



ASSOCIATE IN SCIENCE DEGREE NURSING LPN-ADN BRIDGE OPTION INFORMATION AND APPLICATION PACKET

May 2020 class applications will be accepted from 8 a.m. Feb. 4, 2020, until 4:30 p.m. Feb. 18, 2020.

The information provided here pertains to the LPN to ADN Bridge class of May 2019 and includes proposed changes to curriculum. It is intended for LPNs interested in becoming associate degree nurses through the CF program. We hope you find this information clear and helpful. Please let us know how we can make improvements to make it more beneficial for our future students.

The [Ocala Campus](#) of College of Central Florida is located at 3001 S.W. College Road. The telephone number is 352-873-5800. CF maintains an open door admission policy (i.e., individuals who have a high school diploma or GED certificate will be admitted) and consistently strives to provide programs beneficial to all students. The college website at www.CF.edu includes information about the college, admission requirements, an application to the college, and information on [financial aid](#) opportunities. Students should explore financial aid options and apply for financial aid well before beginning the program. For general college admission questions, visit the Enrollment Services Center, Bryant Student Union, Room 102. The Bridge option is [limited access](#) and requires a *separate* application (more details below).

The LPN-ADN Bridge option is offered at the Ocala Campus. It begins in May and ends the next May. It is a one calendar-year intense program leading to an Associate in Science Degree in Nursing. The bridge option has been designed to validate and build upon the licensed practical nurse's (LPN) education. The Florida Board of Nursing has approved the program and it is accredited by the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta, 404-975-5000. In order to progress in the program, graduate, and be eligible to apply for licensure as a registered nurse, including taking the National Council Licensure Examination (NCLEX-RN), you must attain a grade of "C" or better in all courses — nursing and non-nursing — that are a part of the program. (For NUR-prefix nursing courses a "C" is 75 percent). To learn more about the role of the registered nurse, please visit <http://www.bls.gov/ooh/healthcare/registered-nurses.htm>.

The Associate in Science Degree Nursing LPN-ADN Bridge Option is a **limited access program**, which is one in which both program admission and course registration are restricted to a certain number of students meeting predetermined criteria. Limited access status is justified when student demand exceeds available resources or accreditation requirements (i.e., student/faculty ratios, instructional facilities and equipment, clinical sites) or the nature of the program calls for specific admission requirements. Limited-access programs have admissions processes and criteria beyond general college admissions. While any student meeting the minimum criteria is encouraged to apply, not all applicants may be accepted.

Admission criteria for the Associate in Science Degree Nursing LPN-ADN Bridge Option follow and are explained in more detail inside this packet.

Criteria for Application

- Be admitted to CF in good standing.
- Attend on-campus information session prior to application period closure.
- At the time the bridge application is submitted, the student must have completed or be currently enrolled in the last of the prerequisite courses required for the program.
- Minimum 2.0 college GPA and minimum 2.50 GPA for nursing curriculum courses.
- TEAS test of Essential Academic Skills exam.
- Current Florida LPN License.
- Current American Heart Association Basic Life Support for Health Care Provider certification.

LPN TO ADN CURRICULUM

The LPN to ADN Bridge option begins in May of each year at the Ocala Campus. The program is one calendar year, May to May. In the summer semester students will complete the first nursing course in this option, Bridge Clinical Concepts. This is an intense course that builds on the LPN's knowledge and skill and includes content from the first year of the generic nursing program.

Nursing education has three components.

1. Theory instruction; this may be in-class or online. Academic credit for this is one 50-minute hour per week per credit.
2. Skills laboratory where students learn psychomotor hands-on skills and the decision-making surrounding these skills.
3. Clinical experience in extended care, acute care, and community agencies where students learn the holistic practice of nursing.

Academic credits for lab and clinical are three hours per week per one credit.

Credit is based on a 16-week semester (fall and spring semesters). Since summer semester is 12 weeks, contact hours are multiplied by 15 and divided by 12. Thus, summer hours per credits are the same as the 16-week semester but hours per week are greater.

Note that nursing courses require more hours per week than most academic courses due to the 3:1 clock hour to credit ratio for lab and clinical. Generally in nursing classes, clinicals, and skill labs are offered over three to four days a week, with periodic testing on another day. Schedules vary each semester.

The LPN-ADN Bridge option is designed to build on the LPN's expertise as a practical nurse. Therefore, applicants are expected to have the ability, within the scope of practice of the practical nurse, to give total care to a minimum of two patients in the acute care setting. Practice as an LPN will be evaluated at the beginning of the LPN to ADN Bridge option.

Students who were unsuccessful as an LPN in the generic Associate Degree in Science Nursing program are not eligible to enter the bridge option.

NOTE: Class and clinical hours may be between 7 a.m. and 10 p.m. Monday-Friday, and clinical hours may occur on Saturday.

Some Bridge option course content is offered online. It is strongly recommended that if not computer literate, students acquire these skills before entering any Health Sciences program. Minimum skills include word processing, spreadsheet, PowerPoint, use of email with attachments, internet browser and use of the internet for literature research.

MAY ADMISSION BRIDGE STUDENTS
(Associate in Science Degree) Course Sequencing

The following courses must be successfully completed with a grade of C or better and a minimum 2.50 GPA prior to beginning classes in the bridge option.

GENERAL EDUCATION REQUIREMENTS

Number	Course	Credits
	Advisement/Orientation (if new to CF)	
BSC 2085	Human Anatomy and Physiology I	3
BSC2085L	Human Anatomy and Physiology I Lab	1
BSC 2086	Human Anatomy and Physiology II	3
BSC 2086L	Human Anatomy and Physiology II Lab	1
MCB 2010	Microbiology	3
MCB 2010L	Microbiology Lab	1
HUN 1201	Human Nutrition	3
MAC 1105*	College Algebra or	
STA 2023	Statistics	3
PSY 2012	General Psychology	3
ENC 1101	Freshman Composition Skills I	3
DEP 2004	Human Growth and Development	3
<u>BRIDGE COURSES</u>	<u>(Semester I, Summer C, 12 weeks)</u>	
NUR 1004C	Bridge Clinical Concepts	7
NUR 1520C	Behavioral Concepts in Nursing	2
	<u>Semester II (Fall)</u>	
NUR 2243C	Clinical Concepts III	4
NUR 2440C	Developmental Concepts	3
NUR 2010	Professional Issues in Nursing	2
SYG 2000**	Introduction to Sociology	3
	<u>Semester III (Spring)</u>	
NUR 2244C	Clinical Concepts IV	7
NUR 2811C	Capstone Clinical	2
HUM 1020 or **	Introduction to Humanities <i>or</i>	3
ARH 1000	Art Appreciation <i>or</i>	
LIT 1000	Introduction to Literature <i>or</i>	
MUL 1010	Music Appreciation <i>or</i>	
PHI 2010	Introduction to Philosophy <i>or</i>	
THE 1000	Introduction to the Theatre	

*College Algebra has a prerequisite of MAT1033 (Intermediate Algebra) depending upon placement test scores. If such course is required, it does not count toward the nursing program.

** May be taken as a prerequisite

Students must also meet the CF requirement for computer competency. This competency is met by completing NUR2244C, Clinical Concepts IV.

MINIMUM CRITERIA FOR LPN TO ADN BRIDGE APPLICATION

Although CF has an open door policy, the nursing program is limited access. This means you must apply separately to the nursing Bridge option. The college and nursing program applications are different.

1. College Application

All applicants to the bridge option must submit the College of Central Florida application and be accepted to CF as a student in good standing. This process is completely online; see requirements at <https://mycf.cf.edu/ICS/Admissions/>.

- Designate **program code 1491, with your transfer pathway code being 1129**. If an applicant already has an A.A. or higher degree, use program code 9250.
- CF students who have not been enrolled for more than one year must submit a college Readmission Application before enrollment in any courses can be completed. There is no fee for a Readmission Application.
- Acceptance to the college does not guarantee acceptance to the nursing program.

Bridge Option Application Process

In addition to the college entry process, the following are required for admission to the Bridge option.

2. Information Session

All applicants to the bridge option must attend an on-campus information session. These sessions are specifically designed to provide in-depth information regarding the criteria and application process. **Nursing staff will validate each student's attendance at an information session. An information session is required within six months of the application window.**

3. Prerequisite Courses

(a) At the time the bridge application is submitted, student **must have completed or be currently enrolled in the last of the** prerequisite courses required for the program (see [LPN-ADN Bridge](#) in CF catalog. **Student must have an overall college GPA of 2.0 and a 2.50 GPA for nursing curriculum courses.** For information on how to [calculate a GPA](#) visit the GPA online calculator at CF.edu/go/gpacalc or see the college catalog. Calculate the GPA for nursing required courses only. A grade of less than a C received in any pre- or co-requisite course must be corrected with a C or higher and posted on their transcript, and retain a 2.50 GPA, before a student will qualify to apply to the program. Those who meet all other criteria but who are currently enrolled in the last of the prerequisite courses at the time they apply will have their applications fully processed after they complete the courses. **We will validate your nursing related courses and grades through the CF Registrar.**

If available, an applicant may take any pre- or co-requisite course on the Ocala, Citrus, or Levy campuses. Once admitted to the program, nursing classes may be on the Ocala or Citrus campus. Applicants currently enrolled in a pre- or co-requisite course at an institution other than CF must submit a copy of the fee bill (attached to the application). Applicants are responsible for requesting that up-to-date transcripts be sent to CF as soon as the course is completed. Clinical experiences are in Citrus, Marion, and Levy counties.

(b) Course Limitations. The three sciences (Human Anatomy and Physiology I, Human Anatomy and Physiology II, and Microbiology) must be fewer than seven years old at the time of beginning the first bridge nursing course. All other general educational courses have no time limitation.

For the science courses, if an applicant's course will be more than seven years old when beginning Bridge Nursing, the applicant has options:

- (1) retake the course(s) or
- (2) pass an appropriate exam administered by the CF Science Department. If the applicant chooses to take the exam, the applicant must make arrangements for the exam in the Science Department.

Note: If choosing to retake a course, the applicant must see a Health Sciences advisor for registration.

4. Testing

College Placement Testing

Please go to website https://mycf.cf.edu/ICS/Admissions/Placement_Test_Requirements.jnz for information on college placement testing.

Nursing Admissions Test

Bridge Nursing program students are required to take the Test of Essential Academic Skills (TEAS). There is no minimum score required for this exam. The exam must be current through the application period for which the student is submitting a nursing application packet.

TEAS can only be taken twice in one calendar year (Jan. 1 through Dec. 31), and the exams are valid for one year from the date the test was taken. If an applicant takes the exam a second time, the first exam is null and void and only scores from the second exam will be considered. If a student makes a third attempt, it will not be used for admission consideration.

If a student has never taken the TEAS, it must be taken at CF. Students who take the exam at CF will not need to attach their test scores with their application. The Testing Center will submit all TEAS applicant test scores directly to the Nursing office. Applicants may pay and register to take the exam at the Testing Center (\$68), and must contact the Testing Center at 352-854-2322, ext. 1564, to verify testing availability.

If a student has previously taken the TEAS elsewhere, the student is responsible for obtaining an official test transcript from the school to submit with the nursing application. **The transcript must be in a sealed envelope.**

5. Academic Advisement

After completing the information session if you have further questions you may schedule an appointment with a Health Sciences advisor. Call 352-854-2322, ext. 1489, to schedule. All transcripts of previous work must be on file in CF's Office of Admissions and Records and transcript evaluation should be completed by the Admission Office before making an advisor appointment.

Applicants must meet with a Health Sciences academic advisor (by appointment only; call Regina Summers at ext. 1586) within 60 days prior to submitting the program application to make sure the applicant meets the academic requirements for bridge. At the time of the pre-application meeting with the advisor, the student will be given a copy of the Pre-application ADN Advising Record signed by the advisor. This student copy is **TO BE ATTACHED TO THE APPLICATION.*** This record assures the student's academic readiness to apply. Included in this record is a review of educational requirements, substitutions, verification of TEAS testing requirements, and the point system.

* The student will be given a copy of his or her degree audit. A copy of the degree audit must also be attached to the application.

6. Current unencumbered Florida LPN License

7. Current CPR card

Two-person rescue; adult, infant/child. The program accepts only the American Heart Association Basic Life Support for the Health Care Provider card.

CRITERIA FOR POINTS TOWARD BRIDGE PROGRAM ADMISSION

<p>1. Science grades See table below for points for grades in required sciences on first attempt.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr style="background-color: #cccccc;"> <th rowspan="2" style="text-align: left;">Course</th> <th colspan="2" style="text-align: center;">Grade</th> </tr> <tr style="background-color: #cccccc;"> <th style="text-align: center;">A</th> <th style="text-align: center;">B</th> </tr> </thead> <tbody> <tr> <td>Anatomy & Physiology I theory</td> <td style="text-align: center;">6</td> <td style="text-align: center;">4</td> </tr> <tr> <td>Anatomy & Physiology II theory</td> <td style="text-align: center;">6</td> <td style="text-align: center;">4</td> </tr> <tr> <td>Microbiology theory</td> <td style="text-align: center;">6</td> <td style="text-align: center;">4</td> </tr> <tr> <td>Total</td> <td></td> <td></td> </tr> <tr> <td>Grand Total</td> <td></td> <td></td> </tr> </tbody> </table> <p>Note: Plus or minus with grade is dropped.</p>	Course	Grade		A	B	Anatomy & Physiology I theory	6	4	Anatomy & Physiology II theory	6	4	Microbiology theory	6	4	Total			Grand Total			ADN staff will validate your grades										
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<p>2. GPA for Bridge Prerequisite Courses (33 credits). In the Bridge curriculum there are 10 general education courses and three labs for a total of 33 credits. Students are awarded points for the number of CREDITS completed at the time of application and the grade point average for those credits. Visit our GPA Calculator at CF.edu/go/gpacalc.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr style="background-color: #cccccc;"> <th style="text-align: center;">GPA ↓</th> <th style="text-align: center;">Completed Prerequisite credits →</th> <th style="text-align: center;">Up to 12 credits</th> <th style="text-align: center;">12 - 17 credits</th> <th style="text-align: center;">18 – 24 credits</th> <th style="text-align: center;">25 – 33 credits</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">2.50 – 2.99</td> <td></td> <td style="text-align: center;">6</td> <td style="text-align: center;">12</td> <td style="text-align: center;">18</td> <td style="text-align: center;">24</td> </tr> <tr> <td style="text-align: center;">3.00 – 3.49</td> <td></td> <td style="text-align: center;">12</td> <td style="text-align: center;">18</td> <td style="text-align: center;">24</td> <td style="text-align: center;">30</td> </tr> <tr> <td style="text-align: center;">3.50 – 3.99</td> <td></td> <td style="text-align: center;">18</td> <td style="text-align: center;">24</td> <td style="text-align: center;">30</td> <td style="text-align: center;">36</td> </tr> <tr> <td style="text-align: center;">4.00 and higher</td> <td></td> <td style="text-align: center;">24</td> <td style="text-align: center;">30</td> <td style="text-align: center;">36</td> <td style="text-align: center;">42</td> </tr> </tbody> </table>	GPA ↓	Completed Prerequisite credits →	Up to 12 credits	12 - 17 credits	18 – 24 credits	25 – 33 credits	2.50 – 2.99		6	12	18	24	3.00 – 3.49		12	18	24	30	3.50 – 3.99		18	24	30	36	4.00 and higher		24	30	36	42	ADN staff will validate your grade point average and ADN related credit
GPA ↓	Completed Prerequisite credits →	Up to 12 credits	12 - 17 credits	18 – 24 credits	25 – 33 credits																										
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4.00 and higher		24	30	36	42																										
<p>3. TEAS composite score 78% or higher - 5 points</p>	Attach your current scores																														
<p>4. Earned bachelor’s degree/or associate degree from a health care program. Points from <u>ONE</u> of the following categories: Bachelor’s degree in any discipline - 10 points OR Associate’s degree in health care discipline - 10 points</p>	Attach copy of degree																														
<p>5. Is a legal resident of Marion, Citrus, Levy Counties - 6 points</p>	Attach copy of driver’s license or voter’s registration card																														
<p>6. Military experience with honorable discharge – 6 points</p>	Attach copy of DD214																														
<p>7. Within the last two years, applied and was qualified, but space not available for admission to CF ADN program – 5 points</p>	Attach copy of letter you received from CF ADN program stating “space not available”																														

BRIDGE APPLICATION PERIOD

In 2020 applications for the ADN Bridge option will be accepted in the Nursing Office, Ocala Campus, Building 19, Room 111, during the following period:

Feb. 4 through Feb. 18 during business hours 8 a.m. to 4:30 p.m.

All applications received in the Nursing Office during this time period will be given equal consideration. Date and time of application submission are NOT criteria for acceptance in the program.

Selection of Candidates

The selection process will be completed by an admission committee. Each application will be reviewed to ensure that the applicant meets minimum admission criteria and again to calculate points for admission. Applicants who meet minimum criteria will have points calculated and be placed in order by points (highest to lowest). Applicants with the most points will be selected for the class until the class is full. If there is a “tie” for the last place(s) in the class (two or more students with the same number of points) the student(s) will be selected based on the highest GPA for nursing. If applicants have the same GPA, a student will be randomly drawn.

Notification of Applicants

Applicants will be notified by mail of acceptance status. Applicants should notify the Nursing Office, Building 19, Room 111, of any change of address. Applicants not admitted must reapply to be considered for the next admission. Those accepted will be required to attend a program orientation. Information about this and other program requirements will be communicated by mail.

WHEN ADMITTED TO THE BRIDGE OPTION

Once admitted to the Bridge option student will receive information about completing the following steps.

1. Return the Acceptance Form

Return the form indicating acceptance or refusal of admission to the program to the Nursing Office **by the date specified** in the acceptance letter.

2. Complete a Criminal Background Check

CF Health Sciences Division must initiate background checks on its students. This check should be conducted after receiving a conditional acceptance letter. The fingerprinting must be completed at CF and instructions for initiating the check will be included in the applicant's acceptance letter. The receipt given by CF after the fingerprinting is completed must be submitted to the nursing office with the acceptance form.

Any person wishing to apply to the ADN program that has been arrested or convicted of any offense other than a minor traffic violation should refer to the Florida Statutes, Chapter 456 and Chapter 464 regarding licensure as a registered nurse. **Individuals with a criminal history may not be eligible for admission to Health Sciences programs.** If a negative indicator is shown, the student will receive written communication and will be given the opportunity to appeal the issues in the background check. The appeal will go before a committee that will determine eligibility for acceptance to the program. However, even if the appeal is granted, there is no guarantee that the Florida Board of Nursing will approve a student to sit for the NCLEX-TRN examination that allows an academically successful nursing student to be licensed as an RN.

3. Attend the Nursing Orientation

Students will receive information regarding the date, time, and exact location of the orientation.

4. Submit a Physical Examination Form, Current Immunization Form and Personal History Form

- Students must be physically and emotionally healthy to administer safe nursing care.
- Forms are available in Room 111, Building 19.
- Physical examination forms are valid for ONE YEAR from the date of the health care provider's signature.
- Physical examination forms may be completed by an advanced registered nurse practitioner, physician's assistant or licensed physician (MD or DO). Certificates may not be signed by a chiropractic physician.
- Students enrolled in the first semester of the nursing program must submit all the forms by the designated time indicated in their letter (this includes immunizations and TB testing).
- Students enrolled in all other nursing courses must submit a new, completed physical examination form and any new immunizations and TB testing prior to expiration of the current form on file.
- A completed physical form and negative TB immunization or clear chest X-Ray is required for attendance in all agency clinical sessions. Other immunizations or declination form must be on file in the nursing office. Students are responsible for submitting their forms annually so that they do not miss clinical sessions. Any missed clinical session is considered a clinical absence.
- Substance screening is required for all nursing students. Details will be available after acceptance.

REQUIREMENTS FOR HEALTH SCIENCES STUDENTS

Health Sciences program applicants should possess sufficient physical, intellectual, emotional and interpersonal skills to provide for safe and effective patient care. Examples of performance requirements are listed on the next page.

Physical Abilities

Applicants must have sufficient, gross and fine motor skills to:

- Move from room to room and walk in hallways
- Maneuver in small spaces
- Lift patients as needed (a minimum of 125 lbs. for EMS programs and a minimum of 50 lbs. for all other health sciences programs)
- Grip, reach above shoulder level, bend at the knee, squat, stoop and crawl
- Sit or stand for prolonged periods of time
- Perform CPR
- Perform safe and effective care
- Provide healthcare intervention
- Manipulate small objects dexterously

Applicants must have sufficient tactile, auditory and visual abilities to:

- Perform physical assessment necessary in healthcare
- Auscultate blood pressure, heart and bowel sounds
- Hear alarms and call bells on units
- Converse with patients and staff on phone and in person

5. Liability Insurance

All nursing students are required to carry professional liability insurance. The insurance carrier is retained by the college. A payment will be included in student's tuition and fees. This insurance is **ONLY** in effect for persons while in class or clinical as part of a CF Health Sciences program and does **NOT** cover any outside employment activities.

Intellectual Abilities

- Critical thinking sufficient for clinical judgment
- Critical thinking sufficient for clinical judgment
- Prioritize and make rapid decisions under pressure

Emotional Abilities

- Cope with a high level of stress
- Cope with anger, fear, hostility or confrontation in a calm manner
- Concentrate
- Be flexible and self-directed
- Demonstrate a high degree of patience
- Work with families/individuals stressed by the condition of patient
- Work with other healthcare providers in stressful situations in a professional manner

Interpersonal Abilities

- Communicate clearly and correctly in writing and verbally
- Abilities sufficient to interact with individuals, families and groups from a variety of social, emotional, cultural and intellectual backgrounds

ESTIMATED COST OF THE LPN-ADN BRIDGE OPTION

The following is a list of program costs including both required and optional materials, books, and equipment. Costs are estimated, and may or may not be covered by financial aid. Individual students may opt to purchase additional supplies and items such as rolling tote bags, ink cartridges, etc.

Tuition	Total
Florida Resident (minimum of one year) \$ 107.10 per credit hour	\$ 6,426.00
Non-resident \$421.88 per credit hour	\$25,312.80

Expenses before Program Start (costs may not be covered by financial aid)

College application fee	30.00
TEAS Testing	68.00
Uniforms	150.00
Patch and rocker set (for 2 uniforms and 1 lab coat) at \$8 per set	24.00
Nursing texts	1,600.00
Criminal background check	55.00
Substance screening	25.00
Physical Examination	50.00
Immunizations (if needed - varies)	400.00
CPR card	55.00
Required equipment	155.00
Miscellaneous supplies and equipment (scissors, watch, DVD-R, etc.)	100.00
Clinical Compliance Database	30.00
NSNA Membership (1 year) recommended	30.00
Subtotal	\$2,772.00

Summer Semester Expenses

Skills Lab Kit and Professional Liability Insurance	177.50
Subtotal	\$ 177.50

Fall Semester Expenses

Miscellaneous Supplies	<u>30.00</u>
Subtotal	<u>\$30.00</u>

Spring Semester Expenses

CF graduation Application (no charge, but MUST apply)	-----
Miscellaneous expenses	30.00
Nursing pin	120.00
Graduation photo	30.00
Licensing and NCLEX-RN application	400.00
NCLEX-RN review course (optional)	350.00
Achievement test	55.00
Subtotal	<u>\$985.00</u>

TOTAL **\$3,964.50**

	Resident	Non-Resident
Tuition	\$ 6,426.00	\$25,312.80
Expenses	<u>3,964.50</u>	<u>\$ 3,964.50</u>
<u>Approximate Total Program Cost</u>	\$10,390.50	\$29,277.30

LPN-ADN BRIDGE OPTION APPLICANT CHECKLIST

When ready to submit the application, be sure to have:

- Completed admission (or readmission if not enrolled at CF in past year) requirements for general admission to College of Central Florida. <https://mycf.cf.edu/ICS/Admissions/>
(Use code 1491 to designate program of study. If an applicant has an A.A. or higher, use code 9250.)
- Completed the mandatory in-person nursing information session.
- Completed the TEAS testing requirement.
- Completed or be currently enrolled in the prerequisite course required and have a minimum 2.50 GPA. All-college-level GPA must be 2.0 or higher.
- Met with a Health Sciences academic advisor to be sure you meet the academic requirements for bridge; attach to this application a copy of the Pre-application ADN Advising Record, signed by the advisor and a copy of your degree audit.**
- Ensured general education courses meet the course limitation (age of course) requirement.
- Attached to application all documentation for awarding of points for admission (see worksheet)
- Attached a copy of your current Florida LPN license and CPR card.
- Made copies of application and attachments for your personal records.

SUBMIT COMPLETED APPLICATION (no fee required) AND REQUIRED ATTACHMENTS TO THE CF NURSING OFFICE, OCALA CAMPUS, BUILDING 19. Submit only those materials requested with the nursing application. Other data are not considered. Once submitted, the application **WILL NOT** be returned.

YOUR APPLICATION WILL BE PROCESSED ONLY WHEN ALL THE ABOVE REQUIREMENTS ARE MET. KEEP A COPY OF EVERYTHING YOU SUBMIT FOR YOUR USE.

TO BE COMPLETED AFTER YOU HAVE RECEIVED A LETTER OF CONDITIONAL ACCEPTANCE

- Return to the Nursing Office the form indicating if you accept or decline your admission by the date specified in your acceptance letter.

TO BE COMPLETED BEFORE BEGINNING BRIDGE CLASSES

- Initiate the Criminal Background Check. Turn in the fingerprinting receipt to the Nursing Office with your acknowledgement of acceptance form.
- Attend the mandatory in-person Nursing Orientation.
- Submit completed physical examination form, personal history form, TB test and immunization record by date stated in the acceptance letter.
- Submit the results of a 10-panel drug screening.

GENERAL INFORMATION

Admission to a CF nursing program does not ensure eligibility for state licensure.

- Consideration for transfer of a student(s) with previous admission(s) at any school of nursing will be based on an evaluation of a written petition made by the applicant to the Dean of Health Sciences. Acceptance will be considered based on program compatibility, space availability, and priority ranking.
- It is necessary that students have reliable transportation to the assigned hospitals and clinical facilities throughout Marion, Citrus, and Levy counties. Clinical rotations will begin early in the program.
- To progress in the nursing program, students must earn at least a C (75 percent) in each nursing class. To graduate, students must complete all program classes with at least a C in each class.

QUICK REFERENCE

Ocala Campus

3001 S.W. College Road
Ocala, FL 34474-4415

Operator: 352-873-5800 or automated: 352-854-2322 (enter the extension)

Health Sciences Division.....873-5817

Dean and Nursing Program Director.....Dr. Stephanie Cortes, Health Sciences (Building 19), ext. 1275

Academic Advisor..... Regina Summers, Bryant Student Union (Building 5), ext. 1586

Other Important Numbers

CF Admissions and Records Office, Bryant Student Union, ext. 5801

CF Financial Aid Office, Bryant Student Union, ext. 5801

CF Testing Center, Bryant Student Union, ext. 1564

CF Bookstore, Building 36, 352-861-4412

CF offers a variety of support services for registered students. Most of these are listed on the CF website www.CF.edu and in the catalog. If you need assistance and do not know what services are available, contact a Health Sciences advisor, a faculty member, or the dean of Health Sciences.

Services include, but are not limited to:

- Child Care
- Learning Resources
- Writing Center
- E-Learning
- Access Services
- Career Center
- Food Services
- Student Activities
- Student Assistance Program (counseling)
- Early Alert (academic assistance)
- Financial Aid
- Dreamkeepers

Information and procedures contained here are subject to change without notice. If it has been several months since you completed an information session, it is in your best interest to review the information once again to learn about any changes.

The content of this document is informational only and not intended to be contractual in nature.