

Faculty – MyCF Books FAQs

Q: How is CF handling MyCF Books for Summer B vs. Fall?

For the Summer B term, CF is piloting the MyCF Books program, providing digital access to students for all Summer B courses with required course materials at no cost to the student. Because of this, faculty should encourage students to participate in the program and not opt out.

For the Fall terms, students will be required to pay a fee per credit hour to participate in the MyCF Books program. Students are automatically opted into the program but can opt out via Canvas until the end of add/drop.

Q: What is BibliU's MyCF Books Program?

BibliU's MyCF Books is a digital course materials fulfillment system that integrates with Canvas. MyCF Books seeks to reduce the cost of materials for students and ensure they have all digital materials for courses prior to the first day of classes.

Q: How does BibliU MyCF Books benefit students?

MyCF Books streamlines the process and makes it easy for students to obtain digital course materials (eBooks, embedded courseware codes, etc.) prior to the first day of class. All digital materials are delivered via Canvas and feature functions to support academic success, including: global and content-specific search, text-to-speech audio playback, speed reader functionality, and automated referencing.

Q: What is excluded from the program?

The program does not include printed textbooks or consumables that cannot be returned and reused, such as lab materials, art supplies, or items excluded by the publisher. Even if students opt in to MyCF Books, they may need to purchase physical items as required by faculty.

Q: How do students purchase course materials if they opt out of the MyCF Books program?

Students may choose to opt out of the MyCF Books program prior to the final add/drop date each semester and procure all required course materials through a third party for Summer B or through the Campus Store starting Fall 2026.

Q: How does MyCF Books ensure that students are getting their required course materials?

BibliU's system will be integrated with CF's course registration system so that the correct digital materials are available through Canvas by the first day of classes. In addition, students will receive email notifications with access instructions and reminders as each term begins.

Q: How can faculty help make this work for students?

Faculty can help ensure students have access to course materials by using digital materials whenever possible and by submitting their course needs to the Campus Store prior to each semester's adoption deadline. Once the MyCF Books portal is activated, faculty will be trained by BibliU to use it before adopting materials through the MyCF Books portal for the first time.

Q: What if faculty don't use Canvas for a course?

The school will need to set up single sign-on (SSO) integration so that the BibliU digital library can be accessed directly through a specific link to the SSO sign-in page or via the BibliU app. Courseware titles, such as MyMathLab and Cengage Unlimited, are an exception. Courseware must be accessed via the publisher site; it is not available in Canvas or via the BibliU digital Library.

Q: When faculty select books, will they indicate print or digital as a preference?

The MyCF Books portal will enable faculty to indicate eBooks or Courseware. These materials will be fulfilled, by default, in digital format for a flat fee (set by CF) per item, per course to support affordability. If faculty adopt print textbooks, they will upload that information separately to BibliU, and students will be responsible for sourcing and paying for those materials on their own. These print materials will not be covered by the flat fee or included on the student's semester statement unless a separate contractual agreement is in place.

Q: Will faculty have to change the course materials currently being used?

To help control costs and improve convenience for students, faculty are asked to use digital course materials -- from any publisher -- as much as possible. These materials are generally more affordable than traditional print options, sometimes up to 70% less than retail prices.

Q: How do I determine if a digital version of my course materials exists?

During the adoption process, faculty will be asked to select one of the following: eBook or Courseware. BibliU's Customer Operations team will work to

identify digital versions of the ISBNs provided. If a digital version is unavailable, BibliU will reach out to discuss options.

Q: Why not work directly with publishers?

CF cannot grant every publisher access to Canvas or manage multiple publisher integrations. Working with BibliU ensures a consistent experience, centralized support, and a one-stop shop for resolving all issues, including those involving publishers. BibliU provides 24/7 assistance for any difficulties related to MyCF Books digital course materials.

Q: How can we be sure that this will lower book costs for our students?

BibliU is the only fully integrated solution in the market and is committed to lowering the costs of course materials for our students, with an affordable flat fee per digital item, per student, per course. Students are encouraged to evaluate whether MyCF Books is the most fiscally responsible option for acquiring their textbooks for each term.

Q: Will students be able to keep their course materials once they have completed the course?

MyCF Books provides digital-only course materials with access typically ending once a course is completed. If students need copies to keep, they are able to work with the Campus Store staff or source them on their own.

Q: What happens if a faculty member changes their course material adoption?

If faculty members change their course material adoption, they should notify the Campus Store of the new adoption, and BibliU will ensure students receive the corrected course materials.

Q: What if my teaching assignment changes (e.g., I was scheduled to teach one course, but later assigned to another)?

The Campus Store is committed to helping as it normally does in those situations and will work with faculty to obtain the new materials in the formats needed.

Q: What happens if a student drops/adds a course?

When students add/drop a course before the official deadline, their MyCF Books cost is updated appropriately. MyCF Books costs are not refunded after the add/drop deadline.

Q: What if students have questions or trouble accessing their digital course materials?

BibliU's dedicated [24/7 customer support team](#) is available anytime to assist

students with issues related to their digital course materials.
(support@bibliu.com)

Q: Are faculty limited to the Open Education Resource options with which BibliU has partnerships?

No. Faculty are able to utilize no-cost OER materials for their courses. Links to outside OERs and library-owned digital resources can be loaded into the BibliU system for use. (Note: BibliU is able to accept both EPUB2 and EPUB3 files, and also is compatible with PDF versions 1.2 and up, created with Acrobat versions 3.0 and up. Faculty using an earlier version of Acrobat may contact the BibliU customer support team to determine whether their files will work properly.)

Q: If I adopt Open Education Resources or don't require a textbook, do my students still have to pay the fee?

BibliU does not charge for assigned OERs or linking to digital, library-owned resources. However, if other courses require digital items, students must remain opted into the program to receive the program price for a flat rate per digital item, per student, per course. Students are not able to pick and choose which digital items to purchase—they are supplied with all digital course materials selected by their faculty.

Q: Are course materials in the MyCF Books program accessible to students with accommodations?

BibliU's MyCF Books platform is Web Content Accessibility Guidelines (WCAG) 2.1 AA compliant and works seamlessly with common assistive technologies, such as screen readers and keyboard navigation tools. It includes features like adjustable font sizes, high-contrast mode, screen reader compatibility, keyboard navigation, text-to-speech and read-aloud options, offline access, and support across mobile, tablet, and desktop devices. If a student needs course materials in an alternative format, BibliU will work with the institution's Accessibility Services team to ensure timely access. Every effort is made to provide equitable, day-one access to required course content so all students can start the term on equal footing.