

Course Syllabus
DEP2004-40
Human Growth and Development
Summer B 2023

Instructor: Thomas Walsh, MA

Email: walsht@cf.edu

Class location: Citrus - Building 4, room 205 – Monday at 10:00AM.

Office Hours: In the classroom 30 minutes before and after each class meeting.

Availability: I am always available by email. While I will attempt to respond to your messages as soon as possible, please allow 24 hours during the week, 48 hours over the weekend or holidays.

Extended Emergency Closure: For emergency campus closings (natural disasters, etc.) call 352-291-4499 or 800-831-9244 or check our [website](#) (CF.edu).

Required Textbook: Discovering the Life Span-Revel Access

By: Feldman

Edition: 5th

Publisher: Pearson

ISBN: 13: 9780135685372

This course uses Pearson Revel. Your Pearson content is an online homework and tutorial system. Your Pearson content uses a combination of immediate feedback, study tools, and videos to help you learn. Through the Revel link found in your Canvas portal, you will have access to your textbook and all the assorted resources.

If you are unfamiliar with Revel, please review the video accessed through this link:

[Introduction to Revel with Canvas](#)

If you experience any difficulties with Pearson Revel, you should contact Pearson Support at <https://support.pearson.com/getsupport/s/>.

Course description: This course offers students an a detailed study of the physical, cognitive, and social development throughout the human life cycle. Major contributors, terminology, methods, theories, and practical applications will be studied. The use of various instructional information, activities, discussions, and outside papers and projects will facilitate the learning process and encourage critical thinking. Students

will be encouraged to take an active role by relating topics to their own experiences and evaluating researchers' conclusions regarding human behavior.

As a registered student in this class, you assume the responsibility for conducting yourself in a manner that contributes positively to CF's learning community as described in the Student Code of Conduct. This class may require participation in discussion to meet course-learning outcomes. We are a class comprised of individuals. As such, there will be multiple opinions expressed throughout the semester that you may not personally agree with or even understand - as may be expected. My role as an instructor is to facilitate freedom of expression that is relevant to the course, credible, open, and respectful without the promotion or endorsement of a single viewpoint. Conversations informed by diverse viewpoints contribute to critical thinking and higher-level learning. Even if you don't agree, listening to different points of view may give you further insight into your own perspectives. No lesson is intended to espouse, promote, advance, inculcate, compel a particular feeling, perception, viewpoint, or belief in a concept. Concepts as presented are not endorsed by the instructor but are presented as part of the larger course of instruction. Should a student feel uncomfortable with how course content is presented or discussed, please contact the instructor for further conversation.

The overall course objectives for Human Growth and Developmental are below, along with the ways in which they will be assessed.

Institutional Learning Outcomes	Quiz	Exam	Discussion/ Essays
Critical Reasoning: The student will reflect, analyze, synthesize, and apply critical thinking.			
1. Accurately interpret evidence, statements, graphics, questions, etc.	X	X	
2. Identify important arguments.	X	X	X
3. Thoughtfully analyze and evaluate alternative points of view.			X
4. Draw valid conclusions.	X	X	X
5. Justify and explain assumptions and reasons	X	X	X
Communication: The student will read, write, speak, and listen effectively.			
1. Read materials and effectively understand essential facts and concepts.	X	X	X
2. Write an organized document that			X

communicates effectively and appropriately for the situation.			
3. Listen actively to comprehend main ideas and essential details.	X	X	
4. Express clear, well-organized ideas through oral and written communication.	X	X	X
Global Socio-Cultural Responsibility: The student will be an informed and responsible citizen in social, cultural, and global matters.			
1. Demonstrate an understanding of the values and expressions of other cultures that arise from human experience.	X	X	X

Netiquette Guidelines: At CF, we take copyright laws seriously. Please do not distribute copyrighted materials such as articles and images. If you want to share something, you can post the URL or (in the case of a graphic), use a free graphic service and correctly attribute it.

If you need to reach me, my email address is walsht@cf.edu. While I will attempt to respond to your messages as soon as possible, please allow up to 24 hours for a response Monday through Friday during the fall and spring semesters and Monday through Thursday during the summer terms, and up to 48 hours for a response on the weekend. Scheduled holidays and/or emergency situations such as hurricanes or other local emergencies might extend my response time.

When communicating with others through e-mail, discussion posts, or chat **please be kind and follow these guidelines:**

E-Mail

- Communication should be clear, efficient, and professional
- Use the CF e-mail account that you have been provided
- Make the subject line informative
- Address everyone with respect
- Use a full professional signature for each email
- When attaching files, use widely accepted file formats (.doc, .docx, .pdf, etc.)

Discussions and Chat

- Always treat others with respect
- Do not stray from the main ideas of a post or discussion

- Before submitting your comments, make sure that what you have written will be clearly understood by others
- Except in the case of an acronym, do not use all caps, as this is the equivalent of shouting

Students failing to adhere to these netiquette guidelines will be addressed formally pursuant to the [CF Student Code of Conduct \(Links to an external site.\)](#).

Attendance: Each student is encouraged to attend all class meetings. Attendance is required for all tests and there will be no make-up tests. Non-attendance does not constitute withdrawal from this course. It is the student's responsibility to complete the withdrawal forms by the appropriate date.

Make-up policy: No make-up work will be given unless there is an emergency or **prior approval** has been given by the instructor. In such an event, you must notify your professor before the exam or item is due unless the emergency prohibits it and you may be asked to bring proof of the emergency.

Proctoring: There will be three exams administered in the classroom. You will need a Scantron and a pencil to complete each exam.

The College adheres to the Family Education Records Privacy Act (FERPA) which is a federal law. This pertains to the privacy rights of students. Grades will not be posted, nor will a student's grades be discussed with anyone other than the student, unless directed to do so by a college official or administrator or if given written permission by the student.

It is your responsibility to make the necessary arrangements to submit the assigned work prior to the due date. Assignments will not be accepted after the due date/time. There are no make-up opportunities for any missed assignments or exams.

Reading: *There is a lot of reading so get started!* While the Topic Schedule gives a suggested reading schedule, you are encouraged to read ahead to provide yourself additional time to study and prepare for your exams.

Quizzes: There are ten quizzes (one for each chapter) that you will take online in your Canvas portal. Each of these quizzes consists of ten questions, each worth one point. You can take each quiz an unlimited number of times as long as it is available — your

highest score will be your final score. The questions are randomly drawn from the test bank for each chapter.

All the quizzes are available for you to begin taking at your convenience. I strongly encourage you to be aggressive in your reading and begin taking the quizzes as soon as possible. Remember, it is not how fast you get it done that matters. It is how well you do it!

It is particularly important that you treat each of these quizzes as a serious testing situation. You are not to leave the quiz-taking page for any reason. Doing so will result in a final grade of 0 for that quiz. Again, these quizzes are meant to help you prepare for the four exams you will be taking. It is understood that it is possible to “cheat” on these quizzes but doing so will only defeat their purpose. While the quizzes only represent a small percentage of your final grade, the exams are very heavily weighted.

Exams: There will be a total of three exams.

Each of the exams will cover multiple chapters and will consist of a total of 50 multiple choice questions randomly drawn from the same test banks used for your quizzes. Unlike the quizzes, where you were allowed multiple attempts, you will only be allowed one attempt for each exam. Use your quizzes to prepare for your exams!

Gordon Rule: To satisfy the Gordon Rule requirements of this course, there are ten essay questions imbedded in the Revel coursework – one for each chapter in the textbook. Each essay is to be a minimum of 250 words written at the collegiate level. Your submission will be graded based on your development of ideas, your organization, conventions, voice, and focus and coherence. You are encouraged to become familiar with the assignment's rubric.

All documents uploaded to Canvas must be saved in either DOC or DOCX format.

Assignments are weighted by group:

Group	Weight
Revel Assignments	40%
Quizzes	20%
Discussion Posts	10%

Group	Weight
Exams	30%
Total	100%

Grades are based on a point system and will be awarded as follows:

A	90 - 100%
B+	87 - 89%
B	80 - 86%
C+	77 - 79%
C	70 - 76%
D	60 - 69%
F	00 - 59%

Please understand that each of your grades contributes to your final grade. I will not make any adjustments at the end of the semester because you are not satisfied with your final grade. Make your choices wisely! There are no “do overs”!

Topic Schedule

Due to unforeseen happenings, it may be necessary for the course assignment schedule to be altered. The instructor will always strive to be fair about any changes.

College Policies

Academic Integrity – Cheating and/or plagiarism will not be tolerated and may result in an “FF” for the course as well as disciplinary action under the Code of Student Conduct. A student will be referred to an Academic Integrity Seminar. There will be a charge for this two-hour seminar, and attendance is required (see Student Handbook). Failure to attend the Academic Seminar may result in the assignment of a final course grade of “FF,” denoting course failure due to a violation of the college’s Academic Integrity policy.

Access Services for Students with Disabilities – If you have a disability, serious medical condition, a learning or psychological disorder and want to request accommodations, it is your responsibility to register with the Office of Access Services and to provide verifiable documentation to Access Services as soon as possible. If eligible, Access Services will provide you with a notification of approved accommodations to give to your instructors at the beginning of the semester. Faculty will comply with the accommodations approved by Access Services. For information visit the Access Services webpage at <http://www.cf.edu/departments/sa/ss/access/>, contact access@cf.edu or call **352-854-2322, ext. 1209** for further information.

Equal Access/Equal Opportunity – College of Central Florida does not discriminate against any person based on race, color, ethnicity, religion, gender, age, marital status, national origin, genetic information or disability status in its programs, activities and employment. For inquiries regarding nondiscrimination policies contact Carol W. Smith, Equity Officer, 3001 S.W. College Road, 352-854-2322, ext. 1437, or smithc@cf.edu.

CF Student Assistance Program - The CF Student Assistance Program (SAP) is a confidential resource for assisting students who may have personal problems which could affect their school, work, or home lives. The SAP provides early intervention and professional assessment and counseling to best meet the needs of the student. Services are free to all active CF students. The SAP is managed by BAY CARE LIFE MANAGEMENT, a health management organization. A student may call a toll-free helpline during regular business hours Monday through Friday from 8:30 a.m. – 5 p.m. For crisis situations after hours, on weekends, or holidays a student may call the same number and the therapist on duty will be paged and will promptly respond to the call. For services, a student may call the following toll-free number: **1-800-878-5470**.

Withdrawal – If you want to withdraw from a class, you need to meet with your assigned advisor and complete the necessary form and have it signed by the appropriate parties. If you just stop coming to class after the posted drop date, you will receive the grade of F.

The college reserves the right to evaluate individual cases of non-attendance.

Students should be alerted to the fact that

- (1) withdrawals do not count in the CF GPA, but may not be viewed favorably at the university level or for financial aid
- (2) a withdrawal counts as an attempt under the forgiveness/withdrawal policy and the course repeat policy

(3) there are increased costs to take the course on the third attempt

(4) there may be a reason a withdrawal request may be denied.

Please see the College's withdrawal procedures.

https://mycf.cf.edu/ICS/Enrollment/Course_Withdrawal.jnz

The College of Central Florida is committed to helping you succeed and achieve your academic, personal and career goals. There are a wide range of resources and support services available to you. When students are connected early to resources and support systems on campus, they are more likely to stay in classes, perform better in those classes, and complete their path more quickly. One example is through an Early Support Program, where you may receive an email indicating your professor or advisor is reaching out directly to help connect you to support services. This may include connecting you to tutoring, financial support, psychological support services, and disability services just to name a few. Be aware, you can also reach out to these services on your own as well. Additionally, we offer free tutoring, disability services, a testing center, and many other resources which are all available to you. [Please refer to the College Resources, Dates, and Policies document in your Canvas course to learn more about these supports and policies.](#)

RESOURCES

Pearson: If you experience any difficulties with Pearson Revel, you need to contact Pearson Support at <https://support.pearson.com/getsupport/s/>.

Canvas: This course uses Canvas to post course materials. If you are not familiar with Canvas, you may access a self-tutorial by hovering over the Courses tab in Canvas and clicking on the Getting Started in Canvas course. Additional Canvas tutorials can be found under the help menu in the upper-right corner of your Canvas page.

If you have any questions or encounter any problems logging on to Canvas or within the system, contact the Distance Learning Help Desk Monday through Friday, 8 a.m.-4:30 p.m. (fall and spring hours), or Monday through Thursday, 8:00 a.m.-4:30 p.m. (summer hours), at dlhelp@cf.edu or at 352-854-2322, ext. 1317. You may also use the 24/7 Canvas help desk by clicking the Help link in the upper right corner of Canvas.

Canvas Support Hotline: 855-592-8737

Live Chat with Canvas Support! [Chat with Canvas Support](#)

Library Resources: The CF Libraries are here to help with your research and information needs. Search the library catalog (library.cf.edu), or contact the Ocala campus library (library@cf.edu, 352-854-2322 x1345) or the Citrus campus library (citruslb@cf.edu, 352-249-1205) with questions. Learn more about research help, online and database searching, and citing your sources by visiting the [CF Virtual Library](http://cf.libguides.com) (cf.libguides.com) or by visiting the Ocala library (Building 3) or Citrus library (Building C2, Room 202) for one-on-one help.

Holidays/College Closed

May 29, 2023

July 4, 2023

Equity Statement

College of Central Florida offers equal access and opportunity in employment, admissions, and educational activities. The college will not discriminate on the basis of race, color, ethnicity, religion, gender, pregnancy, age, marital status, national origin, genetic information, sexual orientation, gender identity, veteran status, or disability status in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of gender and violates this policy statement, the college will not tolerate such conduct. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Dr. Mary Ann Begley, Director of Compliance and Planning – Title IX Coordinator, Ocala Campus, Building 3, Room 117H, 3001 S.W. College Road, 352-291-4410, or Equity@cf.edu.