



**DUAL ENROLLMENT APPLICATION  
AND REGISTRATION INFORMATION  
MARION COUNTY  
PUBLIC AND PRIVATE**

Thank you for your interest in the dual enrollment program at the College of Central Florida. Students who wish to enter the dual enrollment program must meet with their high school guidance counselors. You must meet the eligibility requirements for the program by the posted deadlines.

**Admission Requirements:**

- Eligible students in grades 6-12 with at least 4 high school credits completed
- Submit an online CF dual enrollment application
- Submission of acceptable, current scores on approved placement test (SAT, ACT or PERT)
- Submission of current high school transcript with appropriate GPA
- Passing scores on the Florida State-wide Assessment for reading and the End-of-Course (EOC) Assessment for algebra (public school students)

To complete the [online dual enrollment application](https://mycf.cf.edu/ICS/Admissions), go to the MyCF portal admissions tab (<https://mycf.cf.edu/ICS/Admissions>) and select Dual Enrollment Student to complete the online dual enrollment application.

**Important Dates:**

**2017 Application Deadlines - NEW STUDENTS ONLY:**

Final Spring Application Deadline                      Nov. 3, 2016  
Final Summer Application Deadline:                      April 14, 2017

**[NOTE: Marion County students - New students will select a time to register after completing the online orientation. Returning students who have previously completed a dual enrollment course will register at the specific times outlined below.]**

	<b><u>Spring 2017</u></b>	
<b>Returning student registration:</b>	<b>Oct. 12, 2016</b>	Returning students – 9 a.m.
<b>Priority registration:</b>	<b>Oct. 19 2016</b>	New students who have been admitted by Oct. 12 – select time on portal starting at 9 a.m.
<b>Late registration:</b>	<b>Nov. 16, 2016</b>	New students – select time on portal starting at 9 a.m.
	<b><u>Summer 2017</u></b>	
<b>Returning student registration:</b>	<b>March 29, 2017</b>	Returning students – 9 a.m.
<b>Priority registration:</b>	<b>April 19, 2017</b>	New students who have been admitted by April 12 – select time on portal starting at 9 a.m.
<b>Late registration:</b>	<b>April 26, 2017</b>	New students – select time on portal starting at 9 a.m.

If you miss your designated registration day, you must attend the next posted dual enrollment registration day.

### **General Registration Information:**

On registration days students will be registered by our advisors on a first-come, first-serve basis. Students will be allowed to sign in at the times posted on the previous page and must be present to sign in. They must have their signed blue form (public school students) or [registration form](#) (private school students) with them when signing in. Sign in will begin 30 minutes prior to the posted registration times listed on the previous page.

Returning student registration is for current dual enrollment students (completed or enrolled in classes). All new students will register on the priority registration date or late registration date based on admissions status.

New applicants will be registered on the dates indicated on the previous page. Students will choose a registration session time after they complete their online orientation. Students must come to registration at the time they selected.

All students must select the section number for the desired classes and an alternate option in case the course is full. A parent or guardian may accompany a student on registration day, but it is not required for students to enroll.

If a student qualifies for the priority application deadline but the student or parent is unable to attend priority registration day, he or she must register on the late registration day or call for an appointment after the late registration day.

### **All students: How to choose courses?**

Go to [www.CF.edu/Courses](http://www.CF.edu/Courses). Use this schedule to look up the times and days of the available courses and then ask your guidance counselor for advice.

### **Dual Enrollment Website and Contact Information**

Our website has more information about this program for qualified students. Visit [www.CF.edu/Dual](http://www.CF.edu/Dual). On the main Dual Enrollment page, you can choose from the informational links for public, private, and home school students. Talk to your guidance counselor to make sure that you qualify.

Email [dualenrollment@cf.edu](mailto:dualenrollment@cf.edu) if you have any questions.