

The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, April 24, 2024 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held on the Citrus Campus.

CALL TO ORDER

Members Present: Joyce Brancato, Chair Bobby Durrance, Vice-Chair
Rusty Branson Charlie Stone
Fred Roberts, Jr. James Henningsen, Board Secretary

PRESENT

Members Absent: William Edgar

ABSENT

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

Dr. Henningsen introduced Sonya Warden, Director of Student Affairs, Citrus Campus who introduced the Student Activities Board. These students enrich campus life through a myriad of events, program and initiatives. Present today are President Beverly Bourgeois, Secretary Sara Simms and Publicity, Alexia Sibul. Unable to attend was Vice President Marolyn Medina and Special Events Cora Gelin.

RECOGNITION

Sonya also introduced the Student Ambassadors including a new Student Envoy, who is a dual enrollment student who serves as an ambassador at the high school level. Student Ambassadors include Devin Brengel, Mikey Lemar, Landon Vincent and Envoy Michael Chaput.

Dr. Henningsen introduced Dr. Allan Danuff, Sponsor of the College's Phi Theta Kappa Chapter. Dr. Danuff announced that this is the 17th year the college is a 5-star chapter. Dr. Danuff introduced the 2024 Florida Region Music Award, Sofiia Shcherakova, Florida Region Art Award & Florida Region Short Story Award, Danielle Bryan, and the All-Florida Academic Team including Mason Alcock, Tran Bui, Lisette Koehner. Camila Giraldo-Castro, Connor Kent, Lei Lin, & Francesca Ryan were unable to attend the meeting.

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item.

PUBLIC COMMENT

MINUTES

The Chair asked for any corrections or updates to the minutes of the March 27, 2024 District Board of Trustees meeting. Hearing none, upon a motion by Trustee Stone, seconded by Trustee Durrance and unanimously carried, the Board approved the March 27, 2024 meeting minutes as presented and authorized the Chair and President to sign on behalf of the Board.

Minutes

CONSENT AGENDA

Recommend Board Approval of the following:

Personnel Report

Full -Time Positions: That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:

Operating Fund 1:

- Ash, John D. – Dean – Business, Technology and Agricultural Sciences – May 1, 2024
- McCurdy, Colleene M. – PC/AV Technician – Information Technology – March 18, 2024
- McMullen, Angela M. – Manager – Accounting – Financial Operations – April 1, 2024
- Miller, Nadia – Chief Fiscal Officer – CF Foundation – March 18, 2024
- Melo, Jonathan – Purchasing Agent & Risk Management – March 18, 2024
- Tucker, Kytia S. – Accountant I – Financial Operations – March 18, 2024
- Wolf, Robert J. – Faculty – Business & Technology – May 1, 2024
- Young, Lakeisha A. – Faculty – Associate Degree Nursing – Health Sciences – April 04, 2024

Grants and Contracts – Fund 2: None this reporting period.

Auxiliaries – Fund 3:

Matthews, William – Specialist II – Food Service – Conference and Food Services – April 1, 2024

Reorganizations:

Effective April 1, 2024

The reporting line for Teacher Education will transition to Charles McIntosh, Dean of Criminal Justice and Teacher Education.

McIntosh, Charles– Job Title Change from Dean of Criminal Justice and Public Service to Dean of Criminal Justice and Teacher Education.

Adjunct Instructors: That the following persons be appointed to teach credit courses on a term-by-term basis as needed: None this reporting period.

Instructors, Hourly – Non-Credit: That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as-needed basis:

Phillips, Jr., Joe O. Wilkinson, Molly J.

Temporary Part -Time Career Service: OPS

| | | |
|----------------------|---------------------|-----------------------|
| Basbano, Alyssa, M_P | George, John A. | Redfield, Cameron L_A |
| Dinanath, Ranjit | Gomez, Stephanie G. | Rice, Anthony C. |

Temporary Part -Time Hourly: That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$15.00:
Harvey, Cassandra B.

Notification of engagement in outside employment or extra college activities:

Collins, Krista R. Mitchell, Michelle L.

Retirements: That the following individual(s) be approved for retirement:

Jenkins, Keith W. – Public Safety Coordinator – Appleton Museum of Art – May 31, 2024
Strickland, Frank J. – Trades Specialist – HVAC & Preventative Maintenance – Facilities – July 31, 2024

Tompkins, Thomas B. – Trades Specialist – HVAC – Facilities – April 19, 2024

Resignations:

Gonzalez, Gessica E. – Educational Advisor – Student Success – May 6, 2024
McClellan, Amber R. – Staff Assistant III – Lab School – Child Care – April 3, 2024
Singleton, Jennifer A. – Staff Assistant III – Respiratory / Surgical Technology – Health Sciences – April 18, 2024

Terminations: None this reporting period.

Separation due to Internal Transfer – No Break in Service:

Ash, John D. – Faculty – Visual & Performing Arts – Music – April 30, 2024
Wolf, Robert J. – Dean – Business & Technology – April 30, 2024

Separation from the College due to end of temporary appointment: None this reporting period.

Separation from the College due to end of grant funding: None this reporting period.

Separation from the College due to Leave of Absence: None this reporting period.

Separation from the College due to Elimination of Position: None this reporting period.

Completion of 90-Day Observation Period: The following employee(s) successfully completed the required 90-day observation period:

Griffis, Jason A. – Information Security Manager – Information Technology
 Schoneman, Kimberly A. – Accounting Specialist II – Financial Operations
 Wells, Shannon L. – Coordinator – Educational Opportunity Center

Instructional:

Advancement in Rank – Effective with New 2024-2025 Academic Contract:

| Name | Current/Promotion Rank | Department |
|------------------|--|-----------------------------|
| Sims, Amira | Instructor to Assistant Professor | Humanities/Social Sciences |
| Amesbury, Elena | Assistant Professor to Associate Professor | Biological Science |
| Pasquale, Denise | Assistant Professor to Associate Professor | Communications |
| Quigley, Melissa | Assistant Professor to Associate Professor | Mathematics |
| Bledsoe, Mel | Associate Professor to Professor | Health Sciences-EMS |
| Longtin, Jason | Associate Professor to Professor | Visual and Performing Arts` |
| Robinson, Renae | Associate Professor to Professor | Teacher Education |
| Capps, Ken | Professor to Senior Professor | Physical Science |
| Kirk, Richard | Professor to Senior Professor | Humanities/Social Sciences |

Recommended for Continuing Contract - Faculty – Instructors:

| Name | Division | Department |
|-----------------------|---|---------------|
| Douglass, Tavis L. | Business Technology & Agricultural Sciences | Agri-Business |
| Lucas, Lauren A. | Health Sciences | Nursing |
| Rolland, Roberta Anne | Health Sciences | Nursing |

Recommended for Annual Contract for 2024-2025 Academic Year

| 1st year | 2nd year | 3rd year |
|----------------------|-----------------------|--------------------------|
| Gassman, Kelly J. | Adkin, Angie M. | Cornille, Tracey R. |
| Hughes, Elizabeth J. | Aubrey, Tamra J. | Guilfoil, Alexandra G. |
| Linaje, Monica A. | Chevront, Samantha L. | Harris, Dana M. |
| Rieck, Jennifer W. | Copeland, Joshua T. | Moore-Ambrosia, Jennifer |
| Sharma, Sarah E | Daniel, David W. | Nardelli, Robert |
| Stallings, Abigail K | Der, Andrea M. | O'Connor, Tennille I. |
| Wolf, Robert J. | Grinbergs, Iain A. | |
| Young, Lakeisha A. | Harding, Margaret T. | |
| | Howard, Cheryl L. | |
| | Matile, Luisina P. | |
| | Meridith, Tania M. | |
| | Miller, Elena A. | |
| | Mitchell, Michelle L. | |
| | Ni, Boris V. | |
| | Reick, Charles W. | |
| | Roberts, Alisa M. | |
| | Robinson, Sandi A. | |
| | Sanders, Barbara Jean | |

4th year

Abraham, Saley
 Ash, Jong Hyun
 Carrigan, Matthew A.
 Davidson, Marie L.
 Davis, Nona_Lee
 Eckenroth, Laura M.
 Luffman, Jennifer W.
 Matoba, Robert D.
 McCarroll, Nicole Jean
 McKown, Jessica R.

5th year

Joranlien, Lisa A.
 Perry, Elyse M.
 Schuck, Melissa A.

6th year extension

Maurer, Sonya K.
 McRae, Karen B.
 Lucas, Lauren A.
 Rolland, Roberta A.

Recommended for Non-Renewal of Annual Contract:

Lewis-Vogel, Kimberly Collins, Krista R.

FOR INFORMATION ONLY

These faculty members are on continuing contract and will be returning next academic year 2024-2025 beginning in fall.

Faculty-Instructors:

| | | |
|---------------------------|-------------------------|-----------------------------------|
| Abbruzzi, Steven J. | Kielty, Lori S. | Rolland, Roberta |
| Abshier, Nancy W. | Kim, Kyoung-Tae | Rosen, Lee H. |
| Adams, Wendy M. | Kirk, Richard F. | Sampson, Eric |
| Ajlani, Husam I. | Kisvarsanyi, Erika G. | Sands, Mae S. |
| Alling, Melissa F. | Knierim, Christine A. | Satterfield, Sarah W. |
| Amesbury, Elaine | Lanzilla, David J. | Schenk, Steve C. |
| Anene, Nnamdi J. | Longtin, Jason P. | Scheppers, Jean M. |
| Bledsoe, John M. | Lu, Min | Sims, Amira H. |
| Bosley, Andrew L. | Maltais, Lynn M. | Smith, Caroline W. |
| Bradshaw, Susan | Manley, James M. | Smith, Richard S. |
| Broaderick, Travis Scott | Manley, Leann H. | Sorrentino Vidal, Lisandra DLC |
| Brown, Kirby A. | Martin, Julio L. | Stancil, Karen I. |
| Capps, Kenneth B. | Mathew, Abraham | Taylor, Mark A. |
| Class, James | Mayne, Dewith | Thompson, Andrew A. |
| Clutter, Tyrus R. | Mazur, Jennifer A. | Thompson, Jay A. |
| Cooper, Ron L. | McCammon, Julee W. | Warner, Eric D. |
| Cooper, Sandra J. | Meier, James E. | Watts, Chelsea A. |
| Cote, Zackery S. | Mills, Kelli | Weeks, Pamela M. |
| Davis, Mark T. | Moody, Cynthia M. | Wilkerson, Uvonda S. |
| Davis, Sandra | Nicely, Pete D. | Wilson, Karla B. |
| Delgado-Oakwood, Virginia | Osborne, Amy E. | Wirt, Michele B. |
| Dosh, Shannon D. | Pasquale, Denise Hurd | Witkowich, Lori A. |
| Duncan, Jennifer L. | Penegor, Clare M. | Yates, Evan I. |
| Freeman, Bertha L. | Quigley, Melissa | Young, Graham D. |
| Haisten, Judy M. | Robbins, Kathleen M. | Zacke, Jerelyn S. |
| Hardgrove, Connie S. | Roberts, Thanease G. | Zamot, Tammy J. |
| Hooker, Patricia W. | Robinson, Renae Kinnett | Zarillo, Lorraine B. |

Librarians: Minnerly, Elizabeth

The Board was asked to approve the disposal of property in accordance with applicable state law, State Board of Education and Board Policy in the amount of \$366,308.66.

**Property Donations
/Dispositions**

The Board was asked to ratify approval of one (1) Health Care Affiliation & Internship Agreement and give authorization to the President to sign the agreement on behalf of the College of Central Florida.

**Health Care Affiliation &
Internship Agreements**

The Board was asked to ratify approval of nine (9) Agreements for Services of International Independent Contractors and gives authorization to the President to sign the agreements on behalf of the College of Central Florida.

**International Independent
Contractors**

The Chair presented the Consent Agenda for approval. Upon a motion by Trustee Stone, seconded by Trustee Durrance and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President's office.

**Approval of Consent
Agenda**

The Curriculum Committee recommended to the Board a new engineering technology program and related courses for approval. Upon a motion by Trustee Stone, seconded by Trustee Roberts and unanimously carried, the New Program/Curriculum Changes were approved by the Board.

New Academic Program

Dr. Viviano-Broderick, Vice President, Institutional Effectiveness and College Relations presented to the board the process by which the Quality Enhancement Plan Topic was composed from, the various topics and the final outcome from voting by students, staff, faculty, the QEP committee and presented to President's Staff. FLEX – Focused Learning Experience was the chosen topic combined Finding My Path and Micro-credentialing. If approved, FLEX would be a 5-year plan with positive impacts on retention, job placement and continuing education. Upon a motion by Trustee Stone, seconded by Trustee Durrance and unanimously carried, the Quality Enhancement Plan Topic of FLEX is approved by the Board.

**Quality Enhancement
Plan Topic Selection**

Dr. Viviano-Broderick, Vice President, Institutional Effectiveness and College Relations presented to the board a request to pause the current plan to change accreditation agencies as the college is in the middle of the SACSCOC re-affirmation process and the college would not be required until 2026 to begin the process of new accreditation as per Florida State statute. Upon a motion by Trustee Branson, second by Trustee Roberts and unanimously carried, the Board approved the college to Paugh the switching of accrediting agencies until required by the Florida Statute.

**Change of Accrediting
Agency**

Dr. Henningsen has requested to table the College of Liberal Arts & Science at UF – Going Gator MOU at the request of UF for ample time to provide additional benefits for CF students going to UF. Trustee Stone made a motion to table the MOU, second by Trustee Durrance and unanimously carried, the College of Liberal Arts & Sciences at UF – Going Gator MOU will be tabled until a new version is ready for a future board meeting.

**College of Liberal Arts &
Sciences at UF – Going
Gator MOU**

Dr. Henningsen presented re-naming of C2 at the Wilton Simpson Citrus Campus to recognize the great partnership with the Citrus County Hospital Board. Currently, C2 is named after Dorothy Jerome in appreciation of her gifts and dedication and passion for education. C3 will now be named after Ms. Jerome and C2 would be re-named the Citrus County Hospital Board Health Sciences Center in appreciation and recognition for their partnership in gifting of \$10 million dollars with a match from the state for a total of \$23.7 million dollars to Nursing in Citrus County. Upon a motion by Trustee Stone, second by Trustee Branson and unanimously carried, the Wilton Simpson Citrus Campus C2 is now named CCHB Health Science Center.

**Re-Naming C2 at the
Wilton Simpson Citrus
Campus**

**ACKNOWLEDGE
RECEIPT**

Mr. Prince, Vice President of Administration and Finance reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the period ending in March for the comparative fiscal years 2022/2023 to 2023/2024. The report included

**Financial Information-
Monthly Financial
Summary Report**

information about general college operations (Fund 1), increased expenses in personnel, operating expenses and balance of capital outlay expenses. The Chair acknowledged receipt of the reports on behalf of the Board.

FOR INFORMATION ONLY

Chuck Prince, Vice President of Administration and Finance, reviewed the highlights of the Auditor General Report No. 2024-190 – Financial Audit. This report is a Financial Audit for the Fiscal Year ending June 30, 2023. An Executive Summary was distributed at the meeting. The college had a perfect audit with no findings.

Auditor General Report No. 2024-190 Financial Audit

Dr. Lawter, Vice President of Regional Campuses presented the Citrus Campus Update beginning with the great news of steady growth enrollment for the past 5 semesters almost to pre-pandemic levels with 1200 student on the Citrus campus. In addition to healthcare and nursing, the respiratory therapy lab is open and dual enrollment across the county is growing. Recently, the bio-diversity trail, “an open-air museum” funded by a three-year endowment grant was launched on April 5. This adventure trail will rival what you see at state parks and is a collaboration of the community members, students, faculty, arts, sciences and technology. The campus still continues to be a meeting place for the community from chamber meetings, weddings, game days and expos all while meeting the needs of our student organizations.

Citrus Campus Update

Dr. Henningsen presented the Operational update including 5% budget reduction scenarios due to no increase in state budget, partner for the Pioneer Garden club building to utilize the space, AA specialization degrees to assist student with all credits needed for a full transfer, and removal of the equity report with the changes in Florida State law effective July 1. \$19 million was available in line funding again this year and the college was able to match the \$5 million from CCHB for a total of \$10 million for nursing in Citrus County.

Operational Update

There were no Trustee comments at this time.

BOARD CHAIR/TRUSTEE COMMENTS

Dr. Henningsen presented the President’s report to the board included a variety of good news on the campuses including the Dental Hygiene open house, welding career expo and welding COBOT, Whale Done award winner Jason Griffis, Fiber Optic Boot Camp with 100% pass rate, annual donor luncheon, Ministerial and Leadership Alliance, growth of visitation at the Appleton and more.

PRESIDENT’S REPORT

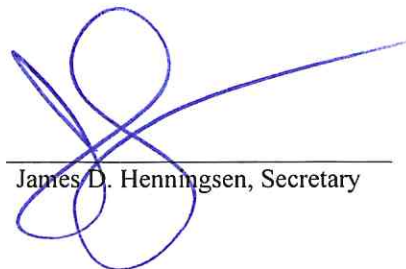
Next Board Meeting. Our next meeting will include a budget workshop prior to the regular board meeting which will be held **Wednesday, May 22, 2024 at 3 p.m.** at the Ocala Campus.

Next Board Meeting

There being no further business to come before the Board, Chair Brancato adjourned the meeting at 4:16 pm.

ADJOURNMENT


Joyce Brancato, Chair


James D. Henningsen, Secretary