

## STUDENT NETWORKER

WEEK OF AUGUST 7, 2017

### Accounting Assistants/Bookkeepers

Berryhill, Hoffman, Getsee & DeMeola ([bhgdcpa.com](http://bhgdcpa.com)) a local CPA firm has an immediate need of two full-time professional bookkeepers.

Requirements:

- Some working experience in Microsoft Office
- Position requires adaptability and ability to learn quickly
- Previous office experience preferred but not required

Responsibilities:

- Data entry in Excel, QuickBooks and internal accounting system.

Salary : \$10 - \$12 to start depending on experience

Hours: Monday-Friday, 8 a.m. to 5 p.m.

Apply: Send resume to D. McFarlane at [dmcfarlane@bhgdcpa.com](mailto:dmcfarlane@bhgdcpa.com)

### General Laborer/Patient Transporter

CD Staffing (<http://cdstaffing.com/candidates.html>), a local employment agency is hiring general laborers for a local manufacturing/production company and 10 patient transporter positions for a hospital in Gainesville.

Requirements for **General Laborers**:

- HS Diploma/GED.
- Uniforms are required.
- Position requires some strength and manual dexterity.

Salary : \$9 - \$10 an hour depending on skills and experience.

Hours: 1st shift: 6:45 a.m. – 3 p.m., 2nd shift: 2:45 – 11 p.m.  
3rd shift: 10:45 p.m. – 7 a.m., SEASONAL

Requirements for **Patient Transporter**:

- Position requires some strength and manual dexterity.
- HS Diploma/GED. CNA cert and pre-med students preferred.

Salary : \$10.40 an hour depending on skills and experience.

Hours: 1st shift: 6 a.m. - 2:30 p.m., 2nd shift: 2- 10:30 p.m.  
Duration: 2 months.

Apply: Submit resumes to: [cdsocala1@gmail.com](mailto:cdsocala1@gmail.com)

### Part Time Administrative Assistant

Michelle Foster Photography [michellefosterphotography.com](http://michellefosterphotography.com), is seeking to hire a part time assistant.

Requirements :

- HS Diploma

Responsibilities:

- Assisting with photo sessions and burning CD's;
- Light cleaning, and running errands.

Hours: 4 p.m. - 7 p.m., 2 - 3 evenings a week, Monday- Friday

Apply: Send resume to [billye@michellefosterphotography.com](mailto:billye@michellefosterphotography.com)

Visit Talent Center in The Enterprise Center, Suite 101

8 a.m. to 5 p.m., Monday through Friday

Resume and Interview Coaching · Job Opportunities · Soft Skills Development

Call today for an appointment 352-840-5762 or toll-free 1-844-364-9859.

Talent Center is an affiliate of CareerSource Citrus Levy Marion, an equal opportunity employer/program, in Partnership with College of Central Florida, an equal opportunity college. Auxiliary aids and services are available upon request to individuals with disabilities. Phone numbers may be reached using TTY/TDD equipment via Florida Relay at 711. For accommodations, please call 844-364-9859, ext. 7879 or email [tcaccommodations@talentcenter.org](mailto:tcaccommodations@talentcenter.org). Information may be made available in Spanish upon request. CareerSource Citrus Levy Marion is a proud partner of the America Job Center network and CareerSource Florida member. Rev. 6/17

### Dance and Performing Arts Instructors

Dance Dynasty LLC is a fast growing studio in Homosassa, FL. Clients ages range from 2 through to adults.

Opportunities:

- Performing Arts/Dance/Music/Drama Instructor/Ballet/Hip Hop
- Self Defense / Marshall Arts Instructor
- Zumba / Yoga / Fitness Instructor

Requirements :

- Must have experience with dance styles
- Position requires good customer and communication skills
- Employer conducts drug, background checks, and check references

Responsibilities:

- General clerical duties to assist in the operation of service centers.
- Scanning, driver check-in, assisting Gate Office, and cashier

Hours: 9 a.m. - 10 p.m. Mon - Sat; Flexible schedules depends on levels of skills and class needs

Apply: Send resume to [dancedynastyllc@gmail.com](mailto:dancedynastyllc@gmail.com) or call 352-445-6659 to set up an interview with Terri Riley.

### Part Time Sales Associate

Plato's Closet is seeking a sales associate will be responsible for assisting customers with purchases and dressing rooms; arranging clothes; and tagging and pricing clothes. This is an active position for candidates over age 18.

Hours: Approximately 25 hours a week. Store hours are 10 a.m. -9 p.m.

Salary: \$8.10/hour to start

To apply for this position go to:

<http://www.platosclosetocala.com/jobs> and download an application form or contact [gphillips@talentcenter.org](mailto:gphillips@talentcenter.org) for application form.

### Part Time Furniture Delivery

Discount Daze ([mydiscountdaze.com](http://mydiscountdaze.com)), a furniture store on SW 17th Street has an opening for a part time delivery person

Requirements:

- Ability to lift, move and handle all types of furniture
- Good customer service and communication skills required
- Position requires carrying out verbal and some written instructions

Responsibilities:

- Assist with building, moving, delivering and lifting furniture
- Employer conducts background checks

Salary : \$9 an hour, more depending on skills and experience.

Hours: Mondays, 8 a.m. - 5 p.m.

Apply: Call Gren at Discount Daze Furniture, 352-207-1176