

The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, January 24, 2024 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held on the Ocala Campus.

**CALL TO ORDER**

Members Present: Joyce Brancato, Chair      Bobby Durrance, Vice-Chair  
                          William Edgar                      Rusty Branson  
                          Fred Roberts, Jr.                      Charlie Stone  
                          Dr. Mike Torres                      James Henningsen, Board Secretary

**PRESENT**

Members Absent: None

**ABSENT**

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item

**PUBLIC COMMENT**

**MEETING MINUTES**

The Chair asked for any corrections or updates to the minutes of the December 6, 2023 District Board of Trustees meeting. Hearing none, upon a motion by Trustee Stone, seconded by Trustee Edgar and unanimously carried, the Board approved the December 6, 2023 meeting minutes as presented and authorized the Chair and President to sign on behalf of the Board.

**Minutes**

Recommend Board Approval of the following:

**Personnel Report**

**Full-Time Positions:** That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:

**Operating Fund 1:**

- Denis, Tony – Director of Purchasing & Risk Management – Purchasing – January 02, 2024
- Gassman, Kelly J. – Faculty – Early Childhood Education – Teacher Education – January 04, 2024
- Griffis, Jason A. – Information Security Manager – Information Technology – January 02, 2024
- Gonsalves, Dawn L. – Assistant Vice President for Finance – Financial Operations – January 16, 2024
- Linaje, Monica A. – Faculty – Associate Degree Nursing – Health Sciences – January 17, 2024
- Rieck, Jennifer W. – Faculty – Dental Hygiene – Health Sciences – January 04, 2024
- Stallings, Abigail K. – Faculty – Digital Media – Visual & Performing Arts – January 04, 2024
- Witkovich, Lori A. – Faculty – Communications – Citrus – August 16, 2024

**Grants and Contracts – Fund 2:**

- Dorland, Jacob M. – Manager – Vintage Farm – Business & Technology – January 02, 2024
- Gonzalez Torres, Alondra – Health Sciences Recruiter / Outreach Specialist – Health Sciences – December 01, 2023
- Kusmer, Maryann M. – Health Sciences Student Navigator – Health Sciences – January 02, 2024
- Wells, Shannon L. – Coordinator – Educational Opportunity Center – January 02, 2024

**Auxiliaries – Fund 3:** None this reporting period.

**Reorganizations:** None this reporting period.

**Adjunct Instructors:** That the following persons be appointed to teach credit courses on a term-by-term basis as needed:

Bernhardt, Jana J.

Huff, Joshua E.

**Instructors, Hourly – Non-Credit:** That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as-needed basis:

Cline, Shana D.

McConnaughey, Jessica S.

Stauffer, Jessica L.

Costello, Rebekah J.

Snodgrass, Branden M.

Varnadore, Tiffany C.

Kopilash, Lauren E.

**Temporary Part-Time Professional:**

Austin, Meghan N.

Garcia Tirado, Carmen I.

**Temporary Part -Time Career Service: OPS**

Jones, Amari N.

Raices, Sonia

Santiago, Deirdre M.

Morel, Jenny M.

Roddy, Maureen A.

**Temporary Part -Time Hourly:** That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$15.00:

Arenas-Mendez, Kaity

Johns, Jackson C.

Lagos, Javier A.

Honore, Starr L.

**Notification of engagement in outside employment or extra college activities:**

Daniel, David W.

**Retirements:** That the following individual(s) be approved for retirement:

Diaz-Krouse, Caridad A. – Skills Lab Specialist – Citrus – December 31, 2023

**Resignations:**

Austin, George Alton – Director – Enrollment Services / Registrar – Admissions & Records – February 02, 2024

Cline, Shana D. – Faculty – Associate Degree Nursing – Health Sciences – December 31, 2023

Crowder, Stephenie M. – Manager – Accounting – Financial Operations – December 31, 2023

Norberto-Whipple, Michelle E. – Faculty – Teacher Education – December 31, 2023

**Terminations:** None this reporting period.

**Separation due to Internal Transfer – No Break in Service:**

Denis, Tony – Purchasing Agent & Risk Management – Purchasing – December 31, 2023

Gonsalves, Dawn L. – Chief Fiscal Officer – CF Foundation – January 15, 2024

Griffis, Jason A. – PC/AV Technician – Information Technology – December 31, 2023

Witkovich, Lori A. – Faculty – Communications – Ocala – August 15, 2024

**Separation from the College due to end of Temporary Appointment:** None this reporting period.

**Separation from the College due to end of Grant Funding:** None this reporting period.

**Separation from the College due to Leave of Absence:** None this reporting period.

**Separation from the College due to Elimination of Position:** None this reporting period.

**Completion of 90-Day Observation Period:** The following employee(s) successfully completed the required 90-day observation period:

- Pittman, Deanna M. – Conference Services Specialist – Conference Services
- Kudelka, Michelle C. – Librarian – Learning Resources Center

The Board was asked to approve the disposal of property in accordance with applicable state law, State Board of Education and Board Policy in the amount of \$83,006.51

The Board was asked to ratify approval of one Agreement for Services of International Independent Contractors and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the renewal of the Creekside Christian School Articulation Agreement for College and Career Acceleration 2023-2024- renewal and give authorization for the Chair to sign the agreement on behalf of the college.

The Chair presented the Consent Agenda for approval. Upon a motion by Trustee Torres, seconded by Trustee Stone and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President’s office.

Dr. Henningsen introduced Katie Hunt, Manager Facilities & Operations and Construction Projects for an update on the current and upcoming construction projects. The Board was updated on the demolition of the pool, progression of the nursing building on west campus, deferred maintenance projects, building 7 classrooms, upcoming Criminal Justice Building, and building 19 renovations.

Mr. Prince, Vice President of Administration and Finance reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the period ending in November and December for the comparative fiscal years 2022-2023 to 2023-2024. The report included information about general college operations, fund balance and introduction of a new dashboard graphic to assist with the breakdown of the percent of time elapsed versus the percent of budget used. The Chair acknowledged receipt of the reports on behalf of the Board.

Dr. Reyes, Vice President of Enrollment Management and Student Affairs updated the Board with enrollment and demographics compared to this time last spring and focusing on strategies to bolster enrollment of male students who choose economics of a job over education. After a few brief comments recognizing this is an issue across Florida and how the college is using programs, certificate programs and marketing to reach male students, the Chair acknowledged the informational update.

Dr. Henningsen updated the Board starting with the most recent AFC meeting in Tallahassee for Presidents and Trustees of the 28 community colleges. A good turnout with good

**Property Donations /Dispositions**

**International Independent Contractors**

**Creekside Christian School Articulation Agreement for College and Career Acceleration 2023-2024 – Renewal**

**Approval of Consent Agenda**

**PRESENTATION**

**ACKNOWLEDGE RECEIPT**

**Financial Information- Monthly Financial Summary Report**

**FOR INFORMATION ONLY**

**Spring Enrollment Update**

**Legislative Update**

discussions on issues and the legislative priorities of the COP as well as the college and the possible movement of health insurance to the State insurance plan. Session will end early in March due to the election and monitoring will continue of the House and Senate meetings for budget information. Trustees Branson and Edgar offered positive feedback on the Commission update and encouraged as to how well respected the college is received in Tallahassee.

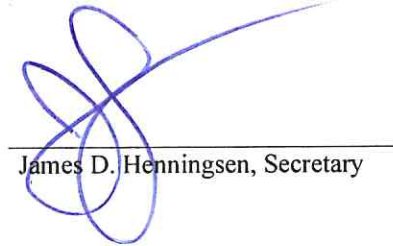
There were no Trustee comments at this time.

Dr. Henningsen presented the President’s Report to the board acknowledging the commitment of the staff and faculty to always have positive news to share.

**Next Board Meeting.** Our next meeting will be held **Wednesday, February 28, 2024 at 3 p.m.** at the Jack Wilkinson Levy Campus.

There being no further to come before the Board, Chair Brancato adjourned the meeting at 4:08 pm.

  
Joyce Brancato, Chair

  
James D. Henningsen, Secretary

**BOARD  
CHAIR/TRUSTEE  
COMMENTS**

**PRESIDENT’S REPORT**

**Next Board Meeting**

**ADJOURNMENT**