



Get Started

at the College of Central Florida



COLLEGE of
CENTRAL
FLORIDA



OCALA CAMPUS
3001 S.W. College Road
Ocala, FL 34474-4415
352-873-5800

CITRUS CAMPUS
3800 S. Lecanto Highway
Lecanto, FL 34461-9026
352-746-6721

LEVY CENTER
114 Rodgers Blvd.
Chiefland, FL 32626-1420
352-493-9533

LEVY CAMPUS
7631 N.W. 151st Lane
Trenton, FL 32693-7369
352-493-9533

HAMPTON CENTER
1501 W. Silver Springs Blvd.
Ocala, FL 34475-6456
352-873-5881

**APPLETON MUSEUM OF ART,
College of Central Florida**
4333 E. Silver Springs Blvd.
Ocala, FL 34470-5001
352-291-4455

Welcome



Dear Student,

Congratulations! We are excited that you are taking the next step in your education. The College of Central Florida is a great choice for you, full of opportunities, options and paths to success.

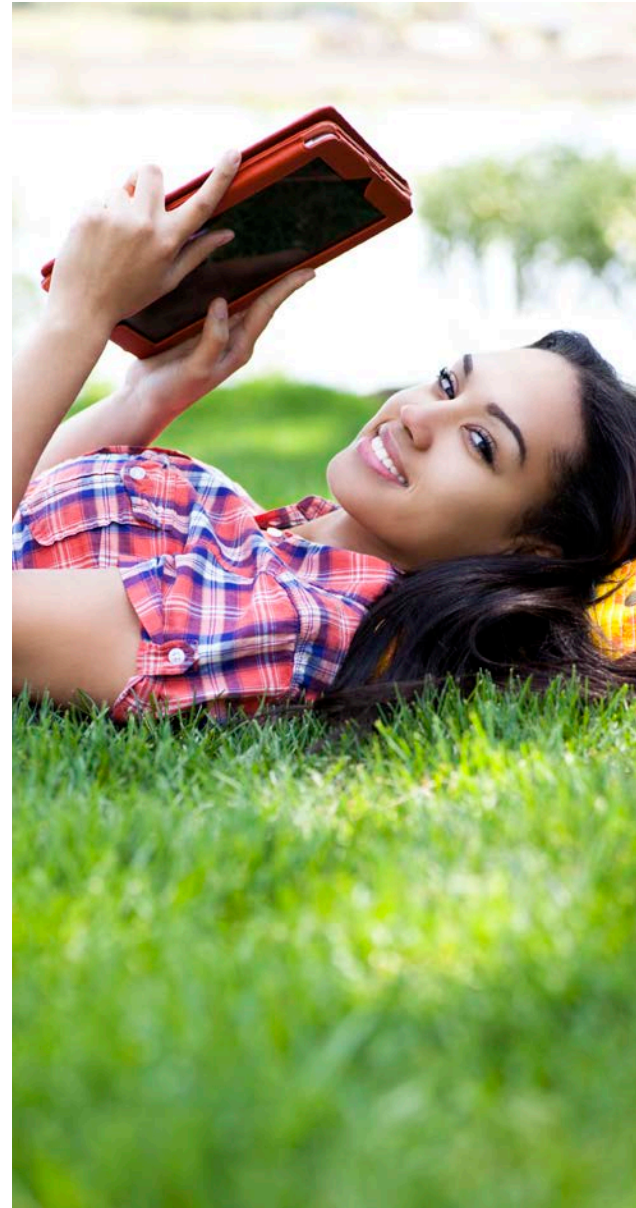
We offer more than 60 certificate, associate and bachelor's degree programs that will empower you to build a strong future. We are known for being student-friendly with engaged faculty and small classes. CF offers the full

college experience with athletics, student clubs and organizations, and opportunities for leadership and service.

Whether you are taking the next step after high school or if you are returning to further your education in hopes of a better paying job, we provide strong, positive support for your learning needs. We are ready to help you to reach your goals in an engaged learning environment. You are on your path to excellence!

Sincerely,

James Henningsen, Ed.D.
CF President



TIMELINE FOR SUCCESS

	Fall Semester	Spring Semester	Summer Semester
Apply for admission	January-May	September-October	January-March
Submit Free Application for Federal Student Aid	Apply as soon as possible after Jan. 1. CF Priority deadlines are March 15	November 18	April 13
Apply for scholarships	Priority for applications submitted by May 15		
Submit transcripts and other required documents to Admissions and/or Financial Aid	January-May	September-October	January-March
Take placement tests	May-June	October-November	February-April
Complete orientation	April-August	September-January	March-June
Meet with an academic advisor	March-July	August-November	January-April
Register for classes	April-August	October-December	March-May
Pay fees	July 1	Within 10 days of first registration	
Purchase books, obtain ID card and parking decal	July-August	December-January	March-April

PATH TO ENROLLMENT

Select a degree program _____	6-8
Apply for admission _____	10
Take your placement test _____	12
Apply for financial assistance _____	14
Attend orientation _____	16
Meet with your advisor and register _____	16
Pay fees _____	18
Get your parking decal and ID _____	19
Buy textbooks _____	19

Cost Versus Price

The overall cost of a CF education isn't necessarily the price you have to pay. Financial aid comes in many forms and can help you cover the cost of tuition, books and supplies. Be sure to file the Free Application for Federal Student Aid, FAFSA, to see what types of aid you qualify for. This page features examples of aid packages for one semester based on varied personal situations for students seeking associate or bachelor's degrees. These examples are for illustration only and do not imply any guarantee of financial assistance.

FULL-TIME 19-YEAR-OLD DEPENDENT STUDENT Expected Family Contribution of \$21,016



TYPE OF FINANCIAL ASSISTANCE	REPAYMENT REQUIRED	AMOUNT
Federal loan (unsubsidized)	Yes	\$2,750.00
Scholarship	No	\$500.00
Total financial assistance package		\$3,250.00

**MONEY BACK TO STUDENT
FOR LIVING EXPENSES
\$1,335.60**

Tuition and fees for 12 hours	\$1,285.20
Books and supplies	\$629.20
College cost per semester	\$1,914.40

FULL-TIME 24-YEAR-OLD DEPENDENT STUDENT Expected Family Contribution of \$0



TYPE OF FINANCIAL ASSISTANCE	REPAYMENT REQUIRED	AMOUNT
Florida Bright Futures Medallion Scholars scholarship	No	\$793.00
Federal Pell Grant	No	\$2,888.00
Florida Student Assistance Grant	No	\$1,000.00
Federal Supplemental Educational Opportunity Grant	No	\$500.00
Total financial assistance package		\$5,181.00

**MONEY BACK TO STUDENT
FOR LIVING EXPENSES
\$3,002.50**

Tuition and fees for 13 hours	\$1,392.30
Books and supplies	\$786.20
College cost per semester	\$2,178.50



**PART-TIME
58-YEAR-OLD
INDEPENDENT
STUDENT**

Expected
Family Contribution of
\$3,022



TYPE OF FINANCIAL ASSISTANCE	REPAYMENT REQUIRED	AMOUNT
Pell Grant	No	\$682.00
Florida Student Assistance Grant	No	\$500.00
Scholarship	No	\$250.00
Total financial assistance package		\$1,432.00

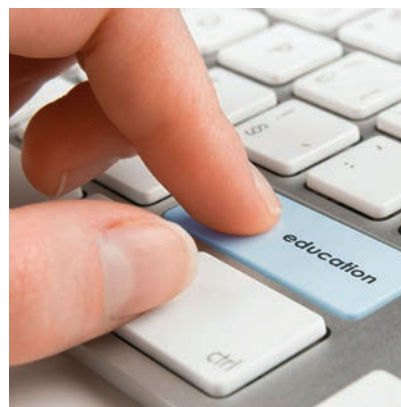
**MONEY BACK TO STUDENT
FOR LIVING EXPENSES
\$473.90**

Tuition and fees for 6 hours	\$642.60
Books and supplies	\$315.50
College cost per semester	\$958.10



CF IS AFFORDABLE

CF is ranked No. 13 in affordability in the U.S., which is 66 percent below the national average of \$7,407 for public four-year or above institutions. (June 2014)



**FULL-TIME
35-YEAR-OLD
INDEPENDENT
STUDENT**

Expected
Family Contribution of
\$0



TYPE OF FINANCIAL ASSISTANCE	REPAYMENT REQUIRED	AMOUNT
Pell Grant	No	\$2,888.00
Florida Student Assistance Grant	No	\$1,000.00
Supplemental Educational Opportunity Grant	No	\$500.00
Total financial assistance package		\$4,388.00

**MONEY BACK TO STUDENT
FOR LIVING EXPENSES
\$2,209.50**

Tuition and fees for 13 hours	\$1,392.30
Books and supplies	\$786.20
College cost per semester	\$2,178.50



EXPLORE DEGREES AND CERTIFICATES

What Type of Education Do I Want?

Consider your goals for the future. Do you want to earn a bachelor's degree? Or are you more interested in training that will prepare you to immediately enter the workforce? Here are some examples of the programs CF offers and paths you can follow with each degree/certification.

ASSOCIATE IN SCIENCE DEGREE

An Associate in Science degree prepares students to enter the labor market with technical skills in specific program areas.

COLLEGE CREDIT CERTIFICATE

A College Credit Certificate provides a set of technical skills in a specific area of study. Courses can be applied toward an Associate in Science degree.

APPLIED TECHNOLOGY DIPLOMA

An ATD program provides entry-level courses in a specific area that can be applied toward an Associate in Science degree.

POSTSECONDARY ADULT VOCATIONAL (WORKFORCE) CERTIFICATE

A PSAV certificate program provides training for job-entry technical skills.

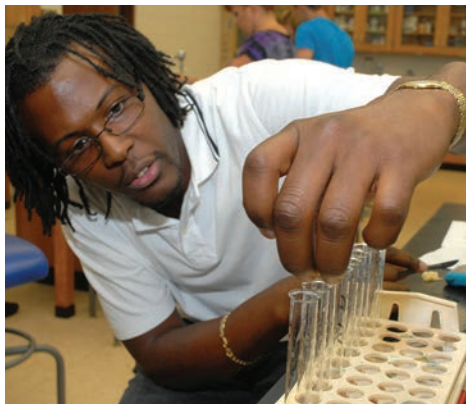
START AT CF, TRANSFER INTO A BACHELOR'S DEGREE PROGRAM

ASSOCIATE IN ARTS DEGREE

An Associate in Arts degree permits students to transfer into a baccalaureate program at a college or university.

A.S. TO B.A.S. PROGRAMS

Associate in Science to Bachelor of Applied Science programs allow students with associate degrees to transfer into the related B.A.S. degree programs at CF, state universities or colleges.



Bachelor's Degrees at CF

B.A.S. IN BUSINESS AND ORGANIZATIONAL MANAGEMENT

The Bachelor of Applied Science in Business and Organizational Management prepares students to become effective leaders in organizations and society. B.A.S. students may specialize in Agribusiness Management, Health Care Management, Management Information Systems, Logistics and Supply Chain Management or Public Safety Administration.

B.S. IN EARLY CHILDHOOD EDUCATION

The Bachelor of Science in Early Childhood Education prepares students for Florida Department of Education certification in prekindergarten/primary education (age 3 through grade 3), and endorsements in prekindergarten disability, reading (K-12) and English for Speakers of Other Languages (ESOL) (K-12).

R.N. to B.S. IN NURSING

The Registered Nurse to Bachelor of Science in Nursing, BSN, prepares associate degree registered nurses to advance their education, facilitate entry into graduate nursing programs, and support the Institute for Medicine's call for 80 percent of nurses to be BSN prepared by 2020. This program is a limited-access program, meaning students must submit a separate application.

Once admitted to a baccalaureate program, you must meet with an academic advisor to develop an academic plan before enrolling in courses. For more information about baccalaureate degrees at CF, call 352-873-5800.



COLLEGE OF CENTRAL FLORIDA ACADEMIC PROGRAMS

ASSOCIATE IN ARTS DEGREE

(Placement test required, ACT, SAT, CPT or PERT.) The Associate in Arts degree program permits students to transfer into the junior year of a college or university. A student must select one area of interest from those listed below for advising purposes.

1051..... Advertising	1012..... Forestry
1013..... Agriculture	1223..... History
1000..... Allied Health (i.e.: Respiratory Therapy, Radiologic Sciences)	1290..... Human Services
1011..... Animal Science	1103..... Humanities
1021..... Architecture	1104..... Interior Design
1101..... Art	1491..... Liberal Arts
1041..... Biology	1161..... Library Science
1022..... Building Construction	1061..... Mass Communications
1052..... Business Administration	1171..... Mathematics
1191..... Chemistry	1123..... Medical Technology
1071..... Computer Science	1124..... Medicine
1132..... Consumer and Family Science	1100..... Music
1222..... Criminal Justice	1125..... Nursing B.S.
1122..... Dentistry	1126..... Pharmacy
1112..... Digital Media	1105..... Philosophy
1102..... Drama	1127..... Physical Therapy
1053..... Economics	1195..... Physics
1090..... Education – Early Childhood	1211..... Political Science
1082..... Education – Elementary	1224..... Psychology
1083..... Education – Music	1062..... Public Relations
1086..... Education – Physical	1231..... Religious Studies
1087..... Education – Secondary	1227..... Social Studies
1088..... Education – Special	1225..... Social Welfare
1091..... Engineering	1226..... Sociology
1151..... English	1063..... Speech
1009..... Environmental Studies	1172..... Statistics
1111..... Foreign Language	1128..... Veterinary Science

POSTSECONDARY ADULT VOCATIONAL (WORKFORCE) PROGRAMS

(Placement testing required.) Workforce certificate credit programs provide training for job-entry technical skills.

7281..... Applied Welding Technologies
7245..... Correctional Officer*
7246..... Crossover from Correctional Officer to Law Enforcement Officer*
7295..... Florida Law Enforcement Academy*
7224..... Surgical Technology*+

APPLIED TECHNOLOGY DIPLOMA

(High school diploma or GED required. Placement test required, TABE.) These programs provide entry-level courses in a specific area that can be applied toward an Associate in Science degree.

5510..... Dental Assisting

ADVANCED TECHNICAL CERTIFICATES

This certificate is for students who have previously completed an associate degree, and provides advanced, specialized instruction in career and technical fields.

C607..... Basic Health Care Management
C601..... Logistics and Supply Chain Management
C603..... Network Security

NONDEGREE COLLEGE CREDIT

9250..... Adult Enrichment
9260..... Teacher Certification
9270..... Transient (A letter is required from home institution stating student is in good academic standing and listing courses student is allowed to take.)

* Standard high school diploma or GED required.

** Prerequisite for Paramedic program.

+ Special admissions program. A separate application must be filed with the respective department and admission to the college does not guarantee admission to this program.

ASSOCIATE IN SCIENCE DEGREES

(Placement test required, ACT, SAT, CPT or PERT.) CF prepares students to enter the labor market with technical skills in specific program areas.

2210..... Accounting Technology
2299..... Agribusiness Management – Horticulture/Equine Specialization
2305..... Business Administration
2295..... Computer Information Technology
2277..... Criminal Justice Technology
2323..... Dental Assisting – Dental Practice Management+
2324..... Dental Assisting – Education+
2325..... Dental Assisting – Marketing+
2259..... Early Childhood Education
2234..... Emergency Medical Services (EMS)
2298..... Engineering Technology – Quality Specialization
2380..... Engineering Technology – Automation Specialization
2292..... Equine Studies – Business Management Specialization
2309..... Equine Studies – Equine Exercise Physiology
2233..... Health Information Technology
2137..... Nursing, A.S. to B.S. +
2139..... Nursing, LPN to ADN Bridge +
2250..... Office Administration – Legal Office Specialization
2247..... Office Administration – Medical Office Administration
2249..... Office Administration – Office Management
2289..... Office Administration – Office Software Applications
2278..... Paralegal Studies
2232..... Physical Therapist Assistant +

COLLEGE CREDIT CERTIFICATES

(High school diploma or GED required.) These programs provide a set of technical skills in a specific area of study. Each certificate applies toward an Associate in Science degree.

6292..... Agribusiness Management – Horticulture Specialist
6245..... Accounting Technology Management
6241..... Business Administration – Business Management
6291..... Business Administration – Business Specialist
6290..... Business Administration – Entrepreneurship
6271..... Business Operations
6201..... Child Care Center Management
6205..... Childhood Development: Early Intervention
6237..... Emergency Medical Technician – Basic**+
6297..... Engineering Technology – Simulation and Automation
6287..... Engineering Technology Support Specialist
6278..... Equine Assistant Manager
6295..... Equine Technician
6289..... Help Desk Support Technician
6292..... Horticulture Specialist
6249..... Information Technology Analysis
6288..... Information Technology Support Specialist
6285..... Lean Six Sigma Green Belt
6240..... Office Management
6257..... Office Support
6261..... Office Specialist
6232..... Paramedic+

BACCALAUREATE DEGREES

(Special admissions requirements apply. See an advisor.)

B101..... Bachelor of Applied Science in Business and Organizational Management
B102..... B.A.S. Agribusiness Management Specialization
B103..... B.A.S. Management Information Systems Specialization
B104..... B.A.S. Health Care Management Specialization
B105..... B.A.S. Public Safety Administration Specialization
B106..... B.A.S. Logistics and Supply Chain Management
B201..... Bachelor of Science in Early Childhood Education
B205..... Registered Nurse to Bachelor of Science in Nursing

This document may not reflect new or modified programs of study or regulations. Information is subject to change without notice.

The Many Faces of the College of Central Florida



After 12 years in the Army National Guard, including three tours of duty in Iraq and Afghanistan, **Sergeant Sarah Seffern**, a military police officer, was ready to finish her college education. “I decided to find a school that was a better fit for me, and I found it at CF,” said Seffern, who graduated in May 2014 with a B.S. in Early Childhood Education. “I’m excited about my new career path,” she said. “I couldn’t have done it without my professors. They’ve really helped me come out of my shell.”



Forest High School graduate **Aaron Carpenter** chose to attend CF because of its affordability and access to bachelor’s degree programs. He likes CF because of the “small class sizes which allows greater teacher to student interaction than most schools.” Carpenter is a member of the Criminal Justice Club, and he plans to enter the law enforcement field as a probation officer. By starting his career at CF he believes he is getting the quality education he needs to fulfill his dream of working for the FBI.



After attending information sessions at other nursing schools, **Nancy McDuffie** came to the conclusion that CF was the place for her. “I love the fact that I never feel like I am lost in the crowd,” she said. “My instructors have always made me feel that getting my education matters.” One reason McDuffie chose CF over the competition is that CF nursing students have a 96 percent pass rate on the national nursing licensure exam. After completing her associate degree in Nursing, McDuffie plans to enroll in CF’s new B.S. in Nursing program and later specialize in psychiatric nursing.





THE APPLICATION PROCESS



Apply for Admission

APPLY ONLINE AT CF.EDU

- Click the Apply Now! button at the top of the page.

APPLICATION FEE

- CF charges a nonrefundable \$30 application fee that can be paid by debit or credit card online, or by cash, check or money order at the Citrus, Levy or Ocala Cashiers Office. To pay at the Cashiers Office, you must select the “Submit and Pay Later” option when applying online.
- Students who participated in dual enrollment and want to continue at CF following their high school graduation must submit a CF First Time In College application but do not have to pay the \$30 fee. Dual Enrollment students call 352-854-2322, ext. 1379, for instructions once your online application is complete.

CF IDENTIFICATION NUMBER

- Upon completion of the CF application for admissions, you will be given a unique CF ID number. This ID number is needed to access your personalized MyCF account, as well as for services provided on campus. Memorizing your CF ID makes it easier to access student services.
- After your application has been processed, you can use the ID and password feature on MyCF to find your CF ID number using your Social Security number.



RESIDENCY

- In order to be considered a Florida resident for tuition purposes, you must have resided in the state for the past 12 months and meet the criteria outlined in Florida statute. A Florida resident is charged a lower rate of tuition than an out-of-state resident. Veterans who have been honorably discharged from the U.S. Armed Forces are eligible to receive in-state residency if they live in state, but do not meet the 12 month requirement.
- An independent student, generally over the age of 24, needs a Florida driver's license and voter registration card or vehicle registration to complete the residency declaration form.
- A dependent student, generally under the age of 24, needs to have the parent's or legal guardian's Florida driver's license and voter registration card or vehicle registration information to complete the residency declaration form.

PROVIDING OFFICIAL TRANSCRIPTS

- Final official transcripts (provided electronically or in a sealed, unopened envelope) from your high school and every vocational school, college or university you have attended must be provided to CF after you have completed the online application. Copies of original GED diplomas or international transcript evaluation service transcripts may also be required.

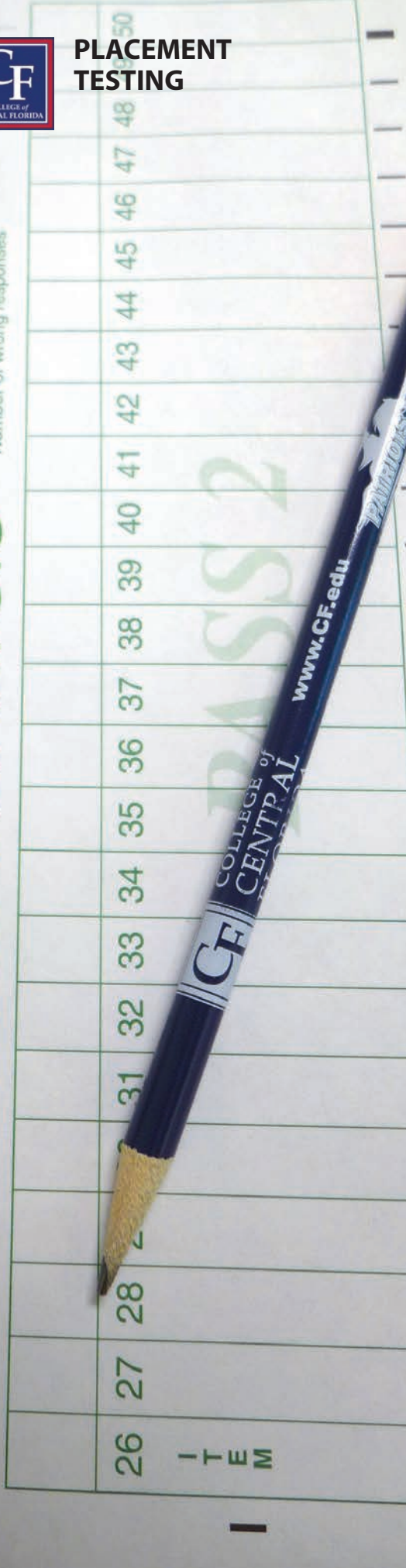


**YOU WILL RECEIVE
AN EMAIL NOTIFICATION
FROM THE COLLEGE
ACKNOWLEDGING RECEIPT
OF THE APPLICATION
FOR ADMISSION.**



PLACEMENT TESTING

ITEM ANALYSIS- QUESTIONS 26-50
Number of wrong responses



Take Your Placement Test

For some students, college placement testing and developmental education courses are now optional prior to enrolling in college-level courses.

ARE YOU ONE OF THESE STUDENTS?

- 1** Did you enter ninth grade in a Florida public high school during the 2003-2004 school year or later?
AND
- 2** Did you graduate with a standard high school diploma from a Florida public high school in 2007 or later?
OR
- 3** Are you an active military service member?

If you answered **yes** to the first two questions or yes to the last question, you will follow an **Elective Pathway**, and taking a college placement test and enrolling in developmental education is now optional for you. This provides you the option of enrolling directly into college-level courses. However, if you lack skills in reading, writing or math, we encourage you to take the PERT, Postsecondary Education Readiness Test, or the ACT or SAT to determine the appropriate course placement that will ensure your success.

If you answered **no** to the questions, you will follow a **Prescribed Pathway**, and will be required to take a placement test (ACT, SAT or PERT) and may be required to take developmental education courses if needed.

PLACEMENT TEST SCORES

We will consider the highest score from all placement test scores (ACT, CPT, PERT and/or SAT) taken within the last two years. These tests determine your current skill level in reading, English and math.

You may place into developmental education and/or college-level courses. Following orientation, you will meet with your academic advisor to discuss your options and the best path to achieve success.

To place into any math class above the level of MAT1033 Intermediate Algebra, you may be required to take the CLM (College Level Math) test.

What is the TABE test? This test is not a placement test. It is required to be taken during the first several weeks by some of our vocational or certificate programs.

Call the Testing Center to inquire about study materials and to schedule an appointment for these tests.

The following chart shows the courses needed based on the highest placement scores taken within the past two years:

	ACT	SATI	CPT	PERT	CLM
READING					
REA0007	13 & below	329 & below	0-59	50-83	
REA0017	14-18	330-439	60-82	84-105	
College Level	19 or higher	440 or higher	83 or higher	106-150	
ENGLISH					
ENC0015	12 & below	329 & below	0-59	50-89	
ENC0025	13-16	330-439	60-82	90-102	
College Level	17 or higher	440 or higher	83 or higher	103-150	
MATHEMATICS					
MAT0057	18 & below	439 & below	0-69 (math), 0-71 (algebra)	50-113	
MAT1033	19-24	440-499	72-94 (algebra)	114-122	0-39
MGF1106, MGF1107 or STA2023	25 or higher	500 or higher	95 or higher	123 or higher	40-69
MAC1105	25 or higher	500 or higher	95 or higher	123 or higher	40-69
MAC1114, MAC1140, MAC1147, MAE2801	CLM or Advisor recommendation		CLM	CLM	70-102
MAC2233, MAC2311			CLM	CLM	103-120

WHY CHOOSE CF?

CF offers a high-quality, affordable education, close to home. In addition to academics, CF offers extracurricular activities and clubs. College Square apartments offer the best features of apartment living in close proximity to the Ocala Campus.



PLACEMENT TESTING CENTERS

- Ocala Campus** 352-854-2322,
ext. 1564 or 1572
Direct line: 352-291-4419
- Citrus Campus** 352-746-6721, ext. 6195
- Levy Campus** 352-493-9533, ext. 2133
- Hampton Center** 352-873-5881, ext. 1395



If you are interested in receiving financial assistance to attend CF, complete three steps.

- 1 Apply for a PIN, or personal identification number, at pin.ed.gov.**
The PIN serves as your electronic signature and allows you to electronically apply for federal student aid and to access your federal student aid records online. If you are a dependent, you and a parent or guardian must acquire a PIN. Your PIN will be mailed or emailed soon after you apply. A correct email address will expedite processing.
- 2 Complete the Free Application for Federal Student Aid at FAFSA.gov.**
Be sure to include CF's school code, 001471. The FAFSA must be completed in order to qualify for aid. Studentaid.gov will guide you through the FAFSA process.
- 3 Submit a CF scholarship application.** Go to www.CF.edu/financialaid and select Scholarships. You will find general information about the process as well as instructions for the online application for first-time and returning users. Tuition and fees will be deferred automatically at the time of registration for students who have a financial aid award listed for that semester.

TYPES OF FINANCIAL AID

Financial aid includes gift aid that does not have to be repaid, Federal Work-Study that you earn by working and loans that must be repaid. Complete information and eligibility requirements for all programs can be found at www.CF.edu. Go to Current Students, then Financial Aid.

- Gift aid includes Florida Bright Futures, Federal Pell Grants, Federal Supplemental Educational Opportunity Grant, Florida Student Assistance Grants, Florida Student Assistance Grants for Career Education, CF scholarships, and outside scholarships and grants.
- Federal Work-Study is based on financial need and enrollment in a degree or eligible certificate program. Jobs are located at the college, and the work schedule is arranged around the student's class schedule. For information, contact the Financial Aid Office.
- Loans include the subsidized Federal Direct Stafford Loan, the unsubsidized Federal Direct Stafford Loan and the Federal Direct Parent Loan for undergraduate students. For more information, visit studentloans.gov.

VERIFICATION

Verification is the process of determining the accuracy of information you entered on your FAFSA. The federal government may require institutions to collect documentation to support the income and household information you report.

If your file is selected for verification, you will be notified in writing as well as on the CF student portal. You will not be awarded financial aid until your original application has been compared to your documents for accuracy. Corrections will be made if required, and your application will be revised accordingly. The verification process can take up to six weeks to complete once you submit all required documentation.

FOR FINANCIAL AID INFORMATION:

Ocala Campus 352-873-5801
Citrus Campus 352-746-6721, ext. 6104
Levy Center 352-493-9533
Email askfinancialaid@cf.edu

STANDARDS OF PROGRESS

Federal, state and college regulations require that you maintain satisfactory academic progress toward the completion of a specific educational program in order to be eligible to receive financial aid. The minimum standards at CF are applied uniformly to all financial aid recipients.

You must:

- maintain a minimum 2.0 cumulative GPA in all courses attempted
- successfully complete 67 percent of all courses attempted
- complete the degree or certificate within 150 percent of program length, measured in credit hours.

GETTING YOUR BOOKS

If you have a financial aid award, you may be able to charge your books to your CF account. Check the MyCF portal for specific dates and times. If you are able to charge your books, you are responsible for making sure those charges are paid.



**THE FEDERAL GOVERNMENT
MAY REQUIRE INSTITUTIONS
TO COLLECT DOCUMENTATION
TO SUPPORT THE INCOME
AND HOUSEHOLD INFORMATION
YOU REPORT ON YOUR FAFSA.**



Complete Orientation

Orientation is essential because you will learn about the degrees CF offers and the corresponding course requirements, the college's policies and procedures, campus resources and tools for success, how to use the college's MyCF portal for registration, and the importance of meeting critical deadlines.

WHO COMPLETES ORIENTATION?

- All certificate and associate degree seeking students (first time in college, transfer, dual enrolled and readmit) are directed to the MyCF Web portal for orientation. The orientation course provides necessary information for getting started and instructions on how to get registered for class.

WHEN DO I COMPLETE ORIENTATION?

- You will be emailed orientation instructions shortly after you have been admitted or readmitted. It is vital that you complete orientation promptly to ensure your ability to register for classes.

Prepare to Register

WHAT DO I NEED TO DO BEFORE I CAN REGISTER FOR CLASSES?

Go to www.CF.edu, and click the MyCF button. On the next page on the far left, there is a place to log in. The user ID is your CF ID number, and the original password is the password you set when you completed your application for admissions. If you do not know your student ID, you can find it by clicking on the tab on the portal login page that says ID and Password Info.



- In the portal, you will see an area on the homepage titled Enrollment. Then, under Add or Drop Classes, check for holds on your record that need to be resolved. Check for missing documents under the Admissions Status tab.
- Keep your address, telephone number and email information current with the college; you may update your information by logging into the portal. Click Personal Info (following your name), then the Biographical Info tab, then the pencil icon near Name, Address and Personal Details.
- All newly admitted and readmitted students are required to meet with their assigned academic advisor to discuss course options and selection prior to registration.
- Before registering for an online class, be sure you have an adequate home computer and appropriate Internet access, are self-motivated and know the difference between an online class and a hybrid class. Seek the guidance of an advisor or instructor before registering for an online course.
- In-person registration is required for adult enrichment and transient students.

To register, log in to the MyCF portal and click on the Enrollment tab. Select Add or Drop Classes, then Register for Classes and make sure your options are set for the correct semester and year. Enter the course number and section for the course you wish to add.



TO REGISTER:

- LOG IN TO THE MyCF PORTAL
- ENROLLMENT TAB >
- ADD OR DROP CLASSES >
- REGISTER FOR CLASSES
- CORRECT SEMESTER AND YEAR?
- ENTER COURSE NUMBER/SECTION.



FEES, PARKING, ID, BOOKS



Pay Your Fees

Tuition should be paid at the time of registration or within 10 business days of the date you first register each semester. If you do not pay by the deadline, you may be removed from your courses.

Students who have been awarded financial aid or are eligible for Bright Futures scholarships may have their tuition and fees deferred at the time of registration. However, if financial aid is denied or the reward does not cover a student's financial obligation, the student will be responsible for payment of the outstanding obligation.

If you are not receiving financial assistance and are unable to pay tuition, you must officially drop your courses or you will be responsible for payment.

METHODS OF PAYMENT

- Self-Pay. Completed online using a debit or credit card, or in person at the Ocala, Citrus or Levy Cashier by cash, check or credit/debit card.
- Florida Pre-Paid. Account holders must present their Florida Pre-Paid Card to the Cashiers Office each semester.
- Third-Party Payments. Students who have third-party payers (employers or governmental programs) must present the voucher of proof to the Cashiers Office each semester.
- Financial Aid. Once the drop/add period has passed and attendance has been verified, the Financial Aid office will begin posting aid to student accounts. This is done once each week. Refunds are placed on the student's Higher One debit card two business days after aid is credited to student accounts.
- NELNET Tuition Installment Plan. This plan offers students the option to pay for classes in monthly installments. For a nominal fee, tuition payments can be drafted monthly from a bank account or credit card. Check with the Cashiers Office for enrollment deadline.

HOW DO I GET MY REFUND?



Refunds are posted to your Higher One debit card (also known as the CF OneCard). You will receive a card in the mail within three weeks after registering for the first time. Retain the card and all information mailed with it; you will be charged a fee for a replacement. It is advised that

you go to www.CFOneCard.com and activate the card immediately.

You must select a preference for receiving any financial aid disbursements or refunds from the college. The two choices are:

- Debit card disbursement. Funds are available within hours.
- Direct deposit to your bank account. Requires submission of a completed Automated Clearing House, ACH, form to Higher One before any disbursements will be processed. Funds are available within two to three business days.

Obtain Parking Decal and Student ID Card

- You must be currently registered to receive a parking decal and ID card. Visit the Public Safety Office at the Ocala Campus, Enrollment Services in the Citrus Learning and Conference Center, or the welcome desk at the Hampton Center or Levy Center.
- Parking decals are required when parking at the Ocala and Citrus campuses. Students should park in spaces with white curbs or no markings, not in reserved or visitor spaces.
- Student ID cards are available to credit students and are required for:
 - using computers and checking out materials at the Learning Resources Center
 - returning books during book buy-back or purchasing books with financial aid at the Bookstore
 - admittance to some exams
 - access to campus events
 - clinicals in the Associate in Science Health Programs.



Purchase Books and Supplies

Textbooks may be purchased or rented at the bookstore. Students can get first choice on used books by ordering early online. Click on the Bookstore tab at www.CF.edu. If you have financial aid and a credit balance on your account, you may be able to charge your books to your CF account (a valid student ID must be presented to use financial aid). You are responsible for making sure those charges are paid.

You can also purchase all of your Patriot and CF apparel at the CF Bookstore.





WHERE CAN I GO FOR HELP?

Your instructor can be a great source of assistance. Visit your instructor during office hours or after class.

Access Services offers services and resources for students with disabilities. Access Services provides coaching, advising, support, programs and resources to help students overcome obstacles, build confidence, self-advocate and attain success. Students with disabilities are encouraged to register with Access Services; email access@cf.edu or call 352-854-2322, ext. 1209. Arrangements can be made to meet with students, staff or faculty at any of the college's locations.

The Distance-Learning Help Desk, located in the Ocala Campus Learning Resources Center, provides support for students in online and hybrid classes. For technical assistance, email dhel@cf.edu, call 352-854-2322, ext. 1317, or visit the Clifford B. Stearns Learning Resources Center.

Learning Resources Centers provide support services in a friendly environment. In Ocala, the Clifford B. Stearns Learning Resources Center offers help through the Learning Support Center, Writing Center, Distance-Learning Help Desk and Library. The center is open 70 hours a week including Saturdays. At the Citrus Campus, the Dorothea G. Jerome Building houses the Library and Learning Support Center, which are open 64.5 hours a week Monday-Friday.

Learning Support Centers at the Ocala and Citrus campuses offer CF students open computer labs with printers, Wi-Fi, electrical access for charging wireless devices, group and one-on-one tutoring, and technical assistance with computer applications. Stop by for help or make an appointment with a tutor.

Libraries at the Ocala and Citrus campuses offer services and resources in the LRCs and online. Computers, printer/copiers, Wi-Fi and quiet study rooms are available. The Levy Center has a resource room with books requested by instructors and a computer to use the Ask-a-Librarian service. Students can request materials from Ocala or Citrus campus libraries to be delivered via campus mail to the Levy Center.

The Math Lab at the Ocala Campus provides tutoring and assistance, as well as access to computers, tutoring and testing programs, and reference materials. It is located in Building 7 and is open 47 hours a week Monday-Friday.

The Writing Center at the Ocala Campus provides individual tutorial assistance for brainstorming, developing and editing, identifying writing assignment topics, making outlines, writing mechanics, and grammar and punctuation.



Get Involved!

Clubs and organizations give students a chance to pursue interests while developing new relationships and leadership skills. Scholarships are available for some extracurricular programs. Stop by the Office of Student Life in the Bryant Student Union, Room 201, or call 352-291-4416 to learn more.

Academic organizations are generally tied to an academic course. They include Brain Bowl, Honors Institute, Phi Theta Kappa Honor Society, International Society of Baccalaureate Scholars and The Patriot Press student newspaper.

Athletic teams include Men's and Women's Basketball, Softball, Baseball and Women's Volleyball. Athletics are open to all students; however, members are selected through recruitment and tryouts. Opportunities are available for managers and student-trainers. Contact the Department of Intercollegiate Athletics for information, 352-854-2322, ext. 1322 or 1325.

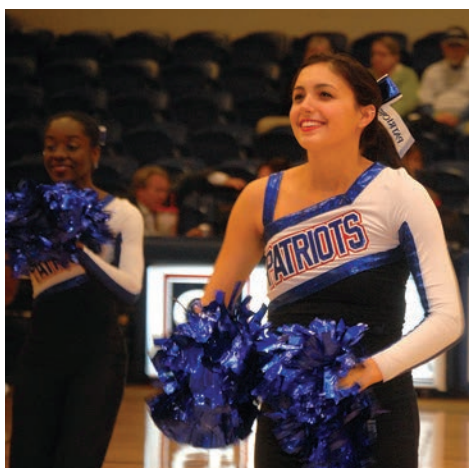
Intramural sports enhance the overall academic experience. A variety of sports are offered, including soccer, basketball, flag football and volleyball. Programs are open to all CF students.

Student clubs are established by students based on common interests and include social experiences, educational workshops and service projects. Clubs range from the African-American Student Union to Federated College Republicans to the Equestrian Club.

Student Leadership groups include the Student Activities Board and Student Ambassadors. Current and incoming students are invited to apply at the start of every spring semester. Selection is based on established criteria.

Visual and Performing Arts programs include Studio and Digital Art, Patriot Singers, Wind Symphony, Jazz Band, CF Theatre, Musical Theatre Ensemble, Patriot Dance Ensemble and more. Students may participate or enjoy as a spectator. For information, contact the Visual and Performing Arts Department at 352-854-2322, ext. 1419.

Wellness activities include fitness classes, jogging trail, spinning room, swimming pool and weight room. Call 352-854-2322, ext. 1322 or 1325.





Campus Resources

Academic Foundations

Students are assigned developmental education classes as indicated by placement scores. The three areas of concentration are mathematics, writing and reading. For more information, call 352-854-2322, ext. 1514.

Career Counseling

If you are unsure of your career path and the corresponding program of study, the CF Career Center can help you explore occupational choices. The center is located at the Ocala Campus in the Bryant Student Union, Room 205, at the Citrus Campus, in the Learning and Conference Center, Room 109, and at the Levy Center in Room 108.

CF University Center

Earn your baccalaureate, graduate or doctoral degrees through the CF University Center. Capella University, College of Central Florida, Florida State University, Saint Leo University, University of Central Florida, University of Florida and Webster University are onsite at the Ocala Campus. Each school has its own admission criteria and graduation requirements. Call the University Center at 352-873-5866.

CF Patriot Center for Veterans

Veterans can receive tutoring services, free textbook rentals, advising and counseling services through the CF Patriot Center for Veterans. The center also certifies V.A. education benefits and offers an array of activities through the CF Veterans Club.

Dual Enrollment

Dual Enrollment provides enhanced learning opportunities for qualified high school students in Citrus, Levy and Marion counties. Students may accelerate their college education through courses offered at their high school or a CF location at no cost! For more information, call 352-854-2322, ext. 1379.

Early Alert

The Early Alert referral program assists students not making satisfactory progress and/or exhibiting behaviors that may lead to academic or behavioral difficulties. Once a student is identified by faculty, the Office of Testing and Career Development will contact and work with the student to increase his or her chances for academic success at CF. Call 352-854-2322, ext. 1362.

Emergency Financial Assistance

Dreamkeepers provides assistance to students at risk of dropping out of college due to unexpected financial emergencies. For assistance call 352-854-2322, ext. 1250, or <https://CF.dreamkeepers.org>.

Outreach Programs

Educational Opportunity Center and Student Support Services provide support to students through academic advising, tutoring, mentoring and workshops. Learn more at www.CF.edu/SSS.

Professional Counseling Services

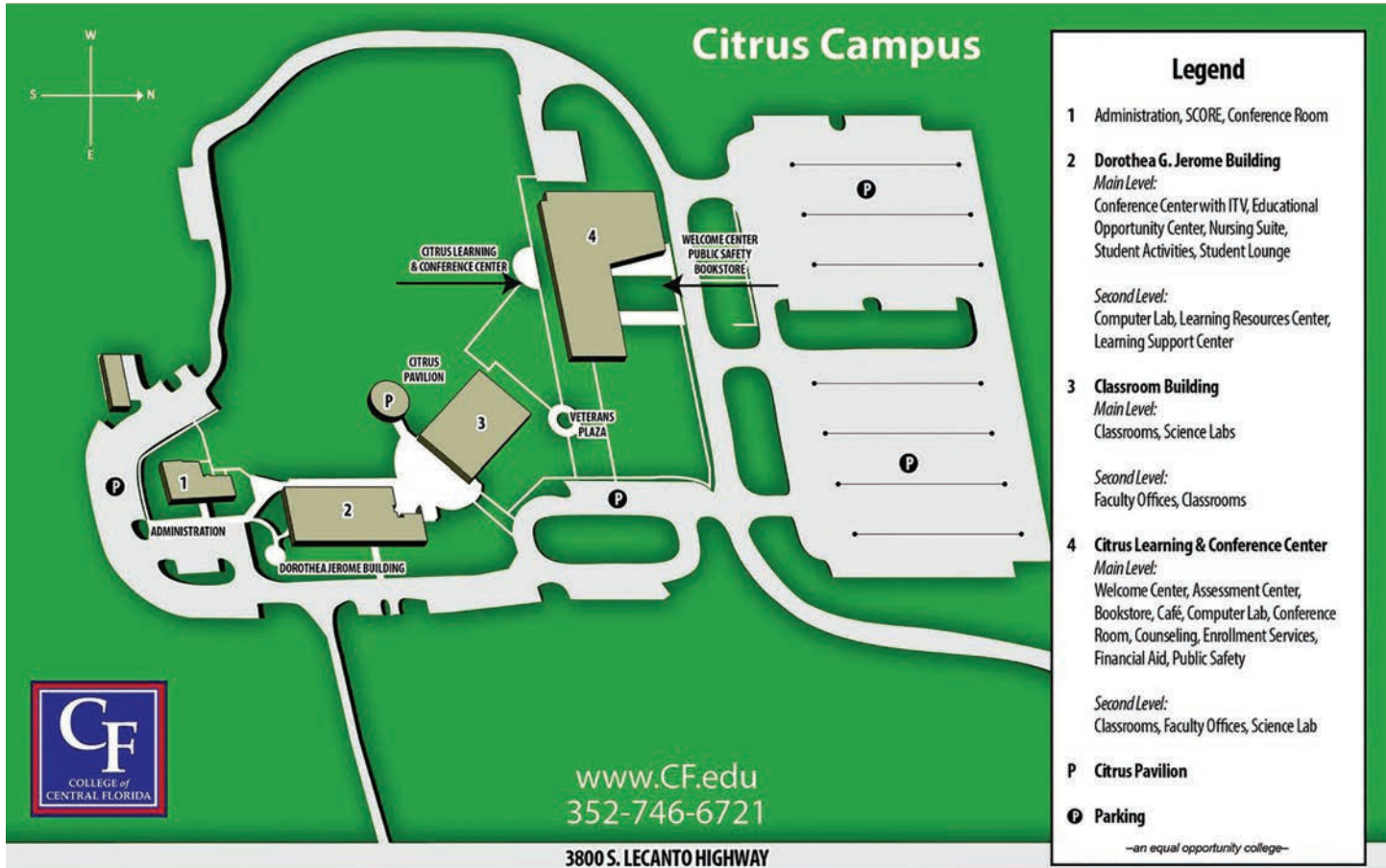
The college provides personal assistance at no charge to help students cope with stress, adjustment difficulties, anxiety, depression, substance abuse and school, home or work relationships. Call 800-878-5470 or visit the counseling office in the Bryant Student Union, Room 204D.

Tobacco Free

CF strives to promote the health and wellness of its students and employees as well as a safe, comfortable environment for all who work, study, conduct business, or visit the college. CF Policy 3.28 states that CF is a "Tobacco Free College." Visit www.CF.edu/tobaccofree for resources to help you quit.



Campuses



CITRUS CAMPUS



Ocala Campus



College of Central Florida offers equal access and opportunity in employment, admissions and educational activities. The college will not discriminate on the basis of race, color, ethnicity, religion, gender, age, marital status, national origin, genetic information or disability status in its employment practices or in the admission and treatment of students. Recognizing that sexual harassment constitutes discrimination on the basis of gender and violates this policy statement, the college will not tolerate such conduct. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Equity Officer, Ocala Campus, Ewers Century Center, Room 201C, 3001 S.W. College Road, 352-854-2322, ext. 1437, or smithc@cf.edu.