

The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, February 24, 2021. The meeting was held on the Jack Wilkinson Levy Campus.

Members Present: Bobby Durrance, Chair
Bill Edgar, Vice Chair
Rusty Branson
Joyce Brancato
James D. Henningsen, Board Secretary
Robert Batsel, College Attorney

Members Absent: Gabe Bullaro

Holly McGlashan, Martha Chadburn, Saul Reyes, Chuck Prince, Chris Knife, Lois Brauckmuller, Mark Paugh, Allan Danuff, Katie Hunt, Mickey Guerin, Jennifer Fryns, Berry Davis, Jessica McClain, Ron KIELTY, Robert Reynolds, and Sherri Hinkle

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

Dr. Henningsen recognized Levy students Desiree Tyler, acting Student Activities Board (SAB) President, Abbie Howell, prior SAB officer, and Colby Robeson, welding student.

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item.

The minutes of the January 27, 2021 District Board of Trustees meeting.

Recommend Board approval of the following:

Full -Time Positions: That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:

Operating Fund 1:

- Khosrowabadi, Hamid R. – Programmer Analyst III – Information Technology – February 16, 2021
- Nelson, Zayna C. – Staff Assistant III – Humanities & Social Sciences – February 1, 2021
- Rodriguez, Rod A. – International Student Admissions & Advising Specialist – Admissions & Records – February 1, 2021

Grants and Contracts – Fund 2:

None this reporting period.

Auxiliaries – Fund 3:

None this reporting period.

Reorganizations:

None this reporting period.

Adjunct Instructors: That the following persons be appointed to teach credit courses on a term-by-term basis as needed:

- Norberto-Whipple, Michelle E.
- Manske, Colby M.
- McCarroll, Nicole J.

CALL TO ORDER

PRESENT

ABSENT

OTHERS IN ATTENDANCE

RECOGNITION

PUBLIC COMMENT

CONSENT AGENDA

Minutes

Personnel Report

Instructors, Hourly – Non-Credit: That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as-needed basis:

Cornille, Jonathan J. Mullis, Jesse A. Santos, Awilda
Grisales, Holly M. Piazza, Jacob D.

Temporary Part -Time Career Service: OPS:

Diaz, Andy A. Morris, Patricia A. Severin, Jill A.
Figueroa, Natalie

Temporary Part -Time Hourly: That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$8.56:

Lavdas, Irene Tieche, Nathan R.

Notification of engagement in outside employment or extra college activities:

None this reporting period.

Retirements: That the following individual(s) be approved for retirement:

None this reporting period.

Resignations:

Rodriguez, Rod A. – Disability Services Specialist – Disability Services – January 31, 2021

Terminations:

Hartley, Charlotte C. – Payroll Specialist – Payroll – January 29, 2021
Zimmer, Patricia A. – Accounting Specialist III – Financial Operations – February 4, 2021

Separation from the College due to end of temporary appointment:

None this reporting period.

Separation from the College due to end of grant funding:

None this reporting period.

Separation from the College due to Leave of Absence:

None this reporting period.

Separation from the College due to Elimination of Position:

None this reporting period.

Completion of 90-Day Observation Period: The following employee(s) successfully completed the required 90-day observation period:

Dickins, James H. – Accounting Specialist III – Financial Operations
Hakes, II, David M. – Student Services Specialist – Enrollment Services – Citrus Campus
Shotwell, Jan D. – Public Safety Assistant – Safety and Security

The Board was asked to approve the disposal of 8 items of surplus property valued at \$28,561.42 in accordance with applicable state law, State Board of Education rules, and Board policy.

The Board was asked to ratify approval of one Health Care Affiliation & Internship Agreement and give authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Board was asked to ratify approval of the School Board of Marion County Agreement for College of Central Florida’s Collegiate High School Program – Renewal and gives authorization to the Board Chair to sign the agreement on behalf of the College of Central Florida.

The Chair presented the Consent Agenda for approval. Upon a motion by Bill Edgar, seconded by Rusty Branson and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President’s office.

The Board was asked to approve the New Program/Curriculum changes. After discussion, upon a motion by Joyce Brancato, seconded by Bill Edgar and unanimously passed, the Board approved the New Program/Curriculum Changes.

The Board was asked to approve the Health Sciences Technology Center – Hampton Dental Hygiene Remodel. After discussion, upon a motion by Joyce Brancato, seconded by Rusty Branson and unanimously passed, the Board approved the Health Sciences Technology Center – Hampton Dental Hygiene Remodel.

As authorized by State Board of Education Rule 6A-14.078, the Board was asked to approve write offs in the amount of 57,293.58, or 2.89% of total related revenue for fiscal year 2020-2021. After discussion and upon a motion by Rusty Branson, seconded by Bill Edgar and unanimously passed, the Board approved the account write offs.

Mr. Prince, Vice President of Administration and Finance reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the periods ended January 31 for the comparative fiscal years 2019-2020 and 2020-2021. The report included information about general college operations (Fund 1). The Chair acknowledged receipt of the reports on behalf of the Board.

Holly McGlashan, Provost, Levy Campus presented an update on the Jack Wilkinson Levy Campus that included current enrollment numbers and current program offerings to include dual enrollment. Recruitment and outreach programs were highlighted. Welding technologies and adult education continue with the Timber Harvesting Program scheduled to run June 7 through July 29. The Learning Resource Center is offering faculty tutoring sessions and Student Life is continuing.

Dr. Henningsen presented an updated on the Health Science Technology Education Center. The focus is on renovating 3 buildings on campus with the addition of a new one-story building for health sciences rather than seeking funding for the originally planned new four-story building. This revised plan will provide a substantial cost savings to tax payers and allow the college to respond faster to business needs for health science graduates.

Property Donations/Dispositions

Health Care Affiliation & Internship Agreement

School Board of Marion County Agreement for College of Central Florida’s Collegiate High School Program – Renewal

Approval of Consent Agenda

OTHER BUSINESS

New Program/Curriculum Changes

Health Sciences Technology Center – Hampton Dental Hygiene Remodel

Write-Offs for Fiscal Year 2020-2021

ACKNOWLEDGE RECEIPT

Financial Information – Monthly Financial Summary Report

FOR INFORMATION ONLY

Levy Campus Update

Health Science Technology Education Center

Jessica McClain, Director of Government Relations and Special Assistant to the President, presented a legislative update to include reviewing the legislative priorities of the Council of Presidents and current status of the state budget. In addition, she reviewed bills making headway as well as the prioritization of workforce programs in the house and senate. Session begins on March 2, 2021.

There were no comments from the board Chair or trustees.

Read-In Black History Month at College Park Elementary. College of Central Florida faculty and staff participated in a Read-In for Black History Month at College Park Elementary School in February 2021. Organized by **Dr. Renae Robinson**, Program Manager for Bachelor of Science in Early Childhood Education and Business Partner liaison to College Park Elementary School, seven readers read two books per grade level in a virtual read-in with a total of 40 classes participating. College Park Elementary is also the home of the Community Partnership School and CF is one of the four core partners for that program.

Citrus County Commission CAREs Act Advisory Committee. **Dr. Vernon Lawter, Vice President, Regional Campuses,** and **Dr. Mark Paugh, Vice President, Academic Affairs,** have been invited to serve on the Citrus County Commission CAREs Act advisory committee which will give guidance to commissioners on the distribution of \$14 million in federal assistance. A total of \$40,000 has been targeted for a new respiratory therapy program, with an additional \$160,000 being considered in program support.

Marketing and Public Relations.

- **Higher Education Happenings.** The Higher Education Happenings show on WOCA February 23 focused on annual Preview Night, which will be held virtually on March 2. The talk radio segment reinforced print and digital advertising, as well as emails, postcards, posters, flyers and social media posts to promote the event. Thanks to the Marketing and Public Relations and Student Affairs teams for their work to ensure this new format is successful.
- **Black Stallion Project.** The Marketing and Public Relations team is working with **Dr. Jennifer Fryns**, Associate Vice President, Career and Professional Programs, and members of the Business and Technology Department to create videos as part of the Black Stallion Reading Project. The project is a collaboration of the Ocala Horse Alliance, Marion County Public Schools and CF to foster a love of reading through a local connection to a high interest topic. Marion County fourth-graders will be introduced to the *Black Stallion* novel and visit the CF Vintage Farm Campus virtually through the videos for an early introduction to our Agribusiness and Equine Studies programs.
- **Friday Talks.** The January 29 Friday Talks featured **Dr. Henri Benlolo**, Dean of Student Services, on “Intergenerational Communications: Is My Co-worker from a Different Planet?” The February 28 Friday Talk will feature Associate Professor **Tyrus Clutter** on “Art for the Workplace: Benefiting Your Company, Customers and Community.” The Friday Talks Business Advancement Series is a partnership of CF and the Ocala Metro Chamber and Economic Partnership, and is facilitated by CF Marketing and Public Relations.

Institutional Effectiveness

- **Diversity and Inclusion.** CF continues to support diversity and inclusion initiatives. The following events were held in February for Black History Month.

Legislative Update

**BOARD CHAIR/
TRUSTEE COMMENTS
PRESIDENT’S REPORT**

**Read-In Black History
Month at College Park
Elementary**

**Citrus County
Commission CAREs Act
Advisory Committee**

**Marketing and Public
Relations**

Institutional Effectiveness

- January 30-March 28 – “Memories & Inspiration: The Kerry and C. Betty Davis Collection of African American Art,” Appleton Museum
- February 3 – Police Training and the Social Justice Movement with **Dr. Charles McIntosh**, moderated by Student Activities Board Ocala President **Jackeria Beard**
- February 3 – Black Music Influencers Trivia, hosted by SAB
- February 10 – African American Read-In with school partner College Park Elementary School
- February 15 – Speaker **Kane Smego**, SAB in partnership with StartSmart
- February 17 – Cultural Paper Beads, SAB with the Appleton Museum
- February 18 – Artist’s Outlook: Online Talk with **Anthony Ackrill**, Appleton Museum
- February 23 – Black Artists Trivia, SAB hosted by the Appleton
- February 28 – Exhibition talk with **Kerry Davis** and **Kevin Sipp**, Appleton Museum

CF Foundation

CF Foundation. 2021 Night at the Farm scheduled for March 6 has been canceled with an overabundance of caution in mind. Sponsors and past ticket purchasers have been contacted. Preliminary results point to at least two endowed scholarships that will be created and possibly three. We thank our sponsors and supporters as we navigate the continued residual challenges caused by the pandemic. More to follow on this at the March Board of Trustees meeting. Team members attended CASE’s virtual conference February 16-18 for professional development and recharge discussions. And, as always, we continue to “dial for dollars” for the enhancement and advancement of CF.

Enrollment Management and Student Affairs

Enrollment Management and Student Affairs.

- **Administration.** Dr. Saul Reyes, Vice President for Enrollment Management and Student Affairs, has been elected as Chair-Elect for the board of directors of Marion Cultural Alliance. He also serves as Chair for the Advocacy Committee.
- **Admissions – Dr. Raphael Robinson,** Director of Admissions & Student Recruitment, reported (as of Wednesday, October 21) that we received 2,388 applications for the spring term which is on par with the same time last year of 2,380 applications. 49.1% of students who applied were admitted. We continue to reach new audiences and boost our outreach by offering a presentation to Hands of Mercy Everywhere (H.O.M.E) in Spanish.

Dual Enrollment has held virtual information sessions in the service district with over 90 students and parents attending. International Admissions participated in virtual fairs in diverse regions of the globe: Middle East & North America, South America, East Asia Pacific, Southeast Asia, Eurasia & Central Asia.

- **Athletics. Bob Zelinski,** Director of Athletics, reported as follows:
 - **Baseball:**
 - Baseball is ranked # 2 in the state with a 15-5 record. Conference play will start on March 1 with a home game against Daytona State College.
 - All COVID protocols are in place with no issues.
 - **Marty Smith**, Head Coach, won his 800-career game on February 20.
 - **Softball:**
 - Ranked # 1 in the state with a 14-1 record.
 - Conference play will start on March 13th at home versus Lake-Sumter State College.

- **Enrollment Services.** **Dr. Alton Austin**, Director of Enrollment Services/Registrar, reports that Enrollment Services is preparing for the degree certification and a virtual commencement ceremony for approximately 1,400 potential graduates in the Spring 2021 semester. Enrollment Services and Advising are also preparing for virtual prep sessions for students graduating and transferring to other higher education institutions.
- **Financial Aid.** **Maureen Anderson**, Director of Financial Aid, reported that over \$19.6 million dollars has been disbursed in 2020-2021. We continue processing applicants for academic years 2020-21, and 2021-22. In addition, we are in the process of implementing a new scholarship software program to improve the application process for students, as well as, provide efficiencies in the awarding process.
- **Student Life.** **Marjorie McGee**, Director of Student Life, reported that on February 3, Student Life hosted a discussion on Police Training and the Social Justice Movement featuring **Dr. Charles “Mac” McIntosh**, Dean, Public Service/Criminal Justice, interviewed by Ocala SAB President, **Jackeria Beard**. Forty-six attendees joined and actively participated in the Q&A following the interview. Five students won CF scarves, masks and hand sanitizer. The recorded session was shared on Canvas and social media.

Marjorie McGee and **Jackeria Beard**, SAB Ocala President, recorded a podcast on the book “So You Want to Talk About Race” hosted by CF faculty member, **Budd Dees**, Visual and Performing Arts. This conversation focused on discussing the first three chapters of the book and is featured on the “CF Speaks” podcast. Students have been invited to pick up a copy of the book to read and SAB will host a discussion on Wednesday, March 10 via Zoom.

- **Student Services.** **Dr. Henri Benlolo**, Dean of Student Services, announced that on February 18, the following CF testing staff members, **Wanda Lee**, Manager of Testing and Assessment, **Vajiha Farooq**, Assessment Specialist and **Christina DeSensi**, Testing Assistant, made a presentation which received kudos and an Exemplary Practice Award. The presentation was on how the testing center during COVID remained open and continued to serve students when almost all other testing centers in the state closed. Through excellent teamwork and a desire to continue services to our students, the testing center maintained full health and safety standards and practices, scheduled students remotely (students from all over the state), administered a record number of certification tests and other specialty tests for various CF programs remotely and face-to-face, and at the same time continued generating revenue for the college.

Academic Affairs.

- **StartSmart@CF and Teaching Learning Engagement Institute.** The Teaching Learning Engagement Institute (TLEI) and StartSmart@CF hosted a spring faculty professional development day via Zoom. On February 9, 135 CF faculty and 47 faculty from 6 of our sister colleges attended sessions. A panel of 5 CF faculty and 9 faculty from our sister institutions discussed effectively engaging students. Faculty also chose from several concurrent GIFTS (Great Ideas for Teaching Students) sessions, including presentations on Instructional Design, Open Pedagogy, Accessibility, Suicide Prevention, and Creating a Faculty Portfolio.
- **Learning Resources Center.** Fullbright Scholar **Dr. Judithanne Scourfield McLauchlan** will present to CF students, faculty and staff during National Library Week. Dr. McLauchlan is an Associate Professor of Political Science and Founding Director of the Center for Civic Engagement at the University of South Florida St. Petersburg. On Monday, April 5, Dr. McLauchlan will speak on civic engagement during activity hour for MEGA Monday. Then on Wednesday, April 7, she will present on the Supreme Court. These presentations will occur via Zoom and further details will be found in the Insider.

Academic Affairs

- **Phi Theta Kappa.** Phi Theta Kappa Honor Society (PTK) is recognizing our chapter for their efforts to bring the life-changing benefits and opportunities of PTK membership to even more students on their campuses in 2020. The recognition is part of PTK’s REACH Rewards program, which celebrates and rewards Phi Theta Kappa chapters excelling in membership development. More than 112,500 students across the world became PTK members in 2020. REACH Rewards was launched to recognize and reward Phi Theta Kappa chapters that achieve or exceed a 15% membership acceptance rate. Our CF chapter’s acceptance rate was 28.80% compared to the Florida Region at 11.40% and the Southeast Division with 14.30% and all of Phi Theta Kappa worldwide at 15.0%.

“Being a REACH chapter is more important this year than ever before as Phi Theta Kappa worked to support community college students in completely unfamiliar circumstances,” PTK President and CEO **Dr. Lynn Tincher-Ladner** said.

“Racial and political unrest and a global pandemic made 2020 the most challenging year in recent history — one that our students, chapters, and partner colleges worked exceptionally hard to overcome. Although this is a chapter award, it demonstrates that students are more focused on their futures than ever before, and their colleges are providing the opportunities to get them there — even amid a global pandemic.”

A full 91 percent of Phi Theta Kappa members will complete an associate degree or transfer to a four-year college, compared to just 38 percent of students nationally. Members have access to \$48 million in scholarships — \$1 million in competitive scholarships through the Phi Theta Kappa Foundation and more than \$46 million in transfer scholarships to over 850 four-year colleges. They can search for these scholarships and others, as well as transfer-friendly institutions and career pathways, on PTK Connect™.

Through exclusive PTK EDGE™ curricula, members learn how to navigate the often-tricky transfer process, build essential soft skills, and develop expertise to help them find employment. Members also have free access to PTK’s custom leadership program, which uses open sources to guide the development of personal leadership philosophies.

Appleton Museum of Art.

Exhibits, Education and Events Update

- **Through March 28, 2021**
 - **“Memories & Inspiration: The Kerry and C. Betty Davis Collection of African American Art”**
“Memories & Inspiration” features a selection of 62 including paintings, prints, photographs and sculpture. Often choosing artworks over material items and other creature comforts, **Mr. Davis**, a retired mailman, and **Mrs. Davis**, a former television news producer, have opted instead to live with drawings, paintings, prints and sculpture as their principal luxuries.

Their collection includes works by **Romare Bearden, Elizabeth Catlett, Ernest T. Crichlow, Sam Gilliam, Lois Mailou Jones, Jacob Lawrence, Gordon Parks** and **Alma Thomas**, but Mr. and Mrs. Davis do not search exclusively for well-known and/or documented artists. Rather, they focus on “the importance of gathering and preserving a spectrum of approaches to the black image in order to console the psyche and contribute to a more authentic articulation of the self.”

Appleton

- **Through June 27, 2021**

- **“Luminous Worlds: Paintings by Kristin Herzog”**

Kristin Herzog’s large abstract canvases allow the viewer to enter into distant worlds of the artist’s making. Luminous and beguiling, the works occasionally evoke the interstellar, at other times the terrestrial world.

Originally from Massachusetts, artist Kristin Herzog is now based in Naples, Florida. After a career as one of the few female civil engineering draftsmen at the time, Herzog moved to New York City to begin training as a publication designer at the School of Visual Arts, and later became Design Director for Phi Delta Kappan Magazine. She has taught at Indiana University and the University of Florida, is represented in the Art in Embassies program and participated in international exhibitions.

- **Through April 25, 2021**

- **“The Art of Adventure: Serigraphs by Clayton Pond”**

In the 1970s, artist **Clayton Pond** drove across America and noticed the rise in specialized leisure-time activities and how each sport has its own culture, vocabulary and even dress code that defines not only the sport, but those who participated in it. This permanent collection exhibition highlights these pursuits as vibrantly rendered in Pond’s “Leisure-time Obsessions Series.” Ranging from drag racing to hang gliding, Pond captures how sports draw individuals into a cohesive whole through participation.

- **Community Outreach**

- On January 23, **Hollis Mutch** represented the Appleton Museum at the reception hosted for fifth grade students and their families who participated in the Marion County Tax Collector Kids Tag Art program. The program inspires fifth grade art students to design their own specialty plate while at the same time learning about the practical application of license plate art and how Florida’s 100+ specialty license plates support worthy causes. Each participating school earns 100% of the proceeds and a share of the total sponsorship money. The tag art work will be on display in the Rotunda space of the museum until February 15 and is also being promoted daily on the museum’s Facebook page.
 - On January 28 and 29, the Appleton welcomed members of the press from Ocala Style, Ocala Gazette, Preview 352 and WCJB TV who covered the opening of the new exhibition Memories and Inspiration. The exhibition has also been promoted on social media by Florida Association of Museums (FAM) Southeastern Museums Conference (SEMC.)

Online Events

- **January 19, “Strapless: John Singer Sargent and Fall of Madame X,” by Deborah Davis**

This was the second meeting of the museum’s virtual Appleton Book Club that meets once a month on Zoom to discuss works of nonfiction that have been selected by Appleton staff. The meeting was led by Museum Educator Hollis Mutch and was attended by 22 people.

- **January 20, CF Student Life “T-Shirt cutting Workshop”**
The Appleton education team lead a virtual t-shirt cutting workshop for CF students. The art kits were assembled by Appleton staff and together with **Marjorie McGee** and CF Student Life, were distributed across all three CF campuses. 19 students attended.

- **January 21, Artist’s Outlook with Mark Messersmith**
Patricia Tomlinson, Curator of Exhibitions at the Appleton, hosted a free, live talk with Mark Messersmith, known for his colorful and symbolic representations of Florida’s natural environment. His artwork is part of the permanent collection. 33 people attended.

- **January 19 and 26, Art 101 Online “Winter Birch Tree Acrylic Painting”**
This was the first virtual art workshop in the “Art 101 Online” series. The free workshops are for adults and are conducted via Zoom by the museum Education team. Each month a different art workshop is offered and materials needed are published in advance, so people can follow the class live and create from home. Each workshop was scheduled to take place once a month but due to its popularity will now be offered twice a month. In total 97 people attended this workshop.

- **January 26, CF Student’s Life Bingo Night “80s Music”**
The Appleton’s **Jonia McGill**, Events Specialist, and **Emily Foust**, Visitor Services Specialist, continue to host online game nights for CF Student Life. 22 students attended.

Next Board Meeting. Our next meeting will be held **Wednesday, March 24, 2021 at 3 p.m.** on the Ocala Campus.

There being no further business to come before the Board, Chair Bobby Durrance declared the meeting adjourned at 4:14 pm.

Next Board Meeting

ADJOURNMENT

Robert E. Durrance, Chair

James D. Henningsen, Secretary