



The CF Student Envoys are a team of students dedicated to promoting the college by sharing their personal testimonials to prospective and currently enrolled students.

### **Our Mission Statement**

As College of Central Florida Student Envoys, we strive to create a positive image of the college through student outreach and service. As role models, we lead by example and convey integrity, compassion, professionalism and academic excellence. We demonstrate ambition and provide encouragement and direction to current and future CF students.

### **Eligibility**

- Must be an incoming high school junior or senior accepted into the CF Dual Enrollment Program
- Must be nominated by a faculty member, high school counselor, or member of the Citrus County Coalition for College and Careers (CCCCC)
- Must have a 3.0 GPA
- Must complete a CF Envoy application
- Must have one letter of recommendation
- Must be able to prepare a 30-second elevator pitch used to recruit potential students if selected for interview

### **Requirements**

- Must be enrolled in at least 9 credit hours each semester at CF as a Student Envoy
- Must maintain a 3.0 GPA during studies at CF
- Must attend required training and meetings
- Should have reliable transportation
- Must have flexible hours for events and tours
- Must be available every two weeks for biweekly meetings
- Must be available one hour per week for office hours
- Must be available to meet with peers once a week as a volunteer of the CCCCC to help with applications and financial aid

### **Benefits**

- Scholarship to be awarded upon high school graduation to be used at any higher education institution (up to \$800 each semester from the CCCCC)
- Leadership, teamwork, communication and time management skills enhancement
- Resume builder
- Great way to meet other students, CF faculty and staff

### **Scholarship Program Description**

Student Envoys will receive a CF T-shirt and polo to wear with required khaki pants and/or skirts to events, speaking engagements and when giving tours. Student Envoys will need to coordinate with the Admissions and School Relations Specialist, Regional Campuses, for tours and events throughout the academic year.

- Prepare for events and campus visits, give presentations to prospective students, give tours and attend meetings and workshops
- Opportunity to participate in recruiting activities on and off campus, serving as mentors to students
- Promote scholarships and other opportunities at the college
- Boost CF social media outreach
- Attend training sessions with current CF Ambassadors to build a foundation of CF culture

## Selection Process

All applicants must be nominated and application packets must be turned in to the Admissions and School Relations Specialist, Regional Campuses, for review.

Application Packet: **DUE BY May 31<sup>st</sup>**

- CF Student Envoy Application
- One letter of recommendation
- Acceptance into CF Dual Enrollment Program



Please see the attached form for the program description. Type or write legibly and return both pages of the application to Becca York-Alcorn, College of Central Florida, Admissions and School Relations Specialist, Charles S. Dean Sr. Educational Center, 3800 S. Lecanto Highway, Lecanto, FL 34461-9026 ([yorkr@cf.edu](mailto:yorkr@cf.edu)); 352-746-6721, ext. 6181.

Qualified applicants will be contacted to schedule an interview.

Student ID No.: \_\_\_\_\_

Legal Name:

\_\_\_\_\_

Last

First

Middle (complete)

Jr., etc.

Mailing

Address:

\_\_\_\_\_

City

State

Zip Code

Telephone No.: \_\_\_\_\_ GPA: \_\_\_\_\_

Please list three references and attach one letter of recommendation.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Name

Title

Telephone Number

In the space provided below, please legibly write your answers to the following:

Please list reasons why you would like to be an ambassador and why you would be the best person for this position (3-5 sentences).

Please describe your experiences that relate to any of the activities listed in the program description.

Please list your ideas for promoting CF throughout the community.

Please give a brief description of work or other obligations that you are currently involved in and describe how you balance and manage your time.

Will you have reliable transportation for off-campus events?  Yes  No

This leadership program is a **FULL COMMITMENT** for the fall and spring semesters. Up to \$800 in CCCC scholarship funds will be awarded per semester to each selected Student Envoy. Scholarship award will be presented at the high school award night and may be used at any higher education institution.

If selected, the student **must attend** the training session and have a flexible schedule. Leadership opportunities include biweekly meetings, campus tours, preparation for events, opportunities to host and/or speak at various CF events on and off campus, meetings at high school campuses and workshops.

College of Central Florida offers equal access and opportunity in employment, admissions and educational activities. The college will not discriminate on the basis of race, color, ethnicity, religion, sex, age, marital status, national origin, genetic information, veteran status or disability status and any other factors prohibited under applicable federal, state, and local civil rights laws and regulations in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this policy statement, the college will not tolerate such conduct. The Title IX Coordinator has been designated to handle inquiries regarding nondiscrimination policies and can be contacted at the Ocala Campus, 3001 S.W. College Road, at 352-291-4410 or [Compliance@cf.edu](mailto:Compliance@cf.edu).