

The Chair called the regular meeting of the Board of Trustees to order at 3:02 p.m. on Wednesday, August 28, 2024 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held on the Ocala Campus.

CALL TO ORDER

Members Present: Bobby Durrance, Chair Joyce Brancato
 William Edgar Fred Roberts, Jr.
 James Henningsen, Board Secretary

PRESENT

Members Absent: Rusty Branson, Charlie Stone

ABSENT

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item.

PUBLIC COMMENT

The Chair asked for any corrections or updates to the minutes of the June 26, 2024 District Board of Trustees meeting. Hearing none, upon a motion by Trustee Roberts seconded by Trustee Edgar, and unanimously carried, the Board approved the June 26, 2024 meeting minutes as presented and authorized the Chair and President to sign on behalf of the Board.

MINUTES**CONSENT AGENDA****CONSENT AGENDA**

Recommend Board approval of the following:

Personnel Report

Full -Time Positions: That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:

Operating Fund 1:

Applewhite, Novella V. – Educational Advisor – Academic Advising and First Year Success– July 01, 2024

Beckham, Quincy D. – Business Accounts Coordinator – Financial Operations – August 01,2024

Coffey, Loran Paulo – Director – Enrollment Services / Registrar – Enrollment Services – August 16, 2024

Daniel, David W. – Faculty – Program Manager – Business and Technology - August 16,2024 – Lateral Transfer

DeSensi, Christina R. – Staff Assistant III – Citrus – July 01, 2024

Franco, Shirley – Executive Administrative Assistant – Institutional Effectiveness & College Relations – August 16, 2024

Gamble, Carmel L. – Dean – Jack Wilkinson Levy Campus – July 01, 2024

Hack, Anna K. – Faculty - Respiratory Care Clinical Coordinator – Health Sciences – August 16, 2024

Harrison, Alicia M. – Educational Advisor – Citrus – July 01, 2024

Hensley, Chantal M. – Faculty – Cardiovascular Technology Program Manager – Health Sciences – August 16, 2024

Hughes, Elizabeth J. – TEMP to Regular Appointment – Faculty – Associate Degree Nursing– Health Sciences – August 16, 2024

Keene, Robert Martin, III – TEMP – Faculty – Science – August 16, 2024

Kane, Elissa M. – TEMP – Faculty – Communications – August 16, 2024

Leigh, Eve K. – Staff Assistant III – Health Sciences – July 16, 2024

Maggi Gonzalez, Bruno – Educational Advisor – Academic Advising and First Year Success – July 01, 2024
 Marcou, Travis D. – Educational Advisor – Academic Advising and First Year Success – July 01, 2024
 McGinnes, Lisa L. – Manager – Marketing & Public Relations – August 01, 2024
 Mercado Dodge, Dania I. – Faculty – Science – August 16, 2024
 Moore, Caleb K. – Trainee to Regular Appointment - Trades Specialist – HVAC/Preventative Maintenance – Plant Operations – July 01, 2024
 Patton, Bryce A. – Faculty – Communications – 08/16/2024
 Rainwater, Sabrina BC – TEMP – Faculty – Mathematics – August 16, 2024
 Sepulveda, Thelma L. – Faculty – Associate Degree Nursing – Health Sciences – August 16, 2024
 Soto Ortega, Joseph – Faculty – Science – August 16, 2024
 Tank, Brandon M. – TEMP – Faculty – Mathematics – August 16, 2024
 Thibault, Jessyca Amber – Educational Advisor – Academic Advising and First Year Success – July 01, 2024
 Tranor, Robert W. – Grounds Specialist – Vintage Farm – Plant Operations – August 16, 2024
 Vann, William J. – TEMP – Faculty – Mathematics – August 16, 2024
 Warden, Sonya K. – Associate Dean – Student Affairs – Citrus – July 01, 2024
 Wells, Rory S. – Director – Instructional Services – Citrus – July 01, 2024
 Veenstra, Danielle M. – Manager – Digital Media – Marketing, Public and Community Relations – August 01, 2024
 Venezia, Allen J. – Faculty Visual & Performing Arts – August 16, 2024
 Velez, Zuevalisse I. – Staff Assistant IV – Student Success – July 16, 2024
 Young, Lakeisha A – From 168 Day to 220 Day – Faculty – Associate Degree Nursing – Health Sciences – August 16, 2024

Grants and Contracts – Fund 2:

Bonilla, Jose Luis – Instructional Aid – Temporary Grant Funded – Business & Technology – August 01, 2024

Auxiliaries – Fund 3: None this reporting period.

Auxiliaries – Fund 7: None this reporting period.

Reorganizations:

Dual Enrollment Department – Effective July 1, 2024
 Reporting Structure Change: Dual Enrollment Department move from Enrollment Services to Admissions and Student Recruitment.
 Enrollment Management & Student Affairs – Effective July 1, 2024
 Thibault, Jessyca Amber – Position Change from First Year Success Specialist to Educational Advisor – Academic Advising and First Year Success
 Marcou, Travis D. – Position Change from First Year Success Specialist to Educational Advisor – Academic Advising and First Year Success
 Maggi Gonzalez, Bruno – Position Change from First Year Success Specialist to Educational Advisor – Academic Advising and First Year Success
 Applewhite, Novella V. – Position Change from First Year Success Specialist to Educational Advisor – Academic Advising and First Year Success
 Thomas, Susan F. – Job Title Change from Assistant Director – First Year Success to Assistant Director – Academic Advising and First Year Success

Regional Campuses – Effective July 1, 2024

Gamble, Carmel L. – Position Change from Manager – Instructional Services – Levy to Dean – Jack Wilkinson Levy Campus

Warden, Sonya K. – Position Change from Director – Student Affairs – Citrus to Associate Dean – Student Affairs – Citrus

Wells, Rory S. – Position Change from Manager – Instructional Services – Citrus to Director – Instructional Services – Citrus

Harrison, Alicia M. – Position Change from First Year Success Specialist to Educational Advisor – Citrus

Regional Campuses Reclassifications Effective July 1, 2024

Ivy, Jr., Thomas A. – Conference Services Coordinator – Citrus – Reclassification from C-4 to P-1

DeSensi, Christina R. – Staff Assistant I to Staff Assistant III – Citrus – Reclassification from C-1 to C-3

Adjunct Instructors: That the following persons be appointed to teach credit courses on a term- by-term basis as needed:

Bucher, Johndrika L.	Holt, Charles R.	Ringey, Dalton H.
Gray, Thomas L.	Labagh, Jessica L.	Staples, Danielle A.
Haven, III, John S.	Mills, Michael E.	Vann, William J.
Herbst, Teresa L.		

Instructors, Hourly – Non-Credit: That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as- needed basis:

Caban, Alexander N.	Leinas, Ina L.	Rogers, Drew M.
Cohill, Colleen M.	Maine, Christopher G.	Rogers, Traci M.
Collins, Dominic R.	McCann, Kenneth C.	Ryan, Sherri
Coomer, Julie M.	Melillo, Francis L.	Pierce, Brianna L.
Cooper, Byron N.	Murray, Brent A.	Silver, Scott J.
Cussins, James R.	Newhall, Sally M.	Steele, Rosson T.
Eades, Charles W.	Radlein, Arman I.	Whitler, Christopher F.
Giattino, Frank P.	Ragosta, Vincent N.	Williams, Shauneteka K.
Finz, Andrew S.	Reynolds, Vicki L.	

Temporary Part -Time Career Service: OPS

Baker, Mary K.	Hernandez, Nachelys	Rivera, Chrestian J.
Belson, Michael D.	Reynolds, Christine V.	Rivera Ward, Lourdes L.

Temporary Part -Time Hourly: That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$15.00:

Cortes, Jr, Xavier A.	Kammeron, Kaylee Nicole	Snow, Michelle A.
Giffin, Elizabeth L.	McNally, Shelby L.	Sweat, Jaden E.

Notification of engagement in outside employment or extra college activities: None this reporting period.

Retirements: That the following individual(s) be approved for retirement:

Ross, Cheryl L. – Executive Administrative Assistant – Institutional Effectiveness and College Relations – August 15, 2024

Freeman, Bertha L. – Faculty – Science – August 08, 2024

Resignations:

Mazur, Jennifer A. – Faculty – Communications – August 15, 2024

Mitchell, Michelle L. – Faculty – Associate Degree Nursing – Health Sciences – July 05, 2024

Sakowski, Mark E. – Manager – Plant Safety & Facility Operations – Plant Operations – September 13, 2024

Sharma, Sarah E. – Faculty – Cardiovascular Technology Program Manager – Health Sciences – August 15, 2024

Swan, Caitlin Rohrbacher – Dual Enrollment Coordinator – Admissions & Student Recruitment – August 30, 2024

Terminations:

McCurdy, Colleene M. – PC/AV Technician – Information Technology – July 03, 2024

Matthews, William, Specialist II – Food Services – Conference Services – July 11, 2024

Separation due to Internal Transfer – No Break in Service:

Applewhite, Novella V. – First Year Success Specialist – Academic Advising and First Year Success – June 30, 2024

Coffey, LoryAnn Paulo – Assistant Director – Admissions / International Students – Admissions & Student Recruitment – August 15, 2024

Daniel, David W. – Faculty – Business and Technology – August 15, 2024 – Lateral Transfer

DeSensi, Christina R. – Staff Assistant I – Citrus – June 30, 2024

Gamble, Carmel L. – Manager – Instructional Services – Levy – June 30, 2024

Harrison, Alicia M. – First Year Success Specialist – Citrus – June 30, 2024

Keene, Robert Martin, III – Coordinator – Academic Support – Learning Support Center – August 15, 2024

Maggi Gonzalez, Bruno – First Year Success Specialist – Academic Advising and First Year Success – June 30, 2024

Marcou, Travis D. – First Year Success Specialist – Academic Advising and First Year Success – June 30, 2024

Thibault, Jessyca Amber – First Year Success Specialist – Academic Advising and First Year Success – June 30, 2024

Warden, Sonya K. – Director – Student Affairs – Citrus – June 30, 2024

Wells, Rory S. – Manager – Instructional Services – Citrus – June 30, 2024

Separation from the College due to end of temporary appointment: None this reporting period.

Separation from the college - Other:

Collins, Krista R. – Faculty – Associate Degree Nursing – Health Sciences – Non-renewal of Contract, revised separation date from August 07, 2024 to June 30, 2024

Separation from the College due to end of grant funding: None this reporting period.

Separation from the College due to Leave of Absence: None this reporting period.

Separation from the College due to Elimination of Position: None this reporting period.

Sabbatical: None this reporting period.

Completion of 90-Day Observation Period: The following employee(s) successfully completed the required 90-day observation period:

Arthur, Paul C. – Coordinator – Maintenance – Appleton Museum of Art

Brown, Sandra G. – Assessment Specialist – Career Assessment Center

Mainwaring, Daniel C. – Director – E-Learning & Learning Support Center

O'Leary, Maryann M. – Health Sciences Student Navigator – Health Sciences

Parkinson, Miecha Lakeitcha – Staff Assistant III – Radiography – Health Sciences

Slagle, Marshall A. – Research and Data Analyst – Institutional Effectiveness and College Relations

Wilkerson Summers, Regina G. – Educational Advisor – Academic Advising & First Year Success

Tucker, Kytia S. – Accountant I – Financial Operations

The Board was asked to approve the disposal of property in accordance with applicable state law, State Board of Education and Board Policy in the amount of \$79,450.23

**Property
Donations/Dispositions**

The Board was asked to ratify approval of seven (7) Health Care Affiliation & Internship Agreements and give authorization to the Board Chair, President and/or designee to sign the agreements on behalf of the College of Central Florida.

**Health Care Affiliation &
Internship Agreements**

The Board was asked to ratify approval of two (2) Agreement for Services of International Independent Contractors and give authorization to the Board Chair, President and/or designee to sign the agreements on behalf of the College of Central Florida.

**Agreement for Services
of International
Independent Contractors**

The Board was asked to approve the CareerSource Citrus Levy Marion memorandum of Understanding - Renewal and give authorization to the Board Chair and President to sign the agreement on behalf of the College of Central Florida.

**CareerSource Citrus
Levy Marion
Memorandum of
Understanding –
Renewal**

The Board was asked to approve the Citrus County School Board Articulation Agreement 2024-2025- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**Citrus County School
Board Articulation
Agreement 2024-2025-
Renewal**

The Board was asked to approve the First Assembly Christian School Articulation Agreement 2024-2025- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**First Assembly Christian
School Articulation
Agreement 2024-2025-
Renewal**

The Board was asked to approve the First Place Academy Articulation Agreement 2024-2025- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**First Place Academy
Articulation Agreement
2024-2025-Renewal**

The Board was asked to approve the Gilchrist County School Board Articulation Agreement 2024-2025- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**Gilchrist County School
Board Articulation
Agreement 2024-2025-
Renewal**

The Board was asked to approve the Inverness Christian Academy Articulation Agreement 2024-2025- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Inverness Christian Academy Articulation Agreement 2024-2025- Renewal

The Board was asked to approve the Liberty Christian Preparatory Academy Articulation Agreement 2024-2025- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Liberty Christian Preparatory Academy Articulation Agreement 2024-2025 – Renewal

The Board was asked to approve the Ocala Christian Academy Articulation Agreement 2024-2025- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Ocala Christian Academy Articulation Agreement 2024-2025- Renewal

The Board was asked to approve the Redeemer Christian School Articulation Agreement 2024-2025- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Redeemer Christian School Articulation Agreement 2024-2025 – Renewal

The Board was asked to approve the Seven Rivers Christian School Articulation Agreement 2024-2025- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Seven Rivers Christian School Articulation Agreement 2024-2025 – Renewal

The Board was asked to approve the Solid Rock Christian Academy Articulation Agreement 2024-2025- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Solid Rock Christian Academy Agreement 2024-2025- Renewal

The Board was asked to approve the Souls Harbor Christian School Articulation Agreement 2024-2025- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Souls Harbor Christian Academy Articulation Agreement 2024-2025 – Renewal

The Board was asked to approve the Sumter County School Board School Career Pathways Agreement- Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Sumter County School Board – Career Pathways Agreement – Renewal

The Board was asked to approve the Agreement to Sublease the Airport Facility Driving Pad to E-One - Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Agreement to Sublease the Airport Facility Driving Pad to E-One- Renewal

The Board was asked to approve the Agreement to Sublease the Airport Facility Driving Pad to Marion County Sheriff's Office - Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Agreement to Sublease the Airport Facility Driving Pad to Marion County Sheriff's Office – Renewal

The Board was asked to approve the Agreement to Sublease the Airport Facility Driving Pad to City of Ocala Police Department - Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Agreement to Sublease the Airport Facility Driving Pad to City of Ocala Police Department- Renewal

The Board was asked to approve the Agreement to Sublease the Airport Facility Driving Pad to Wildwood Police Department - Renewal and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

Agreement to Sublease the Airport Facility Driving Pad to Wildwood Police Department – Renewal

The Chair presented the Consent Agenda for approval. Upon a motion by Trustee Brancato, seconded by Trustee Roberts, and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President's office.

Approval of Consent Agenda

OTHER BUSINESS

The Board was asked to approve the CF Roads Scholars Proposed Spring 2025 Trip to Costa Rica for service learning. After a discussion of service projects completed from the 2024 trip, upon a motion by Trustee Edgar, seconded by Trustee Roberts and unanimously carried, the Board approved the CF Road Scholars Proposed Spring 2025 Trip.

CF Road Scholars Proposed Spring 2025 Trip

The Board was asked to approve the Revisions to Annual Institutional General Education Review for corrections to course descriptions, general education designation and/or course objective for several courses as recommended by the Articulation Coordinating Committee. Upon a motion by Trustee Brancato, seconded by Trustee Edgar and unanimously carried, the Board approved the Revisions to Annual Institutional General Education Review and authorizes the Chair to sign on behalf of the College of Central Florida.

Revisions to Annual Institutional General Education Review

The Board was asked to approve the Building Bridges Academy Articulation Agreement 2024-2025. This is a new partnership with the college using our standard agreement outlining fees, costs and responsibilities of all parties. Upon a motion by Trustee Roberts, seconded by Trustee Brancato and unanimously carried, the Board approved the Building Bridges Academy Articulation Agreement and authorized the Chair to sign on behalf of the College of Central Florida.

Building Bridges Academy Articulation Agreement 2024-2025

The Board was asked to approve the Dixie County School Board Articulation Agreement 2024-2025. This is also a new partnership with the college using our standard agreement outlining fees and responsibilities of all parties. Upon a motion by Trustee Brancato, seconded by Trustee Edgar and unanimously carried, the Board approved the Dixie County School Board Articulation Agreement and authorized the Chair to sign on behalf of the College of Central Florida.

Dixie County School Board Articulation Agreement 2024-2025

The Board was asked to approve the Next Generation Christian Academy Articulation Agreement 2024-2025. This is a new partnership with the college using the standard agreement outlining requirements and responsibilities. Upon a motion by Trustee Edgar, seconded by Trustee Roberts and unanimously carried, the Board approved the Next Generation Christian Academy Articulation Agreement and authorized the Chair to sign on behalf of the College of Central Florida.

Next Generation Christian Academy Articulation Agreement 2024-2025

The Board was asked to approve the Riverland Christian Academy Articulation Agreement 2024-2025. This is a new partnership with the college using the standard agreement outlining requirements and responsibilities of all parties. Upon a motion by Trustee Brancato, seconded by Trustee Roberts and unanimously carried, the Board approved the Riverland Christian Academy Articulation Agreement and authorized the Chair to sign on behalf of the College of Central Florida.

Riverland Christian Academy Articulation Agreement 2024-2025

The Board was asked to ratify the Marion County Public Facilities and Improvement Agreement as allocated by Section 9901 of the American Rescue Plan Act. After a discussion, a motion by Trustee Edgar, seconded by Trustee Roberts and unanimously carried, the Board approved the ratification of the Marion County Public Facilities and Improvement Agreement as signed by the Chair, President and council.

Marion County Public Facilities and Improvement Agreement

The Board was asked to approve the 2025 College of Central Florida Legislative Priorities for program expansion, recurring and operational funding for workforce programs. After a brief discussion with some minor wordsmithing, a motion by Trustee Edgar, seconded by Trustee Roberts and unanimously carried, the Board approved the 2025 College of Central Florida Legislative Priorities. A final copy will be sent to the trustees.

Legislative Priorities

ACKNOWLEDGE RECEIPT

Chuck Prince, Vice President of Administration and Finance, reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the periods of June 2024 for the comparative fiscal years 2022-2023 and 2023-2024 and July 2024 for the comparative fiscal years of 2023-2024 and 2024-2025. The report also included additional financial information about all operating funds at the college. The Chair acknowledged receipt of the reports on behalf of the Board.

Financial Information- Monthly Financial Summary Report

FOR INFORMATION ONLY

Dr. Tammi Viviano-Broderick presented an Accreditation Reaffirmation and Quality Enhancement Plan update for the Board including a timeline of events reviewing what started in the fall of 2023 progressing to the completion slated for Fall of 2025. A review of the working goal, responsibilities of various departments and steps was included. A brief discussion of choosing a Trustee as the accreditation liaison was discussed and will be to a future meeting.

SACSCOC Accreditation

Dr. Henningsen presented an Operational Update including Fall enrollment up by 5.5% student headcount with a 6.2% FTE. Enrollment is up in all academic divisions with Health Sciences leading the way with a 21% increase. A brief update of the new federal requirements for Title IX, but no changes to processes at this time; MCHD approved transferring naming rights of the new nursing building back to CF allowing a finalization of a \$3 million gift to the CF foundation to support Nursing and Allied Health Programs; and an update about the transfer of college employees to the state health plan effective January 1.

Operational Update

There were no Trustee comments at this time.

BOARD CHAIR/TRUSTEE COMMENTS

Dr. Henningsen presented the President’s Report to the board which included updates about the welcome-back-to-campus events for students, Faculty workshops, Citrus County Promise Scholarship, international students and many other updates of the good news across all campuses and the Appleton.

PRESIDENT’S REPORT

Next Board Meeting. Our next meeting will be held **Wednesday, September 27, 2023 at 3 p.m.** at the Hampton Center.

Next Board Meeting

There being no further business to come before the Board, Chair Durrance adjourned the meeting at 4:13 pm.

ADJOURNMENT


Bobby Durrance, Chair


James D. Henningsen, Secretary