



WITHDRAWAL PETITION CHECKLIST

CF ID No.: _____ Date: _____
MM/DD/YY

Legal Name: _____
Last First Middle (complete) Jr., etc.

Action Requested

- withdraw after deadline to withdraw with a W grade
- change failing grade to a W grade
- drop with a refund:
 - college error
 - extenuating circumstances

Reason for Withdrawal (check all that apply)

- Medical
- Immediate family member:
- Involuntary call to military duty (attach orders)
- Other Explain: _____
- Legal
- Student
- Spouse
- Child
- Sibling
- Death
- Parent/Legal guardian

Potential Financial Impact

I am receiving services and/or funding (which may be impacted if withdrawal or drop with a refund is approved) from the following office(s):

- Financial Aid
- Veterans Affairs
- International Student
- Athletics

Student verifies that:

- Course(s) are not a third or fourth attempt at CF since 1997
- Course(s) are not a required preparatory class pursuant to college policy
- Course(s) are not Dual Enrollment, Law Enforcement or Corrections courses
- It has been one semester or less since being enrolled in course(s)

If I choose to pursue the petition to withdraw, I understand the documentation required and have read the college's policies and procedures regarding withdrawal.

Student Signature

Date: MM/DD/YY