

## **Course Information** Download Course Information

### **ENC 1101: Freshman Composition Skills I**

**Semester/Year:** Spring 2023

**Instructor:** Sandra Cooper

**Office Phone Number** 352-854-2322 ext. 1361

**Office:** Bldg 2, 220G

**Office Hours:** Office Hours for Spring 2023 will be posted in the Introduction Module.

**Email:** [coopersa@cf.edu](mailto:coopersa@cf.edu) or through Canvas (please do not email me through @patriots email.)

### **Extended Emergency Closure**

"For emergency campus closings (natural disasters, etc.) call 352-291-4499 or 800-831-9244 or check our website [www.CF.edu](http://www.CF.edu)."

### **Course Description**

ENC 1101, the first course in college composition, provides the student with practice in writing multi-paragraph essays with emphasis on exposition and research. Students will examine selected readings as models of form for the student's writings. This course introduces the rhetorical concepts of invention, arrangement, style, and grammar as used in academic writing.

Writing is a recursive and frequently collaborative process of invention, drafting, and revising. Writing is both personal and social, and students should learn how to write for a variety of purposes and audiences. Since writing is a process of meaning making and communicating, peer discussion and collaboration is crucial; therefore, you must practice the concepts to achieve the

goals and objectives outlined in the course syllabus. As the course progresses, we will grow and learn from one another during our discussions.

## Required Texts

Hacker, Diana and Nancy Sommers. ***A Pocket Manual of Style, Ninth Edition with Achieve Solo, 12-month Access.***: Bedford/St. Martin's, 2021.

*Successful College Composition*, Third Edition. This textbook is free and can be downloaded [here Links to an external site.](#) I will also include the downloaded PDF in the Textbook Module.

*Additional required materials or links to required materials can be found on the ENC1101 course website.*

## Internet Access

## Student Learning Outcomes

### Communication Learning

#### Outcome:

**The student will read, write, speak, and listen effectively**

| Quiz | Exam | Writing Assignment | Website Activity |
|------|------|--------------------|------------------|
|------|------|--------------------|------------------|

ENC 1101:

Write an organized document that communicates effectively and appropriately for the situation.

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## Assessment

### Grading Scale

A=100-90; B+= 89-87, B=86-80; C+ =79-77, C=76-70; D=69-60; F=59 or below.

### Grade Calculation

Essays =50%

Journals=20%

**Achieve** Grammar Exercises=20%

Final Exam Essay=10%

## Essays

You will write three graded 750 word essays this semester. All writing assignments must be typed and submitted via Canvas to the appropriate Canvas Dropbox. Essays must be submitted in MLA Citation Style. Failure to submit essays in MLA Citation Style will result in a 10 point penalty. **The English Department regards a two week turnaround for the return of major essays an appropriate time frame.** Essays submitted late will be reduced by 10 points for each day that they are late. For example, an essay due Monday that is submitted on Tuesday will earn a 10 point deduction. If the essay is submitted on Wednesday, it will earn a 20 point deduction. Essays count for 50% of your grade.

## Journals

Journal writing responses have a minimum 200 word response to an assigned prompt. All responses must be typed and submitted in correct MLA Citation Style. Journal responses will be

submitted via Canvas. Journal responses will be given credit for completion, but if the response is off topic or plagiarized, no credit will be earned. Journals account for 20% of your grade.

## Grammar Exercises

Grammar Exercises are completed through MacMillan Learning: **Achieve**. These exercises count for 20% of your grade, so make sure you keep up with these exercise assignments.

## Final

There will be a Final Essay Exam that must be completed and counts for 10% of your final grade.

## Smart Thinking

CF subscribes to **Smarthinking Online Tutoring**, an online tutoring service designed to meet various needs to a diverse student population. *Smarthinking* is accessible through through the menu on the left of the screen.

## Canvas

CF uses Canvas as the course management system (where you will find your assignments, grades, lecture notes, announcements, handouts, etc.) Need log in help? For help logging in to Canvas, Call 352-854-2322 ext 1317. For help logging in to the MyCF portal, please call 352-854-2322 ext 1520.

## Gordon Rule Requirement

ENC 1101 is Gordon Rule courses that partially satisfies SBE 6A-10.30 and includes a significant writing component. "Per state policy, the quality of student writing must demonstrate substantive writing at a 'C' level or higher proficiency in order to earn a 'C' grade or higher in the course as a whole." You cannot earn higher than a 'D' if your writing assignments do not average at least 70%. Students who do not submit all writing assignments will not be able to earn higher than a

'D' or 'F' in this course; however, submitting all writing assignments does not guarantee a passing grade.

## **Tentative Course Schedule (The schedule may change due to student needs.)**

### **Read**

Module "Introductions"

Module "Week 1"

*Successful College Composition*

Chapter 1: Introduction to Writing, 6

Week 1 1.1: Becoming a Successful Writer, 6

Jan 9 1.3: Using Sources, 17-20

*A Pocket Style Manual*

27c: Taking Notes Responsibly: Avoiding Unintentional Plagiarism

### **Complete Assignments**

Upload the Plagiarism Acknowledgement to the Canvas DropBox

Journal 1. Introduce yourself on the Canvas Discussion Board

Week 2 **Read**

Jan 16 *Successful College Composition*

1.2: Purpose, Audience, Tone, and Content, 9-16

2: The Writing Process, 44

2.1: Prewriting, 44

5: Grammar, 195  
5.1: Syntax, Components of a Sentence, 195

*A Pocket Style Manual*

34b: Sample MLA Research Paper

8: Provide Sentence Variety

9: Find an Appropriate Voice

### **Complete Assignments**

**Achieve**, Practice Test for Punctuation, Style, and Mechanics

**Achieve**, Practice Test for Sentence Grammar

Submit MLA Template

Narrative Writing Assignment

### **Read**

*Successful College Composition*

1.5: Methods of Organizing Your Writing, 24-26

2.3: Drafting, 54-61

Week 3 3: Rhetorical Modes of Writing, 88

3.1: Narration, 89

Jan 23 5.1: Syntax, Common Errors: Fragments and Run-ons, 205-207

*A Pocket Style Manual*

34b: Sample MLA Research Paper

8: Provide Sentence Variety

9: Find an Appropriate Voice

"Fish Cheeks" by Amy Tan (link provided)

### **Complete Assignments**

Journal 2. Zero Draft

**Achieve**, Continue Study Plan for Punctuation, Style, and Mechanics, Mar 6

**Achieve**, Continue Study Plan for Sentence Grammar, Mar 6

### **Read**

*Successful College Composition*

1.6: Writing Paragraphs, 27-38

3.2: Description, 94-97

5.1: Sentence Patterns, 197-202

Week 4

Jan 30

"The Death of the Moth" by Virginia Woolf (link provided)

### **Complete Assignments**

Journal 3. Add Descriptive Details

**Achieve**, Continue Study Plan for Punctuation, Style, and Mechanics, Mar 6

**Achieve**, Continue Study Plan for Sentence Grammar, Mar 6

Week 5

Feb 6

*Successful College Composition*

1.4: Writing Thesis Statements, 20-23

2.3: Drafting, 54-60

2.4: Revising and Editing, Understanding the Purpose of Revising and Editing, 72

## **Complete Assignments**

Journal 4. Essay 1, Draft

**Achieve**, Continue Study Plan for Punctuation, Style, and Mechanics, Mar 6

**Achieve**, Continue Study Plan for Sentence Grammar, Mar 6

## **Read**

*Successful College Composition*

2.4: Revising and Editing, 72-87

## **Complete Assignments**

Week 6

Peer Review

Feb 13

Essay Submission to Smarthinking Online Tutoring

Journal 5. Reflection on Revision Strategy, Essay 1

**Achieve**, Continue Study Plan for Punctuation, Style, and Mechanics, Mar 6

**Achieve**, Continue Study Plan for Sentence Grammar, Mar 6

## **Read**

*Successful College Composition*

Week 7 3.6: Comparison and Contrast, 111-118

Feb 20 5.1: Syntax, Misplaced and Dangling Modifiers, 208-211

"Goldfish" A.A. Milne

## **Complete Assignments**

Submit Essay1 Final Draft to Canvas Dropbox

**Achieve**, Continue Study Plan for Punctuation, Style, and Mechanics, Mar 6

**Achieve**, Continue Study Plan for Sentence Grammar, Mar 6

### **Read**

*Successful College Composition*

2.3: Writing a Title, Drafting a Body Paragraph, Drafting Introductory and Concluding Paragraphs, 63-71

Week 8 5.1: Syntax, Parallelism, 211-214

Feb 27 **Complete Assignments**

Journal 6. Zero Draft

**Achieve**, Continue Study Plan for Punctuation, Style, and Mechanics, Mar 6

**Achieve**, Continue Study Plan for Sentence Grammar, Mar 6

### **Read**

How to Improve School Lunch Plans (link provided)

Week 9 **Complete Assignments**

Mar 6 Journal 7. 5 paragraphs, Essay 2

**Achieve, Finish** Study Plan for Punctuation, Style, and Mechanics

**Achieve, Finish** Study Plan for Sentence Grammar

Week 10 SPRING BREAK! Go Have Fun! (But Also Finish Essay 2 because you can submit to Smarthinking at any time between now and March 23.)

Mar 13

### **Read**

*Successful College Composition*

4: Writing a Research Paper, 134

4.1: The Purpose of Research Writing, 134-135

Week 11 4.2: Choosing Your Topic, 136-140

11

### **Complete Assignments**

Mar 20

**Achieve**, Test for Punctuation, Style, and Mechanics

**Achieve**, Test for Sentence Grammar

Submit Essay 2 to *Smarthinking Online Tutoring*

Journal 8. Summarize how essay was revised based on *Smarthinking*

### **Read**

*Successful College Composition*

Week 12 4.5: Evaluating and Processing Your Sources, 159-165  
4.6: Applying Your Research, 166-172

Mar 27 4.7: Writing Your Draft, 172-178

4.8: Documenting Your Source Material, 179-183

### **Complete Assignments**

***Achieve, Video Prompt***  
***Achieve, Evaluating, Integrating, and Acknowledging Sources***  
***Achieve, Avoiding plagiarism (MLA)***

Submit Essay 2 to Canvas Dropbox

Journal 9: Brainstorm/Propose for Essay 3

**Read**

*Successful College Composition*  
3.8: Persuasion, 122

Week  
13

"Poor Teeth" by Sara Smarsh

Apr 3

Ethos, Pathos, and Logos (link provided)

**Complete Assignments**

***Achieve***, Argument: Arguable claims

Journal 10. Zero Draft

**Read**

Week  
14

"Aristotelian and Rogerian Arguments"

"Classical Argument"

Apr 10

"Rogerian Argument"

**Complete Assignments**

Journal 11. Draft Essay 3

**Read**

"Rogerian Argument"

Week  
15

Argument/Persuasion Essay Example

Apr 17

**Complete Assignments**

Journal 12. Submit to Smarthinking Online Tutoring

Journal 13. Summarize how essay was revised based on Smarthinking and peer review

**Read**

"Essay Exams," The Writing Center, UNC

Week  
16

**Complete Assignments**

Apr 24

Submit Essay 3 to Canvas Dropbox

Final Grammar Assignment

FINAL

May 8-  
9

Final Essay Ex