

The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, May 26, 2021. The meeting was held on the Ocala Campus.

Members Present: Bobby Durrance, Chair
Rusty Branson
Joyce Brancato
Gabe Bullaro
James D. Henningsen, Board Secretary
Robert Batsel, College Attorney

CALL TO ORDER

PRESENT

ABSENT

OTHERS IN ATTENDANCE

Members Absent: Bill Edgar, Vice Chair

Chris Knife, Chuck Prince, Mark Paugh, Saul Reyes, Vernon Lawter, Alton Austin, Robert Reynolds, Jennifer Fryns, Jessica McClain, Lois Brauckmuller, Jillian Ramsammy, Katie Hunt, Berry Davis, Ron Kielty and Sherri Hinkle

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

The Chair advised the Board that agenda item 14a – Petition for Employee Termination had been added to the agenda under other business for approval. After discussion and upon a motion by Joyce Brancato, seconded by Gabe Bullaro and unanimously carried, the Board approved the addition of agenda item 14a – Petition for Employee Termination to other business for approval.

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item.

PUBLIC COMMENT

CONSENT AGENDA

The minutes of the April 28, 2021 District Board of Trustees meeting.

Minutes

Recommend Board approval of the following:

Personnel Report

Full -Time Positions: That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:

Operating Fund 1:

- Glattli, Mary A. – PC/AV Technician – Information Technology – March 1, 2021
- Peloubet, Megan AN. – Simulation Technician – Health Sciences – May 3, 2021
- Sorrentino, Lisandra DLC – Faculty – B.S.N. – Health Sciences – May 12, 2021
- Walthers, Norman F. – Senior Technical Support Specialist – Information Technology – March 1, 2021

Grants and Contracts – Fund 2:

None this reporting period.

Auxiliaries – Fund 3:

None this reporting period.

Reorganizations:

None this reporting period.

Adjunct Instructors: That the following persons be appointed to teach credit courses on a term-by-term basis as needed:

Rau, David T.

Instructors, Hourly – Non-Credit: That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as-needed basis:

None this reporting period.

Temporary Part -Time Career Service: OPS:

Brown, Debra D. Severin, Jill A. Taylor, Marilyn F.
Festa, Paul A.

Temporary Part -Time Hourly: That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$8.56:

Edwards, Jacob D.

Notification of engagement in outside employment or extra college activities:

Alling, Melissa F.
Toro-Clarke, Jose A
Witkovich, Lori A.

Retirements: That the following individual(s) be approved for retirement:

Vang, Judith C. – Faculty – Associates Degree Nursing – Health Sciences – May 10, 2021
Blakeman, Carol A. – Faculty – Associates Degree Nursing – Health Sciences – May 10, 2021
Burton, Debra K. – Faculty – Wellness – May 31, 2021

Resignations:

Del Prado, Jesse A. – Educational Advisor – Student Success – May 4, 2021
Dewlen, Hope L. – Faculty – Mathematics – May 10, 2021
Dick, Sage I. – Executive Administrative Assistant – Administration & Finance – May 21, 2021
Walthers, Norman F. – PC/AV Technician – Information Technology – March 1, 2021
Sorrentino, Lisandra DLC – Faculty – Associate Degree Nursing – Health Sciences – May 11, 2021

Terminations:

None this reporting period.

Separation from the College due to end of temporary appointment:

None this reporting period.

Separation from the College due to end of grant funding:

None this reporting period.

Separation from the College due to Leave of Absence:

None this reporting period.

Separation from the College due to Elimination of Position:

None this reporting period.

Completion of 90-Day Observation Period: The following employee(s) successfully completed the required 90-day observation period:

None this reporting period.

Instructional:

Advancement in Rank – Effective with New 2021-2022 Academic Contract:

McCammon, Julee W. – Faculty – Social Sciences – Assistant Professor to Associate Professor
 Abbruzzi, Steven J. – Faculty - Health Sciences – Associate Professor to Professor
 Davis, Sandra D. – Faculty – Business & Technology - Associate Professor to Professor
 Hooker, Patricia W. – Faculty – Health Sciences - Associate Professor to Professor
 Knierim, Christine A. – Faculty –Social Sciences – Associate Professor to Professor
 Sands, Mae S.– Faculty - Communication – Associate Professor to Professor

Recommended for Continuing Contract - Faculty – Instructors:

Faculty	Division	Department
Bufka, Lori A	Instructional	Communications
Cote, Zackery S.	Instructional	Communications
Duncan, Jennifer L.	Instructional	Mathematics
Martineau, Tammy J.	Instructional	Health Sciences
Mathew, Abraham	Instructional	Business & Technology
Sims, Amira H.	Instructional	Social Sciences
Wilkerson, Uvonda S.	Instructional	Health Sciences

Recommended for Annual Contract for 2021-2022 Academic Year

*Conditions have been met (and verified with Human Resources) to allow six months of service accrued at the College while serving as a temporary full-time faculty member to be counted toward years of service.

**Conditions have been met (and verified with Human Resources) to allow one year of service accrued at the College while serving as a temporary full-time faculty member to be counted toward years of service.

1st year	2nd year	3rd year
Carrigan, Matthew A	Eichinger, John W	Douglas, Tavis L.
Lewis-Vogel, Kimberly	Joranlien, Lisa A.	Lucas, Lauren
	Marrero, Angelia	Maurer, Sonya
	Perry, Elyse M	McRae, Karen B.
	Schuck, Melissa Ann	Rolland, Roberta A.

4 th year	5 th year	6 th year extension
Broaderick, Travis Scott	Amesbury, Elaine	<i>None this reporting period.</i>
King, Barbara G.	Bledsoe, John M.	
Mills, (Hammond) Kelli	Davis, Mark T.	
Pasquale, Denise H.	Downs, Kathleen R.	
Quigley, Mellissa R.	Longtin, Jason P.	
Sciotto, Frances-Ann	Robinson, Renae K.	
Tolbert, Melissa R.	Schneiderman, Jon L.	
Toro-Clarke, Jose A.	Sorrentino Vidal, Lisandra DLC	
Wagner, Kathryn T.	Watts, Chelsea A.	
	Young, Graham D.	
	Zarillo, Lorraine B.	

Recommended for Non-Renewal of Annual Contract:

Downs, Kathleen R.
Maddex, Matthew C
Parkin, Warren S.

FOR INFORMATION ONLY

These faculty members are on continuing contract and will be returning next academic year 2021-2022 beginning in fall.

Faculty-Instructors:

Abbruzzi, Steven J.	Haisten, Judy M.	Robbins, Kathleen M.
Abshier, Nancy W.	Hardgrove, Connie S.	Roberts, Thanease G.
Adams, Wendy M.	Hoesterey, Jane F.	Rosen, Lee H.
Ajlani, Husam I.	Hooker, Patricia W.	Penegor, Clare M.
Alling, Melissa F.	Jenkins, Andrew C.	Pidherney, Marsha S.
Anderson, Barbara J.	Kielty, Lori S.	Riley, Darrell G.
Anene, Nnamdi J.	Kim, Kyoung-Tae	Robbins, Kathleen M.
Ash, John D.	Kirk, Richard F.	Roberts, Thanease G.
Bernhardt, Jana J.	Kisvarsanyi, Erika G.	Rosen, Lee H.
Bosley, Andrew L.	Knierim, Christine A.	Sampson, Eric A.
Bradshaw, Susan	Lanzilla, David J.	Sands, Mae S.
Brown, Kirby A.	Lu, Min	Satterfield, Sarah W.
Capps, Kenneth B.	Maltais, Lynn M.	Schenk, Steve C.
Class, James	MacKenzie, Stephen H.	Scheppers, Jean M.
Clutter, Tyrus R.	Manley, James M.	Smith, Caroline W.
Cooper, Ron L.	Manley, Leann H.	Smith, Richard Scott
Cooper, Sandra J.	Marino, Robert M.	Stancil, Karen I.
Currie, Brandy R.	Martin, Angela T.	Taylor, Mark A.
Davis, Sandra D.	Martin, Julio L.	Thompson, Andrew A.

Dees, James B.	Mayne, Dewith	Thompson, Jay A.
Delgado-Oakwood, Virginia	Mazur, Jennifer A.	Warner, Eric D.
Dosh, Shannon D.	McCammon, Julee W.	Weeks, Pamela M.
Douglass, Sara	McDonough, Catherine A.	Wirt, Michele B.
Freeman, Bertha L.	Meier, James E.	Witkovich, Lori A.
Haisten, Judy M.	Moody, Cynthia M.	Wright, Russell W.
Hardgrove, Connie S.	Nicely, Pete D.	Yates, Evan I.
Hoesterey, Jane F.	Osborne, Amy E.	Zacke, Jerelyn S.

Librarians:

Minnerly, Elizabeth

The Board was asked to approve the disposal of 102 items of surplus property valued at \$132,889.69 in accordance with applicable state law, State Board of Education rules, and Board policy.

At the April meeting, the Curriculum Committee recommended several course and program modifications, which the President has recommended for approval.

The Board was asked to ratify approval of one (1) Health Care Affiliation & Internship Agreement and gives authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to ratify approval of the Appleton Museum of Art Loan Agreement with Steven Benson “Photography by Steven Benson” and gives authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to approve the renewal of an articulation agreement with the School Board of Marion County that addresses the use of articulated mechanisms for students in certain programs of study to gain real-world training and initiatives to enhance Career Pathways, Remediation and Teacher Preparation efforts at the post-secondary school level in Marion County Public Schools. The agreement is valid for the 2021-2022 school year.

The Board was asked to approve the renewal of an agreement between the District Board of Trustees of College of Central Florida and the School Board of Alachua County to implement the activities associated with the Mid Florida Career Pathway Consortium for the fiscal year starting July 1, 2021 and ending June 30, 2022.

The Chair presented the Consent Agenda for approval. Upon a motion by Joyce Brancato, seconded by Rusty Branson and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President’s office.

The Board was asked to approve the new academic programs/curriculum changes recommended by the Curriculum Committee at the April 2021 meeting which the President has recommended for approval. Upon a motion by Rusty Branson, seconded by Gabe Bullaro and unanimously carried, the Board approved the new academic programs/curriculum changes.

**Property
Donations/Dispositions**

Curriculum Changes

**Health Care
Affiliation &
Internship
Agreements**

**Appleton Museum of
Art Loan Agreement**

**Marion County School
Board Articulation
Agreement for
Internships – Renewal**

**Alachua County
School Board– Mid
Florida Career
Pathway Consortium**

**Approval of Consent
Agenda**

OTHER BUSINESS

**New
Program/Curriculum
Changes**

The Board was asked to approve the Health Science Technology Education Center Construction Project Phase 2 & Phase 3 – Ausley Construction Change Orders. Upon a motion by Joyce Brancato, seconded by Gabe Bullaro and unanimously carried, the Board approved the Health Science Technology Education Center Construction Project Phase 2 & Phase 3 – Ausley Construction Change Orders.

**Health Science
Technology Education
Center Construction
Project Phase 2 &
Phase 3 – Ausley
Construction Change
Orders**

The Board was asked to approve the Levy Welding Laydown Area Addition – Ausley Construction Change Orders #1, #2, #3, & #4. Upon a motion by Rusty Branson, seconded by Gabe Bullaro and unanimously carried, the Board approved the Levy Welding Laydown Area Addition – Ausley Construction Change Orders #1, #2, #3 & #4.

**Levy Welding
Laydown Area
Addition– Ausley
Construction Change
Orders #1, #2, #3, &
#4**

The Board was asked to approve the Levy Welding Lab Renovation – Siemens Industry, Inc. Change Order #1. Upon a motion by Joyce Brancato, seconded by Gabe Bullaro and unanimously carried, the Board approved the Levy Welding Lab Renovation – Siemens Industry, Inc. Change Order #1.

**Levy Welding Lab
Renovation – Siemens
Industry, Inc. Change
Order #1**

The Board was asked to approve the ITB 21-2 Building 3 Hardscape Project Recommendation for Award. Upon a motion by Gabe Bullaro, seconded by Rusty Branson and unanimously carried, the Board approved the ITB 21-2 Building 3 Hardscape Project Recommendation for Award.

**ITB 21-2 Building 3
Hardscape Project
Recommendation for
Award**

The Board was asked to approve a Non-Recurring, One-Time Payment to full-time and part-time employees. Upon a motion by Joyce Brancato, seconded by Rusty Branson and unanimously carried, the Board approved the Non-Recurring, One-Time Payment to full-time and part-time employees.

**Non-Recurring, One-
Time Payment**

The Board was asked to approve the Petition for Employee Termination. Upon a motion by Gabe Bullaro, seconded by Joyce Brancato and unanimously carried, the Board approved the Petition for Employee Termination.

**Petition for Employee
Termination**

FIRST READING

Dr. Henningsen presented the following Board policies for a first reading and gave a brief summary:

- Student Fees 2021-2022. The student fees and mandatory fees include tuition, out-of-state, and other fees charged as part of registration for courses and other services provided by the college. There were no changes in student tuition or standard fees.

**Student and
Mandatory Fees for
2021-2022**

**ACKNOWLEDGE
RECEIPT**

Chuck Prince, Vice President of Administration and Finance, presented the Appleton Cultural Center, Inc. Annual Financial Audit. At the June 26, 2007 Board meeting, the Board approved the recommendation to make the Appleton Cultural Center, Inc. a Direct Support Organization (DSO) of the College. The Appleton Cultural Center, Inc. is required to have an annual financial audit performed. The Financial Statements and Independent Auditors’ Report for the period ending December 31, 2020, was provided for the Board’s review, as well as the IRS Form 990 and the Direct-Support Organizations (DSO) Audit Review Check List. The auditors issued a clean audit opinion and there were no findings or deficiencies in internal controls over financial reporting nor any non-compliance issues. The auditors had no comments in their Management Letter to the Board. The Chair acknowledged receipt and accepted the reports on behalf of the Board.

**Appleton Cultural
Center, Inc. – Annual
Financial Audit
Ending December 31,
2020**

Chuck Prince, Vice President of Administration and Finance, reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the periods ended April 30 for the comparative fiscal years 2019-2020 and 2020-2021. The report also included additional financial information about all operating funds at the college. The Chair acknowledged receipt of the reports on behalf of the Board.

Financial Information – Monthly Financial Summary Report

FOR INFORMATION ONLY

Chuck Prince, Vice President of Administration and Finance, provided an update on Higher Education Emergency Relief Funds (HEERF). The Chair acknowledged receipt of the report on behalf of the Board.

Higher Education Emergency Relief Funds (HEERF)

Chuck Prince, Vice President of Administration and Finance, presented a summary of the results of the 2021-2022 Technology Plan developed by the College’s Technology Resources Committee, a representative group of faculty, staff and administrators. The plan focuses on specific initiatives and recommendations that support the goals of the college. The Technology Plan is a guidebook which assists the college in planning and decision making.

2021-2022 Technology Plan

Dr. Vernon Lawter, Vice President, Regional Campuses, presented an Operational Update to the Board to include current national, state and local information on COVID-19 as well as the status of vaccinations.

Operational Update

A proposed list of meetings dates for 2021-2022 was provided that follows the normal schedule of the fourth Wednesday (unless otherwise specified) of the month and no meeting in July or November. The President will request approval of the meeting dates at the June Board meeting.

Board Calendar for 2021-2022

Trustee Gabe Bullaro shared some COVID-19 success statistics from the hospital.

BOARD CHAIR/ TRUSTEE COMMENTS

Dr. Henningsen presented the President’s Report to the board which included the Patriot PRIDE Service Excellence Award, highlights from Academic Affairs, Marketing and Public Relations, the CF Foundation, Enrollment Management and Student Affairs, Regional Campuses, and the Appleton Museum of Art.

PRESIDENT’S REPORT

Next Board Meeting. Our next meeting will be held **Wednesday, June 23 2021 at 3 p.m.** on the Ocala Campus.

Next Board Meeting

There being no further business to come before the Board, Chair Bobby Durrance declared the meeting adjourned at 3:39 pm.

ADJOURNMENT

Robert E. Durrance, Chair

James D. Henningsen, Secretary