

Board of Trustees Meeting Minutes**June 24, 2026**

The Vice-Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, June 24, 2026 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held on the Ocala Campus.

Members Present: Joyce Brancato Bobby Durrance
 Rusty Branson Fred Roberts, Jr.
 Bill Edgar Jose Juarez
 James Henningsen, Board Secretary

Members Absent: Charlie Stone

The Vice-Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

The Vice-Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Vice-Chair moved on to the next agenda item.

The Vice-Chair asked for any corrections or updates to the minutes of the May 27, 2026 District Board of Trustees meeting. Hearing none, upon a motion by Trustee Durrance second by Trustee Edgar and unanimously carried, the Board approved the May 27, 2026 meeting minutes as presented and authorized the Vice-Chair and President to sign on behalf of the Board.

The Board was asked to approve of the Personnel Actions Report as authorized by the President to fill positions by funding source.

The Board was asked to approve three (3) Agreements for Services of International Independent Contractors and give authorization to the President to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Ambleside School of Ocala Articulation Agreement 2026-2027 - Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Creekside Christian School Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Dixie County School Board Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Eckerd Youth Alternatives Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Gilchrist County School Board Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the Inverness Christian Academy Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

CALL TO ORDER**PRESENT****ABSENT****PUBLIC COMMENT****MINUTES****CONSENT AGENDA****Personnel Actions****Agreement for Services of international Independent Contractors****Ambleside School of Ocala Articulation Agreement 2026-2027 – Renewal****Creekside Christian School Articulation Agreement 2026-2027- Renewal****Dixie County School Board Articulation Agreement 2026-2027- Renewal****Eckerd Youth Alternatives Articulation Agreement 2026-2027 – Renewal****Gilchrist County School Board Articulation Agreement 2026-2027– Renewal****Inverness Christian Academy Articulation Agreement 2026-2027- Renewal**

The Board was asked to approve the Marion County School Board Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

Marion County School Board Articulation Agreement 2026-2027 – Renewal

The Board was asked to approve the Marion County School Board Mid Florida Career Pathway 2026-2027 - Renewal and give authorization to the Board Vice-Chair and the President to sign the agreement on behalf of the College of Central Florida.

Marion Technical College – Mid Florida Career Pathway Consortium 2026-2027 – Renewal

The Board was asked to approve the Ocala Charter High School Academy Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

Ocali Charter High School Academy Articulation Agreement 2026-2027- Renewal

The Board was asked to approve the Riverside Christian School Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

Riverside Christian School Articulation Agreement 2026-2027 – Renewal

The Board was asked to approve the Seven Rivers Christian School Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

Seven Rivers Christian School Articulation Agreement 2026-2027 Renewal

The Board was asked to approve the Souls Harbor Christian Academy Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

Souls Harbor Christian Academy Articulation Agreement 2026-2027- Renewal

The Board was asked to approve the Trinity Catholic High School Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

Trinity Catholic High School Articulation Agreement 2026-2027- Renewal

The Board was asked to approve the West Coast Christian School Articulation Agreement 2026-2027- Renewal and give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

West Coast Christian School Articulation Agreement 2026-2027 – Renewal

The Board was asked to approve the President's Contract addendum and give authorization to the Board Vice-Chair to sign the addendum on behalf of the College of Central Florida.

President's Contract Addendum

The Board was asked to approve the Agreement regarding political activity of a College Employee governing the rights and responsibilities of both parties and a give authorization to the Board Vice-Chair to sign the agreement on behalf of the College of Central Florida.

Agreement for Political Activity of College Employee

The Vice-Chair presented the Consent Agenda for approval. Upon a motion by Trustee Edgar, second by Trustee Durrance and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President's office.

Approval of Consent Agenda

PUBLIC HEARING

Prior to the adoption of the following board policies and pursuant to Florida Statutes, the Vice-Chair called a public hearing on the advertised policy and declared the Board to be in recess. There being no one from the public who wished to speak, the public hearing was closed, the regular board meeting was reopened.

As required by State Board of Education Rules and Florida Statutes, Student and Mandatory Fees 2026-2027 additions, changes, and deletions were properly noticed. Chuck Prince, Vice President of Administration and Finance reviewed that there were no changes to the student tuition or standard fees but the increase or decrease in individual course fees were due to changes in cost of course materials.

Student and Mandatory Fees 2026-2027

As there were no questions regarding the fees, upon a motion by Trustee Edgar, second by Trustee Juarez, and unanimously carried, the Board approved the Student and Mandatory Fee Schedule for 2026-2027.

Dr. Jennifer Fryns, Vice President of Workforce Development and Innovation presented GreatChoice Technologies Cybersecurity MOU for approval. This MOU expands upon the current IT programs intern availability and enhances community workforce capabilities while building more accessible careers in cybersecurity for Marion County. After discussion for clarification, a motion by Trustee Durrance, second by Trustee Juarez and unanimously carried, the Board approved the Bargain Mann D/B/A GreatChoice Technologies Cybersecurity MOU and authorized the Vice-Chair to sign on behalf of the College.

Mr. Prince, Vice President of Administration and Finance, presented highlights from the Annual Operating Budget for 2026-2027. A report summarizing the budget and focusing on Board-established priorities was made available to the Board, and a copy of the proposed budget presented in the format required by the Division of Florida Colleges was available for review. After discussion for clarification regarding Governor's approval, a motion by Trustee Roberts, second by Trustee Durrance and unanimously carried, the Board approved the annual operating budget 2026-2027.

Mr. Prince, Vice President of Administration and Finance, presented the Salary Schedule and Related Personnel Policies 2026-2027. After discussion and upon a motion by Trustee Juarez, second by Trustee Edgar and unanimously carried, the Salary Schedule and Related Personnel Policies 2026-2027 were approved. A copy of the document is on file in the President's office.

Mr. Prince, Vice President of Administration and Finance, presented the Appleton Museum of Art operating budget for 2026-2027 which was prepared with input from the Appleton Museum of Art staff. A budget of \$1,950,000.00 is proposed for the coming year. After discussion regarding expenses reserve balance, a motion by Trustee Branson, second by Trustee Roberts and unanimously carried, the Board approved the Appleton Museum of Art operating budget for 2026-2027.

Mr. Prince, Vice President of Administration and Finance, presented the five-year Capital Improvement Program (CIP) to be submitted to the Division of Florida Colleges. The CIP describes the status of the college's land and facilities and provides information on specific projects for land acquisitions, new construction, renovation, remodeling and general maintenance. Additionally, Mr. Prince presented the proposed Fund 7 College-Wide Capital Outlay Projects budget for 2027-2028. After a discussion of funds for the Hampton, Katie Hunt reviewed the CIP 1 and CIP 2 forms and their content how it is presented to the state. Upon a motion by Trustee Roberts, second by Trustee Branson, and unanimously carried, the Board approved the Capital Improvement Program and Fund 7 College Wide Capital Outlay Projects Budget 2027-2028 through 2031-2032 and Fund 7 College Wide Capital Outlay Projects Budget 2026-2027.

Mr. Prince, Vice President of Administration and Finance, presented Building 9 Advanced Manufacturing/Engineering Technology Remodel GMP. This project includes renovations to building 9 to support the college's Advanced Manufacturing and Engineering Technology Programs designed to enhance workforce training opportunities and to provide modern learning environments. Upon a motion by Trustee Edgar, second by Trustee Roberts, and unanimously carried, the Board approved the building 9 Advanced manufacturing/ Engineering Technology Remodel GMP and authorizes the Vice-Chair to sign on behalf of the College.

Mr. Prince, Vice President of Administration and Finance, presented Construction Change Order Resolution Building 9 Advanced Manufacturing/Engineering Technology Remodel. This change order allows for the President to approve change orders up to \$250,000 for this project and will be presented to the Board at the next meeting for ratification. This allows the project to keep moving without time delays. Upon a motion by Trustee Roberts, second by Trustee Edgar, and unanimously carried, the Board approved the Construction Change Order Resolution Building 9 Advanced Manufacturing/ Engineering Technology Remodel and authorizes the Vice-Chair to sign on behalf of the College.

OTHER BUSINESS

**Bargain Mann D/B/A
GreatChoice
Technologies
Cybersecurity MOU**

**Annual Operating
Budget 2026-2027**

**Salary Schedule and
Related Personnel
Policies 2026-2027**

**Appleton Museum of
Art Operating Budget
for 2026-2027**

**Capital Improvement
Program- FY 2027-2028
through FY 2031-2032
and Fund 7 College
Wide Capital Outlay
Projects Budget 2026-
2027**

**Building 9 Advanced
Manufacturing
/Engineering
Technology Remodel
GMP**

**Construction Change
Order Resolution –
Building 9 Advanced
Manufacturing
/Engineering
Technology Remodel**

Dr. Mark Paugh, Vice-President for Academic Affairs presented General Education Changes to the Board as submitted by the Curriculum Subcommittee and recommended by the President. The changes keep the college compliant with SBOE Rule 6A-14.0303 General Education Course Options. One of the changes is removal of a botany class that was last taught in 2014. Upon a motion by Trustee Branson, second by Trustee Durrance, and unanimously carried, the Board approved the General Education Changes and authorized the Vice-Chair to sign on behalf of the College and submit certification to the Articulation Coordinating Committee.

General Education Changes

Dr. Mark Paugh, Vice-President for Academic Affairs presented Study Abroad Proposed Trip for Summer 2027 to Spain. The proposed trip to Spain would be for a 4-week period including 20 hours of classroom time per week, accommodations, cultural experiences, and guided excursions. Upon a motion by Trustee Juarez, second by Trustee Branson, and unanimously carried, the Board approved the Study Abroad Trip to Spain for Summer 2027 and authorized the Board Vice-Chair to sign on behalf of the college.

Study Abroad Proposed Trip for Summer 2027

Dr. Henningsen presented to the Board a schedule of meeting dates for the coming year, with all meetings to be held on the fourth Wednesday of the month with the exception of December and no meeting to be held in July or November. The dates are: August 26, September 23, October 28, and December 2, 2026 and January 27, February 24, March 24 April 28, May 26, and June 23, 2027. Upon a motion by Trustee Roberts, second by Trustee Edgar and unanimously carried, the Board approved the schedule of meeting dates for 2026-2027.

Board Calendar for 2026-2027

INFORMATION ONLY

Mr. Prince, Vice President of Administration and Finance presented the Technology Plan which included technology requests for this upcoming fiscal year and covers any ongoing technology needs and also reviews prior year requests. The requests listed as general, are addressed in the capital outlay budget and funded based on availability of funds. The Vice-Chair acknowledged receipt of the report on behalf of the Board.

Technology Plan

ACKNOWLEDGE RECEIPT

Mr. Prince, Vice President of Administration and Finance reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the period ending in May for the comparative fiscal years 2024-2025 to 2025-2026. The Vice-Chair acknowledged receipt of the report on behalf of the Board.

Financial Information- Monthly Financial Summary Report

Mr. Knife, Vice President of institutional Advancement & CEO of CF Foundation presented the CF Foundation Audit, 990 and DSO Checklist for January 1, 2025 through December 31, 2025. Trustee Branson congratulated the foundation on a very successful fundraising efforts as the Foundation's net position has seen a large increase during Mr. Knife's tenure. The Vice-Chair acknowledged receipt of the report on behalf of the Board.

CF Foundation Audit, 990 and DSO Checklist – January 1, 2025 through December 31, 2025

Mr. Knife, Vice President of Institutional Advancement & CEO of CF Foundation, presented the Appleton Cultural Center, Inc. Annual Financial Audit. At the June 26, 2007 Board meeting, the Board approved the recommendation to make the Appleton Cultural Center, Inc. a Direct Support Organization (DSO) of the College. The Appleton Cultural Center, Inc. is required to have an annual financial audit performed. The Financial Statements and Independent Auditor's Report for the period ending December 31, 2025, was provided for the Board's review, as well as the IRS Form 990 and the Direct-Support Organizations (DSO) Audit Review Check List. The auditors issued a clean audit opinion and there were no findings or deficiencies in internal controls over financial reporting nor any non-compliance issues. The auditors had no comments in their Management Letter to the Board. The Vice-Chair acknowledged receipt and accepted the reports on behalf of the Board.

Appleton Cultural Center Inc.- Annual Financial Audit Ending December 31, 2025

There were no Trustee comments at this time.

**BOARD VICE-
CHAIR/TRUSTEE
COMMENTS**

Vice-Chair Brancato declares the meeting in recess and asks the Board Secretary, Dr. Henningsen to conduct elections for Board officers.

**BOARD
REORGANIZATION**

Trustee Brancato nominated Trustee Branson for Chair for the 2026-2027 academic calendar year, seconded by Trustee Roberts and carried unanimously. Trustee Juarez volunteered as vice-chair for the 2026-2027 academic calendar, with a motion by Trustee Brancato, second by Trustee Roberts, and unanimously carried, Trustee Juarez will serve as Vice-Chair.

Each year the Board nominates a member to serve as a representative on the Appleton Cultural Center, Inc. Board for coming year. Currently Trustee Edgar is serving. Upon a motion by Trustee Brancato to reappoint Trustee Edgar to serve on ACC, Inc. seconded by Trustee Branson, and unanimously carried, the Board approved Trustee Edgar to continue serve on the Appleton Cultural Center Inc. Board.

Each year the Board nominates a member to serve as a representative on the CF Foundation Board for the coming year. Currently Trustee Roberts Jr. is serving. Upon a motion by Trustee Brancato for Trustee Roberts to continue to serve, seconded by Trustee Branson and unanimously carried, the Board approved Trustee Roberts to continue serving on the CF Foundation Board.

Dr. Henningsen presented the President's report to the Board including that the 10-year reaffirmation process is final with no findings, the college will wait the three years before changing accreditors. Dr. Henningsen also discussed options for the Hampton Center, Paramedic Program success with 100% pass rate, two model UN Students, 352 Best College vote and other good news of the students, staff and campuses.

**PRESIDENT'S
REPORT**

Next Board Meeting. Our next meeting will be held **Wednesday, August 27, 2026 at 3 p.m.** at the Ocala Campus.

Next Board Meeting

There being no further business to come before the Board, Chair Brancato adjourned the meeting at 4:19 pm.

ADJOURNMENT


Joyce Brancato, Vice-Chair


Rusty Branson


James D. Henningsen, Secretary