

ENC 1101 Syllabus Fall 2022

I. Course Information

Course Title: Freshman Composition Skills I Dual Enrollment at Vanguard High School

Course No. & Section: 2022-FA-ENC1101-63

Credit hours: 3

Instructor: Jeremy McChesney

Office: VHS Room 1-220 Hours 2:50-3:15 or as arranged with teacher. Phone: 352-671-4900 ext. 59500

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II. Course Description

ENC 1101, the first course in college composition, provides the student with study and practice in writing multi-paragraph essays with emphasis on exposition and research. Students will examine selected readings as models of form for the student's writing. This course introduces the rhetorical concepts of invention, arrangement, style, and grammar as used in academic writing.

Success in this course depends on your participation. You are expected to bring your books and work materials to every class period. If you consistently do not bring your books to class, you will be penalized for that day.

Gordon Rule Writing Requirement

ENC 1101 is a Gordon Rule course that partially satisfies SBE 6A-10.30. Students must satisfactorily complete the Gordon Rule writing portion of this course in order to be eligible for a final course grade of C or higher.

Required Texts (Print & Online)

Strategies for Successful Writing (Twelfth Edition) by Reinking and von der Osten ISBN: 978-0-13-582821-2
A Pocket Style Manual

III. Student Learning Outcomes/Course Objectives

1. Communication: The student will read, write, speak, and listen effectively.
2. Write an organized document that communicates effectively and appropriately for the situation.

IV. Assessment

Grade Calculation: Assignment categories are weighted as follows:

Essays: 50%

Presentations: 10%

Grammar Exercises, Quizzes, and Achieve: 15%

Discussion Posts/Authentic Tasks: 10%

Attendance: 5%

Final Exam: 10%

Grading Scale

A = 100-90 B+ = 89-87 B = 86-80 C+ = 79-77 C = 76-70 D = 69-60 F = 59 or below

Essays:

You will write four graded essays this term (and a final exam essay). Essays will be typed and be approximately 1000 words each. Follow the format discussed in class and listed in your textbook. Essays are to be submitted to Canvas through CF. Do not submit your essay to me via email.

Essay topics will be chosen from a created list and cannot be changed after it is selected without instructor approval.

You will write essays based on the modes of discourse that we will study this semester: Narration, Description, Classification and Division, Cause and Effect, Comparison and Contrast, and Argument.

Grammar:

Grammar topics will be introduced each week with opportunities for practice in class and online.

Final Exam: There will be a cumulative departmental final which is broken into two parts: objective (grammar, usage) and essay.

If you are tardy to either part of the final, you will not be admitted into the testing site and will receive a zero for that portion of the final.

V. Course Policies

Attendance

Regular classroom attendance is expected at CF. This class demands active participation in the form of discussions, group work, peer review, and in-class writing. You are expected to attend class in a punctual manner. If you are absent, it is your responsibility to find out what material was covered and to acquire a classmate's notes. Attendance counts for 5% of your final grade.

Punctuality: Please arrive on time, turn your cell phone off, and put it away. Tardiness indicates a lack of commitment to the course and a lack of respect for your classmates and instructor. Attendance is taken during the first five minutes of class. Leaving early is treated in the same manner as a tardy.

Late Work

All work is expected to be submitted on the assigned due date. If not, significant penalties will be issued with the possibility of a zero for the assignment. Once the turn-in window in Canvas has closed, no submissions will be accepted.

Make-up Policy

No make-up work will be given unless there is an emergency or prior approval has been given by the instructor. In such an event, you must notify your professor before the exam or item is due unless the emergency prohibits it and you will be asked to bring proof of the emergency. A make-up exam must be taken within one week of the original exam date unless the emergency prohibits it. While you do not need to disclose personal details, let your professor know as soon as possible if something is preventing you from participating online or completing work.

Classroom Conduct

Disruptive behavior (texting, talking at inappropriate times, arriving late or leaving early to class, etc.) will not be tolerated. Disruptive students will be asked to leave the classroom. Cell phones (and all other electronic devices) are to be turned off upon entering the classroom. Texting or listening to music is not allowed during class.

Classroom Etiquette and Decorum

Please arrive on time, turn your cell phone off, and put it away. When responding to fellow students' writing and arguments, it is critical that all participants maintain a level of courtesy and academic decorum. Avoid using emotionally charged language, and endeavor to keep your prose objective and sophisticated when responding to other students. Disruptive behavior will not be tolerated. Disruptive students will be asked to leave the classroom. Continuous disruptive behavior will result in withdrawal from the course and disciplinary action under the Code of Student Conduct (see Student Handbook).

Cell phones, headphones, and all other electronic devices are not allowed.

These devices are to be turned off upon entering the classroom. Texting or listening to music will not be tolerated. Your phone may be your bae, boo, or BFF, but it is inherently disrespectful to be on it while class is in session. Although there will be times that I lecture, for the most part, you will learn by discovery and guided critical thinking. I will consider those who have cell phones, ear buds, or laptops out during class to be off task, disinterested, and, therefore, may be dismissed from class.

Technology Instructions

Instructions for logging on to the CF website for both CANVAS and My Writing Lab will be given as soon as I receive that information. If possible, we will take some class time to access these sites to make sure that you are properly enrolled.

If you are having problems with CANVAS, please contact the Distance Learning Help Desk at (352) 854-2322, ext. 1317 or dlhelp@cf.edu.

If you are having trouble with your password to access the MyCF Web Portal please call (352) 854-2322, ext. 1520 or ithelp@cf.edu.

STATEMENT: Due to unforeseen happenings, it may be necessary for the course assignment schedule to be altered. The instructor will always strive to be fair about any changes.

VI. College Policies (adopted Summer 2016)

Academic Integrity – Cheating and/or plagiarism will not be tolerated and may result in an “FF” for the course as well as disciplinary action under the Code of Student Conduct. A student will be referred to an Academic Integrity Seminar. There will be a charge for this two-hour seminar, and attendance is required (see Student Handbook). Failure to attend the Academic Seminar may result in the assignment of a final course grade of “FF,” denoting course failure due to a violation of the college’s Academic Integrity policy.

Access Services for Students with Disabilities – To ensure students have equal access to educational opportunities here at the College of Central Florida, students with a disability, serious physical condition, sensory limitations, a learning or psychological disorder are encouraged to register with the Office of Access Services and request accommodations. If eligible, Access Services will help facilitate you receiving approved accommodations. *Please do this as soon as possible, to ensure that such accommodations are implemented in a timely fashion for your academic success.* The Office of Access Services is located in Building 5, the Bryant Student Union-204, on the Ocala Campus. For more information visit the Access Services webpage at <http://www.cf.edu/go/assistance/disability/index>, or email access@cf.edu or call 352-854-2322, ext. 1209 or ext. 1580 for further information.

The College of Central Florida is committed to helping you succeed and achieve your academic, personal and career goals. We offer disability services, a testing center, and many other resources which are all available to you. [Please refer to the College Resources, Dates, and Policies document in your Canvas course to learn more about these supports.](#)

Withdrawal – If you want to withdraw from this class, you must fill out the necessary forms and have them signed by the appropriate parties. If you just stop coming to class after the posted drop date, you may receive the grade of F. The college reserves the right to evaluate individual cases of non-attendance.

INSTRUCTOR/STUDENT AGREEMENT

By continuing enrollment in this course, you are in agreement with the policies and procedures outlined in this course policy/procedure document.

Unit 1: The Writing Process/Narrative Essay

Skills	Reading	Writing
Textbook focus and skills TBD Parts of Speech Basic Sentence Structure Subjects and Verbs Articles Verb Tenses and Forms Adjectives and Adverbs	<i>Strategies...</i> (textbook) Writing: First Look pp. 2-16 Planning and Organizing pp. 37-54 Revising: pp. 59-73 “The Androgynous Man” p. 30 “Why We Keep Stuff” p. 529 “Superman and Me” by Sherman Alexie	Diagnostic Essay—Literacy Narrative Prewriting Organizing Drafting Revising Finalizing

Unit II: The Division-Classification Essay

Skills	Reading	Writing
Achieve Unit II Commonly confused terms Subordination and Coordination Varying Sentence Structure	<i>Strategies</i> (textbook) Patterns of Division-Classification pp. 206-209 “A Tale of Four Learners” p. 502 “What Kind of Procrastinator...” p. 511	Division-Classification Essay Prewriting Prewriting Organizing Drafting Revising Finalizing

Unit III: The Comparison-Contrast Essay

Skills	Reading	Writing
Achieve Unit III Writing concisely Transitions Parallelism Biased and Sexist Language	<i>Strategies...</i> (textbook) Patterns of Comparison-Contrast pp. 222-233 “Invasion of the Bodybuilders” p. 517	Comparison-Contrast Essay Prewriting Prewriting Organizing Drafting Revising Finalizing

Unit IV: The Definition Essay

Skills	Reading	Writing
Achieve Unit IV Editing and Proofreading Effective Sentences	<i>Strategies...</i> (textbook) Patterns of Definition pp. 251-265 “The Power of No” p. 544	Definition Essay Prewriting Organizing Drafting Revising Finalizing

Unit V: The Argumentative/Persuasive Essay

Skills	Reading	Writing
Achieve Grammar Review	<i>Strategies...</i> (textbook) Patterns of Argument/Persuasion pp. 268-291 “When Teachers Talk...” p. 565 “Protecting Free speech for Teachers” p. 568	Argumentative/Persuasive Essay Prewriting Organizing Drafting Revising Finalizing

Unit VI: Final Exam: Two Parts—Grammar Component and Essay