Patriots Email – iPhone and iPad

Patriots Email can be configured to run on your iPhone or iPad. You can either use Exchange/Active Sync and have access to your email, calendar, and contacts, or use POP or IMAP and have access to only email.

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Need Help?
Tutorials and information about mobile devices can be found on the Microsoft Outlook website here:


For more information, visit http://help.outlook.com/
Configuration on iPhone/ iPad

Microsoft Exchange (Active Sync) Configuration
Active Sync, or Exchange Account, will allow you sync your Email, Calendar, & Contacts across multiple computers and devices

1. Settings

2. Mail, Contacts, Calendars

3. Microsoft Exchange
4. **Add Account**

5. Fill in the following:
   - Email: `username@patriots.cf.edu`
   - *Server*: `outlook.office365.com`
   - Domain: `patriots.cf.edu`
   - Username: `username@patriots.cf.edu`
   - Password: `PaSsWoRd`

   *You may have to click next in order to see this field*
6. If you see this message, click Continue.

7. Configure which items you want to sync to your phone and click Save.
**IMAP and POP Configuration**

IMAP allows you to have just your email synced between devices. POP allows you to send and receive mail, but it is not synced with any other devices.

<table>
<thead>
<tr>
<th>SERVER NAME</th>
<th>PORT</th>
<th>ENCRYPTION METHOD</th>
</tr>
</thead>
<tbody>
<tr>
<td>POP3 outlook.office365.com</td>
<td>995</td>
<td>SSL</td>
</tr>
<tr>
<td>IMAP4 outlook.office365.com</td>
<td>993</td>
<td>SSL</td>
</tr>
<tr>
<td>SMTP smtp.office365.com</td>
<td>587</td>
<td>TLS</td>
</tr>
</tbody>
</table>

**Configuration of POP/IMAP on iPhone/iPad**

1. **Settings**
2. **Mail, Contacts, Calendars**
3. **Other**
4. Click Add Mail Account

5. Fill out the Following

- Name: First and Last Name
- Address: username@patriots.cf.edu
- Password: PaSsWoRd
- Description: Identifiable account name
6. Choose IMAP or POP for your email protocol.

7. Incoming Settings:
   - Host Name: outlook.office365.com
   - User Name: username@patriots.cf.edu
   - Password: PaSsWoRd

8. Outgoing Settings:
   - Host Name: smtp.office365.com
   - User Name: username@patriots.cf.edu
   - Password: PaSsWoRd
**POP Settings**

POP will not sync, but it will just send and receive email from the server. It is almost the exact same as the IMAP setup except the **Incoming Port** is **995**.

- **Email address:** username@patriots.cf.edu
- **Password:** PaSsWoRd
- **Username:** username@patriots.cf.edu
- **Incoming IMAP Server:** outlook.office365.com
  - **Port:** 995
  - **Encryption:** SSL
- **Outgoing SMTP Server:** smtp.office365.com
  - **Port:** 587
  - **Encryption:** TLS