

The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, October 28, 2020. The meeting was held on the Ocala Campus.

Members Present: Bobby Durrance, Chair  
Bill Edgar, Vice Chair  
Rusty Branson  
Joyce Brancato  
James D. Henningsen, Board Secretary  
Robert Batsel, College Attorney

Members Absent: None

Chris Knife, Vernon Lawter, Saul Reyes, Chuck Prince, Mark Paugh, Carol W. Smith, Mickey Guerin, Alton Austin, Jennifer Fryns, Jessica Kummerle, Matt Matthews, Jillian Ramsammy, Lois Brauckmuller, Robert Reynolds and Sherri Hinkle

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

Dr. Henningsen asked for a moment of silence to honor Ocala Chief of Police Greg Graham who passed away on Sunday. Joyce Brancato was recognized as the outgoing chair and student leadership for all campuses was recognized.

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item.

The minutes of the September 23, 2020 District Board of Trustees meeting.

**Recommend Board approval of the following:**

**Full -Time Positions:** That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:

**Operating Fund 1:**

- Begley, Mary Anne – Director – Diversity & Inclusion / Title IX Coordinator – Institutional Effectiveness – October 16, 2020
- Pruitt, Ryan – Trades Technician – Plant Operations – November 2, 2020
- Rodriguez, Rod A. – TEMP - Disability Services Specialist – Disability Services – October 01, 2020
- Shotwell, Jan D. – Public Safety Assistant – Safety & Security – October 01, 2020

**Grants and Contracts – Fund 2:**

None this reporting period.

**Auxiliaries – Fund 3:**

None this reporting period.

**Reorganizations:**

Student Affairs, Effective October 1, 2020  
Reyes, Saul – from Vice President – Student Affairs to Vice President - Enrollment Management and Student Affairs

**CALL TO ORDER**

**PRESENT**

**ABSENT**

**OTHERS IN ATTENDANCE**

**RECOGNITION**

**PUBLIC COMMENT**

**CONSENT AGENDA**

**Minutes**

**Personnel Report**

- Expanded duties/Reporting structure change to directly oversee the director level positions in Admissions, Enrollment, Service/Registrar and Financial Aid

Eliminate Position: Dean – Enrollment Management

**Adjunct Instructors:** That the following persons be appointed to teach credit courses on a term-by-term basis as needed:

None this reporting period.

**Instructors, Hourly – Non-Credit:** That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as-needed basis:

None this reporting period.

**Temporary Part -Time Career Service: OPS:** That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$8.56:

None this reporting period.

**Temporary Part -Time Hourly:** That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$8.56:

None this reporting period.

**Notification of engagement in outside employment or extra college activities:**

Marino, Rob  
Toro-Clarke, Jose A.

**Retirements:** That the following individual(s) be approved for retirement:

Millen, James W. – Faculty – Biological Sciences – Citrus Campus – December 31, 2020

**Resignations:**

Boeseman, Mary E. – Accounting Specialist III – Financial Operations – October 15, 2020  
Feliciano, Alexander – International Student Admissions/Advising Specialist – Admissions and Records – September 25, 2020

**Terminations:**

Robinson, Kimberly L. – Coordinator – Food Services – Conference Services – October 15, 2020

**Separation from the College due to end of temporary appointment:**

None this reporting period.

**Separation from the College due to end of grant funding:**

None this reporting period.

**Separation from the College due to Leave of Absence:**

None this reporting period.

**Separation from the College due to Elimination of Position:**

None this reporting period.

**Completion of 90-Day Observation Period:** The following employee(s) successfully completed the required 90-day observation period:

None this reporting period.

The Board was asked to approve the disposal of 12 items of surplus property valued at \$26,807.86 in accordance with applicable state law, State Board of Education rules, and Board policy.

**Property  
Donations/Dispositions**

The Board was asked to ratify approval of one (1) Health Care Affiliation & Internship Agreement and gives authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**Health Care Affiliation and  
Internship Agreement**

The Board was asked to approve the Renewal of the Baycare Behavioral Health, Inc. d/b/a BayCare Life Management Agreement and gives authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**Baycare Behavioral Health,  
Inc. d/b/a BayCare Life  
Management Agreement –  
Renewal**

The Board was asked to approve the Levy County Firing Range Use Agreement and gives authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**Levy County Firing Range  
Use Agreement Renewal**

In December 2019, the District Board of Trustees approved a new lease agreement with CSF Aquatics, LLC. This lease agreement was from January 1, 2020 to December 31, 2020 with an option for an additional year. CSF Aquatics, LLC has chosen to renew the lease for the additional year, this lease agreement renewal is from January 1, 2021 to December 31, 2021. The Board was asked to approve the Aquatic Center Lease Agreement and gives authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**Aquatic Center Lease  
Agreement - Renewal**

The Board was asked to approve the Memorandum of Understanding for EMT and gives authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

**The School Board of  
Citrus County  
Memorandum of  
Understanding for EMT  
Training – Renewal**

The Chair presented the Consent Agenda for approval. Upon a motion by Rusty Branson, seconded by Bill Edgar and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President’s office.

**Approval of Consent  
Agenda**

**OTHER BUSINESS**

Dr. Henningsen presented the following Board policy for a first reading and gave a brief summary:

**FIRST READING**

Policy 1.03 – Discrimination, Harassment, and Related Misconduct

**Policy 1.03 –  
Discrimination,  
Harassment, and Related  
Misconduct**

Upon discussion, the Chair accepted the policy for first reading and authorized advertisement of the required public hearing.

The Board was asked to approve the Curriculum Changes as recommended by the Curriculum Committee at their September 2020 meeting. After discussion and upon a motion by Joyce Brancato, seconded by Bill Edgar and unanimously carried, the Board approved the Curriculum Changes.

**Curriculum Changes**

As authorized by the State Board of Education Rule 6A-14.078, the Board was asked to approve write offs in the in the amount of \$135,083.94 which is 1.02% of related revenue for fiscal year 2019-2020. After discussion, upon a motion by Bill Edgar, seconded by Rusty Branson and unanimously passed, the Board approved the write offs for 2019-2020.

**Write-offs for Fiscal Year 2020-2021**

As part of the SACSCOC Reaccreditation process, each year the Board is asked to reaffirm Policy 1.00 - Mission (Vision) and Core Values of the college. No changes are recommended to the current statement. After discussion and upon a motion by Rusty Branson, seconded by Joyce Brancato and unanimously carried, the Board reaffirmed Policy 1.00 - Mission (Vision) and Cores Values of the college.

**Mission (Vision) and Core Values of the College**

**ACKNOWLEDGE RECEIPT**

Mr. Prince, Vice President of Administration and Finance reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the periods ended September 30 for the comparative fiscal years 2019-2020 and 2020-2021. The report included information about general college operations (Fund 1). The Chair acknowledged receipt of the reports on behalf of the Board.

**Financial Information – Monthly Financial Summary Report**

**FOR INFORMATION ONLY**

Dr. Ramsammy and Matt Matthews presented information on the college’s fiscal year 2019-2020 Annual Report for the Resource Development Department. The department submitted 30 applications and were awarded 18 with 12 declined. This resulted in total funds received of \$2,333,224.

**Resource Development Department Annual Report 2019-2020**

Dr. Saul Reyes presented a student affairs update sharing that all offices have been reopened to students. Student may access services in-person, via Zoom, phone, email and Chatbot for FAQ’s and live chat with staff. A spring survey of students showed 750 completed the survey, 94% were able to register for their needed courses, 98% were able to reach staff for assistance, and the majority of students have access to internet at home. Student Life purchased 25 laptops which were loaned to students and IT added wi-fi areas to several on-campus parking lots. A new self-scheduling software, Calendly, was added to assist students with phone and video appointments with the academic advisors and financial aid staff. Proper safety protocols allowed the testing center to remain open for in-person services by appointment as needed.

**Student Affairs Update**

Dr. Saul Reyes presented a Fall 2020 Enrollment Update sharing that enrollment headcount is down 5.3% from 2019 and full-time enrollment (FTE) is down 7.2%. The AA and baccalaureate programs showed declines with AS remaining flat and a 94.1% increase in CTE programs. Applications for fall were up 0.3% with admissions up 3.2%. A snapshot of headcount by gender showed decreases in both the female (2%) and male (10.5%) students. The headcount for first-time students was up slightly at .1% with returning students down 7.3%. Declines were seen among all ethnicities except American Indians up 54.5% and Caucasians up 6%. Enrollment by age was down across the board with the exception of under 18 which was up 4.4%.

**Fall 2020 Enrollment Update**

Dr. Henningsen presented an operational update sharing that all campuses opened up October 12. The college is currently running online classes at 80% and anticipates 70% in Spring. Face-to-face classes are being held adhering to social distancing and mask wearing guidelines

**Operational Update**

Dr. Lawter gave COVID-19 update sharing that the U.S. is now hitting record highs in daily cases. On October 23 there were over 85,000 new cases, an all-time high. In Florida, average daily cases have risen 77% (from 2,200 to 3,900 cases a day as of this week). Even at 3,900 cases a day we are far below the August highs of 15,000+ daily cases in Florida. In the CF service district, daily cases have increased 8% (from an average of 52 to 56), but that number remains far below August highs of 400 daily cases. The positivity rate in our district has also climbed just a bit to just over 5%, which is roughly the same as the current statewide positivity rate when you calculate it as a seven-day rolling average.

Cases in the K-12 districts are mixed. Marion County Schools have averaged 23 new cases a week since the start of the school year, but have come in at 30 or more new cases a week for 3 of the past 4 weeks. Citrus County Schools have averaged 11 new cases a week since they opened in August, but only had three total cases last week (and only 1 student case). Citrus County has six schools that haven't reported a single case this school year. At CF, we have averaged about three new cases a week. We have had a total of 49 reported cases since June 22. About two-thirds of those cases are students – and about two-thirds of all reported cases have been resolved to date. The last reported student case was nine days ago. The last reported employee cases was 21 days ago. After consultation with the Marion County Health Department we have made the decision to follow their recommendation to not hold a large in-person graduation ceremony in December. The logistics of ensuring that all safety protocol is followed by thousands of individuals upon arrival, during the event, and during exit and departure from the premises is just too complex to guarantee compliance.

There were no comments from the board Chair or trustees.

**ADN and BSN Nursing Programs Reaccreditation Onsite Visit.** Dr. Stephanie Cortes, Dean of Health Sciences, and the nursing faculty hosted the ACEN reaccreditation team for the onsite (virtual) assessment for both the ADN and BSN nursing programs. At the conclusion of the survey, both programs have met all six standards and are being recommended for the full 8 years for reaccreditation. Official notice will be sent by ACEN in early spring.

**Dr. Charles McIntosh Appointed by Governor DeSantis.** Dr. Charles “Mac” McIntosh, Dean of Criminal Justice and Public Service, has been appointed by **Governor Ron DeSantis** to the statewide Florida Criminal Justice Standards and Training Commission for an initial four-year term effective immediately. The Commission’s mission is “to ensure that all citizens of Florida are served by criminal justice officers who are ethical, qualified, and well-trained”.

**CenterState Bank Donates to Patriot Fund.** The CenterState Bank recently made a \$2,000 donation to help College of Central Florida students through the CF Foundation’s Patriot Fund. “We have a strong commitment to our community and by helping students succeed only makes Marion County stronger,” said Rusty Branson, CEO of CenterState Bank. The CF Foundation Patriot Fund addresses a variety of students’ needs — from food insecurity and medical bills to technology, auto and housing assistance. Support from this fund sometimes means the difference between a student completing their CF education or not.

**Regional Campuses.** On October 12, the Citrus and Levy campuses opened all student services and learning support services for limited student traffic during normal operating hours. In addition, all services remain available virtually during the Phase Two transition back-to-campus.

On October 16 & 17, CF Model UN Faculty Advisor **Dr. John Anene** and CF students took part in the 15th Annual Virtual Florida Model UN conference. CF students represented the United Kingdom during the conference. Student **Chrissa Oommen** represented United Kingdom in the UN Security Council. She won the “Outstanding Delegate Award” in the UN Security Council.

**BOARD CHAIR/  
TRUSTEE COMMENTS  
PRESIDENT’S REPORT**

**ADN and BSN Nursing  
Program Reaccreditation  
Onsite Visit**

**Dr. Charles McIntosh  
Appointed by Governor  
DeSantis**

**CenterState Bank Donates  
to Patriot Fund**

**Regional Campuses**

On October 21, **Dr. Vernon Lawter** completed a fifteen-month appointment to the Northern Turnpike Connector Task Force, one of three panels selected to make recommendations to the Florida Department of Transportation regarding the Governor's M-CORES (Multi-use Corridors of Regional Economic Significance) project. All three panels will submit a combined comprehensive report detailing proposed Guiding Principles for the project to the Governor and Florida Legislature on November 15.

**Marketing and Public Relations.** The CF Marketing and Public Relations team has earned five awards in the 2020 National Council for Marketing and Public Relations Region 2 Medallion Awards. Thanks to the MPR team for continuing to deliver outstanding marketing materials.

- Video (long form) – Gold Medallion Award, for Campus video tour, created at the onset of the COVID-19 pandemic when we realized that in-person tours would need to stop. Judges comment: “Excellent campus tour video. I have a good sense for the campus and activities on it. Modern, concise and professional.”
- Poster (single or series) – Gold Medallion Award, for posters provided to high school guidance counselors. Judges comment: “Clean, cohesive design, catchy tag lines, relatable student models and compelling information that piques student interest.”
- Magazine – Bronze Medallion Award, for Summer 2020 issue AND Silver Medallion Award for Fall 2019 issue
- Postcard (single or series) – Bronze Medallion Award, for series of three postcards mailed to high school seniors and juniors during the pandemic.

**All-Academic Team.** The Florida College System Activities Association recently announced its 2019-20 all-academic team. This year, 1,161 total students participating in FCSAA programs were recognized for their academic success for the 2019-20 academic year. Below are the students from CF who achieved this honor:

- Student Government: **Jackeria Beard, Dominique Gandiongco, Kervin Scotland, Danielle Williams**
- Baseball: **Nichols Calero, Miguel Useche Canelo, Matthew Cedarburg, Myles Colangelo, Eric Linder, Jackson Taylor, Parker Seay**
- Men 's Basketball: **Darrero Glasow**
- Softball: **Savannah Barnett, Barbara Cook, Odalys Cordova, Ashley Harris, Caroline Hoppe, Caroline Jacquay, Jeritza Montero, Chloe Nadler, Abbey O'Connor, Isabella Pinto, Gladys Garcia, Ashley Price, Molly Shutters, Asia Thomas**
- Volleyball: **Essence Bell, Suelen de Cristo Custodio, Amanda Lebioda, Chloe Melis, Barbora Romancova, Rita Zecchin**
- Women 's Basketball: **Haylie Holloway, Ashtin Ingram, Hannah King**
- Model UN: **Natascha Marie Golec, Barry Micheal Schneider, Lorraine Precious Bonfante, Marshal James Alln, Marlon Carey Jr.**
- Forensics: **Drake Christmas, Eileen Hernandez, Zachary Williams**
- Publications: **Trinity Marie Salcedo, Allen Barney, Ta'Bria Danielle Snowden**

**Marketing and Public Relations**

**All-Academic Team**

**College Park Annual Read-In.** Professors from our communications department held a virtual reading of "The Legend of Rock, Paper, Scissors" to 4th graders at College Park Elementary School to promote the joys of reading on October 20. Over 40 children participated in the event.

**College Park Annual Read-In**

**StartSmart.** Professional development speakers for faculty and staff this fall have included **Corinne Hoisington** on emerging and engaging technology on August 13; **Ken Nwadike, Jr.**, also known as the Free Hugs Guy, on inclusion and building peace on August 14; and **Pierce Freelon** on shaping change to positively affect diversity and inclusion on October 6. Speakers for students so far this fall have included **Anthony O'Neal** on the Five Mistakes You Can't Afford to Make in College on September 21 and Ken Nwadike, Jr. on October 19 to inspire students toward understanding and compassion to bring peace to the world. Each session was held via Zoom with peak attendance of 273, 195, 236, 114, and 98, respectively. Surveys on the events revealed the highest ever satisfaction as rated by faculty and staff when Ken Nwadike, Jr. spoke to faculty and staff.

**StartSmart**

**CF Foundation.** The **Honorable Charlie Stone** will be recognized as our Distinguished Service recipient at our December 2020 graduation. The Alumni Committee is requesting Distinguished Alumni nominations through Nov. 16, 2020 for recognition at the May 2021 Graduation. The Foundation received an estate gift over \$66,000 benefiting the Appleton Museum of Art. Amongst other support received, CenterState Bank contributed \$2,000 to our student emergency fund, the Patriot Fund.

**CF Foundation**

**Admissions.** **Dr. Raphel Robinson**, Director of Admissions & Student Recruitment, reported (as of Wednesday, October 21):

**Admissions**

- Our new virtual chat system includes a knowledge based chatbot to answer general questions and the ability to speak with a live agent went live on October 16th.
- Admissions, Enrollment Services and Financial Aid have combined efforts to create a one-stop Virtual Zoom Lobby. Since the inception of the lobby on August 3rd, 269 participants have received assistance.
- Admissions plays an integral part of the Rapid Credentialing Information and Application sessions where over 40 students have had the opportunity to meet with admissions representatives for assistance with the CF application and admissions process.
- International Admissions attended the Latin America Student World High School Fair. CF had a virtual booth where high school students and parents could learn about educational opportunities at CF.

**Enrollment Management.** **Dr. Alton Austin**, Director of Enrollment Services & Registrar, reports that they are working with Marketing to prepare a virtual graduation ceremony, as well as preparing for degree certification for approximately 1,100 students. We are also working with Student Life to hand out diploma covers and honors cords prior to the end of term for those students graduating and with honors.

**Enrollment Management**

**Student Life.** Director **Marjorie McGee** and the Student Activities Boards from all three campuses hosted a Virtual Club Rush Event on Zoom on August 26. They also hosted a Virtual Make Your Own Mask Event for students on September 2. Student Life launched a Student Life Canvas page. This took place during the first week of September and will serve as another vehicle to connect with and to engage students in Student Life events and activities.

**Student Life**

**Counseling Services.** **Dr. Henri Benlolo**, Dean of Student Services, reported that the number of students referred for counseling services (including Confidential ESP's referred for emotional or personal issues) has doubled during this reporting compared to previous reporting in the past several months.

**Counseling Services**

**Financial Aid.** **Maureen Anderson**, Director of Financial Aid, reported that over \$9.2 million dollars has been disbursed to more than 2,700 students in the fall semester thus far. Students began completing the 2021-2022 Free Application for Federal Student Aid (FAFSA) on October 1, so the FA office has been conducting “Financial Aid Nights” (virtually) at district high schools, as well as, one-on-one FAFSA completion assistance via Zoom.

**Financial Aid**

**Student Life.** Director **Marjorie McGee** Director of Student Life, reported that Student Life and the Student Activities Boards from all three campuses hosted the following events:

**Student Life**

- Partnered with the Appleton Museum of Art to host a “Henna at Home” event on Wednesday, September 23rd via Zoom.
- Hosted “Think Pink BINGO” presented by the Ocala Royal Dames on October 13.
- Student Life covered the cost for 116 CF students to attend the Lead365 Virtual Conference October 5-19, where students were exposed to national speakers and topics that included leadership, equality, motivation, stress, public speaking, connecting and how to be an entrepreneur. All sessions were recorded and participants will have access to them until December 31, 2020.

**Testing and Assessment Center.** **Wanda Lee, Manager**, Testing and Assessment, reports that the Testing Center goal is to provide a secure, welcoming environment that facilitates students’ access to education and progress toward their educational and career goals. Further, we do this by subscribing to and striving to meet the “National College Testing Association” (NCTA) standard and guidelines which are national standards for college testing centers.

**Testing and Assessment Center**

Currently, we are administering exams from 8:00 a.m. until 4:30 p.m., Monday - Friday and were the only College and University open in the state of Florida during COVID-19 restrictions. Participation in the Consortium of College Testing Centers, a part of the NCTA, allowed students who needed to take exams for other schools to have those exams and certification administered by the Testing Centers.

**Appleton.****Appleton**➤ **Exhibits, Education, and Events Update**

- October 15, 2020: Museum Reopened to Public
  - The Appleton reopened to the public with a line of visitors waiting outside to be the first to enjoy the newly updated galleries. New exhibitions drawn from the Museum’s world-class collections are displayed on the first and second floors. The new museum hours are Thursday-Saturday 10 a.m.-5 p.m. and Sunday 12-5 p.m. Between October 15 to 18, the Appleton welcomed 174 visitors.
- Through January 3, 2021:
  - “The Spaces Between: Mixed Media by Christian Duran”  
Mixed media artist Christian Duran creates “theatrical landscapes” that, while giving a nod to historic botanical illustrations, break out of the confines of representational rendering to create a way of looking at nature in abstract. Rather than mapping out his compositions, Duran utilizes intuition and spontaneity to explore the beauty and mystery of the natural world in his compositions.



Duran's forms are created by using scraps of former paintings and repurposing them into layered and sanded collage-like shapes further enhanced with charcoal, acrylic paint, ink and oils. Wholly organic, his images evoke sea urchins, flowers and the teeming worlds seen under a microscope.

- "Mid-Century Tourism on the Silver River: Photographs by Bruce Mozert"

Bruce Mozert (1916-2015) holds a rich and unique place in Florida's history. He spent 30 years as the official photographer for Silver Springs, Florida's first tourist attraction – and for Paradise Park, the once segregated counterpart to Silver Springs located just one mile downriver. Using the crystal-clear waters of the Silver River, Mozert's iconic underwater photography and exclusive access to both parks created some of the most widely recognizable tourism photography of the mid-20th century. This exhibition will feature photographs of both Silver Springs, Paradise Park, as well as other ephemera, that will highlight Mozert's innovation, creativity, and significance to the history of tourism in Marion County.

- "The Art of Adventure: Serigraphs by Clayton Pond"

In the 1970s artist Clayton Pond drove across America and noticed the rise in specialized leisure-time activities and how each sport has its own culture, vocabulary and even dress code that defines not only the sport, but those who participate in it.

This exhibition from the permanent collection highlights these pursuits as vibrantly rendered in Pond's "Leisure-time Obsessions Series" and how, from drag racing to hang gliding, sports draw individuals into a cohesive whole through participation.

- "Teaching Tuesdays," the Appleton's online instructional art project video series, and "Art Minutes," a video series highlighting work from the permanent collection, now have 60 postings. Both series provide a new video each week and boast a strong following across all social media platforms, as well as by K-12 teachers and students.
- The Appleton Museum's free app has won a Southeastern Museum Conference 2020 Technology Competition's Gold Award in the Application category. SEMC is an association of over 150 museums across Southeastern United States. This is a great honor for the Appleton and the College of Central Florida. The conference organizers said, "We had a record-breaking number of applications this year, and the designation reflects your institution's creative, accessible, and dynamic approach to digital learning in the museum field." Vanessa Scott, Museum Specialist who designed and manages the app, presented at the Conference's Zoom on October 14 and accepted the award. The app was made possible by a generous donation by the late Mrs. Mary Brent Kraus.

### ➤ Outreach

- On October 2, the Appleton participated in Art Walk. The team promoted the reopening of the museum and the continued online activities and events. Mini origami art kits were distributed in takeaway bags for completion at home. 180 people attended.

➤ **CF and the Appleton Museum of Art**

- September 17, “The Spaces Between” Exhibition Talk  
**Patricia Tomlinson**, Curator of Exhibitions at the Appleton hosted a live talk with **Christian Duran**, the artist of “The Spaces Between.” The talk was free. Fifty-three members attended.
- September 23, CF Student Life “Virtual Henna Workshop”  
**Griselle ‘Gigi’ Gonzalez**, Appleton Store Manager lead a virtual henna workshop for CF students. The henna art kits were assembled by Appleton staff and together with **Marjorie McGee** and CF Student Life, were distributed across all three CF campuses. Forty students attended.
- September 25, Appleton Store @ Home  
**Griselle ‘Gigi’ Gonzalez**, Appleton Store Manager hosted a virtual shopping experience for members. The live event takes place in the Appleton store where members can ask to purchase specific items as well as being shown select merchandise. Twenty-six people attended.

The next meeting will be held *Wednesday, December 2, 2020*, at 3 p.m., in the Klein Center of the Ocala Campus.

There being no further business to come before the Board, Chair Bobby Durrance declared the meeting adjourned at 4:14 pm.

\_\_\_\_\_  
Robert E. Durrance, Chair

\_\_\_\_\_  
James D. Henningsen, Secretary

**Next Board Meeting**

**ADJOURNMENT**