

The Vice-Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, April 22, 2026 and asked that everyone stand to recite the Pledge of Allegiance. The meeting was held on the Wilton Simpson Citrus Campus.

**CALL TO ORDER**

Members Present: Joyce Brancato- Vice-Chair

**PRESENT**

Rusty Branson

Bobby Durrance

William Edgar

Fred Roberts, Jr.

Jose Juarez

James Henningsen, Board Secretary

Members Absent: Charlie Stone

**ABSENT**

The Vice-Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

Dr. Henningsen introduced Sonya Warden, Associate Dean of Student Affairs for the Citrus Campus and she presented the Student Ambassadors and the Student Activities Board and thanked them for their engagement and leadership and bringing energy to the campus.

**RECOGNITION**

Leah Gamble, Dean, Jack Wilkinson Levy Campus, introduced the Levy SAB and recognized them for the increased student participation and new clubs at the Jack Wilkinson Levy Campus.

The Vice-Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Vice-Chair moved on to the next agenda item.

**PUBLIC COMMENT**

The Vice-Chair asked for any corrections or updates to the minutes of the March 25, 2026 District Board of Trustees meeting. Hearing none, upon a motion by Trustee Durrance second by Trustee Roberts and unanimously carried, the Board approved the March 25, 2026 meeting minutes as presented and authorized the Vice-Chair and President to sign on behalf of the Board.

**MINUTES****CONSENT AGENDA****CONSENT AGENDA**

The Board was asked to approve of the Personnel Report as authorized by the President to fill positions by funding source.

**Personnel Report**

The Board was asked to approve the disposal of property in accordance with applicable state law, State Board of Education and Board Policy in the amount of \$36,946.38.

**Property Donations /Dispositions**

The Board was asked to approved curriculum changes as recommended from the Curriculum Committee including new accounting courses, and program modifications for Business and Organization Management from the March Curriculum meeting, which the President has recommended for approval.

**Curriculum Changes**

The Board was asked to ratify approval of two (2) Health Care Affiliation & Internship Agreement and gives authorization to the President to sign the agreement on behalf of the College of Central Florida.

**Health Care Affiliation & Internship Agreements**

The Board was asked to ratify approval the CareerSource CLM Master Workforce Services Contract – Renewal and authorize the Vice-Chair to sign on behalf of the College.

**CareerSource CLM Master Workforce Services Contract – Renewal**

The Board was asked to approve the Citrus County School Board – Mid Florida Career Pathway Consortium - Renewal and authorize the Vice-Chair to sign on behalf of the College.

**Citrus County School Board – Mid Florida Career Pathway Consortium- Renewal**

The Board was asked to approve the Levy County School Board – Mid Florida Career Pathway Consortium - Renewal and authorize the Vice-Chair to sign on behalf of the College.

**Levy County School Board – Mid Florida Career Pathway Consortium – Renewal**

The Board was asked to approve the Marion County School Board – Mid Florida Career Pathway Consortium - Renewal and authorize the Vice-Chair to sign on behalf of the College.

**Marion County School Board – Mid Florida Career Pathway Consortium – Renewal**

The Vice-Chair presented the Consent Agenda for approval. Upon a motion by Trustee Roberts, Jr. seconded by Trustee Edgar and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President’s office.

**Approval of Consent Agenda**

Prior to the adoption of the following board policies and pursuant to Florida Statutes, the Vice-Chair called a public hearing on the advertised policy and declared the Board to be in recess. There being no one from the public who wished to speak, the public hearing was closed, the regular board meeting was reopened.

**Public Hearing**

Dr. Viviano-Broderick, Vice President of Institutional Effectiveness and College Relations presented Policy 2.07 for a second reading. The new policy affirms the commitment of the college to comply with the standards of the accrediting agency to which an accreditation relationship has been established. This was previously noted within another policy but is now required to be individualized. Upon a motion by Trustee Edgar, second by Trustee Juarez, and unanimously carried, the Board approved the new policy 2.07 Accreditation and Substantive Change.

**Accreditation and Substantive Change**

#### **OTHER BUSINESS**

Chuck Prince, Vice President of Administration and Finance presented the Guidelines for Base fee Facilities for approval. The College rents facilities and grounds to various entities throughout the year. Areas available for rent include the Appleton Museum of Art, Charles S. Dean Educational Center, Klein Conference Center, Levy Campus Conference Center, Webber Center, the Vintage Farm, the Fine Arts auditorium, outside areas, and certain classrooms, and/or conference/seminar rooms at the Ocala campus, Wilton Simpson Citrus and Jack Wilkinson Levy campuses. The rates and regulations will be effective July 1, 2026. After discussion of determining factors, and how busy each location is, a motion by Trustee Branson and seconded by Trustee Juarez and unanimously carried, the Board approved the rental fees, guidelines, and conditions incorporated within the Guidelines for Base Fee Facilities Rentals. A copy of the internal report will be reviewed with the Trustees detailing location, usage, fees and profit margins.

**Guidelines for Base Fee Facilities**

Chuck Prince, Vice President of Administration and Finance presented RFQ 25-1 Pre-Qualified Pool of General Contractors for future use of in accordance with college procurement thresholds for long-term operational efficiency. The pool is not required to be used but can expedite smaller projects as contractors are vetted for insurance, bonded, BBB report, and good financial health. Upon a motion by Trustee Roberts, second by

**RFQ 25-1 Pre-Qualified Pool of General Contractors**

Trustee Edgar and unanimously carried, the board approved the RFQ 25-1 Pre-Qualified Pool of General Contractors.

Chuck Prince, Vice President of Administration and Finance presented RFQ 25-2 Pre-Qualified Pool of Architectural Firms for future use of in accordance with college procurement thresholds for long-term operational efficiency. The pool is not required to be used but can expedite smaller projects as architectural firms are vetted for insurance, bonded, BBB report, and good financial health. Upon a motion by Trustee Edgar, second by Trustee Branson and unanimously carried, the board approved the RFQ 25-2 Pre-Qualified Pool of Architectural Firms.

**RFQ 25-2 Pre-Qualified Pool of Architectural Firms**

**Acknowledge Receipt**

Chuck Prince, Vice President of Administration and Finance, reviewed the highlights and variance analysis of the Monthly Financial Summary Report as of March 31, 2026. The report included comparisons of student fees, State Appropriations, revenue changes, compared to this period last year. The Vice-Chair acknowledged receipt of the reports on behalf of the Board.

**Financial Information- Monthly Financial Summary Report**

**FOR INFORMATION ONLY**

Chuck Prince, Vice President of Administration and Finance, reviewed the Auditor General Report No. 2026-147 – Financial Audit. This report is a Financial Audit for the Fiscal Year ending June 30, 2025 and the college had a perfect audit with no findings.

**Auditor General Report No. 2026 - 147- Financial Audit**

Dr. Lawter updated the Board on the activities and events of the Citrus Campus including the 17% increase in enrollment and FTE increased by 15%. The growth of Citrus County is evident on campus in the number of students, shortage of office space and the number of events the campus is hosting. The biodiversity trail is complete and currently under the direction of the library technician. Five out of six students are graduating from the first Respiratory cohort and four of them are already employed. Administrative Assistant Justine Govantes is retiring after 38 years – she was part of the 1<sup>st</sup> cohort of students in Lecanto and has served the entire campus faculty and staff during her time with us.

**Regional Campuses Update**

Leah Gamble, Dean of Jack Wilkinson Levy Campus updated the Board on the activities and events of the Jack Wilkinson Levy Campus as the February Board meeting was cancelled. The Jack Wilkinson Levy Campus has seen a lot of growth as well with a 15.9% increase in headcount and at 6.2% increase in FTE. The best growth is the student engagement on campus with positive changes, new clubs and a host of fresh ideas. The campus was also the host for the 5<sup>th</sup> year to the Welding Career Expo with high school students, current students, employers and organizations to facilitate connections. The campus is also proud of the 21 adult education graduates with 16 of those continuing with CF. The campus will also host the Tour de Melon again in June – this event brings over 200 people to the campus to start the 60-mile bike ride.

Dr. Henningsen presented a Hampton Center update beginning with history of the Hampton Center, the lease, terms of lease and the current condition of the building. The cost of the renovations to make the HVAC repair are extensive and other avenues are being considered. Discussion from the Trustees includes more quotes for repair and other avenues of use beyond current uses. Dr. Henningsen will continue to update the Board as new information arises to make the decision of what to do with the building.

**Hampton Center Update**

Dr. Henningsen addressed the Board with a special recognition for a legacy impact on Citrus County. The Citrus County Hospital board has made a \$6 million commitment to the College during their Board meeting on Monday, April 20, 2026. The \$6 million from the Citrus County Hospital Board will fund a new full-time Respiratory Care faculty position at the Wilton Simpson Citrus Campus as well as full-ride scholarships for Citrus County residents in any CF Allied Health Sciences programs. That brings the total amount to more than \$19 million that the hospital board has given to the CF Foundation. "We're putting our money and our trust in the right place," said Dr. Mark Fallows, chair of the Citrus County Hospital Board.

**SPECIAL  
RECOGNITION**

Trustee Brancato shared a congratulations to the College – This commitment will be a great impact to the college and to the community.

**BOARD VICE-  
CHAIR/TRUSTEE  
COMMENTS**

Dr. Henningsen presented the President's Report to the Board including Center for Emergency Medical Services ribbon Cutting, Teacher Education Career Summit, PTK Induction Ceremony, Annual Donor Luncheon, Preview Night, Dual Enrollment and 1<sup>st</sup> place ranking in baseball so far this season. There is more great news and accomplishments of students, staff and faculty in the remainder of the report.

**PRESIDENT'S  
REPORT**


**Next Board Meeting.** The next Board of Trustees meeting will be held **Wednesday, May 27, 2026 on the Ocala Campus.**

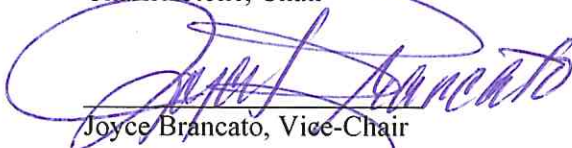
**Next Board Meeting**

There being no further business to come before the Board, Vice-Chair Brancato adjourned the meeting at 4:23 pm.

**ADJOURNMENT**

  
Charlie Stone, Chair

  
James D. Henningsen, Secretary

  
Joyce Brancato, Vice-Chair