

Syllabus

WOH 2012 – World Civilizations I

Spring 2023 (January 9-May 4)

I. Course Information

Course Title: World Civilizations I	Meeting Dates: asynchronous
Course No. and Section: WOH 2012 sec. 70	Office Location: 2-115-C
Instructor Name: Jen Moore-Ambrosia	Office Hours:
Credit Hours: 3	Telephone 352-854-2322 ext.1681
Course Location: Online	Email: ambrosij@cf.edu

Extended Emergency Closure

“For emergency campus closings (natural disasters, etc.) call 352-291-4499 or 800-831-9244 or check our [website](#) (CF.edu).”

II. Course Description: A survey of the past, emphasizing the intellectual, cultural, military, political and economic history of Mesopotamia, Egypt, Greece, Rome, Medieval Christendom, Islam, Africa and the Far East. Course will focus on social, economic, and political developments as well as religious movements from the earliest human settlements up to post Renaissance Europe, and empires in Africa, Asia, and the Americas.

Brief statement of teaching philosophy and/or expectations:

I believe that as a teacher you are also a learner. Every day is a new opportunity to learn a new strategy or an exciting breakthrough in my discipline. The more that I am able to learn the better I am able to teach. I learn from my students and the varying perspectives with which they enter the classroom. My philosophy as an educator is to never stop learning and to remember that what I do is not static but rather dynamic. No two classes nor two students are the same. My goal is to meet the educational needs of all my students. To listen and learn from them and continue to provide quality and purposeful learning opportunities for all that enter my classroom.

Course Outcomes/Objectives

1. Students will be able to recall the principal persons, places, and events from the chronological framework from this course.
2. Students will be able to synthesize the thematic historical influences that shaped the early history of the human experience.
3. Students will be able to explain the impact of the individual, regardless of societal rank, as participants in the making of history.
4. Students will be able to assess the role that diversity plays in the shaping of the early history of the world.
5. Students will be able to detect the lessons, patterns, or characteristics from historical events to better understand present day happenings.
6. Students will be able to interpret historical events by using appropriate historical methods.

Required text:

Title: World Civilizations Vol. I	Publisher: Cengage
Author: Philip Adler and Randall	ISBN:
Powel Edition: 8th	978-1-305-95990-3

III. Student Learning Outcomes

The following list offers students a consistent way to see how CF's global learning outcomes are assessed in each class. This is for information purposes only and does not change the grading system used in this class. Only those learning outcomes relevant to this course are included below.

Institutional Learning Outcomes	Exam	Classroom Activity
Communication: The student will read, write, speak, and listen effectively.		
1. Read materials and effectively understand essential facts and concepts.	X	X
Quantitative and Analytical Reasoning: The student will understand and apply mathematical and scientific principles and methods.		
3. Interpret and communicate understanding of visual representations of data.		X
Global Socio-Cultural Responsibility: The student will be an informed and responsible citizen in social, cultural, and global matters.		
1. Demonstrate an understanding of the values and expressions of other cultures that arise from human experience.	X	X
2. Identify scientific principles underlying human influence upon the Earth and its inhabitants.	X	X
3. Recognize complex historical, cultural, economic, and political forces that create societies as well as how these forces shape personal identity.	X	X
Computer & Information Skills: The student will be able to evaluate the importance of technology and its applications.		
1. Organize data or information using appropriate electronic media.		X
2. Access, research, and retrieve information using the Internet.		X
3. Communicate with others using electronic media.		X

IV. Assessment

Evaluation Process

Grades are determined by exams, writing assignments, and discussions

Exams 4 x 10% = 40%

Prep for research 2 x 5% = 10%

Discussions 6 x 4% = 24%

Research paper = 15%

Renaissance project 10%

Syllabus quiz 1%

Total 100%

Grading scale for course

A	90-100%
B+	87-89%
B	80-86%
C+	77-79%
C	70-76
D	60-69%
F	59 and below

Syllabus quiz- This assignment is for attendance verification and to ensure that you have properly reviewed the syllabus. Please take it as soon as you are able. You have multiple attempts and it is not timed. Please let me know if you have any questions. Syllabus quiz is 1% of overall grade.

Exams

Attendance to exams is mandatory. The exam will be available to take for four days. The exam is due by 11:59pm the due date of the exam. If you have any issues or problems accessing the exam in the timeframe allotted, you must notify me prior to the close of the exam. Exams will consist of multiple choice, fill-in and/or matching. A total of four exams each worth 10% of your final grade will be assigned. No make-up exams. Exceptions may be made in the event of a documented and verifiable emergency at the discretion of the instructor. Exams will be timed and can only be accessed one time. Students will have 60 minutes for each exam. Exams may only be taken one time.

Discussions- Discussion post participation is an important part of online learning. The initial post should be a minimum of one to two full paragraphs using details and explanations from academic resources like the textbook or other scholarly sources. The first post should be 150 words with the two follow up responses each having a 50 word response. This is an opportunity to work on writing skills and expand our understanding of key topics. One initial post is due by Thursday at 11:59pm and two follow-up posts are due by Saturday at 11:59pm. Absolutely no make-ups for missing discussion forums. In case of an unavoidable emergency, the lowest discussion score will be dropped. A total of six discussion posts each worth 4% of your final grade will be due throughout the term.

Source Assignment

Sources are an important part of how historians can understand the past. In this assignment students will find sources that will be used in your research paper on the Roman Empire. Research skills are an important part of many disciplines and this gives students an opportunity to explore different types of sources. In this assignment you will seek out each different type of source, format in APA citation style, and summarize the source. The summary should be about a paragraph with proper grammar and writing mechanics. This will be worth 5% of your final grade. See details in Canvas.

Introduction and thesis statement

In this assignment you will continue to work on your Roman Empire paper. You will compose an introductory paragraph with a thesis. This will be a paragraph where you explain to your audience what you will be writing about in your Roman Empire project. The thesis statement should be a succinct explanation of what your paper will be about. This is a great way to get feedback prior to submitting your final research paper. This is worth 5% of your final grade.

Roman Emperor Paper

The Roman Empire is a significant period in any study of the great civilizations of the world. Students will be required to write a 1000 word paper examining a Roman Emperor from this era. This paper must use footnotes or endnotes for citing sources. More specific details concerning this project in Canvas. This paper will be graded on quality of research, organization, analysis, and proper use of spelling and grammar. This paper is worth 15% of your total grade. The Source assignment and introduction and thesis assignments are designed to get you started on this project.

Renaissance Presentation

Students will be required to submit a presentation examining an aspect of the Renaissance. Using Microsoft PowerPoint or similar program you will explore your topic in 5-7 minutes using a minimum of 8 slides. You will insert audio into the presentation or upload yourself making a presentation to youtube. The last page should have a reference page using the format of APA or Chicago Manual of Style. Only scholarly and academic resources are acceptable. This project will be graded on quality of research, organization, and narrated presentation. This project is worth 10% of your total grade. Additional information can be found in the project folder. Audio is a must for this project and I must approve of the topic ahead of your submission.

Makeup Policy for Exams/Assignments

Students must turn in all assignments by the due date and take exam on the scheduled day and time. It is the responsibility of the student to understand and know when assignments are due (see due dates on last page of syllabus). It is the responsibility of the student to have suitable internet connectivity and appropriate computer functionality. Not having access to internet or a computer will not be an excuse for not completing work in a timely manner.

Make-ups are not guaranteed and will only be granted for emergency situations. Students will be asked to provide proof of a verifiable emergency. If you have a planned and unavoidable appointment or event, come and see me ahead of time so we can discuss a plan.

Late Policy

All work is due by the listed due dates. For assignments, late work will be accepted after the due date for up to half-credit. After five days, the assignment will not be accepted. If you have questions or concerns, please contact me prior to the due date. Exams and discussion posts will NOT be accepted after the due date.

Any changes to the syllabus will be announced, if necessary, during the semester. The course outline and syllabus are subject to change as needed; changes will be announced in a timely manner, when necessary. Instructor will always strive for fairness when making any course changes.

VI. College Policies Spring 2023

Academic Integrity – Academic dishonesty (such as plagiarism or cheating) will not be tolerated and may result in disciplinary action under the Code of Student Conduct. Cases of academic dishonesty will be referred to a mandatory, two-hour Academic Integrity Seminar, which includes a fee (see the [Student Handbook](#)). Failure to attend the Academic Integrity Seminar will result in the assignment of a final course grade of “FF” on the student’s transcript, denoting course failure due to a violation of the college’s Academic Integrity policy. For a better understanding of academic integrity and ethical writing practices, please see [The Office of Research Integrity’s Guide to Ethical Writing](#) or the CF Library’s [Academic Integrity](#) guide.

Disability Services for Students with Disabilities – To ensure students have equal access to educational opportunities here at the College of Central Florida, students with medical, sensory, physical, psychological, and/or cognitive disability are encouraged to register with the Office of Disability Services and request an application. If eligible, Disability Services will help facilitate approved accommodations for you.

Please do this as soon as possible, to ensure that such accommodations are implemented in a timely fashion for your academic success.

The Office of Disability Services is located in Building 5-204, on the Ocala Campus. For more information visit the Disability Services webpage at CF.edu/Access, or email Victoria Colleli at colleliv@cf.edu, or call 352-873-5843 for further information. Professional counseling services are available for all college students who are experiencing anxiety, depression, PTSD, stress; basically all psychological issues that could affect their school, job, relationships, or their home lives. Services are provided by Florida licensed mental health clinicians. This confidential resource is for all college students who want to achieve their endeavors. The Counseling Department is located in building 5, office 205B or office 205F. For more information about Counseling, you may call 352-854-2322 Ext. 1760 or Ext. 1286 or Ext. 1580.

Attendance Policy – Regular, punctual class attendance is the responsibility of every student who enrolls at the College of Central Florida; therefore, the institution is committed to enforcing the attendance policy in an effort to assist students in achieving their educational objectives. The documentation of student absences will begin the first day of class, regardless of when the student registers. When a student has a legitimate reason for being absent, the instructor has the option of permitting the student to make up work missed and may require an explanation for the absence. The college reserves the right to evaluate individual cases of nonattendance. See the [Student Handbook](#), Policy Manual and Administrative Procedures.

Equal Access/Equal Opportunity – College of Central Florida does not discriminate against any person on the basis of race, color, ethnicity, religion, gender, age, marital status, national origin, genetic information or disability status in its programs, activities and employment. For inquiries regarding nondiscrimination policies, contact the Equity Officer, 3001 S.W. College Road, Building 40, Room 306A, 352-854-2322, ext. 1437, or smithe@cf.edu.

Classroom Decorum – Disruptive behavior will not be tolerated. Disrespect to other students in our discussions or other places in the class will not be tolerated. Continuous disruptive behavior will result in withdrawal from the course and disciplinary action under the Code of Student Conduct (see the [Student Handbook](#)). Our classroom is an inclusive environment where ideas are discussed but with respect for each other. Please feel free to message the instructor if you have any questions.

Withdrawal – If you want to withdraw from this class, you must fill out the necessary forms and have them signed by the appropriate parties. If you just stop coming to class after the posted drop date, you may receive

the grade of F. Last day to Withdraw with a W is March 31

- Last day to Add January 11
- Drop only January 13
- Spring C Last day do Withdraw with a W – March 31

Students should be alerted to the following:

- (1) Withdrawals do not count in the CF GPA, but may not be viewed favorably at the university level.
- (2) Withdrawals may negatively impact a student's financial aid eligibility.
- (3) A withdrawal counts as an attempt under the forgiveness/withdrawal policy and the course repeat policy.
- (4) There are increased costs to take the course on the third attempt (full cost of tuition, same as out-of-state rate).
- (5) There may be a reason a withdrawal request may be denied.

Please see the College's withdrawal procedures.

Attendance Verification for Financial Aid: Attendance Verification is submitted each semester, generally in the third week of the term. Federal Student Aid requires that attendance is based on academic attendance or attendance at an academically-related activity. For this class, your attendance is verified based on syllabus/writing quiz.

VII. CF Student Assistance Program

The CF Student Assistance Program (SAP) is a confidential resource for assisting students who may have personal problems which could affect their school, work, or home lives. SAP provides early intervention and professional assessment and counseling to best meet the needs of the student. Services are free to all active CF students. The SAP is managed by BAY CARE LIFE MANAGEMENT, a health management organization. A student may call a toll free helpline during regular business hours Monday through Friday from 8:30 a.m.-5 p.m. For crisis situations after hours, on weekends, or holidays a student may call the same number and the therapist on duty will be paged and will promptly respond to the call. For services a student may call the following toll free number: 1-800-878-5470. CF also has a counseling office where students may receive free confidential professional counseling by State licensed clinicians. For more information you may call 352-854-2322 ext. 1760 or visit the counseling office at the Bryant Student Union, room 204B, or email ballardm@cf.edu.

VIII. Additional statements for this course

- **Early Support Program (ESP):** The College of Central Florida is committed to helping you succeed and achieve your academic, personal and career goals. One of the ways we can accomplish this goal with you is through an Early Support Program. Our philosophy, based on extensive research and practice, is that when students are connected early to resources and support systems on campus they are more likely to stay in classes, perform better in those classes, and complete their path more quickly. Therefore, you may be contacted by your First Year Success Specialist, program Advisor and/or other resources on our campus if there is a time during the semester I feel it would be beneficial to your continued success. I

am always your first point of contact for any concerns that affect your success or with course content, so I encourage you to come to me to discuss those issues. Also, be assured that I will first communicate any concerns I have with you and will then connect you with the other areas on our campus to help develop a network of support for you.

- This course uses Canvas to post course materials. Go to [MyCF \(mycf.cf.edu/ICS/\)](https://mycf.cf.edu/ICS/), login, click on the Academics tab, and follow the link to Go to Canvas. If you are not familiar with Canvas, you may access a self-tutorial by hovering over the Courses tab in Canvas and clicking on the Getting Started in Canvas course. Additional Canvas tutorials can be found under the help menu in the upper-right corner of your Canvas page. If you have any questions or encounter any problems logging on to Canvas or within the system, contact the Distance Learning Help Desk Monday through Friday, 8 a.m.-4:30 p.m. (fall and spring hours), or Monday through Thursday, 8:00 a.m.-4:30 p.m. (summer hours), at dlhelp@cf.edu or at 352-854-2322, ext. 1317. You may also use the 24/7 Canvas help desk by clicking the Help link in the upper right corner of Canvas.
- Library Resources: The CF Libraries are here to help with your research and information needs. Search the library catalog (library.cf.edu), or contact the Ocala campus library (library@cf.edu, 352-854-2322 x1345) or the Citrus campus library (citruslb@cf.edu, 352-249-1205) with questions. Learn more about research help, online and database searching, and citing your sources by visiting the [CF Virtual Library](https://cf.libguides.com) (cf.libguides.com) or by visiting the Ocala library (Building 3) or Citrus library (Building C2, Room 202) for one-on-one help. Course reserves: Course textbooks and/or supplemental course material may be on reserve at the Library. Please call to inquire. If the item you are looking for is not on reserve, ask your instructor if they are able to place a copy on reserve.
- Testing Accommodations: Make-up Tests and/or Tests for Distance Learners. Testing Center hours are located at [CF.edu/Testing](https://cf.edu/Testing). Your instructor is required to make advanced preparations before you schedule your exam, so contact your instructor at least two weeks in advance regarding testing accommodations.
 - Register for all testing by creating a CF username and password for the testing center. This can be done at home or at the [testing center](https://cf.edu/MyTests) ([CF.edu/MyTests](https://cf.edu/MyTests)). This is required to take any tests and only needs to be created once. The username and password created will be used for all tests taken at any of the CF campus testing centers.
 - The Ocala Testing Center is a walk-in center, no appointments needed. The Ocala Testing Center is located on the second floor of the Student Bryant Union in Room 205.

IX. PRIORITY REGISTRATION DATES

WHEN SHOULD I REGISTER FOR THE NEXT SEMESTER?

- Registration is conducted by a process called **Priority Registration**. Those students who have earned hours may register ahead of those who have not earned hours or who have less earned hours.
- This process provides opportunities for those students who are closer to graduation to enroll in classes

before students with fewer numbers of earned credit hours. This ensures that students have an opportunity to register for the courses they need to be able to graduate on time before the courses are filled.

- The enrollment process for the next semester begins **EARLY** in the current semester. It is important that you know your priority registration date and have your course choices planned out prior to that date.
- Priority registration is also available to those students made eligible through the Disability Services office.

If you are unsure of what courses to enroll in or how to use the online registration system, it is highly recommended that you schedule an appointment with your academic advisor EARLY in the current semester.

It is important that you register for the upcoming semester courses as soon as your **Priority Registration** date opens in order to get the **CORRECT** courses & scheduled times that you will need for your degree and major.

