

COLLEGE of CENTRAL FLORIDA

POLICY MANUAL

Title:	Number:	Page:
AUXILIARY SERVICES AND ENTERPRISES AND UNDESIGNATED GIFTS	5.01	1 of 2
	See Procedures:	[]Yes [x]No
Legal Authority:	Board Adoption/Revision Approval	
Florida Statutes 1001.02, 1001.64, 1010.08	Dates: 9/3/80, 7/1/83, 6/6/84,	
FAC 6A-14.077	10/19/88, 8/29/00, 10/22/02, 8/24/04,	
	2/15/05, 1/8/10	

The College is authorized to operate or to contract for auxiliary services and enterprises as defined in the *Accounting Manual for Florida's Community Colleges* and may use funds generated from auxiliary operations and contracts and from undesignated gifts. Such auxiliary enterprises include, but are not limited to, a bookstore, food service and vending machines. Contracts for such operations shall include reasonable fees for use of College facilities and services.

Funds derived from these services and enterprises shall be deposited to the appropriate auxiliary fund account and may be used for the following at the President's discretion and according to Board policy for the benefit of the college:

- (1) Student Scholarships.
- (2) <u>Public Relations and Business Hospitality</u>. An amount not to exceed the authorization in Florida Board of Education Rule 6A-14.077 may be transferred to the General Current Fund each year for public relations, promotion and hospitality of business guests of the College. Individuals receiving per diem from the state shall not be considered business guests.

<u>Other Activities</u>. Other usage of these funds may include, but are not limited to, activities involving graduation, visiting committees or teams, off campus site support, art on campus, community sponsorships, orientation and work conferences, personnel recruitment, official meetings and receptions, guest speakers, meal functions, awards, flowers, promotional activities, hospitality of business guests, student events/presentations recruitment activities, new program initiatives, athletics and other such activities that support the College.

College of Central Florida offers equal access and opportunity in employment, admissions and educational activities. The college will not discriminate on the basis of race, color, ethnicity, religion, sex, age, marital status, national origin, genetic information, veteran status or disability status and any other factors prohibited under applicable federal, state, and local civil rights laws and regulations in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this policy statement, the college will not tolerate such conduct. The Title IX Coordinator has been designated to handle inquiries regarding nondiscrimination policies and can be contacted at the Ocala Campus, 3001 S.W. College Road, at 352-291-4410 or Compliance@cf.edu.

Title:	Number:	Page:
AUXILIARY SERVICES AND ENTERPRISES AND UNDESIGNATED GIFTS	5.01	2 of 2

(4) <u>Use of College Activity Fund</u>. Funds must be requested in advance of the required use on the appropriate college form.

(5) <u>Non-Discriminatory Usage</u>. The College Activity Fund will not be used to purchase membership(s) in or goods / service from an organization which discriminates on the basis of race, color, national origin, sex, age or religion.