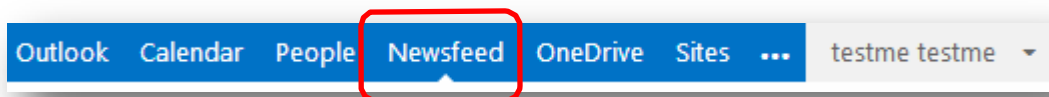


Using Your Blog in SharePoint

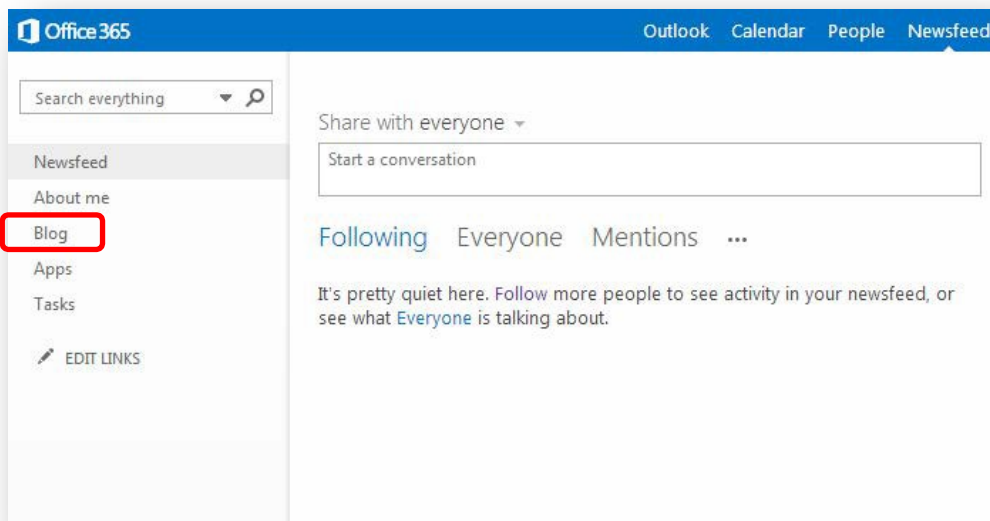
Microsoft's Office 365 SharePoint gives everyone a blog. You can organize posts into different categories. The blog is visible to anyone with a Patriots Email account.

Creating a Blog Post

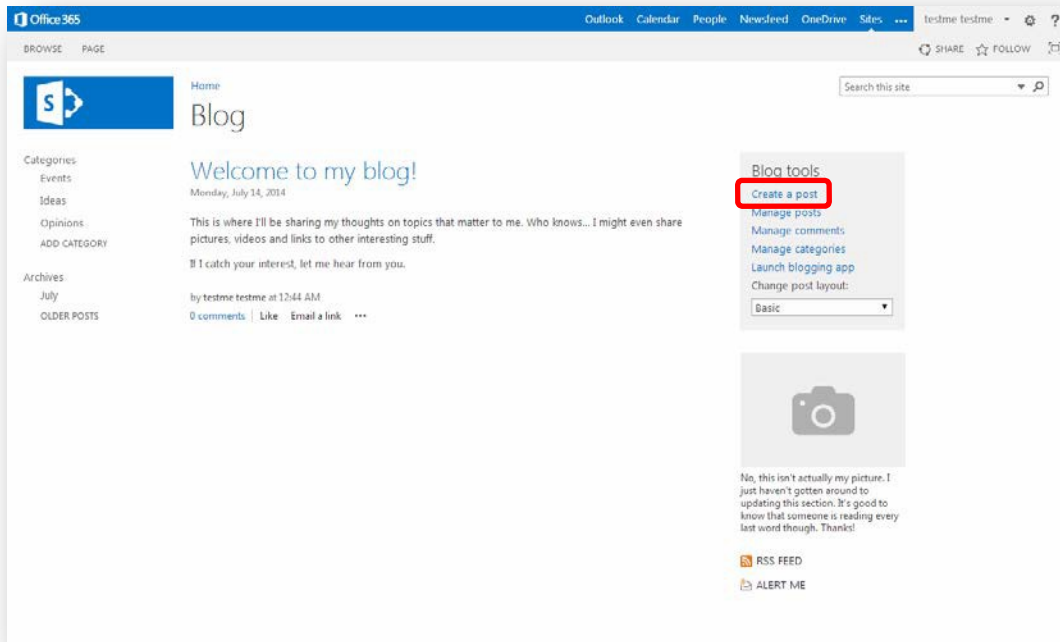
Go to your **Newsfeed**.



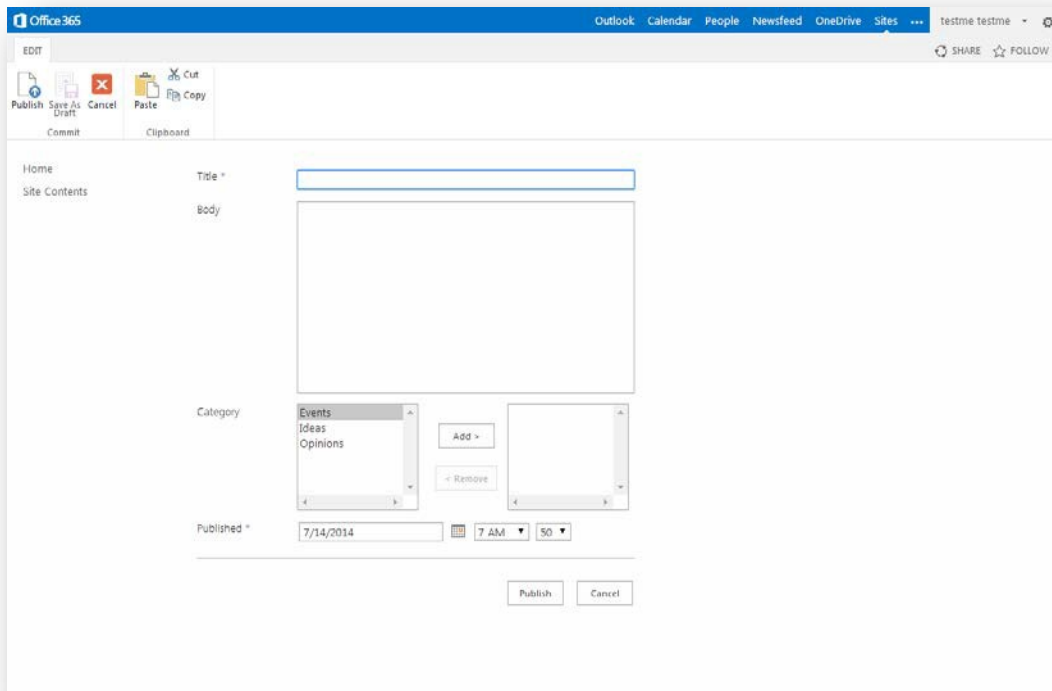
Click **Blog** to get to your blog.



To create a post, click **Create a post**.



Create your post and select the categories it should fall under, then click **Publish**.



You have now created a post on your personal blog.

Blog

Go Patriots!

Monday, July 14, 2014

by testme testme at 7:50 AM

[0 comments](#) | [Like](#) [Email a link](#) [...](#)

Welcome to my blog!

Monday, July 14, 2014

This is where I'll be sharing my thoughts on topics that matter to me. Who knows... I might even share pictures, videos and links to other interesting stuff.

If I catch your interest, let me hear from you.

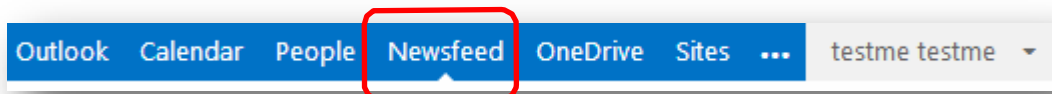
by testme testme at 12:44 AM

[0 comments](#) | [Like](#) [Email a link](#) [...](#)

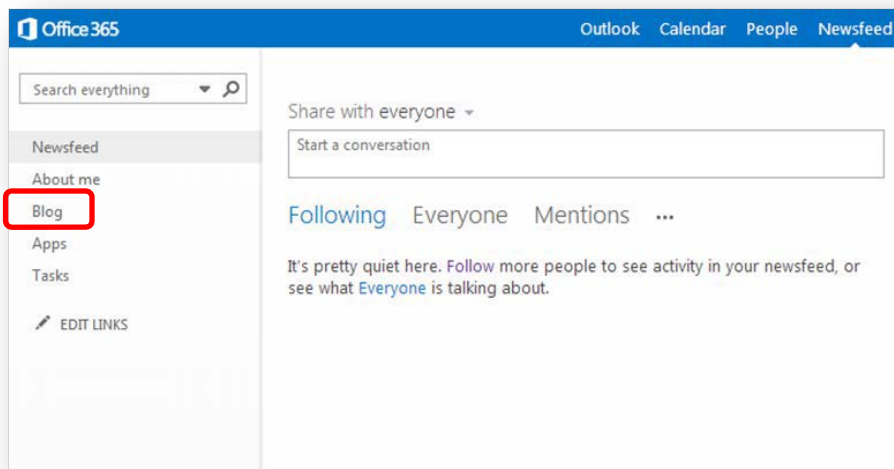


Customizing the Look of Your Blog

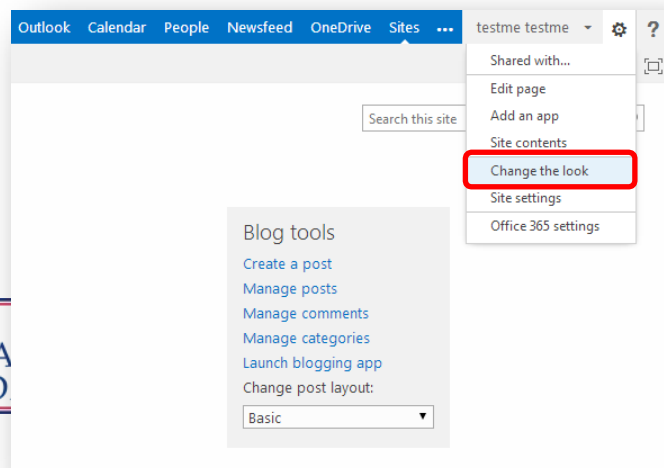
Go to your **Newsfeed**.



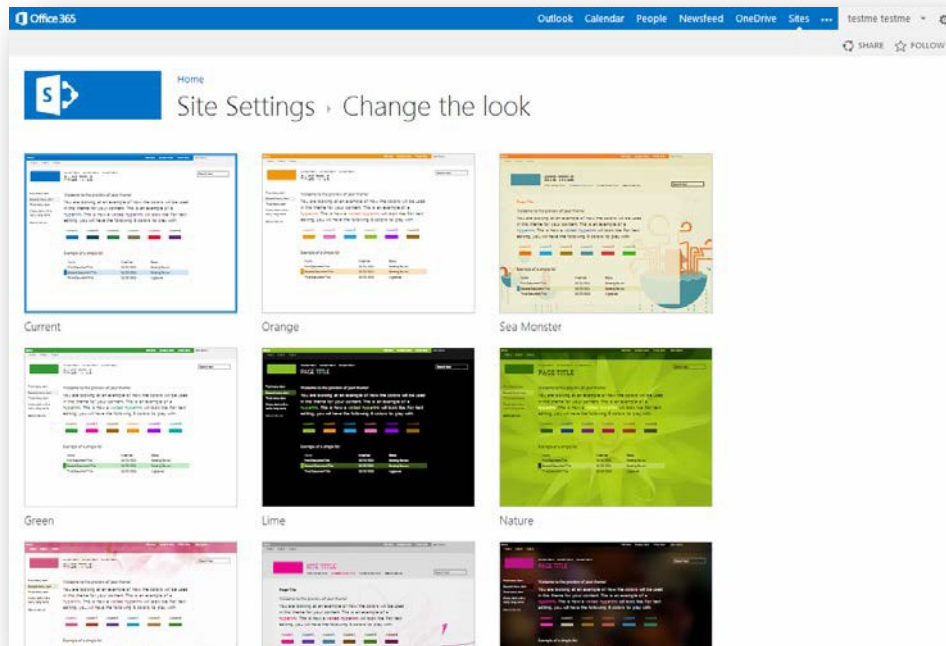
Click **Blog** to get to your blog.



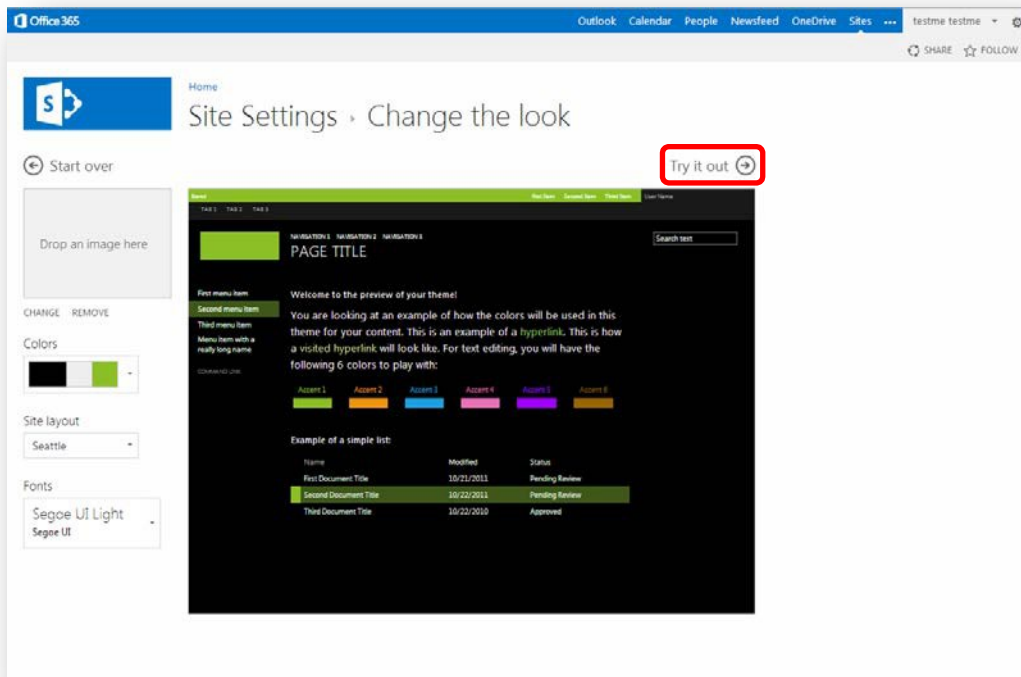
Click the Setting button in the top right corner and click **Change the look**.



Select a general template to use. You will customize it on the next page.



In the sidebar, you can customize the color, site layout, and font. When ready, click **Try it out**.



If you are satisfied with the layout, click **Yes, keep it**. To make changes, click **No, not quite there**.

