



INTERNATIONAL STUDENT SERVICES TRANSFER OUT REQUEST FORM

Instructions: If you are transferring from the College of Central Florida to another institution, please complete this form.

Please attach the acceptance letter from the institution you intend to transfer.

Return completed form to CF International Student Services Office in order for your SEVIS/I-20 record to be released to another institution.*

STUDENT INFORMATION

CF ID No.: _____ SEVIS No.: _____

Legal Name: _____
Last First

U.S. Telephone No.: _____ Email Address: _____

REASON(S) FOR TRANSFER: (Check all that apply.)

- Graduation OPT Completion Institution Location Lack of Course Availability
- Academic Difficulty Financial Difficulty Lack of On-campus Employment Opportunities
- Lack of 2+2 Transfer Options Lack of Scholarships
- Other: (Please explain.) _____

TRANSFER SCHOOL INFORMATION

Name of Transfer School: _____

School Address: _____
Address

City State Zip Code

Telephone No.: _____ Fax No: _____

Semester of Acceptance: _____

Requested Transfer Release Date: _____ Start Date at New School: _____

***Note to Student:** Please be advised that if you are applying to multiple schools, CF can only designate one transfer school in SEVIS. The transfer release date will be at the end of the current semester. Any current on-campus employment will also need to conclude the same day as your SEVIS release date. If you decide to cancel your transfer request, you must do so before the transfer release date as CF will no longer have access to your SEVIS record after that time.

College of Central Florida | International Student Services
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