez, Griselle E. – Staff Assistant III – Mathematics – May 1, 2025
Harvick, Rachel L. – Hampton Center Coordinator – Health Sciences – April 16, 2025
Johnson, Nichelle – Accounting Specialist III – Financial Operations – May 19, 2025
McCarter, Jeffrey J. – Mail Courier – CF Printing & Postal Services – April 16, 2025
Rodriguez Velazquez, Lyssel M. – Coordinator – Payroll Services – Financial Operations – April 16, 2025

Grants and Contracts – Fund 2: None this reporting period.

Auxiliaries – Fund 3: None this reporting period.

Reorganizations: None this reporting period.

Adjunct Instructors: That the following persons be appointed to teach credit courses on a term- by-term basis as needed:

Alexander, William T. Martin, Lisa Marie L. Skelhorn, Cynthia P.

Gonzalez, Gessica E.

Instructors, Hourly – Non-Credit: That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as- needed basis:

Boggs, Zachary N.	Edgecombe, Lisa T.	Randall, Jacquelyn J.
Boymer, Mark L.	Gallagher, Shawn M.	Rinaudo II, Joseph F.
Carey III, Charles K.	Kelly, Raymond	Rioseco, Miguel A.

Temporary Part -Time Career Service: OPS

Eason, Jill B.	Sheffield, Lisa M.	Wyman, Tyson E.
Patterson-Alvarado, Gabrielle A.		Sutliff, Victoria A.

Temporary Part -Time Hourly: That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$15.00:

Blanchard, Deasia N.	Post, Danielle L.	White, Justin S.
Nieves, Jalissa M.		

Notification of engagement in outside employment or extra college activities:
Frigiola, Kaitlyn M., Rodriguez Velazquez, Lyssel M. Sampson, Eric A.

Retirements: That the following individual(s) be approved for retirement: None this reporting period.

Resignations:

Borolov, Virginia M. – Financial Aid Specialist II – Enrollment Management Citrus – April 22, 2025
Miller, Nadia – Chief Fiscal Officer – CF Foundation – May 24, 2025

Terminations: None this reporting period.

Separation due to Internal Transfer – No Break in Service:

Cooper, Kimberly A. – Transition Specialist / Instructor – Instructional Services – Levy – April 15, 2025

Separation from the College due to end of temporary appointment: None this reporting period.

Separation from the College due to end of grant funding: None this reporting period.

Separation from the College due to Leave of Absence: None this reporting period.

Separation from the College due to Elimination of Position: None this reporting period.

Completion of 90-Day Observation Period: The following employee(s) successfully completed the required 90-day observation period:

Bruno Rivera, Siul – Trades Specialist Locksmith – Facilities & Plant Operations
Cady, Jeanine – Manager – CF Printing & Postal Services
Meahl, Linda M. – Staff Assistant III – Health Sciences
Reynolds, Christine V. – Staff Assistant III – Facilities & Plant Operations

The Board was asked to approve the disposal of property in accordance with applicable state law, State Board of Education and Board Policy in the amount of \$13,115.03.

**Property Donations
/Dispositions**

The Curriculum Committee recommended to the Board proposed Curriculum Changes, related courses and program modifications for approval.

Curriculum Changes

Board of Trustees Meeting Minutes	May 28, 2025
<p>Compliance with the Florida state administration rule 6A-10.0331, requires an annual purge of courses that have not been taught in the preceding five years. Upon recommendation by the Curriculum Committee a list of courses was recommended to be deleted upon approval of the Board of Trustees.</p>	<p>College Catalog Deletions 2024-2025</p>
<p>The Board was asked to ratify approval of two (2) Agreement for Services of International Independent Contractors and give authorization to the President to sign the agreement on behalf of the College of Central Florida.</p>	<p>Agreement for Services of International Independent Contractors</p>
<p>The Board was asked to ratify approval of three (3) Health Care Affiliation & Internship Agreements and give authorization to the President to sign the agreements on behalf of the College of Central Florida.</p>	<p>Health Care Affiliation & Internship Agreements</p>
<p>The Board was asked to approve the School Board of Marion County Community Partners – Renewal and give authorization to the Board Chair and President to sign the agreement on behalf of the College of Central Florida.</p>	<p>Marion County School Board Community Partners – First Amendment - Renewal</p>
<p>The Chair presented the Consent Agenda for approval. Upon a motion by Trustee Branson, seconded by Trustee Stone and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President’s office.</p>	<p>Approval of Consent Agenda</p>
<p>Dr. Paugh, Vice President of Academic Affairs presented new programs as approved by the Curriculum Committee at the April meeting including Rapid Prototyping Specialist Certificate, Precision Agriculture Technology AS Degree and Artificial Intelligence Awareness Certificate. After review and explanation of programs, a motion by Trustee Stone, second by Trustee Brancato and unanimously carried, the Board approved the recommendations by the Curriculum Committee for New Academic Programs.</p>	<p>New Academic Programs</p>
<p>Mr. Prince, Vice President of Administration and Finance, presented the Appleton Museum of Art operating budget for 2025-2026 which was prepared with input from the Appleton Museum of Art staff. A budget of \$1,950,000.00 is proposed for the coming year. After discussion regarding expenses and revenues, a motion by Trustee Branson, seconded by Trustee Stone and unanimously carried, the Board approved the Appleton Museum of Art operating budget for 2025-2026.</p>	<p>Appleton Museum of Art Annual Operating Budget for 2025-2026</p>
<p>Mr. Prince, Vice President of Administration and Finance, presented the Health Science Technology Center B19- Change Order No. 1 for approval which will increase the project to \$4.8 million but is still under original planned budget. The change order reflects replacement of building items that the construction team was trying to re-use or replacement if the repairs were not sustainable. Upon a discussion, motion by Trustee Stone, second by Trustee Branson and unanimously carried, the Board approved the Health Science Technology Center B19 – Change Order No. 1.</p>	<p>Health Science Technology Center B19 – Change Order No.1</p>
<p>Mr. Prince, Vice President of Administration and Finance presented the Construction Change Order Resolution for approval. The resolution will allow the President or his designee to authorize change orders under \$250,000 for building 19 to be approved and brought to the Board for ratification. After a discussion, a motion was made by Trustee Stone for the Board Chair to approve change orders for building 19 up to \$150,000 and brought to the Board for ratification at the next meeting. Second by Trustee Branson and unanimously carried, the Construction Change Order Resolution was updated and gives authorization for the Chair to sign on behalf of the Board.</p>	<p>Construction Change Order Resolution</p>
<p>Dr. Henningsen presented the E-one Grant of License for approval. This would allow E-One periodical use of the driving pad at the Ocala International Airport Facility for testing of motorized vehicles and other accessory uses. Upon a motion by Trustee Brancato, second by Trustee Stone and unanimously carried, the Board approve E-One Grant of License and authorizes the Chair to sign on behalf of the college.</p>	<p>E- One Grant of License</p>
<p>Dr. Henningsen presented the Embry-Riddle Memorandum of Understanding. This MOU would allow CF and Embry-Riddle to work together to pursue opportunities, collaborate on programming and activities to support student exposure to un-crewed aircraft technologies to support agricultural</p>	<p>Embry-Riddle Memorandum of Understanding</p>

operations and the students enrolled in the CCF Programs. Upon a motion by Trustee Stone, second by Trustee Branson, and unanimously carried, the Board approved the Embry-Riddle Memorandum of Understanding and gives authorization for the Chair to sign on behalf of the Board.

Chuck Prince, Vice President of Administration and Finance presented the Annual State Requirements for Educational Facilities (SREF) Report 2024-2025 - Fire Safety, Sanitation and Casualty Inspections for approval. No serious fire safety deficiencies were identified at any of the campuses. Upon a motion by Trustee Brancato, second by Trustee Stone and unanimously carried, the Board approved the Annual State Requirements for Education Facilities (SREF) Report – Fire Safety, Sanitation and Casualty Inspections 2024-2025 and gives authorization to the Board Chair to sign the inspection on behalf of the College of Central Florida and approves submission to the Florida office of Educational Facilities and the Risk Management Consortium.

Annual State Requirements for Education Facilities (SREF) Report 2024-2025- Fire Safety, Sanitation and Casualty Inspection

PUBLIC HEARING

The Chair announced the public hearing for policy and asked if there was anyone in the audience that wished to address the Board regarding the policy. As there were no public comments, the Chair asked Mr. Prince, Vice President of Administration and Finance to present the following Board policy for a first reading and give a brief summary:

Student and Mandatory Fees 2025-2026- First Reading

- a. Student Fees 2025-2026 - The student fees and mandatory fees include tuition, out-of-state, and other fees charges as part of registration for courses and other services provided by the college. There are no changes to the student tuition or standard fees. Individual course fees are only changing to cover the cost of materials or lab fees if increased or decreased.

After discussion, the Chair accepted the policy for reading and authorized advertisement of the policy for approval.

ACKNOWLEDGE RECEIPT

Mr. Prince, Vice President of Administration and Finance reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the period ending April 30, 2025 for the comparative fiscal years 2023-2024 to 2024-2025. The report included information about general college operations fund balances and with 83% of the year complete, 85 % of revenue has been received and 72% of budgeted expenses have been paid. The Chair acknowledged receipt of the reports on behalf of the Board.

Financial Information- Monthly Financial Summary Report

FOR INFORMATION ONLY

Dr. Henningsen proposed a list of Board of Trustees meetings dates for 2025-2026 which follows the normal schedule of the fourth Wednesday except for December and no meeting scheduled for July and November. The schedule is for review only and will be voted on during the June meeting.

Board Calendar for 2025-2026

Dr. Henningsen presented a legislative update including that there is no budget from the state and legislature will be returning June 2. The college will send a cost to continue and amend once a budget is received. The college is still waiting to hear if the Vintage Farm project will be fully or partially funded and how much in operational dollars the college will receive.

Legislative Update

Dr. Henningsen asked the Board to assign a trustee to replace Trustee Edgar on ACC Inc. for the remainder of the 2025-2026 school year. Trustee Branson made a motion for Trustee Brancato to fill in for Trustee Edgar on ACC Inc., second by Trustee Stone and unanimously carried, Trustee Brancato will fill in for ACC Inc. for the remainder of 2025-2026 until the June 25, 2025 meeting where new board elections will take place.

BOARD CHAIR/TRUSTEE COMMENTS

Dr. Henningsen presented the President's report to the Board including Spring commencement ceremony success; thank you for those who were able to attend the ceremony. Employee recognitions, Willy Wonka Theater Production awards, student and athletic awards and other campus news was also

PRESIDENT'S REPORT

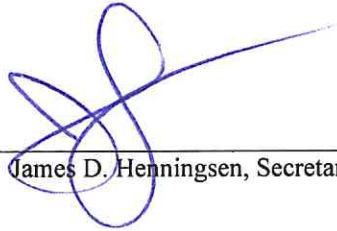
included in the President's report to the Board.

Next Board Meeting. Our next meeting will be held **Wednesday, June 25, 2025 at 3 p.m.** at the Ocala Campus.

There being no further business to come before the Board, Chair Durrance adjourned the meeting at 4:25 pm.



Bobby Durrance, Chair



James D. Henningsen, Secretary

Next Board Meeting

ADJOURNMENT

