



Syllabus  
ENC 1102: Freshman Composition Skills II  
Section 04  
Fall C 2022  
Three (3) credit hours

## **I. COURSE INFORMATION**

- Class Meetings:** Tuesdays 6:00-8:45, Ocala Campus, Building 02, Room 118A
- Professor:** Nathan Knapp, BA in English from Western University; BEd in English Education (6-12) from D'Youville College; MA in English from Carleton University
- Contact Info:** E-mail: through Canvas inbox  
Phone: 352-746-6721  
Extended Emergency Closure: For emergency campus closings (natural disasters, etc.) call 352-291-4499 or 800-831-9244 or check our website [www.CF.edu](http://www.CF.edu).
- Please allow 24 hours for a response Monday morning through Friday afternoon and up to 48 hours for a response Friday evening through Sunday evening. Scheduled holidays [and professor obligations] may extend the response time.
- Office Location:** Communications Department, Adjunct Office
- Office Hours:** Tuesdays, 4:45-5:45

## **II. COURSE DESCRIPTION**

- Course Description (from CF Catalog):** This course builds upon the compositional skills (including grammar and rhetoric) introduced in ENC 1101 in writing expository and argumentative essays. Editing and revising techniques and MLA format are emphasized. The course is also an introduction to the basic concepts used in reading and thinking critically about primary texts. Gordon Rule applies.
- Prerequisite:** ENC1101
- Teaching Philosophy & Expectations:** I believe you will get the most of this course by engaging with the material, participating in discussion, asking questions, and completing assignments to the best of your ability. I believe my job as professor is to offer you significant readings and writing examples for consideration, to help you hone your writing process, to design challenging assignments so that you may grow as a writer, researcher and critical thinker, to provide resources and academic support so that you have a chance to succeed, and to evaluate your work fairly and honestly.
- I expect you, the student, to motivate yourself, to manage yourself maturely, to devote the required amount of time and effort to complete readings and assignments, to ask me questions when you have them and to approach the course with a positive attitude, seeking to learn, grow, and discover how the material could be valuable to you. I expect you to keep a notebook for yourself (so that you assimilate the skills in the assigned reading), to meet deadlines and refrain from excuse-making, to help create a respectful environment, and to strive to complete assignments with excellence.
- Required Materials:**
1. *Arguing about Literature*. 3rd ed. John Schilb & John Clifford (ISBN: 9781319035327)
  2. *A Pocket Style Manual with Exercises* 9e & Achieve for A Pocket Style Manual 9e Package ISBN: 9781319515522
  3. Reliable computer, Internet, & printer access
  4. Office supplies & pocket references (recommended)

## **III. STUDENT LEARNING OUTCOMES**

**Learning Outcomes  
(& Measurement):**

- To succeed in this course, you must demonstrate several competencies; specifically, you will continue to develop a complex essay structure
- by writing 6,000 words within the course
  - by recognizing, identifying, and evaluating reliable, academic sources
  - by expanding research methods established in ENC 1101
  - by avoiding plagiarism through the use of in-text citations and a works cited page
  - by analyzing and practicing argumentation
- will write a documented argumentation research essay of a minimum of 1,500 words
- by developing a research topic
  - by submitting a research proposal
  - by applying MLA style documentation
  - by producing an annotated bibliography of at least four sources
- will understand and practice analytical interpretation of diverse sources
- by responding to a variety of texts
  - by identifying logical appeals and logical fallacies
- will avoid plagiarism

The institution-wide learning outcome for this course requires that you can “read materials and effectively understand essential facts and concepts.” To determine your performance level, I must use your performance on the final exam or a departmental quiz. The possible performance levels are *Accomplished, Competent, Developing, or Beginning.*

**IV. ASSESSMENT & PROFESSOR POLICIES**

**Breakdown of Assignments:**

Grammar & Rhetoric	20%	Approx. 1,000 words	- Copyediting practice - Plagiarism detection & correction - Reflections on grammatical & rhetorical choices made in essays (300 words each) - Grammar Quizzes from <i>Achieve/A Pocket Style Manual</i>
Essays	50%	Approx. 3,000 words	- Three (3) original compositions (all require MLA documentation; 1,000 words each): <ul style="list-style-type: none"> <li>• Literary Analysis</li> <li>• Film Analysis</li> <li>• Rhetorical Analysis</li> </ul>
Research Project	20%	Approx. 2,500 words	- Proposal (500 words) - Paper (1,500 words) - Annotated Bibliography (500 words)
Attendance, Participation, and Performance	10%	Varies	- Mid-semester & end-of-semester scores for overall preparedness, punctuality, respect, desire to learn, contributions to discussion & class sharing, meeting of deadlines, quality of submissions, etc.
Total	100%	Approx. 6,500 words	

**Grading Scale:**

Excellent	A	90–100
Very Good	B+	87–89
Good	B	80-86
High Average	C+	77-79
Average	C	70-76
Poor	D	60-69
Failure	F	Below 60

**Quality of Work:**

Everything you submit should be well-edited: every draft, every assignment, every e-mail, every time.

Editing reflects your skill level, your attention to detail, and your desire to represent yourself with professionalism; therefore, editing factors into your assignment grades.

**Gordon Rule:** This is a Gordon Rule course, which means that you must complete a significant amount of writing (around 6,000 words), that your overall grade should be heavily based upon that writing, and that the quality of that written work must be at least C-level. So to pass this course (in addition to earning at least a C for your final grade and maintaining satisfactory attendance), you must write all of the Essays, all of the Reflections, all of the Analyses, and the Final Exam, and the work should be at least C-level.

**Late Work:** One letter grade off per day late, up to three days late. After three days late, a zero will be recorded. If you expect to miss a particular class or assignment, you may ask for an extension or special arrangement prior to the deadline.

**Absences & Tardies:** You are permitted six (6) absences. Use them wisely if/when needed (e.g. illness, injury, surgery, emergency, jury duty, military duty or VA appointments, important family time, etc.). If you miss more than six (6) classes, for whatever reason(s), you may fail the course, be administratively withdrawn from the course, and/or barred from submitting remaining coursework. Tardiness or leaving early may be treated as half-absences and accumulate in your overall number of absences.

*\*Special Note about Illness: Please do not come to class when you are sick.* Illness nearly always spreads to others, and it creates distraction in the classroom. I tend to make allowances for students when they are ill; it is *not* necessary to come to class to “prove” that you are sick. Simply email or leave me a voicemail, and then I will send you the missed work.

**Electronics:** Cell phones should be silenced/powered down and cleared from your desks. Occasionally, I may permit the class to use smartphones during class discussion or workshops. Laptops and tablets may be used for note-taking; however, if these devices distract anyone, they may be banned. Electronics may not be permitted for in-class essays, so you may wish to prepare for hand-writing essays. Recorders are not permitted unless you ask permission first. You may not use or distribute recorded lectures or course materials without permission. If you must tend to an emergency, simply use courtesy and go do what you need to do.

## V. COURSE SCHEDULE/OUTLINE

Due to unforeseen happenings, it may be necessary for me to alter the course assignment schedule; I will always strive to be fair about any changes. Material not completed during class time is considered homework. For your success, ask questions, seek help, and always read and work ahead when possible.

Week	Date	Topic	Assigned Reading	Deadline
Week 1	Aug. 16	Introductions: People, Goals, Syllabus, & Assignments  Introduction to Studying Literature		
Week 2	Aug. 23	Literature, Short Fiction and a brief introduction to Literary Theory	Read “A & P” by John Updike (pg. 458-463) in <i>Arguing about Literature</i>  Read pg. 1173-1179 in <i>Arguing about Literature</i>	“A &P” In-class assignment
Week 3	Aug. 30	Literature, Short Fiction	“The Lottery” by Shirley Jackson (pg. 693-699 in <i>Arguing about Literature</i> )  Read pg. 43-46 and 49-61 in <i>Arguing about Literature</i>  <b>Suggested Reading:</b> pg. 144-154 in <i>Arguing about Literature</i>  “A Good Man is Hard to Find” by Flannery O’Connor (pg. 990-1003 in <i>Arguing about Literature</i> ) Read pg. 1003-1013 in	

			<p><i>Arguing about Literature</i></p> <p>Suggested Reading: pg. 82-85 in <i>Arguing about Literature</i></p>	
Week 4	Sept. 6	Literature, Drama and Poetry	<p>"The Stronger" by August Strindberg (pg. 180-184 in <i>Arguing about Literature</i>)</p> <p>"POOF!" by Lynn Nottage (pg. 743-750 in <i>Arguing about Literature</i>)</p> <p>Read pg. 112-120 in <i>Arguing about Literature</i></p> <p>"Queer Theory: According to My Grandmother" by Richard Blanco (pg. 391-393 in <i>Arguing about Literature</i>)</p> <p>"Let me not to the marriage of true minds" by William Shakespeare (pg. 492-493 in <i>Arguing about Literature</i>)</p> <p>"Bright Star" by John Keats (pg. 493-494 in <i>Arguing about Literature</i>)</p> <p>"How Do I Love Thee?" by Elizabeth Barrett Browning (pg. 495 in <i>Arguing about Literature</i>)</p> <p>Poems by Langston Hughes (pg. 917-918 in <i>Arguing about Literature</i>)</p> <p>Poems by Robert Frost (pg. 1088-1090 in <i>Arguing about Literature</i>)</p> <p>"Do Not Go Gentle into that Good Night" by Dylan Thomas (pg. 1094 in <i>Arguing about Literature</i>)</p> <p>"Because I could not stop for Death" by Emily Dickinson (pg. 1095-1096 in <i>Arguing about Literature</i>)</p> <p>Suggested Reading: pg. 165-170 in <i>Arguing about Literature</i></p>	Literary Analysis Draft Due
Week 5	Sept. 13	Literature, Poetry	Assigned poems from last class in <i>Arguing about Literature</i>	Literary Analysis Essay Due
Week 6	Sept. 20	Film, an Introduction to Film Theory and Analysis	<p>Watch Film in Class</p> <p>Read pg. 185-193 in <i>Arguing about Literature</i></p>	Reflection #1 Due

Week 7	Sept. 27	Editing in Class Film Theory and Analysis Non-Fiction (rhetoric): Public Shaming	Read pg. 204-206 in <i>Arguing about Literature</i>	Film Analysis Essay Draft Due
Week 8	Oct. 4		Read pg. 1-14 in <i>Arguing about Literature</i> Read pg. 75-81: - "The Problem with Public Shaming" by Cole Stryker and "The Social Shaming of Racists is Working" by Laila Lalami	Film Analysis Essay Due
Week 9	Oct. 11	Non-Fiction (rhetoric): Climate Change and Artificial Intelligence	Read pg. 400-407: - "A Warming World Creates Desperate People" by Lauren Markham, "Climate Change Impacts Health, Families, and Wallets" by Leah D. Schade, and "Climate of Complete Certainty" by Brent Stephens Read pg. 439-450: - "How to Regulate Artificial Intelligence" by Oren Etzioni, "How to Make AI That's Good for People" by Fei-Fei Li, "Silicon Valley Sharknado" by Maureen Dowd, and "Computer Machinery and Intelligence" by A.M. Turing	Reflection #2 Due
Week 10	Oct. 18	Non-Fiction (rhetoric): Free Speech Non-Fiction Editing in class	Read pg. 785-792: - "Trust the First Amendment" by David Cole, "Should Universities Host Speakers Who Propound Offensive Ideas?" by Minouche Shafik, and "Should Universities Host Speakers Who Propound Offensive Ideas" by Lara Kiswani Read pg. 196-203 in <i>Arguing about Literature</i>	Rhetorical Analysis Draft Due
Week 11	Oct. 25	Instructions for Research Project: 1) Proposal, 2) Paper, 3) Bibliography, & 4) Presentation Research Strategies	Readings TBA	Rhetorical Analysis Essay Due
Week 12	Nov. 1	Research Strategies	Readings TBA	Reflection #3 Due
Week 13	Nov. 8	Proposal Conferences with Prof. Knapp	Readings TBA	Proposal Due
Week 14	Nov. 15	Research Strategies and Proposal	Review pg. 204-216 in <i>Arguing about Literature</i>	Annotated Works Cited Page Due
Week 15	Nov. 22	Editing in Class Workshop for Annotated Bibliography Workshop for Research Paper Plagiarism Detection & Correction	Readings TBA	Draft #1 Due: Research Paper with Annotated Works Cited Page
Week 16	Nov. 29	Research Essay Presentations		Final Copy Due: Research Paper w/ Annotated Bibliography Due AND presentations

				Reflection #4 Due
<b>EXAM WEEK</b>	Dec. 2-8			

## VI. COLLEGE POLICIES

**Academic Integrity:** Academic dishonesty (such as plagiarism or cheating) will not be tolerated and may result in disciplinary action under the Code of Student Conduct. Cases of academic dishonesty will be referred to a mandatory, two-hour Academic Integrity Seminar, which includes a fee (see *Student Handbook*). Failure to attend the Academic Integrity Seminar will result in the assignment of a final course grade of “FF” on the student's transcript, denoting course failure due to a violation of the college's Academic Integrity policy. (If I suspect that you have violated academic integrity, I will require you to meet with me. If you are guilty of an infraction, the consequences will vary depending on the situation. At the very least, you may receive a zero on the assignment in question and be reported to Student Affairs.)

**UNLESS OTHERWISE STATED, ALL WRITTEN WORK WILL AUTOMATICALLY BE SUBMITTED THROUGH TURN-IT-IN.**

**Disability Services for Students with Disabilities:**

To ensure students have equal access to educational opportunities here at the College of Central Florida, students with medical, sensory, physical, psychological, and/or cognitive disability are encouraged to register with the Office of Disability Services and request an application. If eligible, Disability Services will help facilitate approved accommodations for you. Please do this as soon as possible, to ensure that such accommodations are implemented in a timely fashion for your academic success. The Office of Disability Services is located in Building 5-204, on the Ocala Campus. For more information visit the Disability Services webpage at [CF.edu/Access](http://CF.edu/Access), or email Victoria Colleli at [colleliv@cf.edu](mailto:colleliv@cf.edu), or call 352-873-5843 for further information.

Professional counseling services are available for all college students who are experiencing anxiety, depression, PTSD, stress: basically all psychological issues that could affect their school, job, relationships, or their home lives. Services are provided by Florida licensed mental health clinicians. This confidential resource is for all college students who want to achieve their endeavors. The Counseling Department is located in building 5, office 205B or office 205F. For more information about Counseling, you may call 352-854-2322 Ext. 1760 or Ext. 1286 or Ext. 1580.

**Attendance:** Regular, punctual class attendance is the responsibility of every student who enrolls at the College of Central Florida; therefore, the institution is committed to enforcing the attendance policy in an effort to assist students in achieving their educational objectives. The documentation of student absences will begin the first day of class, regardless of when the student registers. When a student has a legitimate reason for being absent, the instructor has the option of permitting the student to make up work missed and may require an explanation for the absence. The college reserves the right to evaluate individual cases of nonattendance. See Student Handbook, Policy Manual and Administrative Procedures.

Attendance Verification for Financial Aid: Attendance Verification is submitted each semester, generally in the third week of the term. Federal Student Aid requires that attendance is based on academic attendance or attendance at an academically-related activity. For this class, your attendance is verified based on “A&P” in-class activity.

**Equal Access/Equal Opportunity:**

College of Central Florida does not discriminate against any person on the basis of race, color, ethnicity, religion, gender, age, marital status, national origin, genetic information or disability status in its programs, activities and employment. For inquiries regarding nondiscrimination policies contact Carol W. Smith, Equity Officer, 3001 S.W. College Road, 352-854-2322, ext. 1437, or [smithc@cf.edu](mailto:smithc@cf.edu).

**Classroom Decorum:** Disruptive behavior will not be tolerated. Disruptive students will be asked to leave the classroom. Continuous disruptive behavior will result in withdrawal from the course and disciplinary action under the Code of Student Conduct (see Student Handbook).

**Withdrawal:**

If you want to withdraw from this class, you must fill out the necessary forms and have them signed by the appropriate parties. If you just stop coming to class after the posted drop date, you may receive the grade of *F*.

**Add/Drop period:** Fall – Aug. 15-17

**Drop only:** Fall – Aug. 19

**Last date for a refund:** Fall – Aug. 19

**Last day to withdraw with a “W”:** Fall – Oct. 25

The college reserves the right to evaluate individual cases of non-attendance.

Students should be alerted to the following:

1. Withdrawals do not count in the CF GPA, but may not be viewed favorably at the university level or for financial aid.
2. A withdrawal counts as an attempt under the forgiveness/withdrawal policy and the course repeat policy.
3. There are increased costs to take the course on the third attempt (full cost of tuition, same as out-of-state rate).
4. There may be a reason a withdrawal request may be denied.

Please see the College’s withdrawal procedures.

**CF Student Assistance Program:**

The CF Student Assistance Program (SAP) is a confidential resource for assisting students who may have personal problems which could affect their school, work, or home lives. SAP provides early intervention and professional assessment and counseling to best meet the needs of the student. Services are free to all active CF students. The SAP is managed by BAY CARE LIFE MANAGEMENT, a health management organization. A student may call a toll free helpline during regular business hours Monday through Friday from 8:30 a.m.-5 p.m. For crisis situations after hours, on weekends, or holidays a student may call the same number and the therapist on duty will be paged and will promptly respond to the call. For services a student may call the following toll free number: 1-800-878-5470. CF also has a counseling office where students may receive free confidential professional counseling by State licensed clinicians. For more information you may call 352-854-2322 ext. 1760 or visit the counseling office at the Bryant Student Union, room 204B, or email [ballardm@cf.edu](mailto:ballardm@cf.edu).

**Early Support Program (ESP):**

The College of Central Florida is committed to helping you succeed and achieve your academic, personal and career goals. One of the ways we can accomplish this goal with you is through an Early Support Program. Our philosophy, based on extensive research and practice, is that when students are connected early to resources and support systems on campus they are more likely to stay in classes, perform better in those classes, and complete their path more quickly. Therefore, you may be contacted by your First Year Success Specialist, program Advisor and/or other resources on our campus if there is a time during the semester I feel it would be beneficial to your continued success. I am always your first point of contact for any concerns that affect your success or with course content, so I encourage you to come to me to discuss those issues. Also, be assured that I will first communicate any concerns I have with you and will then connect you with the other areas on our campus to help develop a network of support for you.

**Canvas & Patriots Mail:**

This course uses Canvas (an online learning management system) to post course materials. Go to <https://mycf.cf.edu/ICS/>, log in, click on the Academics tab, and follow the link to Go to Canvas. If you are not familiar with Canvas, you may access a self-tutorial by hovering over the Courses tab in Canvas and clicking on the Getting Started in Canvas course. Additional Canvas tutorials can be found under the help menu in the upper-right corner of your Canvas page. If you have any questions or encounter any problems logging on to Canvas or within the system, contact the Distance Learning Help Desk Monday through Friday, 8 a.m.-4:30 p.m. (fall and spring hours), or Monday through Thursday, 7:30 a.m.-5:30 p.m. (summer hours), at [dhelp@cf.edu](mailto:dhelp@cf.edu) or at 352-854-2322, ext. 1317. You may also use the 24/7 Canvas help desk by clicking the Help link in the upper right corner of Canvas.

From the MyCF portal: “College of Central Florida provides students a required CF Patriots Mail account through Microsoft. Students have the free benefit of Microsoft Office 365 ProPlus, which includes Word, PowerPoint, Excel, Access and OneDrive in the Microsoft cloud. The tools are available for up to five devices per account, which means you can access from a personal computer, tablet, and/or cell phone on any browser. You can use your professional email address for job-seeking as well. Log in to MyCF and follow instructions to get started with Patriots Mail.”

**Library Resources:**

The CF Libraries are here to help with your research and information needs. Search the library catalog ([library.cf.edu](http://library.cf.edu)), or contact the Ocala campus library ([library@cf.edu](mailto:library@cf.edu), 352-854-2322 x1345) or

the Citrus campus library (citruslb@cf.edu, 352-249-1205) with questions. Learn more about research help, online and database searching, and citing your sources by visiting the CF Virtual Library (cf.libguides.com) or by visiting the Ocala library (Building 3) or Citrus library (Building C2, Room 202) for one-on-one help. Course reserves: Course textbooks and/or supplemental course material may be on reserve at the Library. Please call to inquire. If the item you are looking for is not on reserve, ask your instructor if they are able to place a copy on reserve.

**Learning Support Center:** Take advantage of the Tutoring Center as you work on writing assignments in this course. You can visit the center and sit with tutors who will work with you on any phase of a writing project. They can provide feedback on a draft, answer your questions, and show you strategies for brainstorming, organizing, drafting, revising, and editing. Stop in and visit the center located in C2, room 204, or email [diazc@cf.edu](mailto:diazc@cf.edu) for more information.

### **Priority Registration**

#### **Dates:**

*When should I register for the next semester?*

\* Registration is conducted by a process called *Priority Registration*. Those students who have earned hours may register ahead of those who have not earned hours or who have fewer earned hours.

\* This process provides opportunities for those students who are closer to graduation to enroll in classes before students with fewer numbers of earned credit hours. This ensures that students have an opportunity to register for the courses they need to be able to graduate on time before the courses are filled.

\* The enrollment process for the next semester begins *early* in the current semester. It is important that you know your priority registration date and have your course choices planned out prior to that date.\* Priority registration is also available to those students made eligible through the Disability Services office. If you are unsure of what courses to enroll in or how to use the online registration system, it is highly recommended that you schedule an appointment with your academic advisor *early* in the current semester. It is important that you register for the upcoming semester courses as soon as your Priority Registration date opens in order to get the *correct* courses & scheduled times that you will need for your degree and major.