

The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, December 3, 2025 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held at the Appleton Museum.

CALL TO ORDER

Members Present: Charlie Stone – Chair Joyce Brancato – Vice Chair
 Rusty Branson Bobby Durrance
 William Edgar Fred Roberts, Jr.
 James Henningsen, Board Secretary

PRESENT

Members Absent: Jose Juarez

ABSENT

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

Dr. Henningsen introduced to the Board Dr. Jennifer Trout, Director of Accreditation & Institutional Effectiveness and Dr. Mary Ann Begley, the new VP of Enrollment Management and Student Affairs. Dr. Henningsen also recognized Josh Strigle for his time and diligence in leading the search committee for the VP position.

RECOGNITIONS

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item.

PUBLIC COMMENT

The Chair asked for any corrections or updates to the minutes of the October 29, 2025 District Board of Trustees meeting. Hearing none, upon a motion by Trustee Edgar second by Trustee Brancato and unanimously carried, the Board approved the October 29, 2025 meeting minutes as presented and authorized the Chair, Vice-Chair and President to sign on behalf of the Board.

MINUTES**CONSENT AGENDA**

The Board was asked to approve of the Personnel Report as authorized by the President to fill positions by funding source.

Personnel Report

The Board was asked to approve the disposal of property in accordance with applicable state law, State Board of Education and Board Policy in the amount of \$ 8,959.78.

**Property Donations
/Dispositions**

The Board was asked to ratify approval of one (1) Health Care Affiliation & Internship Agreements and give authorization to the Board Chair and/or President to sign the agreements on behalf of the College of Central Florida.

**Health Care Affiliation &
Internship Agreements**

The Board was asked to approve the Curriculum Changes as recommended by the curriculum committee and approved by the President.

Curriculum Changes

The Chair presented the Consent Agenda for approval. Upon a motion by Trustee Roberts, second by Trustee Durrance and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President's office.

**Approval of Consent
Agenda****OTHER BUSINESS**

The Board was asked to approve Vintage Farm Re-Naming as presented by Dr. Henningsen. The new name would need to reflect the growth and high-tech movement of the Equine and Ag programs at the campus already taking place. Name suggestion is the

Vintage Farm Renaming

Center for Agricultural Innovation. A discussion of leaving the name for sentiment and appreciation of the gift to the college. A motion was made by Trustee Brancato to re-name as the Center for Agricultural Innovation at Vintage Farm, second by Trustee Roberts, and carried 5 (five) ayes to 1 (one) nay by Trustee Durrance.

The Board was asked to approve the budget priorities for the coming fiscal year which provide guidance for the budget process beginning in January. After discussion, upon a motion by Trustee Edgar, second by Trustee Roberts and unanimously passed, the Board approved budget priorities for 2026-2027.

Budget Priorities for 2026-2027

The Board was asked to approve the Professional Career Center Agreement between the College of Central Florida and CareerSource Citrus Levy Marion – Levy Campus. After discussion, upon a motion by Trustee Durrance, second by Trustee Brancato and unanimously carried, the Board approved the Professional Career Center Agreement between the College of Central Florida and CareerSource Citrus Levy Marion – Levy Campus.

Professional Career Center Agreement between College of CF and CareerSource Citrus Levy Marion – Levy Campus

The Board was asked to approve the College of Central Florida Foundation, Inc. 2026 Financial Memorandum of Understanding. After discussion, upon a motion by Trustee Roberts, seconded by Trustee Edgar and unanimously passed, the Board approved the College of Central Florida Foundation, Inc. 2026 Financial Memorandum of Understanding.

College of Central Florida Foundation, Inc. 2026 Financial Memorandum of Understanding

ACKNOWLEDGE RECEIPT

Chuck Prince, Vice President of Administration and Finance, reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the periods ending October 2025 for the comparative fiscal years 2024-2025 to 2025-2026. The report also included additional financial information about all operating funds at the college. A brief discussion of funds for the Farm and Appleton ensued. The Chair acknowledged receipt of the reports on behalf of the Board.

Financial Information-Monthly Financial Summary Report

FOR INFORMATION ONLY

Jason Steuber, Director of the Appleton Museum presented an update of 2025 to the Board including staying within the budget while expanding attendance, programs and outreach and still maintaining the high standards the Appleton is known for. Upcoming events include the 250th anniversary of the USA to be highlighted within exhibits as well as some new 19th century art.

Appleton Museum of Art Update

Mr. Steuber also shared an ca. 1482 book of hours commissioned by Catharina van Wassenare. The book was purchased in the 20th century and broken apart with pages sold off in auction. The book is being recovered and put back together in a collection of the Leiden University Libraries. Our leaf was purchased by Arthur Appleton along with similar manuscripts prior to the museum opening in 1987. It has been in our collection since we opened. First step in research is translation of the text to identify the section of the book this leaf comes from. Then compare to listed missing pages from the Leiden book. Also, a comparison in illustration style between our leaf and the illustrations in the Leiden book (Leiden has the entire book otherwise digitally scanned and available online), as well as a comparison of page sizes, not listed on the Leiden website.

Research will be done by David Reutter and UCF student volunteer Shelby Luffman. To accommodate her class schedule and to be thorough, the research may take a few months. If positive identification is made, we have options to share information and digital scans

with the Leiden Library, sell or possibly trade with the Leiden Library to help complete the book and publicize and/or publish the findings for positive press and academic research.

Trustee Branson asked how AI was being used at the College. After a brief discussion, a presentation at the January Board meeting will further elaborate on the use of AI at the college.

**BOARD
CHAIR/TRUSTEE
COMMENTS**

Dr. Henningsen presented the President's Report to the board which included updates about the Ag Tech, precision agriculture and the growing importance and need, Legislative Fly in in Tallahassee with Trustee Juarez, FREDA reception at the Vintage Farm, Going Gator, Tree Campus 2025 and many other recognitions and accomplishments of the student and faculty of the college.

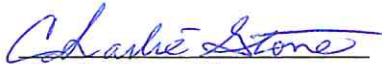
PRESIDENT'S REPORT

Next Board Meeting. Our next meeting will be held **Wednesday, January 28, 2026 on the Ocala Campus.**

Next Board Meeting

There being no further business to come before the Board, Chair Durrance adjourned the meeting at 4:00 pm.

ADJOURNMENT


Charlie Stone, Chair


James D. Henningsen, Secretary