



AGREEMENT FOR SERVICE

This Agreement for Service is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between the District Board of Trustees of the College of Central Florida, hereinafter referred to as “college,” 3001 S.W. College Road, Ocala, FL 34474-4415 and \_\_\_\_\_ hereinafter referred to as “contractor,” whose address is \_\_\_\_\_  
Street Address City State Zip Code  
and whose Social Security/Federal Identification Number is \_\_\_\_\_

In consideration of the mutual promises contained herein, the parties agree as follow:

1. **STATEMENT OF WORK.** On the Statement of Work, form AF-FO22MKPR, specify each service or describe the product in detail and specify payment terms.
2. **CONTRACT.** Services shall be under the direction of: \_\_\_\_\_  
Print Name
3. **COMPENSATION.** \_\_\_\_\_  
Hourly or other rate Total compensation
4. **DEPARTMENT NUMBER:** \_\_\_\_\_ **DEPARTMENT NAME:** \_\_\_\_\_
5. **TERM.** This agreement shall commence on \_\_\_\_\_ and terminate on \_\_\_\_\_  
MM/DD/YY MM/DD/YY  
or upon completion of contractor’s services, whichever comes first. Either party may terminate this agreement giving the other party at least 10 days written notice. Contractor shall be paid for services rendered up to the date of termination.
6. **INDEPENDENT CONTRACTOR.** Contractor is an independent contractor providing services outlined in the Statement of Work, form AF-FO22MKPR, and is not an agent, employee, partner or joint venture of the college. Both parties acknowledge that this Agreement for Service is for the mutual benefit and is not intended to create any third party beneficiary rights and obligations. The contractor shall be responsible for insurance coverage including coverage for workers’ compensation claims.
7. **INDEMNIFICATION CONTRACTOR.** Contractor agrees to indemnify and hold harmless the college, its agents, officers, trustees and employees from and against any and all loss or expense (including costs and attorney fees) by reason of liability imposed by law on the college for damages or bodily injury, including death, at any time resulting therefrom, sustained by any person or persons, or damage to property, including loss of use thereof arising out of the performance of services, unless such injuries to persons or damage to property is due to the sole negligence of the college.
8. **ASSIGNMENT.** This Agreement for Service shall not be assigned by either party without the written consent of the other party.
9. **ENTIRE AGREEMENT.** This Agreement for Service constitutes the entire agreement of the parties and is intended to be a complete statement of the agreement between both parties. No modifications, additions or deletions to this Agreement for Service shall be binding on the parties unless the same is in writing and signed by both parties.
10. **DEFAULT.** If the contractor fails to perform services required for this Agreement for Service, the college may declare the contractor in default and, in addition to any other remedy allowed by law, withhold all future payments due.

11. **GOVERNING LAWS.** This Agreement for Service shall be governed by and construed in accordance with the laws of the State of Florida. Venue shall be in Marion County, Florida.
12. **COMPLIANCE WITH CIVIL RIGHT LAWS.** The parties agree to comply with all federal, state and local laws prohibiting discrimination and assure each other that neither will discriminate on the basis of race, color, religion, sex, national origin, age, marital status or disability. The parties agree to adhere to the provisions of the Americans with Disabilities Act, the Rehabilitation Act of 1973 and all laws protecting the rights of the disabled.
13. **MINORITY BUSINESS ENTERPRISES (MBE).** The contractor shall exercise good faith efforts to use MBE firms. The contractor agrees that all subcontractors and suppliers will be paid from progress payments received from the college.

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**Prior to the beginning date, this agreement must be signed and dated by all appropriate persons and returned to the originator.**

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Above-Named Person

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Date (MM/DD/YY)

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Department/Division Representative

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Date (MM/DD/YY)

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Vice President

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Date (MM/DD/YY)

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Business Office

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Date (MM/DD/YY)

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President  
for District Board of Trustees of the College of Central Florida

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Date (MM/DD/YY)