



COLLEGE of CENTRAL FLORIDA

POLICY MANUAL

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| Title: POLICY DEVELOPMENT AND REVIEW | Number: 2.06 | Page: 1 of 1 |
| See Procedures: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Legal Authority: FL Statutes: 1001.61, 1001.64, 1001.65 | Board Adoption/Revision Approval Dates: 10/17/19 | |

1. The District Board of Trustees has the ultimate responsibility for adopting policy for the operations of the College. The formulation of policy, however, is the shared responsibility of the District Board of Trustees, the College President, and the College President's designees, which may include faculty, administration, and staff. It is the policy of the District Board of Trustees to comply with relevant state and federal laws, rules and regulations at all times. Any policy, regulation, rule, or procedure found to be in conflict with a state or federal law, rule or regulation shall be null and void to the extent of the conflict.
2. Division of Responsibility: The governance activities of the College shall maintain a clear distinction between:
 - 2.1 strategic, governing policies, which are the responsibility of the District Board of Trustees, subject to relevant local, state and federal laws, rules and regulations, to which all other policies and procedures must conform,
 - 2.2 administrative procedures for employees to follow in implementing College governing policies and conducting College business, which are the responsibility of the president, subject to Paragraph 2.1, and
 - 2.3 specific tactical operating plans and procedures adopted by the various departments of the College, which are the responsibility of each department, operating unit, structure, or employee designated by the College President, subject to Paragraphs 2.1 and 2.2.
3. Policies adopted by The District Board of Trustees shall be subject to regular and continuous review for relevance, clarity, and appropriateness.