



AGREEMENT FOR STUDENT RECIPIENT OF SIGN LANGUAGE SERVICES

College of Central Florida provides qualified American Sign Language interpreting services for curricular activities to deaf and hard of hearing students who register for services through Accessibility Services. Students must request an ASL or Signed English interpreter through Accessibility Services so we can coordinate interpreting services. This request must be made at least three weeks in advance of the beginning of a class, at least one week in advance of the single service time.

- **Cancellations:** In the event a student will be absent, the student must notify the Director of Accessibility Services 48 hours in advance.
- **No Show for Day Classes:** Should a student not show up at the beginning of a day class, the interpreter will wait 30 minutes. The interpreter will wait outside the classroom for the student to arrive. After the interpreter has waited the appropriate time, he/she will leave and notify Accessibility Services.
- **No Show for Evening Class:** Should a student not show up at the beginning of an evening class, the interpreter will wait 30 minutes for the student to arrive. After the interpreter has waited the appropriate time, he/she will leave and call Accessibility Services to report the no-show before the next morning.
- **Removal of Services:** If a student fails to cancel interpreter services in advance two times in one semester, services will be removed until:
 - 1) The student meets with the Director of Accessibility Services, and
 - 2) A review and acknowledgment of these policies has been agreed upon by both the student and Director of Accessibility Services.
- **Interpreter No-show:** If the interpreter does not show up for a class, the student should contact Accessibility Services as soon as possible. If available, a replacement will be sent. Disability Services documents all interpreter no-shows and they will be followed up with appropriate action.

Student Signature

Date: MM/DD/YY

CF Accessibility Services
Ocala Campus Bryant Student Union, Room 204
352-854-2322, ext. 1209 | Email: disability@cf.edu

Disability Services approved accommodations are in accordance with the American Disabilities Act (ADA) of 1990 and Section 504 of the Rehabilitation Act of 1973.