

MAC1105: College Algebra

Welcome to the course

In this course we will develop your math skills that will help you be successful in your subsequent college level math courses. We will use Canvas and the MyMathlab online program to complete our homework, quizzes, and tests.

We will not use the textbook. Do not purchase the textbook (unless you need a hard copy of the textbook). You **must** purchase the MyMathlab Access code to enable you to complete your online assignments. You may purchase MyMathlab from the bookstore.

To enroll in the MyMathLab course, go to [Modules](#) and under the Getting Started module select Register for MyMathLab and follow the prompts.

The course ID is not required to register for MyMathLab since you must register through Canvas!

Syllabus

I. Course Information

Course Title: College Algebra

Course Number: MAC1105 Section 70

Instructor Name: Yates

Credit Hours: 3

Course Location: online

Office Location: Building 2 Room 207

Telephone No.: 237 2111 extension 1389

Email: yatese@cf.edu

The best way to reach me is by email. If you leave a voicemail, please leave your name and an email address I can respond to. Please allow 24 hours for a response Monday morning through Thursday afternoon and up to 48 hours for a response Thursday evening through Monday morning. Scheduled holidays may extend the response time.

Office Hours

Monday: TBD

Tuesday: TBD

Wednesday: TBD

Thursday: TBD

Please allow 24 hours for a response Monday morning through Friday afternoon and up to 48 hours for a response Friday evening through Sunday evening. Scheduled holidays may extend the response time.

Extended Emergency Closure

“For emergency campus closings (natural disasters, etc.) call 352-291-4499 or 800-831-9244 or check our [website \(Links to an external site.\)](#) (CF.edu).”

Prerequisite for the course: MAT1033 or a suitable placement score.

Text Title: College Algebra: Graphs and Models

Author of Text: Bittinger

Edition: 6th

ISBN No.: 9780135834398

Required Materials: MyMathLab access code for text, Scientific calculator (TI-30XS multiview)

Optional Materials: none

Cell phones

- You will not be using a cell phone in this class.

Calculators

- You may not use a cell phone as a calculator.
- Calculators that can transmit data wirelessly are not allowed.
- Only a scientific calculator is required.
- No Graphing calculators.
- I recommend the TI-30XS multiview

II. Course Description

In this course I will guide you through the mathematical concepts you need to be successful in your next mathematics course. I expect you to complete your assignments in a timely fashion and ask questions when you need help. It is your responsibility to keep track of when assignments are due. It is your responsibility to do the work assigned. I do not give you a grade for this course, I only record the grade that represents the knowledge you have achieved in this course through the work you have done.

This course is designed as a foundational course for those students who must take additional mathematics in their chosen majors and do not yet have an appropriate background. This course content will study mathematics from a functional perspective, including linear, quadratic, rational, absolute value, radical, exponential and logarithmic functions.

III. Student Learning Outcomes/Course Objectives.

Learning Outcomes & How Measured

Quantitative and Analytical Reasoning: The student will understand and apply mathematical and scientific principles and methods.

1. Perform accurate computations using order of operations with and without technology.

How Measured: Quiz, Exams

2. Identify and organize relevant information and complete the solution of an applied problem.

How Measured: Quiz, Exams

3. Interpret and communicate understanding of visual representations of data.

How Measured: Quiz, Exams

4. Demonstrate mathematical number sense and unit sense.

How Measured: Quiz, Exams

IV. Assessment

Grading scale: Final grades will be based on the overall percentage of the course.

Grading Scale	
Grade	Percent
A	100% - 90%
B+	89% - 87%
B	86% - 80%
C+	79% - 77%
C	76% - 70%
D	69% - 60%
F	59% - 0%

Assignment weighting	
Assignments	Weights
Exams:	70%
Quizzes:	15%
Homework:	15%
Discussions:	0%
Attendance:	0%

Grading Information:

Exams

- 70% of overall grade
- All exams must be proctored.
 - Can be proctored at a CF testing center.
 - Make an appointment at CF testing center as soon as possible.
 - All Exams are password protected and will be entered by the proctor.
- No Retaking exams!
- The 5th exam counts as a test grade, and may also replace your lowest test score or missed exam

Quizzes

- 15% of overall grade
- You will have 3 attempts per online quiz.
- There will be no extensions for not turning in a quiz on time.

Homework

- 15% of overall grade
- Homework is assigned for every section of class
- The student is expected to complete each assignment and if the student encounters difficulties with a problem(s), then the student should ask appropriate questions via email or see the instructor during office hours, or get assistance at the Math Center.
- It is advised that you complete the homework in a timely fashion. I encourage you to finish the homework early so that you have more time to study for the exams.

Discussions

- 0% of overall grade
- I will post discussions to have you help your fellow students. I would like you to address the topic I present and reply to at least one other post.

Attendance

- 0% of overall grade
- Attendance is established by doing assignments in MyMathLab.
 - For Financial aid you must be registered in the course in MyMathLab and have completed one assignment.
- Non-Attendance does not constitute as a withdrawal from the course. It is the student's responsibility to complete the withdrawal forms by the appropriate date.
- If the student is having trouble, it is the students responsibility to get help from the instructor, another student, or tutor. You may contact the instructor through email, or stop by during office hours.

Late work

- Late work will not be accepted.
- All MyMathLab assignments must be turned in by the due date.
- Failure to turn in an assignment on time will result in a score of zero.

Extra Credit

- **No Extra Credit**

Make-up policy:

- No make-up work will be given unless there is an emergency or prior approval has been given by the instructor. In such an event, you must notify your professor before the exam or item is due unless the emergency prohibits it and you will be asked to bring proof of the emergency. A make-up exam must be taken within one week of the original exam date unless the emergency prohibits it. While you do not need to disclose personal details, let your professor know as soon as possible if something is preventing you from participating online or completing work.

Course Schedule/Outline

Assignment due dates	
Preparation, Activities and Evaluation	Date Due
Chapter 1 Homework & Quiz	TBD
Exam 1 (Chapter 1)	TBD
Chapter 2 Homework & Quiz	TBD
Exam 2 (Chapter 2)	TBD
Chapter 3 Homework & Quiz	TBD
Chapter 4 Homework & Quiz	TBD
Exam 3 (Chapter 3 and 4)	TBD
Chapter 5 Homework & Quiz	TBD
Chapter 6 Homework	TBD
Exam 4 (Chapter 5)	TBD
Exam 5 (Final Exam)	TBD

All exams are due by 5:00 pm on their due date!

STATEMENT: The instructor reserves the right to make any changes as needed. Due to unforeseen happenings, it may be necessary for the course assignment schedule to be altered. The instructor will always strive to be fair about any changes.

Student Responsibilities & Course Requirements

1. Students are expected to complete each assignment.
2. Students will complete an online quiz for each chapter.
3. Students will complete 5 tests which will be online and must be **proctored**.
 - o Each exam is password protected and will be entered by the proctor.
 - o The first 4 exams will have 25 questions and you will only have 90 minutes to complete.
 - o The 5thExam will have 30 questions and you will only have 120 minutes to complete.
 - o The 5thexam will be administered the same as all other tests. **The 5th exam may replace your lowest test score.**

4. Using MyMathLab, you should view each power point, videos, interactive videos, the textbook and other available materials under the course contents. These materials serve as the teaching portion of the course. You may also view instruction videos from other sources such as Kahn Academy. After viewing the material you should do the homework for the chapter and then the quiz.
5. Quiz problems will be similar to the homework problems. You will not have the help buttons available when taking a quiz. You will have three attempts at each quiz. The quiz must be completed before the questions are graded. If you use the second/third attempt you will need to do the entire quiz over, not just one particular problem. The problems will be similar but probably not exactly the same. Only the highest quiz score counts toward the grade. **Only quizzes completed prior to the due date will receive credit.**
6. There will be four tests and a final exam. **Each test will be an online proctored exam on-campus, proctored test administered through the Testing Center, 2nd floor of the Bryant Union / Student Center, or at the Citrus or Levy campuses.**
7. This course requires 5 proctored assessments. If you are unable to travel to a CF campus during testing center hours, or you are truly “at a distance” you must arrange for a proctor at an approved sight or another college. These arrangements must be made well in advance of the due dates. Arrangements would include notifying me of your intentions along with the name, address, email address, and phone number for an approved proctor. You may be required to pay a fee to complete the assessment(s); fees generally range between \$30 and \$45 per assessment, depending on the proctor used.
8. For assistance with scheduling a proctored exam at a CF testing center or to help you locate another testing center, please contact the **CF Testing Center at 352-291-4419.**
9. The tests will be in MyMathLab but will be password protected. You must use the CF testing center or approved proctored facility to be able to access the tests. All testing centers will require a photo ID. You have one attempt on each test. The questions will be similar to those you have worked for practice problems and quizzes. The test will have a **time limit**(90 minutes for exams 1, 2, 3 and 4; 120 minutes for the final) and must be finished within that limit.
10. If you show up to the testing center without proper ID or late, you will not be allowed to take the test. Cell Phone, pagers, or similar items are prohibited in the Testing Center. The testing center makes no exceptions under any circumstances.
11. **There will be no retakes for exams.**

Testing

1. Students must bring photo identification and provide instructor's name, course number/section and which Test they are taking.
2. Cell phones, pagers, or similar items are prohibited in the Testing Center.
3. Students will not be permitted to use any materials, devices, or equipment that have not been previously authorized by the instructor in their submitted instructions and guidelines.
4. Students must make an appointment at the Testing Center. **Telephone:**352-291-4419.

Testing Assistance:

Make-up Tests and/or Tests for online and hybrid learners requiring proctoring may be taken at a CF Testing Center. Testing Center hours are located at [CF.edu/Testing \(Links to an external site.\)](#). Your instructor is required to make advanced preparations before you schedule your exam, so contact your instructor at least two weeks in advance regarding testing assistance.

- Register for all testing that you plan to schedule in one of the CF testing centers by creating a CF username and password for the testing center. This can be done at home or at the testing center; the link is [cf.edu/mytests](#) (links to an external site.) This is required to take any test at a CF testing center and needs to be created only once. The username and password created will be used for all tests taken at any of the CF campus testing centers.
- The Ocala Testing Center is located on the second floor of the Student Bryant Union Building 5, Room 205. Appointments are required. For information on making an appointment visit [the testing center website\(Links to an external site.\)](#)
- The Citrus Campus Testing Center is located in C4-109. Call 352-249-1213 for an appointment.
- Stop at the front desk for directions to the Levy Testing Center. You can call 352-493-9533, ext. 2100 or 2111, for an appointment.

Online Tutoring Assistance

You can use the [Smarthinking Online Tutoring](#) tab on the left menu bar to access tutors.

The College of Central Florida tutors are at the top and the subject will have a CF in front of it. Please make sure you utilize our CF tutors.

Log on for SMARTHINKING

Initial username logon is **Your CF ID number and CF (e.g., 99999CF)**

Initial password is **lastname (lowercase)**

Then you will create your own account. The limit for Smarthinking is 5 hours per student. If you desire more time contact Josh Strigle at x-1317 or dlhelp@cf.edu.

Math Websites

[Khanacademy](#) (Links to an external site)

[Quickmath](#) (Links to an external site)

[Purplemath](#) (Links to an external site)