



**DUAL ENROLLMENT
APPLICATION CHECKLIST
HOME SCHOOL STUDENTS**

Student Name: _____
Last First Middle (complete) Jr., etc.

County: _____ **Semester/Year:** _____

Student has submitted online dual enrollment application and has received confirmation email that the application has been accepted.

CF ID No.: _____

REQUIRED DOCUMENTS

All required documents must be submitted to the Dual Enrollment coordinator in a single packet with this completed checklist attached to the top by the application deadline.

Parent Signature Page with all required signatures.

Current placement exam results with acceptable scores. (One passing score needed in reading, writing and math.)

• Attached or sent electronically on: _____
Date: MM/DD/YY

Placement Exam Scores Used: _____

• Acceptable scores:
Reading English Math

	Reading	English	Math
ACT	19	17	19
SAT	24	25	24
PERT	106	103	114

Passing test scores effective March 2016.

Letter from the home education office in your school district, confirming registration as a home school student.

Articulation Agreement Signature Page with parent/guardian and student signature.

Other required documents attached (if noted on student's CF portal):

REQUESTED DOCUMENTS

Current transcript for high school curriculum, including year student began 9th grade coursework. This is not a requirement; however, there may be educational benefits to the student for sharing his or her education background.

Home School Administrator Signature: _____ Date: _____
MM/DD/YY

**Return completed application packet to: Dual Enrollment Coordinator
 CF Office of Admissions and Records
 3001 S.W. College Road
 Ocala, FL 34471-4415**

Office of Admissions and Records use only.

Processed by: _____ Date _____
MM/DD/YY