



**Vendor Invitation**  
**College of Central Florida**  
**35<sup>th</sup> Annual Early Childhood Conference**  
**April 6, 2024**  
**7:15 a.m. to 4 p.m.**



Dear Valued Colleague:

You are cordially invited to participate in the 35th Annual Early Childhood Conference on April 6, 2024.

The theme for this year's conference is Children: The He♥rt of the Matter. This year we are thrilled to have **Rachel Giannini** as our opening keynote presenter. Rachel believes in the power of play, getting dirty, climbing trees, star gazing, pretending, and the idea that learning is magical. She specializes in creating content which hits all early learning standards and is engaging, memorable, outside of the box and, most off all, FUN!

The conference will take place at the College of Central Florida, Ewers Century Center, 3001 S.W. College Road, Ocala.

Large vendors such as educational suppliers and curriculum companies, as well as smaller vendors such as childcare centers and individual retailers (e.g., Pampered Chef or Avon), are welcomed.

The fee per table varies, depending upon which floor of the building you choose.

Main Floor	\$125 and a \$25 door prize
2 <sup>nd</sup> Floor	\$100 and a \$25 door prize
3 <sup>rd</sup> Floor	\$75 and a \$25 door prize

We are pleased to provide **ONE** complimentary lunch voucher with each table reservation. Additional lunch vouchers may be purchase for \$10. Please include this fee with your table reservation.

Proceeds from the vendor booths will go be used for Early Childhood Scholarships. Each vendor is responsible for table coverings and displays. Each table is reserved in the order payment is received. Vendors will receive a confirmation email with details on set-up time and procedure.

Please complete the following form and return to Bebe Rahaman along with payment by **Feb. 15, 2024 to reserve your table**. If you have any questions, please call me at 352-854-2322, ext. 1405.

Sincerely,

Bebe Rahaman  
Teacher Education



College of Central Florida
35th Annual Early Childhood Conference
Vendor Form

To reserve a table, mail completed form with payment to:
College of Central Florida
University Center - ECE Conference
3001 S.W. College Rd. Ocala, FL 34474

Make checks payable to CF; personal checks must include a driver's license number.

Please type or print.

Business: \_\_\_\_\_

Please describe your business, and what your table will be promoting: \_\_\_\_\_

Electrical outlet needed: [ ] Yes [ ] No

Any special requests or accommodations? \_\_\_\_\_

Description of \$25 prize (one per table): \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Name of Representative Attending the Conference: \_\_\_\_\_

Mailing Address: \_\_\_\_\_
Street / PO Box City State Zip

Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_
Primary Contact (include area code) Representative Attending the Conference (include area code)

Email for Primary Contact: \_\_\_\_\_

Email for Representative Attending the Conference: \_\_\_\_\_

Number of tables requested: \_\_\_\_\_ @ \$ \_\_\_\_\_ per table = \_\_\_\_\_ Total Amount

Table with 2 columns: Floor level and Prize amount. Rows include Main Floor, 2nd Floor, and 3rd Floor.

Lunch Voucher (optional) \$10

Check No: \_\_\_\_\_ Driver's License No: \_\_\_\_\_
(if using a personal check)