

COLLEGE OF CENTRAL FLORIDA

JOB DESCRIPTION

JOB TITLE: TRADES SPECIALIST - PAINTER

PAY GRADE: C-5

OVERTIME STATUS: NON-EXEMPT

MAJOR RESPONSIBILITY:

Employees in this category prepare and paint various interior and exterior surfaces of college facilities, buildings and equipment as required in accordance with trade practices. Position performs various additional duties in facilities and equipment maintenance and pressure cleaning where applicable, and is responsible for assisting other maintenance personnel when projects warrant such.

At the College of Central Florida, our vision is to be "Your first choice for quality higher education." We aim to accomplish this by providing a caring and exceptional learning environment that fosters the success of our students and community. Candidates considering becoming part of the CF family must be able to embrace and model this philosophy in their day-to-day responsibilities and demonstrate our standards: professional, responsive, informative, dependable and engaged.

PREREQUISITES FOR POSITION (Qualification Standards):

1. Education or training: High school diploma or equivalent required. A comparable amount of training may be substituted for the minimum qualifications.
2. Years of experience in field: Three years' progressively skilled experience in the painting trade, with ability to perform assigned tasks with minimal or no supervision required.

Valid Florida driver's license required.

3. Special skills or abilities related to position: Knowledge of basic painting skills. Knowledge of the practices, methods, materials and tools commonly utilized in painting. Knowledge of the occupational hazards and safety precautions of the work. Requires the ability to record and deliver information, to explain procedures, to follow oral and written instructions. Must be able to communicate effectively with co-workers, the public and supervisors.

Must be able to add, subtract, multiply and divide; to determine weight; to calculate decimals and percentages; compute ratio and proportion. Requires the ability to inspect items for proper length, width, depth and shape, and to visually read various information. Requires the ability to differentiate between colors and shades of color.

PREREQUISITES FOR POSITION (Qualification Standards Continued):Special skills or abilities related to position:

Must be adaptable to performing under moderate levels of stress when confronted with an emergency or tight deadline.

ESSENTIAL JOB FUNCTIONS:

1. Perform all preparation and cleaning procedures as specified or the more stringent as may be required by the paint manufacturers recommendation.
2. Remove all removable items that are in place and are not scheduled to receive a paint finish, or provide surface-applied protection prior to surface preparation and painting.
3. Following completion of painting in each space or area, re-install the removed items.
4. Paint all exposed surfaces, except where the natural finish of the material is specified or specifically noted as surface not to be painted.
5. Paint both faces and all edges of metal doors and exposed surfaces of metal frames, including tops of frames.
6. Allow sufficient drying times between coats.
7. Touch up and restore damaged finishes.
8. During the progress of the work, remove from the area discarded paint materials, rubbish, cans and rags at end of work day.
9. Perform related work as assigned by supervisor, including other duties as assigned.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job-related marginal duties as required.)

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Acceptable eyesight (with or without correction).
- Acceptable hearing (with or without hearing aid).
- Ability to clearly communicate both orally and in writing on a telephone and on a computer for extended periods of time.
- Routinely requires sitting at a desk and viewing a display screen for extended periods of time.
- Ability to access, input, and retrieve information from a computer or other electronic device.
- Routinely requires moderate (up to 40 pounds) lifting and carrying.
- Routinely requires walking, standing, sitting, kneeling, stooping, reaching up, twisting and bending.

ENVIRONMENTAL CONDITIONS:

- Works inside and outside in various weather conditions.
- In or with moving vehicles and/or equipment.
- Grease or oils.
- Uneven surfaces.
- Chemicals.
- Tasks are regularly performed with frequent exposure to adverse environmental condition (e.g., dirt, cold, rain, fumes).
- Tasks may require exposure to extreme heat/cold or extreme weather conditions.
- Tasks may require exposure to strong odors or smoke.
- Tasks may require exposure to dust or pollen.
- The worker may be subject to danger or risk to a significant degree due to the use of chemicals/toxic agents in performing essential functions.

(Reasonable accommodations will be made for otherwise qualified individuals with a disability.)

PRIMARY LOCATION OF JOB: Building 10 (Maintenance), Ocala Campus

SUPERVISOR OF POSITION: Director of Facilities and Plant Operations