

The Chair called the regular meeting of the Board of Trustees to order at 3:00 p.m. on Wednesday, December 2, 2020. The meeting was held on the Ocala Campus.

Members Present: Bobby Durrance, Chair
Rusty Branson
Joyce Brancato
James D. Henningsen, Board Secretary
Robert Batsel, College Attorney

Members Absent: Bill Edgar, Vice Chair

Saul Reyes, Vernon Lawter, Chuck Prince, Chris Knife, Alton Austin, Jessica Kummerle, Rob Wolf, Lois Brauckmuller, Carol W. Smith, Mark Paugh, Traci Mason, Allan Danuff, Dawn Gonsalves, Mickey Guerin, Jennifer Fryns, Elvie Tyler, Linda Schwambach, Robert Reynolds, and Sherri Hinkle

The Chair reported that the meeting had been properly noticed, the agenda was available one week prior to the meeting and there was a quorum present.

The Chair asked if there was anyone in the audience that wished to address the Board. As there was no public comment, the Chair moved on to the next agenda item.

The minutes of the October 28, 2020 District Board of Trustees meeting.

Recommend Board approval of the following:

Full -Time Positions: That the record indicates that the following person(s) were authorized by the President to fill the following full-time position(s) by funding source:

Operating Fund 1:

- Dickins, James H. – Accounting Specialist III – Financial Operations – November 2, 2020
- Eichinger, John W. – Temporary to Permanent – Faculty – Health Sciences – Radiology – October 16, 2020
- Guerin, Nelson J. – Manager – Public Safety – November 16, 2020
- Guess, Pattie A. – Coordinator – Benefits and Special Projects – Human Resources – November 16, 2020
- Hakes, II, David M. – Student Services Specialist – Citrus Campus – November 2, 2020
- Hartley, Charlotte C. – Payroll Specialist – Payroll – November 2, 2020
- Sanetz, Erin M. – Human Resources Coordinator – Human Resources – November 16, 2020
- Zimmer, Patricia A. – Accounting Specialist III – Financial Operations – November 2, 2020

Grants and Contracts – Fund 2:

None this reporting period.

Auxiliaries – Fund 3:

None this reporting period.

Reorganizations:

None this reporting period.

CALL TO ORDER

PRESENT

ABSENT

OTHERS IN ATTENDANCE

PUBLIC COMMENT

CONSENT AGENDA

Minutes

Personnel Report

Adjunct Instructors: That the following persons be appointed to teach credit courses on a term-by-term basis as needed:

Battle, Darby M.

Instructors, Hourly – Non-Credit: That the following persons be appointed to teach non-credit Continuing Education Criminal Justice, Public Service or Corporate Training courses on an as-needed basis:

None this reporting period.

Temporary Part -Time Career Service: OPS:

Freeman, Katherine L.	Korynta, Shelby R.	Sanetz, Erin M.
Guess, Pattie A.	Robinson, Randy S.	Wood, Shelby L.
Keene, Dana M.		

Temporary Part -Time Hourly: That the record indicates that the following persons were authorized by the President to fill temporary positions to be paid an hourly rate of \$8.56:

Stilwell, Christopher P.

Notification of engagement in outside employment or extra college activities:

None this reporting period.

Retirements: That the following individual(s) be approved for retirement:

Millen, James W. – Faculty – Biological Sciences – Citrus Campus – December 31, 2020

Resignations:

Guerin, Nelson J. – Public Safety Lieutenant – Public Safety – November 15, 2020
Montalvo, Emmanuel – Facilities Worker – Facilities – October 30, 2020

Terminations:

None this reporting period.

Separation from the College due to end of temporary appointment:

None this reporting period.

Separation from the College due to end of grant funding:

None this reporting period.

Separation from the College due to Leave of Absence:

None this reporting period.

Separation from the College due to Elimination of Position:

None this reporting period.

Completion of 90-Day Observation Period: The following employee(s) successfully completed the required 90-day observation period:

- Crosby, Michael L. – Manager – Facility Operations & Construction Projects – Facilities
- Blackstock, IV, John E. - Staff Assistant III – E-Learning and Learning Support Center
- Herbst, Teresa L. – Coordinator – Payroll Services – Payroll

The Board was asked to approve the disposal of 63 items of surplus property valued at \$189,886.45 in accordance with applicable state law, State Board of Education rules, and Board policy.

At the October and November meetings, the Curriculum Committee recommended changes to the current curriculum, which the President has recommended for approval.

The Board was asked to ratify approval of three (3) Health Care Affiliation & Internship Agreements and gives authorization to the Board Chair to sign the agreements on behalf of the College of Central Florida.

The Board was asked to ratify approval of two (2) International Independent Contractor Agreements and gives authorization to the Board Chair to sign the agreements on behalf of the College of Central Florida.

The Chair presented the Consent Agenda for approval. Upon a motion by Joyce Brancato, seconded by Rusty Branson and unanimously carried, the Board approved the items on the Consent Agenda. Copies of all materials relating to this portion of the agenda are on file in the President’s office.

Prior to the adoption of the following board policy and pursuant to Florida Statutes, the Chair called a public hearing on the advertised policy and declared the Board to be in recess. There being no one from the public who wished to speak, the public hearing was closed, the regular board meeting was reopened, and Dr. Henningsen asked for approval of the following:

Policy 1.03 – Discrimination, Harassment, and Related Misconduct

This is a revised policy needed for compliance with federal rules and regulations. After discussion, upon a motion by Rusty Branson, seconded by Joyce Brancato and unanimously passed, the Board approved Policy 1.03 – Discrimination, Harassment, and Related Misconduct.

The Board was asked to approve the College of Central Florida Foundation, Inc. 2021 Financial Memorandum of Understanding. After discussion, upon a motion by Joyce Brancato, seconded by Rusty Branson and unanimously passed, the Board approved the College of Central Florida Foundation, Inc.2021 Financial Memorandum of Understanding.

The Board was asked to approve the Memorandum of Understanding – Tennis Court Use. After discussion, upon a motion by Joyce Brancato, seconded by Rusty Branson and unanimously passed, the Board approved the Memorandum of Understanding - Tennis Court Use.

The Board was asked to approve the Facilities Use Agreement – Representative Joe Harding. After discussion, upon a motion by Rusty Branson, seconded by Joyce Brancato and unanimously passed, the Board approved the Facilities Use Agreement – Representative Joe Harding.

The Board was asked to approve the ITB 20-6 Motor Coach Services Recommendation for Award. After discussion, upon a motion by Joyce Brancato, seconded by Rusty Branson and unanimously passed, the Board approved the ITB 20-6 Motor Coach Services Recommendation for Award.

Property Donations/Dispositions

Curriculum Changes

Health Care Affiliation and Internship Agreement

Agreement for Services of International Independent Contractors

Approval of Consent Agenda

PUBLIC HEARING

Policy 1.03 – Discrimination, Harassment, and Related Misconduct

OTHER BUSINESS

College of Central Florida Foundation, Inc. 2021 Financial Memorandum of Understanding

Memorandum of Understanding – Tennis Court Use

Facilities Use Agreement – Representative Joe Harding

ITB 20-6 Motor Coach Services Recommendation for Award

The Board was asked to approve the budget priorities for the coming fiscal year which provide guidance for the budget process beginning in January. After discussion, upon a motion by Rusty Branson, seconded by Joyce Brancato and unanimously passed, the Board approved budget priorities for 2021-2022.

Budget Priorities 2021-2022

ACKNOWLEDGE RECEIPT

Mr. Prince, Vice President of Administration and Finance reviewed the highlights and variance analysis of the Monthly Financial Summary Report of revenues and expenses for the periods ended October 31 for the comparative fiscal years 2019-2020 and 2020-2021. The report included information about general college operations (Fund 1). The Chair acknowledged receipt of the reports on behalf of the Board.

Financial Information – Monthly Financial Summary Report

FOR INFORMATION ONLY

Dr. Saul Reyes presented an enrollment update including statistics from the National Student Clearinghouse. Nationally, enrollment at community colleges has declined over 9%. According to the Florida Department of Education, 25 out of 28 colleges have declining enrollment to include 16% decrease in full-time and 25% for first time students. Also noted are declines in minority and male enrollment. Although nationally part-time and full-time figures are level, Florida is down 19% in part-time and 9% in full time. Dr. Reyes also provided an update from the prior board meeting on the high percentage decline for Hispanic students. The system used to track these numbers had an error which has since been resolved revealing a decline of only 3%. African American student enrollment is down 14% with Caucasian down 6%. Currently, spring is down about 20% in full-time which is a trend throughout Florida. Surveys indicate students are waiting to finish fall semester before planning for spring. Additional concerns are financial hardships from loss of jobs or hours being cut where students are forced to replace income. Home distractions such as family, financial, and health were also cited. Enrollment Services, advising and marketing rolled out “Spring Back to CF” to engage students who fell off the map resulting in 128 students who committed to continuing the conversation toward spring enrollment. Dr. Reyes thanked Dr. Alton Austin and Chenita Hart for their hard work. Financial aid continues to host events and students are continuing to be assisted through all forms of communication.

Enrollment Update

Chris Knife presented a Foundation update. The Foundation has enjoyed a robust year allowing it to focus on opportunities to enhance its tool kit such as reaching out electronically to build relationships with alumni and donors. The Planned Giving program is being rolled out with a new website launch. In the month of December, the Foundation received two gifts totaling more than \$250,000. The Estate of Mary Brent Krause donated \$6 million, the largest gift from ever received. Mrs. Krause was instrumental in establishing the health sciences simulation center. Her donation will benefit scholarships such as the STEPS program as well as Appleton education programs, both of which were her passion. The Reaching Higher Campaign, launched in 2018 with a goal of \$20 million, has reached over \$25 million with the gift of Mrs. Krause. This campaign focused on agribusiness, scholarships, health sciences and the Appleton. After the Foundation board meeting next week, a press release will announce an early end to the campaign. The decision was made to allow the Foundation to focus its energies on areas of need. Mr. Knife thanked the District Board of Trustees, Foundation Board, President Henningsen and Foundation staff along with the college and community.

Foundation Update

Dr. Lawter presented a COVID-19 update. The U.S. has seen a surge in cases over last 2 months with a single day high of 205,000 cases in November. To date, there are more than 13 million reported cases and over 270,000 related deaths. Florida has reported over 1 million cases as of December 1 averaging 7,500 per day for the past 2 weeks, and a positivity rate of 9%. The CF district peaked at 164 cases per day 2 weeks ago but has fallen off to of 150 cases per day. The positivity rate has also fallen to 8%, consistent with the state. The K-12 system has seen an increase over the past 2 weeks. Citrus is averaging 18 cases per week with Marion at 54 per week, up from 23 the week prior. The college continues to average 3 cases per week with a total of 63 cases since June 22. Of those cases, 45 are students and 18 are employees, all but 3 of whom have been cleared to

Operational Update

return to work and there have been no employee hospitalizations to date. The college continues to follow all safety protocols. Marion County Emergency Operations are working on a vaccine rollout strategy which includes possible distribution in mid-December for first responders, health care workers and assisted facility staff. Depending on the availability, the vaccine may be distributed to essential workers of which the college and K-12 staff are included.

Dr. Henningsen gave a health sciences technology building update. He thanked trustee Branson for his assistance in working the Marion County Hospital District (MCHD) in discussions regarding renovating the gym to provide nursing solutions. The MCHD has expressed a desire to continue focusing on the health sciences building where money has already been committed. This building will focus on areas of need such as nursing, cardiovascular tech, surgical tech, and sonography. The college will continue to work with our local delegation who supports its work and efforts and will look at funding options from local donors. The MCHD has donated \$800,000 for renovations at the Hampton Center for a dental hygiene program.

Jessica Kummerle provided a legislative update to include an overview of the 2021 session, dates of committee meetings and when session begins. She reviewed the new committee structure in the house and new committee members in the Senate.

There were no comments from the board Chair or trustees.

Best of the Best Awards. The *Ocala Star Banner* announced the 2020 Best of the Best Awards. They named CF as Best Local College and a finalist for Best Live Theater. The Appleton Museum of Art was named Best Museum, Best Nonprofit/Charity in Art, and a finalist for Local Tourist Attraction.

AACC Commission Appointment. I have been appointed to the American Association of Community College’s (AACC) Commission on Public Relations Advocacy and Advancement. The Commission on Public Relations Advocacy and Advancement focuses on visioning and messaging for “friend” raising; coalescing internal and external partners around marketing and public relations campaigns that garner support for two-year colleges; collaborating with philanthropic organizations and the private sector to drive investment in the nation’s community colleges; and studying emerging trends in communications.

McGee Awarded Life AFC Membership. Marjorie McGee, Director of Student Life, was awarded with Honorary Life AFC Membership at the AFC Annual Conference held on November 18. The Honorary Life Membership Award is the highest honor that the Association of Florida Colleges can bestow on an individual. It is an award of appreciation for significant, long-term contributions to AFC and/or the state college system. It is the crowning achievement that recognizes long-term dedication. McGee served as the AFC President in 2019. She currently serves as President-Elect for the CF AFC Chapter.

Regional Campuses. In a partnership with CareerSource Citrus Levy Marion and the Levy County Department of Public Safety, the Jack Wilkinson Campus will offer a paramedic program beginning in spring semester for the first time since 2008. CareerSource Citrus Levy Marion will support participating students through state grant funds for healthcare training in rural communities.

In October, Sonya Warden, Director of Student Affairs – Citrus, and Mikel James, Coordinator – Educational Opportunity Center – Citrus, participated via Zoom with 101 Citrus County high school seniors in the Citrus County Coalition for College and Careers Boot Camp sessions on financial aid and preparing for the transition to college. More sessions are scheduled for the spring semester.

On October 13, Alicia Harrison, First Year Success Specialist, and Sonya Warden, Director Student Affairs – Citrus, conducted a virtual Dual Enrollment presentation with Citrus County high school guidance counselors and students. This presentation provided information on selecting courses,

**Health Sciences
Technology Building
Update**

Legislative Update

**BOARD CHAIR/
TRUSTEE COMMENTS
PRESIDENT’S REPORT**

Best of the Best Awards

**AACC Commission
Appointment**

**McGee Awarded Life
AFC Membership**

Regional Campuses

academic pathways, and how to navigate the MyCF portal. Two more sessions are scheduled for the upcoming spring semester.

Marketing and Public Relations. CF Marketing and Public Relations earned 16 Awards of Excellence from the Association of Florida Colleges Communications and Marketing Commission, including seven gold awards and Best of Show. The awards were presented virtually during the AFC Annual Conference on November 18. The Best of Show award was presented for an article on “Going the Extra Mile on Experiential Learning,” which focused on hands-on opportunities in academic programs including health sciences, teacher education, agribusiness, environment and the first-year experience. Awards in the print category include:

- Article in a College Produced Publication: Gold (“Going the Extra Mile with Experiential Learning,” hands-on learning)
- Magazine: Gold (CF Connection, Summer 2020)
- Newspaper Campaign: Gold (“Your Future. Right Here. Right Now.” newspaper ad campaign)
- Outdoor Campaign: Gold (“Flexibility when it matters,” billboard)
- Table Top and Retractable Displays: Gold (“Welcome to CF”)
- Annual Report: Silver
- Article in a College Produced Publication: Silver (“The Dream Team Delivers to the Workforce”)
- Article/Story Pitch Resulting in Publication: Silver (“Going the Distance,” online learning)
- Direct Mail Campaign: Silver (“Right Here. Right Now.” postcard series)

Awards in the digital category include:

- Video/Digital Promotion 60 Seconds or More: Gold (CF Virtual Tour)
- Single Sheet Flyer: Gold (“Right Here. Right Now.” High school flyer)
- Digital Newsletter: Silver (Patriot Pipeline, sent to community partners)
- Single Sheet Flyer: Silver (“Timeline to Apply,” high school flyer)
- Social Media Campaign – Paid: Bronze (“Affordable College Degrees,” Facebook/Instagram ad)
- Social Media – Unpaid: Bronze (CF bear in the tree)

CF Foundation. Since the October 2020 District Board of Trustees meeting, the Foundation team received a gift of over \$250,000 for an endowed scholarship. The team received over \$250,000 for a new endowed chair for a nationwide speakers series. And finally, we received the first distribution of the largest gift in our history from the Trust of Mrs. Mary Brent Kraus benefitting the STEPS program and the education program at the Appleton Museum of Art. More than \$4.9 million was received and the remaining amount is to be distributed in the coming months. The Foundation is on track for a banner year, more to come.

Admissions. Dr. Raphel Robinson, Director of Admissions & Student Recruitment, reported the theme for this year’s Tri-County Counselors Meeting on November 5 focused on how CF has their students “covered” when it comes to making decisions about their future. Seventy-five school members were in attendance for this year’s virtual event.

Raphel Robinson, Marissa Brown, Admissions and School Relations Specialist, and **Katelyn James,** Admissions Advisor, won the Association of Florida Colleges’ (AFC) Career and Professional Employees Commission of the Association of Florida Colleges (CPEC) Innovators Exemplary Practice Award for CF’s High School Ambassador Program. As part of Florida College Access Network (FCAN) Florida College Decision Day, CF’s decision day will be December 8. We will be hosting an information and application session that evening for students who wish to apply to CF.

Marketing and Public Relations

CF Foundation

Admissions

Advising. **Chenita Hart**, Director of Advising, reports “Spring into CF” Zoom registration event for continuing students in conjunction with Enrollment Services was held on November 18 from 4:00-6:00 p.m. Students were able to walk-in or schedule appointments.

Advising

Athletics. On November 15, both baseball and softball finished the fall season. With no scrimmages and no outside competitions this year, coaches for both programs placed their practices and inter-squad scrimmages on live-streaming so upper level universities and pro scouts for baseball could still observe the players and continue with evaluations.

Athletics

Enrollment Management. **Dr. Alton Austin**, Director of Enrollment Services & Registrar, reported that they have served over 500 students in a Virtual Zoom Lobby since the beginning of August. They are also seeing students in person utilizing a computerized appointment system, Calendly.

Enrollment Management

Financial Aid. **Maureen Anderson**, Director of Financial Aid, reported that over \$11 million dollars has been disbursed for fall. Students began completing the 2021-2022 Free Application for Federal Student Aid (FAFSA) on October 1, 2020. The Financial Aid office has been conducting “Financial Aid Nights” (virtually) for district high schools and the general public, as well as, one-on-one FAFSA completion assistance via Zoom with the assistance of EOCCARES Act funds have been expended/disbursed. Also, the \$35,000 Supplemental CARES Act funds have been expended/disbursed.

Financial Aid

Student Life. **Marjorie McGee**, Director of Student Life, hosted a virtual “Do the Right Thing” discussion with Film Scholar, Janna Jones, from Northern Arizona University on November 18. The discussion was centered around the 1989 groundbreaking film by Spike Lee

Student Life

Student Services. **Dr. Henri Benlolo**, Dean, reports that Testing, Disability Services, Counseling and the Trio Programs (Educational Opportunity Center and Student Support Services) continues to serve students face-to-face and remotely. They are experiencing an increasing number of students requesting counseling services.

Student Services

E-Learning. On October 27, **Josh Strigle**, Director of E-Learning and Learning Support Centers, co-presented a webinar at the Middle States Commission on Higher Education (SACSCOC’s sister organization for the mid-Atlantic region, the US Virgin Islands and Puerto Rico) on “Assessment of Online Methods During COVID.” They had 430 attendees who were largely senior administrators from that region. Prior to the event, Josh solicited feedback from areas around our college on creative ways they have served students during COVID and had the opportunity to share those stories, as well as what we are doing in E-Learning. They also discussed the online student support scorecard that Josh co-authored several years ago.

E-Learning

Learning Resources Center. The Clifford B. Stearns Learning Resources Center is open to students, faculty and staff for computer use, printing, tutoring, individual study, library access and reference assistance. Since October 12, the center has had 122 visits, with the majority visiting to receive tutoring or study quietly. All services continue to be offered virtually as well. In addition to offering library instruction via Zoom to classes, CF librarians have been embedded in 24 online courses as well.

Learning Resources Center

Academic Affairs. PTK held the virtual fall induction on October 28. A special thanks to **Dr. James Henningsen**, and our featured guest speaker, **Dr. Charles McIntosh**, for pre-recording their part in the induction ceremony. Thanks to **Trey Moore**, Auditorium Manager, Visual & Performing Arts, for his help in connecting the various videos into a single product. Additional thanks to the CF marketing department for posting the video on the CF YouTube channel. (If you missed it, here is the link <https://youtu.be/Jpjh3MCvwuc>).

Academic Affairs

CF’s Musical Theatre Department virtually presented “In Willowbark Woods,” on Friday, November 20. This production, with book, music and lyrics was written by **Joshua Mazur**, a local music director. It was directed by **Jason Longtin**, CF Associate Professor of Music. “In Willowbark Woods” is a theatrical cycle of songs and monologues exploring the people found on a very small speck somewhere on the map of the Deep South called Willowbark. Conceived and written during the COVID-19 pandemic, “In Willowbark Woods” is an intimate theatrical/film experience

exploring isolation, grief, hope and love. It was written in a way to allow the performers to complete their work from their homes. The play was free and is available to view at <https://www.youtube.com/watch?v=MwV8kCO45ug>.

Workforce academic programs will continue to meet on campus (and in field placements for some programs) in spring as allowable, with a higher percent in person. Rapid Credentialing scholarships are still available for eligible programs and the information is on the CF website. Over the course of the 2021 year, there will be a Workforce Bound campaign highlighting all 17 AS degree programs with new informational videos (sponsored in part by Duke Energy and CareerSource Citrus Levy Marion).

Lockheed Martin Corporation has been named 1 of 9 winners of the Pledge to America's Workers Presidential Award for the nation. CF's partnership with Lockheed Martin was featured prominently in the application.

The CF nursing program has been recommended reaccreditation for both the Associate Degree Nursing and Bachelor of Science Nursing programs but an official announcement will be in the spring.

Appleton.

Appleton

➤ Through January 3, 2021

- **“The Spaces Between: Mixed Media by Christian Duran”**

Mixed media artist **Christian Duran** creates “theatrical landscapes” that, while giving a nod to historic botanical illustrations, break out of the confines of representational rendering to create a way of looking at nature in abstract. Rather than mapping out his compositions, Duran utilizes intuition and spontaneity to explore the beauty and mystery of the natural world in his compositions.

Duran's forms are created by using scraps of former paintings and repurposing them into layered and sanded collage-like shapes further enhanced with charcoal, acrylic paint, ink and oils. Wholly organic, his images evoke sea urchins, flowers and the teeming worlds seen under a microscope.

- **“Mid-Century Tourism on the Silver River: Photographs by Bruce Mozart”**

Bruce Mozart (1916-2015) holds a rich and unique place in Florida's history. He spent 30 years as the official photographer for Silver Springs, Florida's first tourist attraction – and for Paradise Park, the once segregated counterpart to Silver Springs located just one mile downriver. Using the crystal-clear waters of the Silver River, Mozart's iconic underwater photography and exclusive access to both parks created some of the most widely recognizable tourism photography of the mid-20th century. This exhibition will feature photographs of both Silver Springs, Paradise Park, as well as other ephemera, that will highlight Mozart's innovation, creativity, and significance to the history of tourism in Marion County.

- **“The Art of Adventure: Serigraphs by Clayton Pond”**

In the 1970s artist **Clayton Pond** drove across America and noticed the rise in specialized leisure-time activities and how each sport has its own culture, vocabulary and even dress code that defines not only the sport, but those who participate in it. This exhibition from the permanent collection highlights these pursuits as vibrantly rendered in Pond's “Leisure-time Obsessions Series” and how, from drag racing to hang gliding, sports draw individuals into a cohesive whole through participation.

➤ **Events**

• **October**

In October, the museum ran its second annual “My Pumpkin and Me” photo contest. Over several weeks the museum collected photos of community members with their pumpkins on the Appleton’s Facebook account. The contest had two winners, one determined by most Facebook likes and one selected by a guest juror: **Susan Peters**, a member of the Appleton Advisory Council. Alongside the contest, this year the museum received a generous donation of 500 pumpkins from Jared Williams Farm that were distributed to several local community groups and schools. Recipients included College Park Elementary and Hillcrest School, as well as Boys and Girls Club of Marion County, PACE Center for Girls, Transition Life Center and CF Student Life. The pumpkins were used for craft and art projects.

• **November**

On November 10, thanks to a donation by FAFO, Hollis Mutch worked alongside FAFO members to distribute a further 250 art kits to Evergreen Elementary School. Mutch also had the opportunity to meet some of the students in person and talk about the museum and its collection.

The success of the Appleton Museum’s app Gold Award was further recognized this month, in a letter from the Honorable Stan McClain, Florida House of Representatives, District 23 who commended the museum for “allowing people to learn and interact digitally with the museum.”

➤ **Outreach**

- On November 6, the Appleton participated in the Art Walk. The team promoted the reopening of the museum and continued online activities and events. Mini art kits were distributed in takeaway bags for completion at home. 158 people attended.

➤ **CF and the Appleton Museum of Art**

- **October 15, Artist’s Outlook with Annelies Dykgraaf**
Patricia Tomlinson, Curator of Exhibitions at the Appleton, hosted a live talk with **Annelies Dykgraaf**, whose artwork is part of the permanent collection. The talk was free. Thirty-four members attended.
- **October 21, CF Student Life “Coaster Art Workshop”**
The Education team led a virtual coaster art workshop for CF students. The kits were assembled by Appleton staff and together with **Marjorie McGee** and CF Student Life, were distributed across all three CF campuses. Fifteen students attended.
- **November, 17, CF AFC Ocala Chapter Meeting Art Workshop**
The Education team led a virtual art workshop during CF AFC’s chapter meeting. Participants were taught the history of Japanese Netsuke and were guided in making their own Netsuke with air-dry clay. (Netsuke are button-like toggles or miniature sculptures invented in 17th century Japan). Twenty members attended.

- **November 19, Artist’s Outlook with Clayton Pond**
Patricia Tomlinson, Curator of Exhibitions at the Appleton, hosted a live talk with **Clayton Pond**. A selection of his serigraphs from the series “Leisure Time Obsessions” are currently on show at the museum. These are part of the museum’s permanent collection. The talk was free. Fifty-three members attended.

The next meeting will be held *Wednesday, January 27, 2021*, at 3 p.m., in the Klein Center of the Ocala Campus.

There being no further business to come before the Board, Chair Bobby Durrance declared the meeting adjourned at 4:11 pm.

Robert E. Durrance, Chair

James D. Henningsen, Secretary

Next Board Meeting

ADJOURNMENT