



**DUAL ENROLLMENT
APPLICATION CHECKLIST
HOME SCHOOL STUDENTS**

Please include this checklist with application packet.

Student Name: _____

Last

First

Middle (complete)

Jr., etc.

County: _____

Name

Semester/Year: _____

Student has submitted online dual enrollment application and has received confirmation email of application acceptance.
CF ID No.: _____

Please choose one: Traditional Dual Enrollment or Collegiate Academy

REQUIRED DOCUMENTS

All required documents must be submitted to the Dual Enrollment coordinator in a single packet with this completed checklist attached to the top by the application deadline.

Parent Signature Page with all required signatures.

Current placement exam results with acceptable scores. (One passing score needed in reading, writing and math.)

• Attached or sent electronically on: _____
Date: MM/DD/YY

Placement Exam Scores Used: _____

• Acceptable scores: _____
Reading English Math

	Reading	English	Algebra
ACT	19	17	19
PreACT	22	18	22
SAT (and PSAT)	24	25	24
PERT	106	103	114

	Reading & Writing	Math
Digital SAT/PSAT	490	480
CLT	38	16

Letter from the home education office in your school district, confirming registration as a home school student.

Articulation Agreement Signature Page with parent/guardian and student signature.

Information session attendance on: _____
Date: MM/DD/YY

Other required documents attached (if noted on student's CF portal):

REQUESTED DOCUMENTS

Current transcript for high school curriculum, including year student began 9th grade coursework. This is not a requirement; however, there may be educational benefits to the student for sharing his or her education background.

Home School Counselor Signature _____

Date: MM/DD/YY _____

Return completed application packet to: **Dual Enrollment Coordinator, CF Enrollment Services
3001 S.W. College Road, Ocala, FL 34471-4415**

Office of Dual Enrollment use only. Processed by: _____ Date (MM/DD/YY): _____